

Bobby Warren, Mayor  
Drew Wasson, Council Position No. 1  
Sheri Sheppard, Council Position No. 2  
Michelle Mitcham, Council Position No. 3  
James Singleton, Council Position No. 4  
Jennifer McCrea, Council Position No. 5



Austin Bleess, City Manager  
Lorri Coody, City Secretary  
Justin Pruitt, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, December 18, 2023, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**A quorum of the City of Jersey Village Capital Improvements Advisory Committee may be in attendance at this meeting.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Jordan Ward, Staff Pastor, Hope Church

**C. PRESENTATIONS**

1. None

**D. PUBLIC HEARING**

1. Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee. *Bobby Warren, Mayor*

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

**F. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2023, General Fund Budget Projections as of November 2023, and Utility Fund Budget Projections – November 2023.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests

4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

#### **G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Special Session Meetings held on November 20, 2023 at 6 PM and 7 PM, the Work Session Meeting held on December 11, 2023, and the Regular Session Meeting held on November 27, 2023. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2023-64, appointing Katherine M. Chancia as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk as Municipal Court Judges of the City of Jersey Village for the term beginning January 1, 2024, and ending December 31, 2025. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2023-65, appointing Ernesto Rios as Municipal Court Clerk of the City of Jersey Village for the term beginning January 1, 2024, and ending December 31, 2025. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2023-66, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village. *Mark Bitz, Fire Chief*
5. Consider Resolution No. 2023-67, authorizing the City Manager to enter into the First Amendment to Emergency Debris Removal Pre-Event Contract with AshBritt, Inc. *Austin Bless, City Manager*
6. Consider Resolution No. 2023-68, adopting the Community Rating System Repetitive Loss Area Analysis Report. *Miesha Johnson, Community Development Manager*

#### **H. REGULAR AGENDA**

1. Consider Resolution No. 2023-69, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2023-70, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the City of Jersey Village, Texas. *Lorri Coody, City Secretary*
3. Consider Ordinance 2023-31, adopting updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability. *Austin Bless, City Manager*

4. Consider Resolution 2023-71, authorizing the City Manager to negotiate an agreement with Little Kitchen HTX for the concessionaire services in the Jersey Meadow Golf Course Club House. *Robert Basford, Assistant City Manager*
5. Discuss and take appropriate action regarding the City's Pool. *Robert Basford, Assistant City Manager*

#### **I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

#### **J. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, 551.071 – Consultations with Attorney, and Section 551.074 Deliberate Personnel Matters.**

#### **K. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto. *Austin Bleess, City Manager*
2. Pursuant to the Texas Open Meeting Act Section 551.074, deliberate the appointment of election judges for the City of Jersey Village. *City Council*

#### **L. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

#### **M. RECONVENE REGULAR SESSION**

1. Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ

Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto. *Austin Bleess, City Manager*

**N. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 13, 2023, at 5:00 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Jordan Ward, Staff Pastor, Hope Church

**C. PRESENTATIONS**

- 1. None

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** D

**AGENDA SUBJECT:** Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee.

**Department/Prepared By:** Lorri Coody                      **Date Submitted:** October 31, 2023

**EXHIBITS:** Public Hearing Notice  
Quiddity Presentation  
Draft Capital Improvements Plan and Impact Fee Study 2023 Update  
Public Hearing Script

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This item is to conduct the public hearing the purpose of which is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

**RECOMMENDED ACTION:**

Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES

NOTICE is hereby given that a public hearing will be conducted on December 18, 2023, at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center Auditorium at 16327 Lakeview Drive, Jersey Village, Texas.

The purpose of the public hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

A copy of the proposed amendments may be examined online at [https://www.jerseyvillagetx.com/page/city.ags\\_mins\\_current\\_year](https://www.jerseyvillagetx.com/page/city.ags_mins_current_year).

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary  
City of Jersey Village, Texas





# QUIDDITY ENGINEERING



## **2023 UPDATE LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, AND IMPACT FEE STUDY**

# Texas Local Government Code - Chapter

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



## • Purpose

- **Sec 395.052:** “A political subdivision imposing an impact fee shall update the land use assumptions and capital improvements plan at least every five years.”
- **Sec 395.042:** “To impose an impact fee, a political subdivision must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for the designated service area.”
- **Sec 395.056:** CIAC “shall file its written comments on the proposed amendments to the land use assumptions, capital improvements plan, and impact fee before the fifth business day before the date of the public hearing on the amendments.”
- **Impact fees** must be assessed for new developments on projects identified in the Capital Improvements Plan (CIP) and cannot be used for any rehabilitation project to serve existing development.
- **"New development"** is defined as the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units.
- **"Service unit"** is defined as a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous ten (10) years.

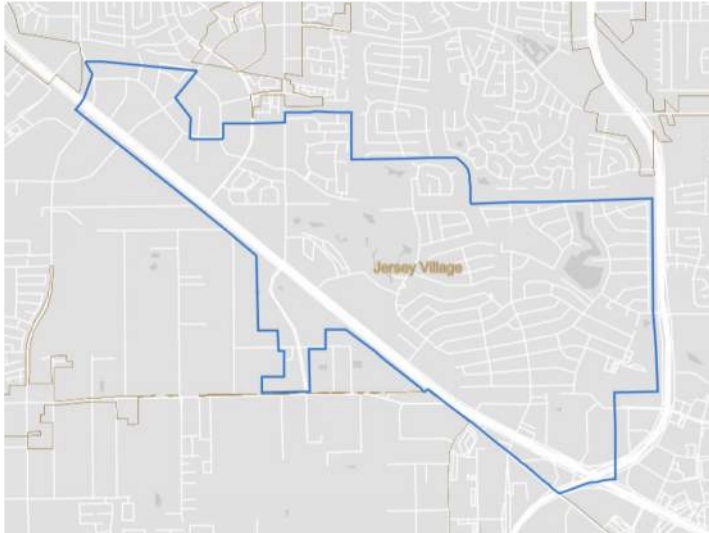


# Agenda

- **Land Use Assumptions**
  - Historical and Projected Populations
  - Growth Projections
  - Current and Future Land Use Exhibit
- **Water System Capital Improvements Plan**
  - Existing Water System
  - Water Demand Projections
  - Water System Capacity Analysis
  - Water Capital Improvements Plan
- **Wastewater System Capital Improvements Plan**
  - Existing Wastewater System
  - Wastewater Flow Projections
  - Wastewater System Capacity Analysis
  - Wastewater Capital Improvements Plan
- **Impact Fee Analysis**
  - Service Units
  - Water & Wastewater Attributable Improvements
  - Maximum Impact Fee Calculation
  - Impact Fee Comparison



# Historical Population



## Texas Water Development Board – Population Projections

YEAR	2020	2030	2040	2050	2060	2070
POPULATION	7,959	8,028	8,179	8,344	8,525	8,724

\*Projected Population Growth of 0.185% Annual Increase Per Year

## United States Census Bureau

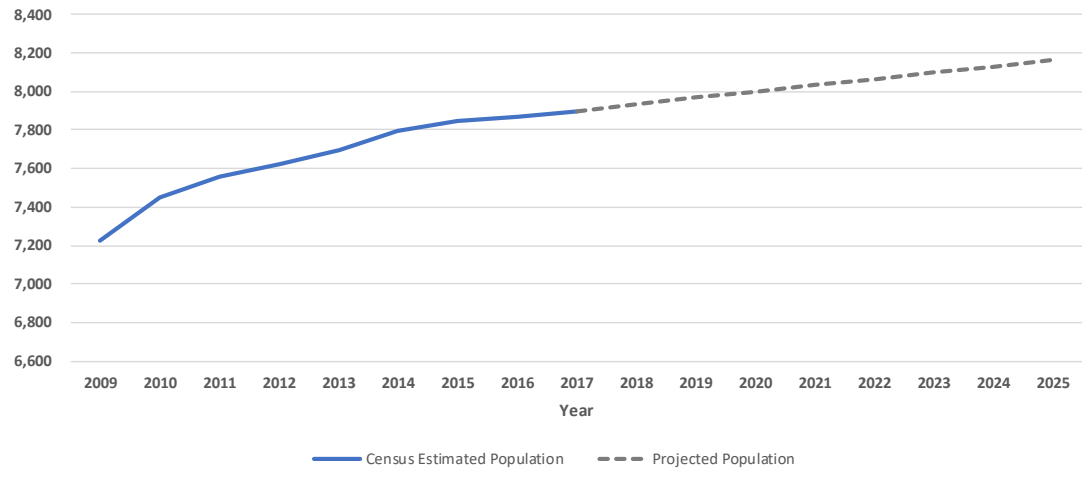
Age and Sex

37.4 ± 4.4

Median Age in Jersey Village city, Texas



## US Census Population Estimates



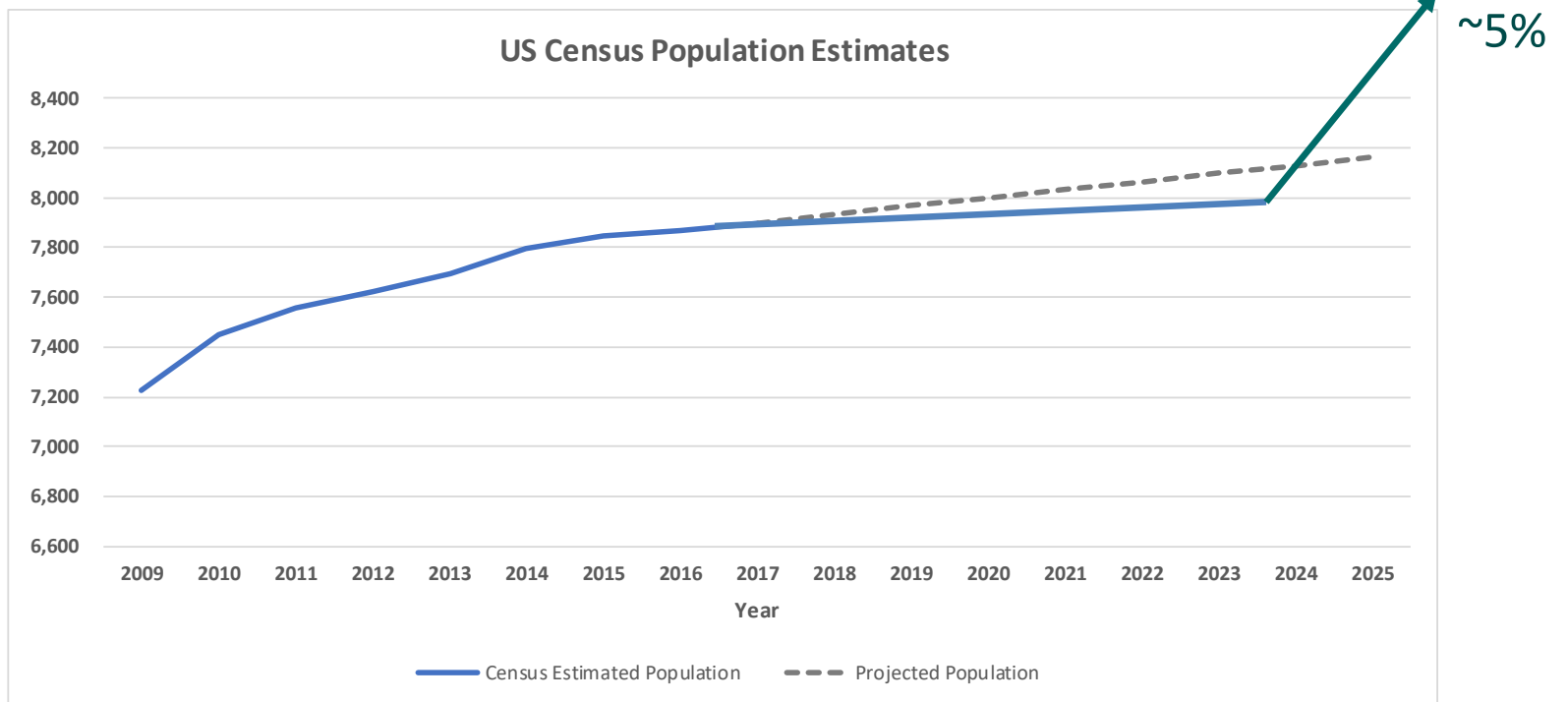
# Projected Growth

Year	2028	2033	Total
Projected Growth from New Development	1,368	2,562	3,930

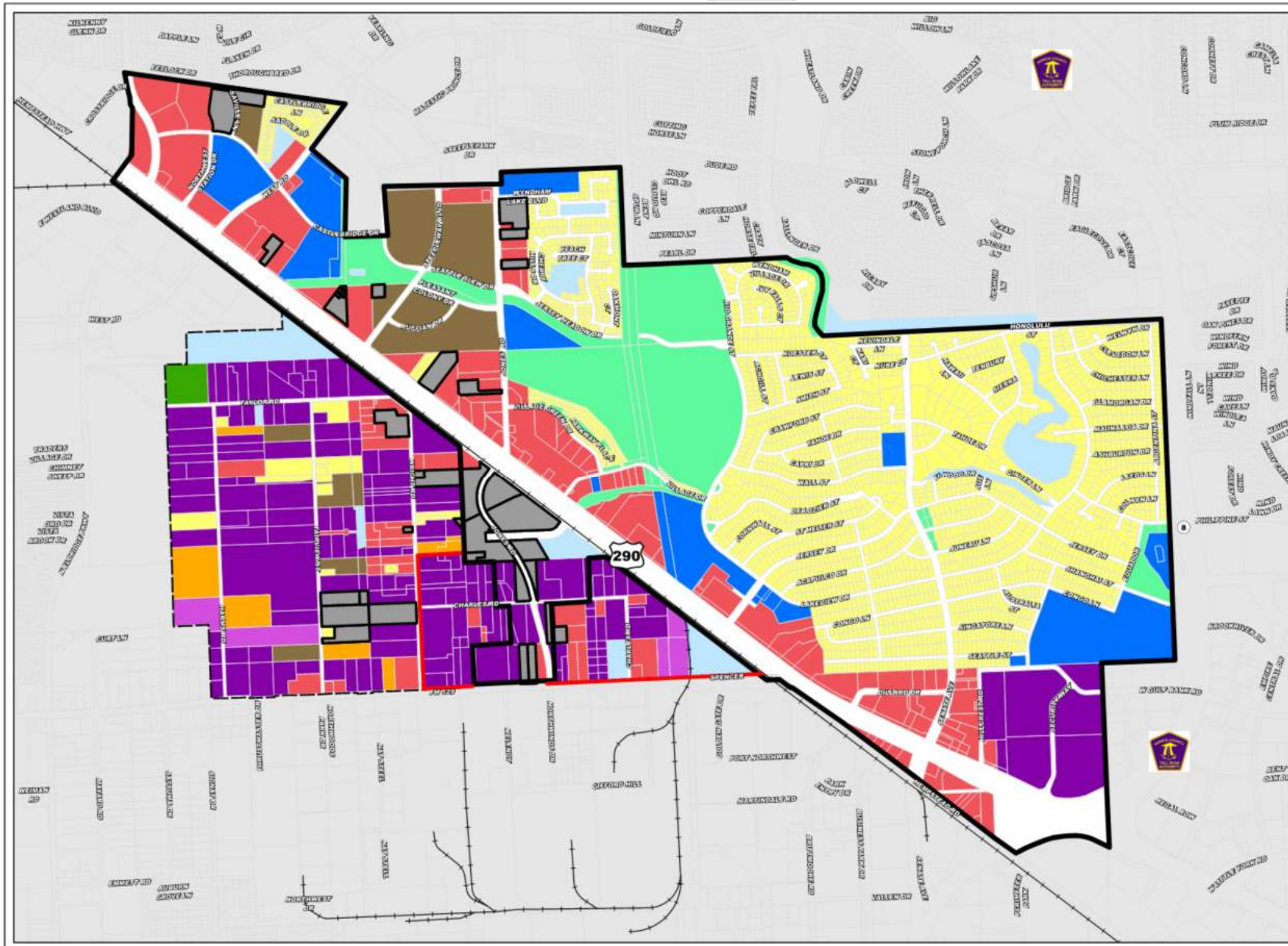
## Comparison Projected New Growth from New Development vs Texas Water Development Board - Population Projections

YEAR	2023*	2028	2030	2033	2040	2050	2060	2070
TWDB POPULATION	8,003	--	8,028	--	8,179	8,344	8,525	8,724
PROJECTED GROWTH	8,003	9,371	--	11,933	--	--	--	--

\*Projected Current Population based on 0.85% Annual Increase cited from TWDB



# Current Land Use Exhibit

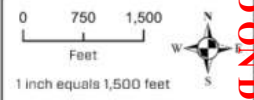


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- Projected City Limits
- City of Jersey Village
- City of Jersey Village
- City ETJ
- Railroad
- Future Land Use Classification**
- Undeveloped
- Agriculture
- Single-Family Residential
- Multi-Family Residential
- Mixed-Use
- Retail/Commercial
- Industrial
- Transportation/Utilities
- Public/Institutional
- Parks/Open Space
- Water/Detention

**CURRENT LAND USE CLASSIFICATION LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS

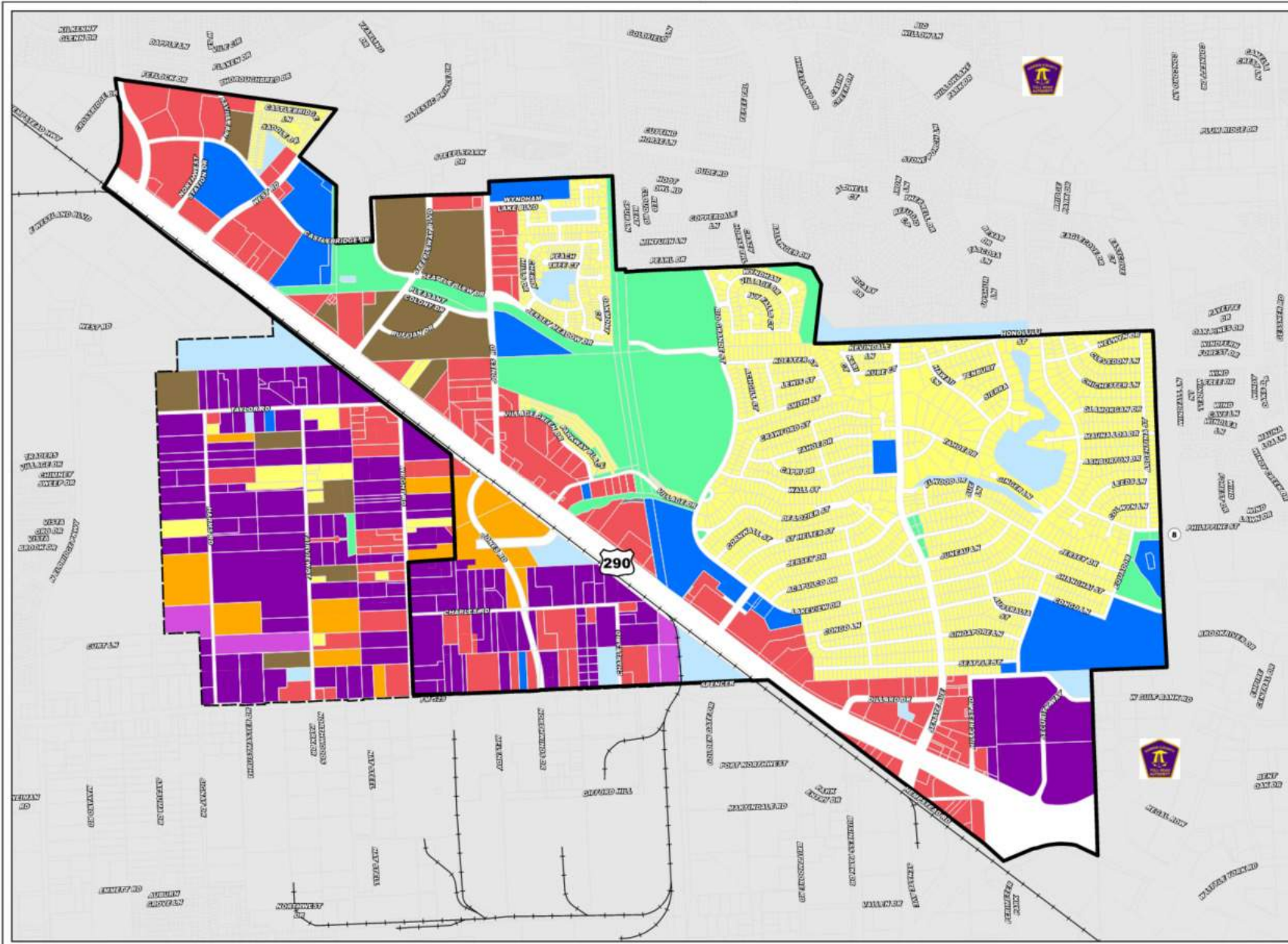


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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# Future Land Use Exhibit

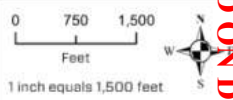


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- LEGEND**
- City of Jersey Village City Limits
  - City of Jersey Village City ETJ
  - HCAD
  - Future Land Use Classification**
  - Undeveloped
  - Agriculture
  - Single-Family Residential
  - Multi-Family Residential
  - Mixed-Use
  - Retail/Commercial
  - Industrial
  - Transportation/Utilities
  - Public/Institutional
  - Parks/Open Space
  - Water/Detention

**FUTURE LAND USE CLASSIFICATION LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS

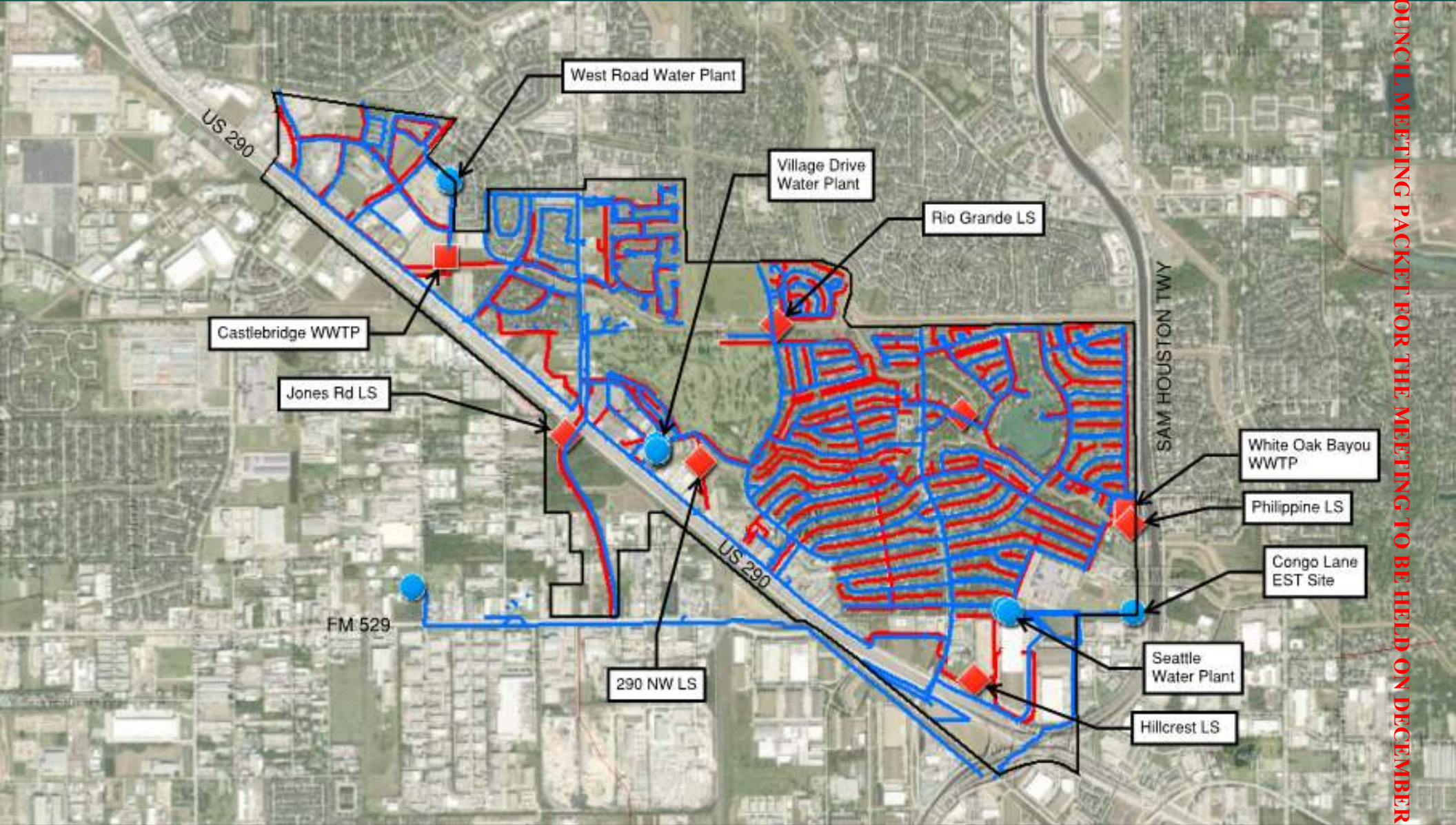


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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# Water System Overview



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



# Existing Water System Analysis

## Existing Water System Facilities

Water Plant	Surface Water (gpm)	Well (gpm)	Ground Storage (gal)	Elevated Storage (gal)	Booster Pumps (gpm)	Hydro-Tank (gal)
Seattle (WP1)	1,042		1 - 300,000 1 - 500,000	-	3 - 1,100	-
Village (WP2)		900	1 - 420,000	250,000	1 - 750 1 - 500 1 - 250 1-100	-
West (WP3)		1,550	500,000	-	2 - 1,000 1 - 750 1 - 250	1-25,000
Congo		-	-	500,000	-	-
<b>Total</b>	<b>1,042</b>	<b>2,450</b>	<b>1,720,000</b>	<b>750,000</b>	<b>7,900</b>	<b>25,000</b>

## Existing Max Day Water System Flows

	Flow (gpd)
Average Day Flow	1,456,800
Max Day Factor	2.4
Max Day Flow	3,496,320

Effective Unit Flowrate per Connection = 300 gpd

Adequate capacity to meet current demand

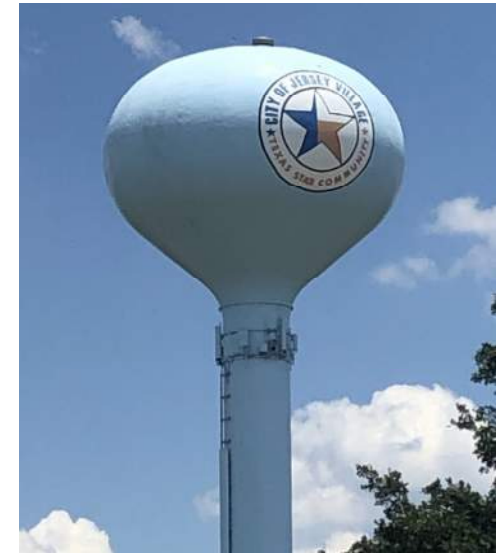
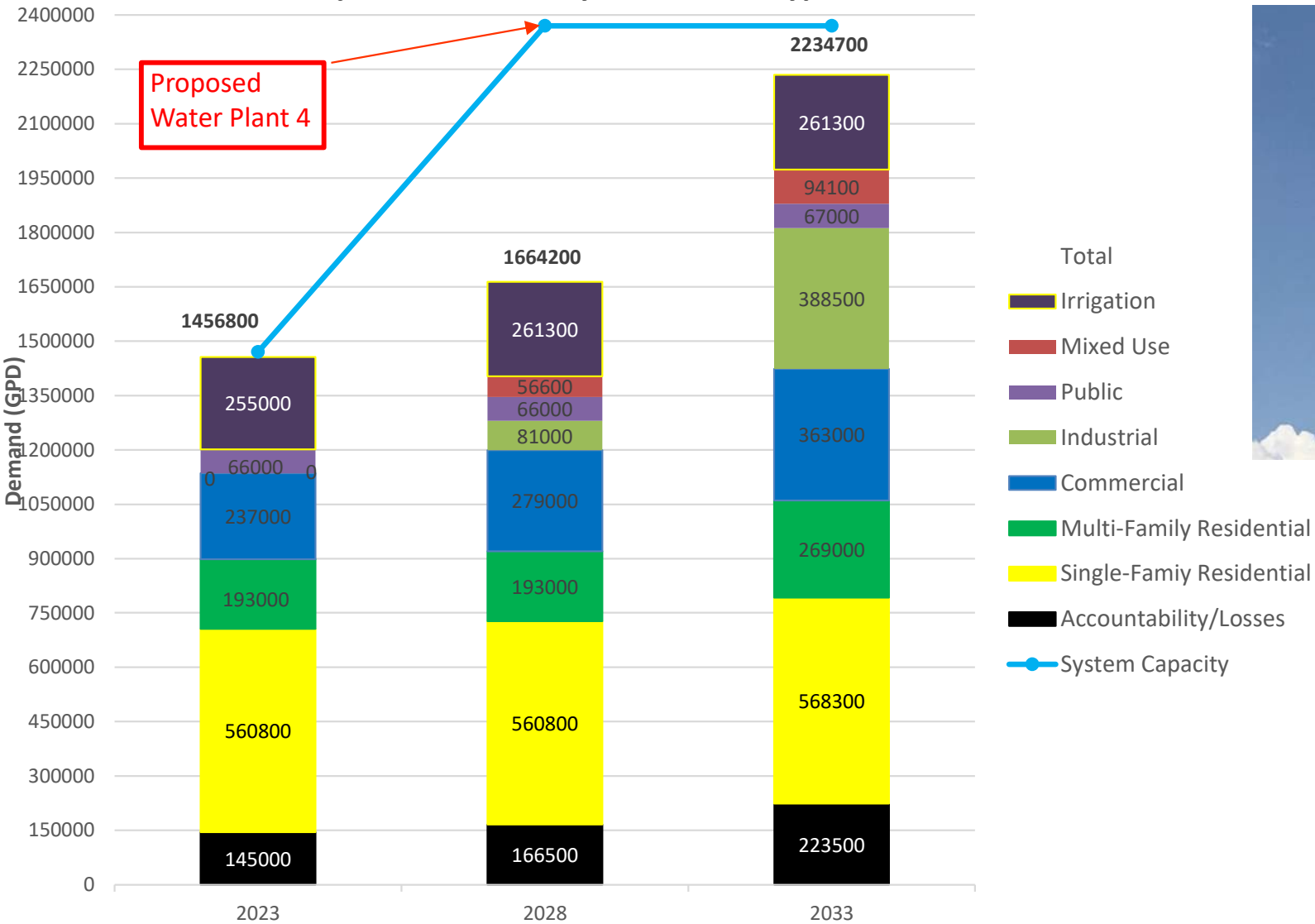
## Existing Peak Hour Water System Flows

Existing Flow Condition	Equation	Flow (gpm)
Average Day	1,456,800 gpd / 1,440 min/day	1,012
Peak Hour (Max Day)	1,012 gpm x 2.4 x 1.25	3,035

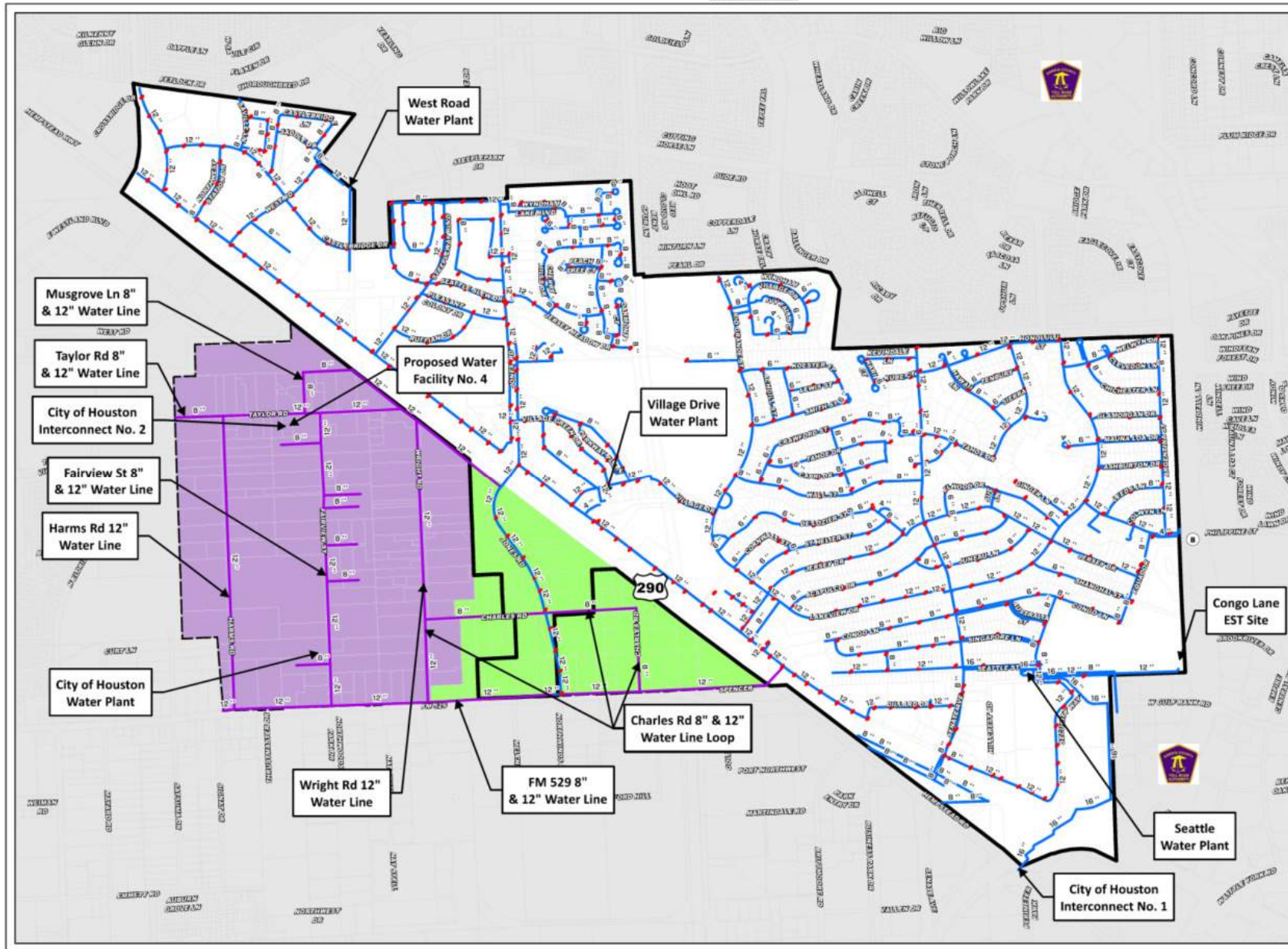


# Water System Projections

Projected Demand by Connection Type



# Water Capital Improvements Plan

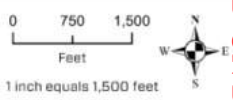


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- LEGEND**
- Existing Fire Hydrant
  - Existing Waterline
  - Proposed Waterline
  - ▭ City of Jersey Village City Limits
  - ▭ City of Jersey Village City ETJ
  - ▭ HCAD Parcels
  - 5-Year Projection
  - Service Area
  - 10-Year Projection
  - Service Area

**WATER DISTRIBUTION SYSTEM LAYOUT**

CITY OF JERSEY VILLAGE  
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# Water Capital Improvements Plan

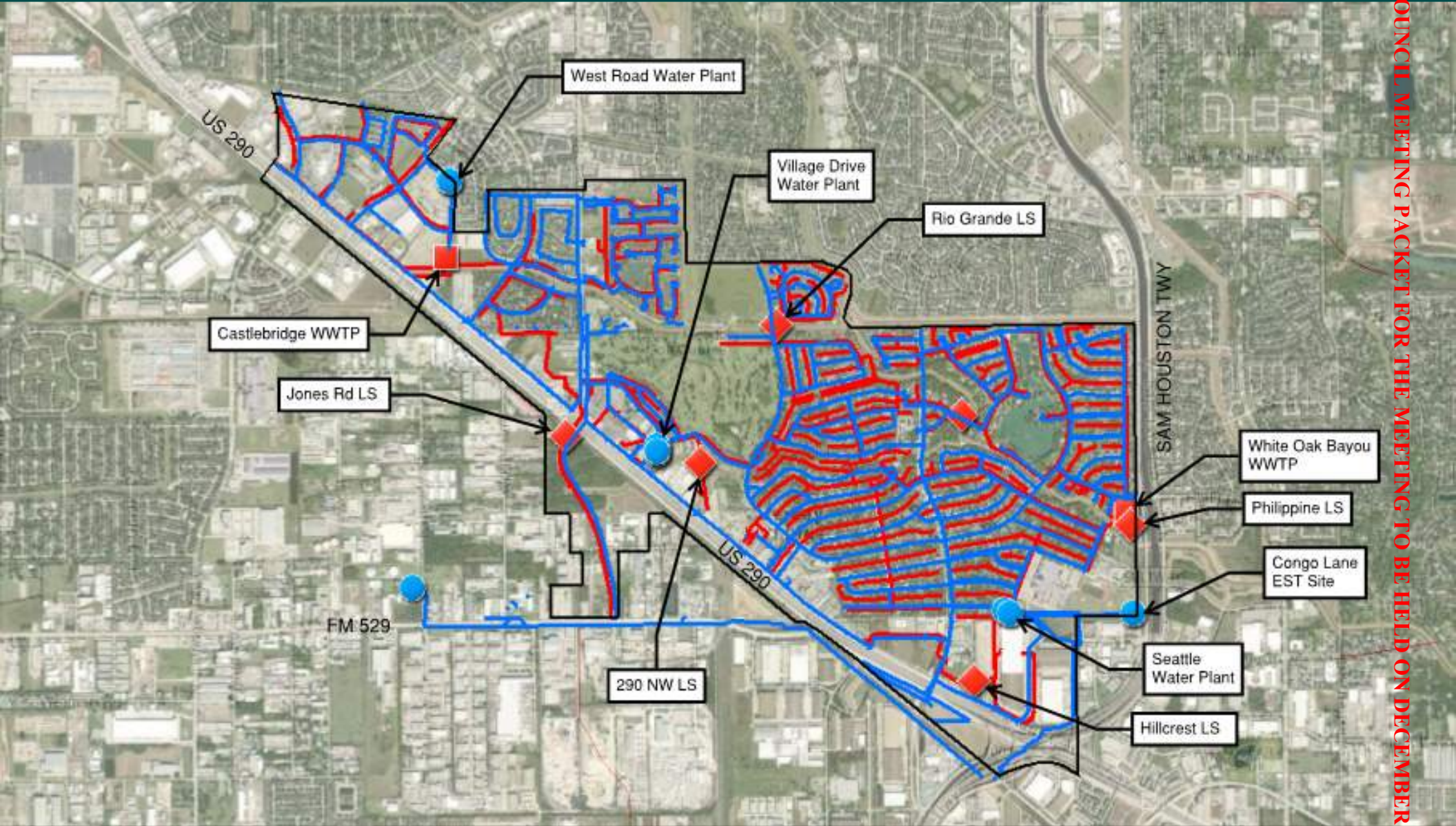
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2022

## Water System Capital Improvement Plan - Projected Costs

No.	Description of Project	Cost
<b>Proposed Projects</b>		
W-12	Water Master Plan	\$125,000
W-13	Impact Fee Study & Rate Analysis	\$75,000
W-14	Proposed Water Facility #4	\$10,534,000
W-15	City of Houston Interconnect No. 2 <sup>(1)</sup>	\$2,135,000
W-16	FM 529 8" & 12" Water Line from Harms Rd to Hwy 290 – Service to ETJ	\$2,971,000
W-17	Charles Rd 8" & Wright Rd 12" Water Line Loop – Service to ETJ	\$1,720,000
W-18	Wright Rd 12" Water Line from Charles Rd to Hwy 290 – Service to ETJ	\$1,724,000
W-19	Fairview St 12" Water Line from FM 529 to Taylor Rd – Service to ETJ	\$5,121,000
W-20	Harms Rd 12" Water Line from FM 529 to Taylor Rd – Service to ETJ	\$3,119,000
W-21	Musgrove Ln 8" & 12" Water Line from Taylor Rd to Jones Rd Along Hwy 290 – Service to ETJ	\$1,417,000
W-22	Taylor Rd 8" & 12" Water Line Extension from Hwy 290 to Edge of ETJ – Service to ETJ	\$761,000
<b>Total</b>		<b>\$29,702,000</b>



# Wastewater System Overview

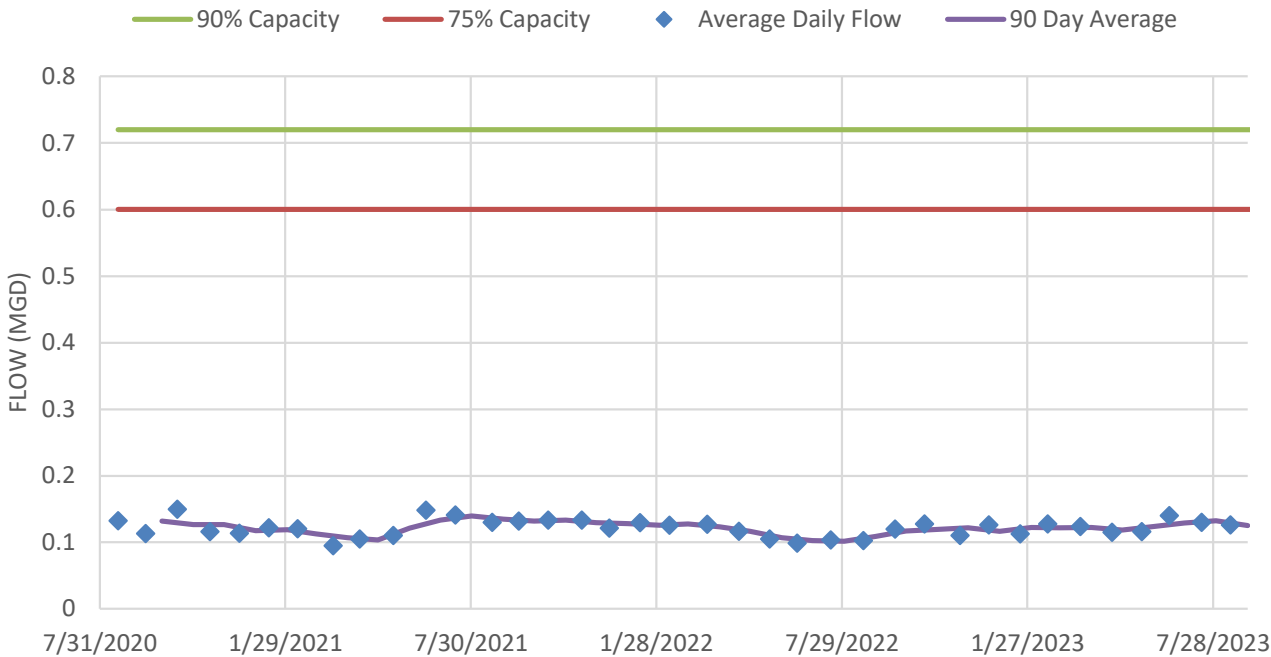


CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# Wastewater System Flow Projections

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

## Castlebridge WWTP 3-Year Flow Reporting



Service Area	Average Daily Flow (GPD)
Castlebridge WWTP	121,526

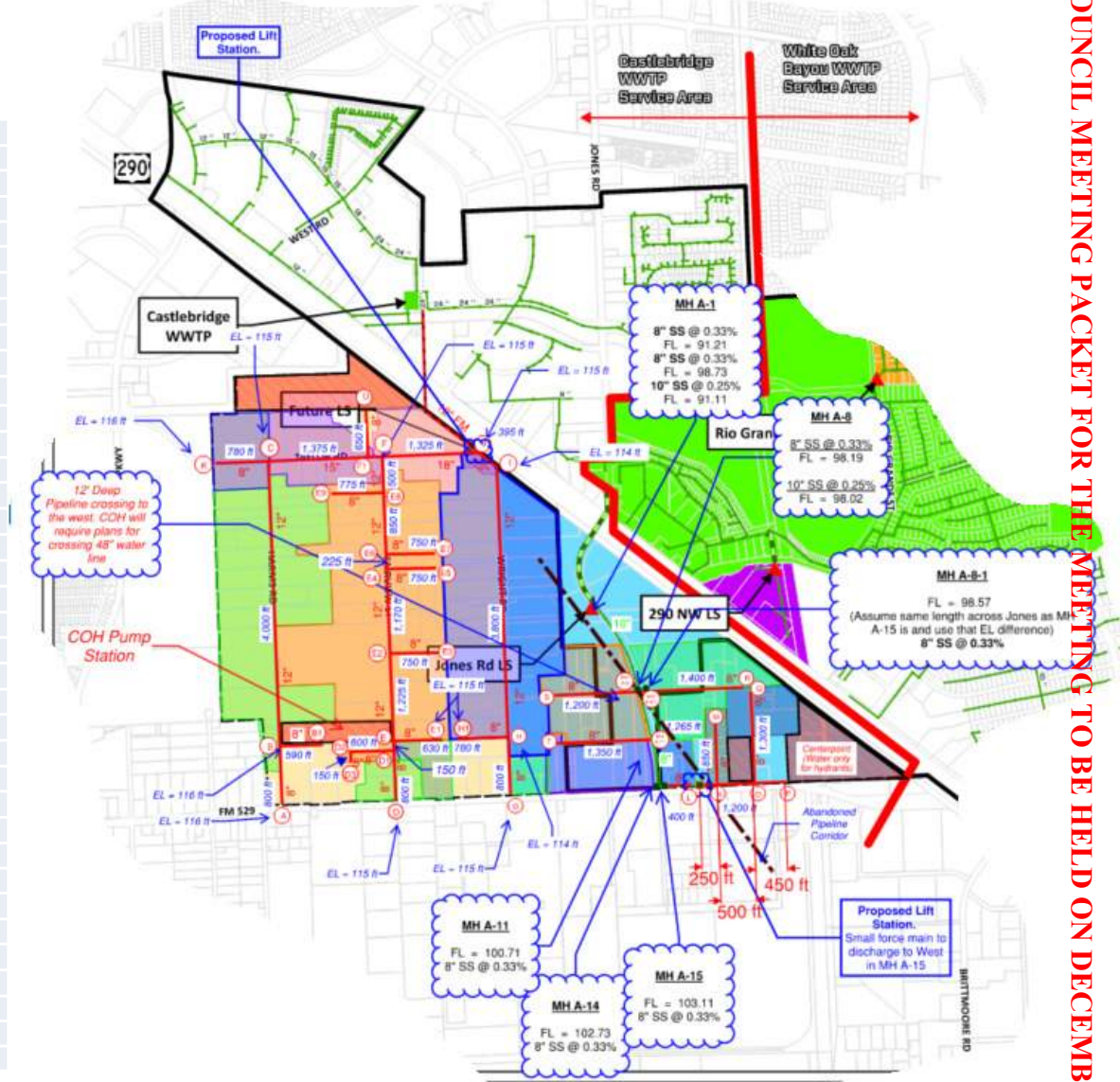


# Wastewater System Projections

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2022

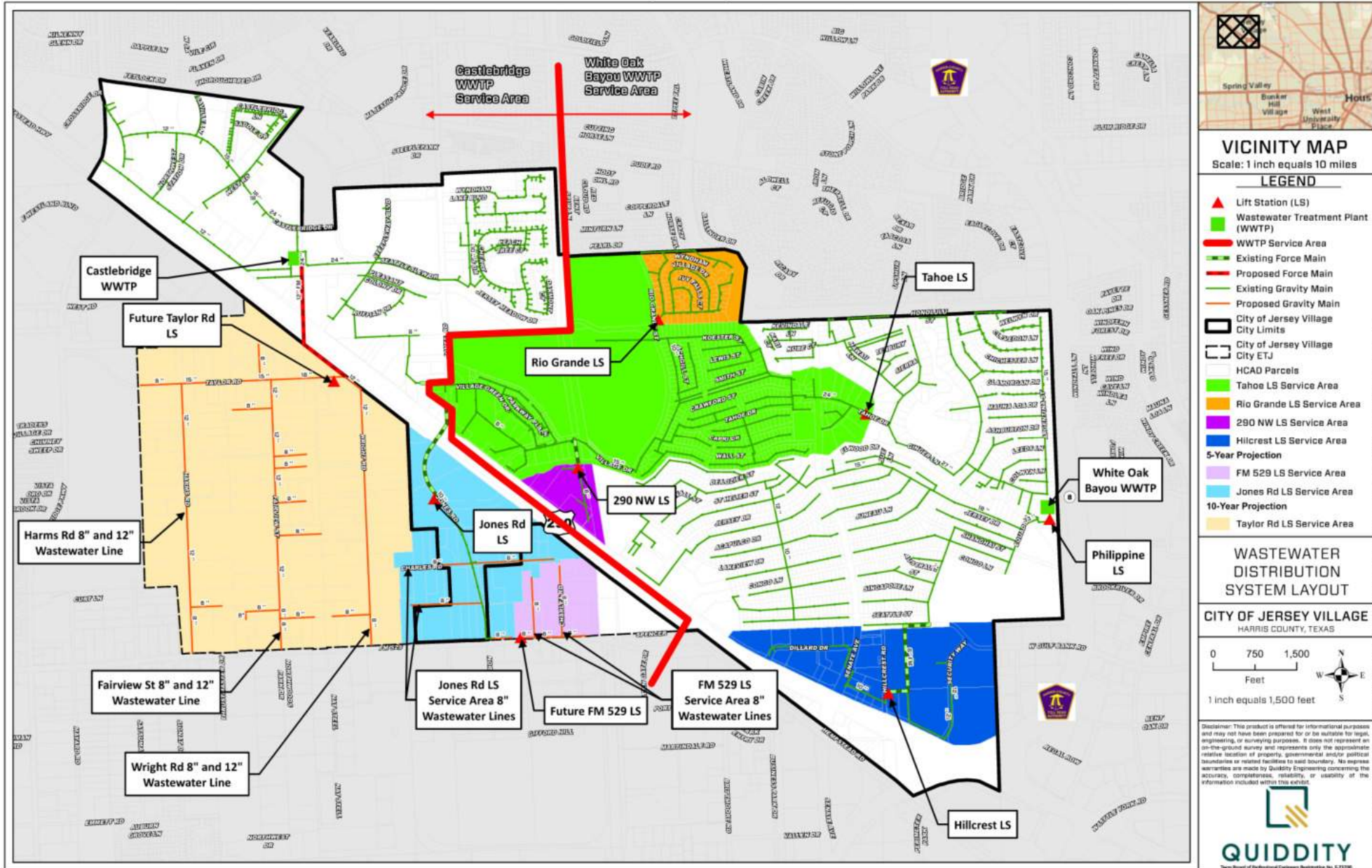
## Wastewater Collection System

Taylor Rd SS Line (K to C)				
Pipe Diameter (in)	8	10	12	
Length (ft)	780	780	780	
Slope (%)	0.44%	0.33%	0.26%	
Capacity (MGD)	0.102	0.102	0.102	
FL @ Prop MH K (EL=116)	100.39	99.528	98.982	
FL @ Prop MH C (EL=115)	96.95	96.95	96.95	
	Depth of pipe @ K	13.61	14.47	15.02
	Depth of pipe @ C	17.05	17.05	17.05
Taylor Rd SS Line (C to F1)				
Pipe Diameter (in)	15	12	15	
Length (ft)	1375	1375	1375	
Slope (%)	0.19%	0.26%	0.19%	
Capacity (MGD)	0.820	0.820	0.820	
FL @ Prop MH C (EL=115)	96.95	96.95	96.95	
FL @ Prop MH F1 (EL=115)	94.34	93.38	94.34	
	Depth of pipe @ C	17.05	17.05	17.05
	Depth of pipe @ F1	19.16	20.12	19.16
Taylor Rd SS Line (F1 to F)				
Pipe Diameter (in)	15	10	8	
Length (ft)	165	165	165	
Slope (%)	0.19%	0.33%	0.44%	
Capacity (MGD)	0.820	0.820	0.820	
FL @ Prop MH F1 (EL=115)	94.29	94.29	94.29	
FL @ Prop MH F (EL=115)	93.98	93.75	93.57	
	Depth of pipe @ F1	19.71	19.71	19.71
	Depth of pipe @ F	20.02	20.25	20.43
Taylor Rd SS Line (F to J)				
Pipe Diameter (in)	18	10	8	
Length (ft)	1325	1325	1325	
Slope (%)	0.15%	0.33%	0.44%	
Capacity (MGD)	1.760	1.760	1.760	
FL @ Prop MH F (EL=115)	93.98	93.98	93.98	
FL @ Prop MH J (EL=115)	91.99	89.61	88.15	
	Depth of pipe @ F	20.02	20.02	20.02
	Depth of pipe @ J	22.01	24.39	25.85



# Wastewater Capital Improvements Plan

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023





# Wastewater Capital Improvements Plan

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

## Wastewater System Capital Improvement Plan - Projected Costs

No.	Description of Project	Cost
S-6	Wastewater Master Plan	\$175,000
S-7	Impact Fee Study & Rate Analysis	\$75,000
S-10	Jones Rd LS & FM 529 Service Area 8" Wastewater Line - Service to ETJ	\$1,555,000
S-11	FM 529 LS Service Area 8" Wastewater Lines - Service to ETJ	\$3,045,000
S-12	Proposed Taylor Road Lift Station & 12" Force Main to Castlebridge WWTP - Service to ETJ	\$4,932,000
S-13	Wright Rd 8" & 12" Wastewater Line from FM 529 to Hwy 290 - Service to ETJ	\$1,998,000
S-14	Taylor Road 8", 15", & 18" Wastewater Line - Service to ETJ	\$2,017,000
S-15	Fairview St 8" & 12" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ <sup>(2)</sup>	\$3,921,000
S-16	Harms Rd 8" & 12" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ <sup>(2)</sup>	\$1,867,000
S-17	Castlebridge WWTP Expansion	\$ 19,600,000
<b>Total</b>		<b>\$39,185,000</b>



# Service Units

"Service unit" is defined as a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous ten (10) years.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

## Baseline Assumptions

Water = 1,500 gpd per acre  
 Wastewater = 1,200 gpd per acre

## SU Calculation

Projected Demand / 250 gpd  
 Effective Unit Rate = 250 gpd



### IMPACT FEE SERVICE UNIT EQUIVALENT TABLE

**How to calculate:**  
 Multiply Service Unit Equivalent (SU-E) by Sq. Ft., number of beds, etc., column A Per column B to obtain the "approximate" total number of service units.

Recommended SUs are based on 1.0 SU = 250 gpd. \* Please keep in mind that some proposed developments may require multiple...

Line No.	Type of Development	Service Unit Equivalent	Per
1.	Bakery	0.0019	Square Foot
2.	Banquet Hall (No Cooking, Warming Kitchen Only)	0.0200	Occupant
3.	Barber Shop	0.6048	Bowl
4.	Beauty Shop or Beauty Salon	0.6048	Bowl
5.	Bowling Alley (Dining Additional Charge)	0.8000	Lane
6.	Car Repair (Office Additional Charge)	0.00020	Square Foot
7.	Carwash, Tunnel, Self-Serve	8.00	Carwash
8.	Carwash, Tunnel, With Attendant	39.60	Carwash
9.	Carwash, Wand Type, Self-Serve	1.54	Carwash Bowl
10.	Church or Fellowship Hall	0.0037	Occupant
11.	Club, Tavern, or Lounge	0.0399	Occupant
12.	Concert Hall	0.0399	Occupant
13.	Country Club	0.4032	Member
14.	Dance School or Dance Studio	0.1008	Guest
15.	Day Care Center	0.0399	Occupant
16.	Dormitory (Dining Additional Charge)	0.0399	Occupant
17.	Fire Station (Dining Additional Charge)	0.3604	Bed
18.	Fitness Center/Club - Freestanding	0.3604	Capita
19.	Fitness Club - Within Shopping Center	0.0015	Square Foot
20.	Funeral Home (Services Per Week)	0.39	Service
21.	Gas Station with Carwash	11.78	Station
22.	Gas Station Without Carwash	2.21	Station
23.	Grocery Store, 5,000-28,999 Sq. Ft.	0.00033	Square Foot
24.	Grocery Store, 29,000 + Sq. Ft.	0.0009	Square Foot
25.	Homeless Shelter (No Cooking or Dining)	0.1323	Bed
26.	Hospital (Dining Additional Charge)	0.8001	Bed
27.	Hotel or Motel, With or W/O Kitchenettes	0.7554	Room
28.	Manufacturing	0.00020	Square Foot
29.	Mobile Home Park	1.00	Space
30.	Movie Theater	0.0200	Seat
31.	Nail Salon (Manicure or Pedicure)	0.0004	Square Foot
32.	Nursing Home (Salon & Dining Additional Charge)	0.3024	Bowl
33.	Nursing Home (Salon & Dining Additional Charge)	0.3604	Bed
34.	Office (Includes Studio, Therapy & Massage)	0.000237	Square Foot
35.	Park	0.0200	Occupant
36.	Post Office, Excluding Dock	0.000320	Square Foot
37.	Prison	0.3654	Capita
38.	Racquetball Court	0.8426	Court
39.	Recreational Vehicle Park	0.3000	Vehicle
40.	Residence, Apartment with Washer / Dryer	0.4762	Unit

HoustonPermittingCenter.org  
832.394.8888

1

revised: August 26, 2019  
Form UA-006

	10 Year Projections							Exist Connections	5-Year Conn Proj	Total Conn Proj	
	Acreage	W Demands	WW Demands	Connections	Round Up	SU	New Capita				
SF Res	4.9	7,305	5,844	29.2	30	29	99	2,243	-	2,273	
MF Res	33.0	49,534	39,627	495.3	496	198	991	1,544	-	2,040	
Mixed-Use	24.9	37,395	29,916	99.7	100	150	798	-	151	251	
Commercial	66.6	99,868	79,894	37.5	38	399	174	158	28	224	
Industrial	370.8	556,140	444,912	204.5	205	2,225	210	-	54	259	
Public	1.4	2,130	1,704	1.0	1	9	-	66	-	67	
Irrigation	-	-	-	-	-	-	-	850	21	871	
<b>TOTAL</b>	<b>501.58</b>	<b>752,372</b>	<b>601,897</b>	<b>867.2</b>	<b>870</b>	<b>3,009</b>	<b>2271</b>	<b>4,861</b>	<b>254</b>	<b>5,985</b>	<b>conn</b>
	Castlebridge WWTP		0.942	MGD				conn	5,115	conn	



# Water Impact Fee Calculations

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Projects	% Utilization	FY 2023-2028	FY 2028-2033	Total	Impact Fee Eligible Cost
Water Master Plan	100%	\$125,000	\$0	\$125,000	\$125,000
Impact Fee Study & Rate Analysis	100%	\$75,000	\$0	\$75,000	\$75,000
Proposed Water Facility #4	100%	\$0	\$10,534,000	\$10,534,000	\$10,534,000
CoH IC No. 2	50%	\$0	\$2,135,000	\$2,135,000	\$1,067,500
FM 529 8" & 12" Water Harms Rd to Hwy 290	90%	\$2,971,000	\$0	\$2,971,000	\$2,673,900
Charles Rd 8" & Wright Rd 12" Water	90%	\$1,720,000	\$0	\$1,720,000	\$1,548,000
Wright Rd 12" Water	90%	\$0	\$1,724,000	\$1,724,000	\$1,551,600
Fairview St 12" Water	10%	\$0	\$5,121,000	\$5,121,000	\$512,100
Harms Rd 12" Water	10%	\$0	\$3,119,000	\$3,119,000	\$311,900
Musgrove Ln 8" & 12" Water	90%	\$0	\$1,417,000	\$1,417,000	\$1,275,300
Taylor Rd 8" Water	90%	\$0	\$761,000	\$761,000	\$684,900
<b>Summation</b>		<b>\$4,891,000</b>	<b>\$24,811,000</b>	<b>\$29,702,000</b>	<b>\$20,359,200</b>



# Wastewater Impact Fee Calculations

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Projects	% Utilization	FY 2023-2028	FY 2028-2033	Total	Impact Fee Eligible Cost
Wastewater Master Plan	100%	\$ 175,000	\$0	\$175,000	\$175,000
Impact Fee Study	100%	\$0	\$75,000	\$75,000	\$75,000
Castlebridge WWTP Improvements	40%	\$0	\$19,600,000	\$19,600,000	\$7,840,000
Jones Rd LS & FM 529 Area 8" Lines	90%	\$1,555,000	\$0	\$1,555,000	\$1,399,500
FM 529 LS Area 8" Lines	90%	\$3,045,000	\$0	\$3,045,000	\$2,740,500
Proposed Taylor Rd LS & 12" FM	90%	\$0	\$4,932,000	\$4,932,000	\$4,438,800
Wright Rd 8" & 12" Lines	90%	\$0	\$1,998,000	\$1,998,000	\$1,798,200
Taylor Rd 8", 15", & 18" Lines	80%	\$0	\$2,017,000	\$2,017,000	\$1,613,600
Fairview St 8" & 12" Lines	10%	\$0	\$3,921,000	\$3,921,000	\$392,100
Harms Rd 8" & 12" Lines	10%	\$0	\$1,867,000	\$1,867,000	\$186,700
<b>Summation</b>		<b>\$4,775,000</b>	<b>\$34,410,000</b>	<b>\$39,185,000</b>	<b>\$20,659,400</b>



# 2020 vs 2023 Impact Fee Comparison

CITY COUNCIL MEETING AGENDA FOR THE MEETING SCHEDULED ON DECEMBER 18, 2023

Water System Capital Improvement Projects	2020 Impact Fee Eligible Costs	2023 Impact Fee Eligible Costs	% Change	Difference
Water Master Plan	\$ 125,000	\$ 125,000	0%	\$ -
Impact Fee Study	\$ 75,000	\$ 75,000	0%	\$ -
Proposed Water Facility #4	\$ 2,873,200	\$ 10,534,000	267%	\$ 7,660,800
CoH IC No. 2	\$ 588,800	\$ 1,067,500	81%	\$ 478,700
FM 529 8" & 12" Water Harms Rd to Hwy 290	\$ 490,500	\$ 2,673,900	445%	\$ 2,183,400
Charles Rd 8" & Wright Rd 12" Water	\$ 945,900	\$ 1,548,000	64%	\$ 602,100
Wright Rd 12" Water	\$ 643,200	\$ 1,551,600	141%	\$ 908,400
Fairview St 12" Water	\$ 194,800	\$ 512,100	163%	\$ 317,300
Harms Rd 12" Water	\$ 219,500	\$ 311,900	42%	\$ 92,400
Musgrove Ln 8" & 12" Water	\$ 151,500	\$ 1,275,300	742%	\$ 1,123,800
Taylor Rd 8" Water	\$ 13,200	\$ 684,900	5089%	\$ 671,700
<b>TOTAL</b>	<b>\$6,320,600</b>	<b>\$20,359,200</b>	<b>222%</b>	<b>\$14,038,600</b>
Wastewater System Capital Improvement Projects	2020 Impact Fee Eligible Costs	2023 Impact Fee Eligible Costs	% Change	Difference
Jones Rd LS & FM 529 Area 8" Lines	1,010,032	1,399,500	39%	\$ 389,468
FM 529 LS Area 8" Lines	216,600	274,500	27%	\$ 57,900
Proposed Taylor Rd LS & 12" FM	922,000	4,438,800	381%	\$ 3,516,800
Wright Rd 8" & 12" Lines	566,400	1,798,200	217%	\$ 1,231,800
Taylor Rd 8", 15", & 18" Lines	334,800	1,613,600	382%	\$ 1,278,800
Fairview St 8" & 12" Lines	100,600	392,100	290%	\$ 291,500
Harms Rd 8" & 12" Lines	98,600	186,700	89%	\$ 88,100
Wastewater Master Plan	175,000	175,000	0%	\$ -
Impact Fee Study	75,000	75,000	0%	\$ -
<b>TOTAL</b>	<b>\$3,499,032</b>	<b>\$10,353,400</b>	<b>196%</b>	<b>\$6,854,368</b>
NEW PROJECT				
Castlebridge WWTP Improvements	-	19,600,000		
<b>TOTAL</b>	<b>\$9,819,632</b>	<b>\$50,312,600</b>	<b>412%</b>	<b>\$40,492,968</b>



# Maximum Assessable Impact Fees

## 2020 Water Impact Fees

Eligible Impact Fee Costs	\$6,873,600
Finance Costs (4%)	\$2,248,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$6,050
Impact Fee per ESFC (50% Reduction)	\$3,025

## 2023 Water Impact Fees

Eligible Impact Fee Costs	\$20,359,200
Finance Costs (4.5%)	\$7,570,000
10-Year Additional SUs	4,281 SUs
Eligible Cost per SU	\$6,524
Impact Fee per SU (50% Reduction)	\$3,262

## Recommended Water Impact Fees Increase

Impact Fee Increase Per ESFC	\$236	7.8%
------------------------------	-------	------

## 2020 Wastewater Impact Fees

Eligible Impact Fee Costs	\$3,574,034
Finance Costs (4%)	\$1,169,000
10-Year Additional ESFCs	1,501 ESFCs
Eligible Cost per ESFC	\$3,330
Impact Fee per ESFC (50% Reduction)	\$1,665

## 2023 Wastewater Impact Fees

Eligible Impact Fee Costs	\$20,659,400
Finance Costs (4.5%)	\$7,682,000
10-Year Additional SUs	4,281 SUs
Eligible Cost per SU	\$6,620
Impact Fee per SU (50% Reduction)	\$3,310

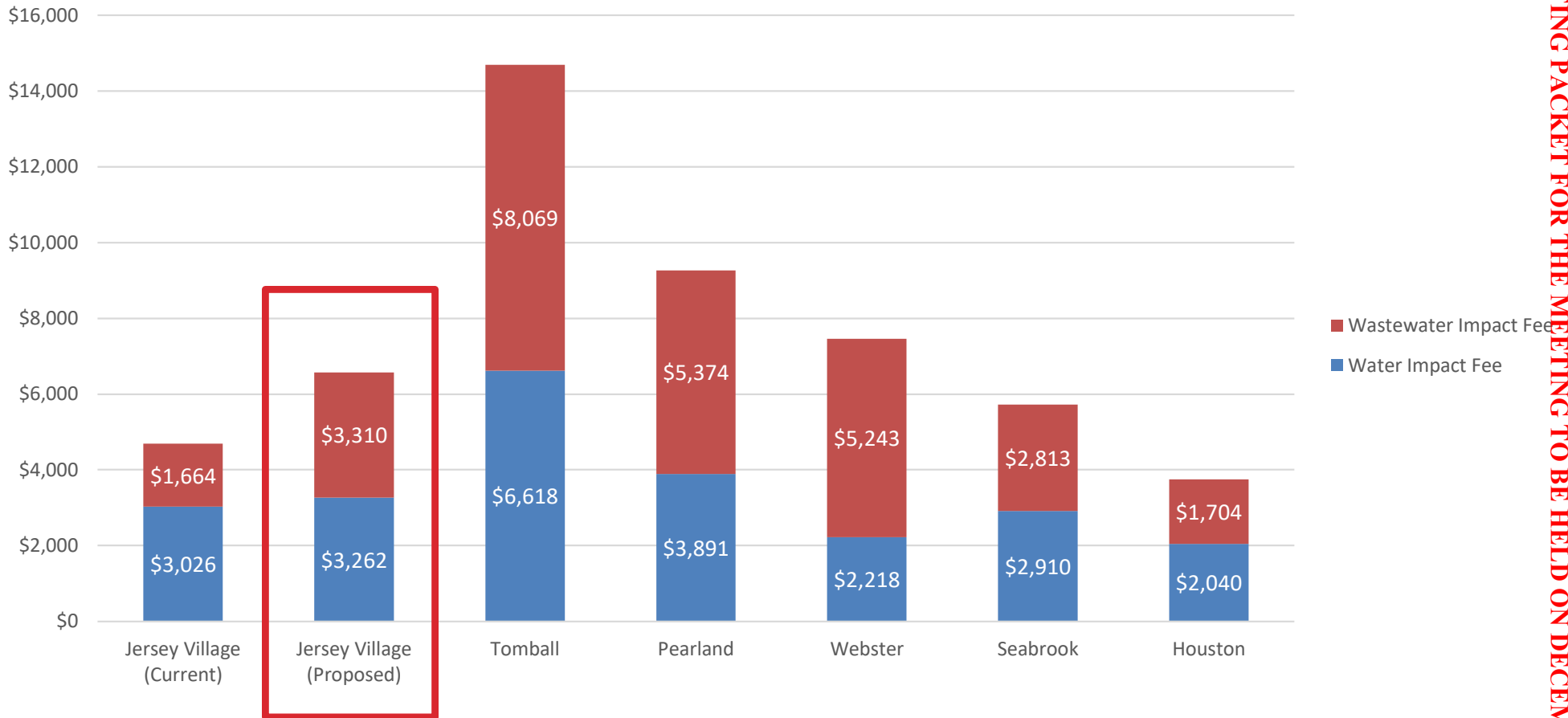
## Recommended Wastewater Impact Fees Increase

Impact Fee Increase Per ESFC	\$1,645	100%
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# Impact Fee Comparison

### Impact Fee Comparison





# QUIDDITY

## ENGINEERING



# Capital Improvements Plan and Impact Fee Study 2023 Update

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City of Jersey Village



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NOVEMBER 2023  
QUIDDITY JOB NO. 05440-0013-01



**CAPITAL IMPROVEMENTS PLAN AND IMPACT FEE STUDY  
 CITY OF JERSEY VILLAGE**

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**CAPITAL IMPROVEMENTS PLAN AND IMPACT FEE STUDY  
CITY OF JERSEY VILLAGE**

**LIST OF EXHIBITS**

1. Current Land Use Plan
2. Future Land Use Plan
3. Water System Improvements
4. Wastewater System Improvements

**LIST OF ATTACHMENTS**

- A. Texas Local Government Code Chapter 395
- B. Existing Water Plant Capacity Analysis
- C. Projected 2028 Water Plant Capacity Analysis
- D. Projected 2033 Water Plant Capacity Analysis
- E. Water Capital Improvement Plan Projects Cost Estimates
- F. Wastewater Capital Improvement Plan Projects Cost Estimates
- G. City of Houston – Impact Fee Service Unit Equivalent Table

DRAFT

## EXECUTIVE SUMMARY

This study was performed to update the City of Jersey Village's (the City's) water and wastewater system impact fees in accordance with the Texas Local Government Code (TLGC) Chapter 395. The population growth over the next 5-years and 10-years were projected, water and wastewater system analyses were completed, and the City's Land Use Plan and Capital Improvements Plans (CIP) were updated per the requirements of TLGC Chapter 395.

Based on the City's 5-year growth projections and associated water and wastewater demand values, a total of 254 new physical connections which equate to 1,091 service units and 1,368 people are anticipated being added to the existing water and wastewater system by the year 2028. Based on the City's 10-year growth projections and associated water and wastewater demand values, a total of 1,000 new physical connections which equate to 4,281 service units and 3,931 people are anticipated being added to the existing water and wastewater system by the year 2033. The existing water and wastewater facility and utility capacities were evaluated, and improvements were identified to serve the projected developments over the next ten (10) years. The identified improvements were quantified into project groups based on time sensitivity or proximity related to the new development. The associated costs for these improvements are also included in the Water and Wastewater Capital Improvements Plan. Only improvement costs directly related to new growth or redevelopment can be accounted for in eligible impact fee costs, so each project group was estimated based on the amount attributable to new development. The project group name, scope of work, costs, and sequencing are subject to change.

The projected water and wastewater demands for new development were converted to service units to align with the City of Houston Impact Fee Service Unit Equivalent Table, dated August 26, 2019. The baseline assumption per 1 service unit is 250 gallons per day for water demand and 200 gallons per day for wastewater demand. The total service units projected to be added to the City's water and wastewater system would be calculated based on the City of Houston Impact Fee Service Unit Equivalent table per development type as referenced in Attachment G. Based on recent opinion of probable cost estimates, the total water system improvement costs is estimated at \$29,702,000 and the total wastewater improvements cost is estimated at \$39,185,000. With a 50% reduction of the maximum eligible recoverable cost, the total water improvements cost eligible for impact fees is estimated at \$20,359,200 and the total wastewater improvements cost eligible for impact fees is estimated at \$20,659,400.

## 1.0 INTRODUCTION

In June 2023, the City of Jersey Village (the "City") authorized Quiddity to update the previously approved 2020 Capital Improvements Plan, Future Land Use Plan, and Impact Fee Study for the City's water and wastewater systems. The purpose of this report is to calculate water and wastewater impact fees for the City in accordance with Texas Local Government Code (TLGC) Chapter 395 (§395), as shown in Attachment A. TLGC §395 defines an impact fee as "a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements." Impact fees may be imposed to pay for capital improvements, including and limited to:

- Construction contract price;
- Surveying and engineering fees;
- Land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees; and
- Fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan.

Impact fees cannot be used to pay for:

- Construction, acquisition, or expansion of public facilities other than capital improvements identified in the capital improvements plan;
- Repair, operation, or maintenance of existing or new capital improvements;
- Upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter standards;
- Upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing developments;
- Administrative and operating costs of the political subdivision; and
- Principal payments and interest or other finance charges.

Impact fees must be assessed for new developments on projects identified in the Capital Improvements Plan (CIP) and cannot be used for any rehabilitation project to serve existing development. "New development" is defined as the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units. "Service unit" is defined as a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and

based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous ten (10) years. TLGC §395 requires the Land Use Plan and CIP to be presented to the public. The CIP includes an analysis of the total water and wastewater system capacity, projected service units attributable to new development within a 10-year period and should be updated at least every five (5) years. The City’s last update was completed July 2020. This study evaluated both new and redevelopment, predominately South of Highway 290, where existing water and sewer facilities are not provided by the City.

**Table 1-1 List of Abbreviations**

Abbreviation	Full Nomenclature
ADF	Average Daily Flow
AWWA	American Water Works Association
CIP	Capital Improvement Plan
City	City of Jersey Village
conn	Connections
ESFC	Equivalent Single-Family Residential Water Connections
EST	Elevated Storage Tank
ESU	Equivalent Service Unit
ETJ	Extraterritorial Jurisdiction
gal	Gallons
gpd	Gallons Per Day
gpm	Gallons Per Minute
IFS	Impact Fee Study
LS	Lift Stations
PHF	Peak Hour Flow
MGD	Million Gallons Per Day
SU	Service Unit
TCEQ	Texas Commission on Environmental Quality
TLGC	Texas Local Government Code
TWDB	Texas Water Development Board
WP	Water Plant
WWTP	Wastewater Treatment Plant

## 2.0 PLANNED GROWTH PROJECTIONS

The City anticipates growth in the form of new development and redevelopment in the area south of Highway 290. This area is partially served by the City in the form of water, wastewater, and stormwater. A critical part of the CIP and IFS is to predict future development within the City’s jurisdiction while projecting anticipated water and wastewater demands. Projections aid in determining the need and timing of water and wastewater capital improvements necessary to sustain and serve future growth. Growth and development projections are formulated based on land use type in areas undeveloped or anticipated for redevelopment. The future land use assumptions become the foundation of the CIP for water and wastewater facility needs.

### 2.1 POPULATION

The 2021 Regional Water Plan issued by the TWDB outlines population projections for the years 2020 through 2070. The anticipated annual population growth rate for the City was projected at 1.85% each year. See Table 2-1 for TWDB Population Projections.

**Table 2-1 TWDB Population Projections**

2020	2030	2040	2050	2060	2070
7,959	8,028	8,179	8,344	8,525	8,724

*Source: Texas Water Development Board*

The estimated growth rate for the City based on the 10-year projections related to new development exceeds the TWDB population projections. A total of 3,930 people are anticipated within the 10-year timeframe based on development type and per capita factors. This equates to 5% growth per year.

### 2.2 EXISTING SYSTEM

Monthly connection counts used for billing was provided by the City for Fiscal Year (FY) 21 – FY 23. The most recent connection counts for August 2023 were utilized as the existing water system connections. The existing water system is comprised of several types of uses including single-family residential, multi-family residential, commercial, public and irrigation. Connections for this analysis are physical connections to which drinking water is supplied as defined by 30 TAC §290.38(16). Wastewater system connections were assumed for all water service connections with the exception of irrigation. See Table 2-2 for existing water system connection count.

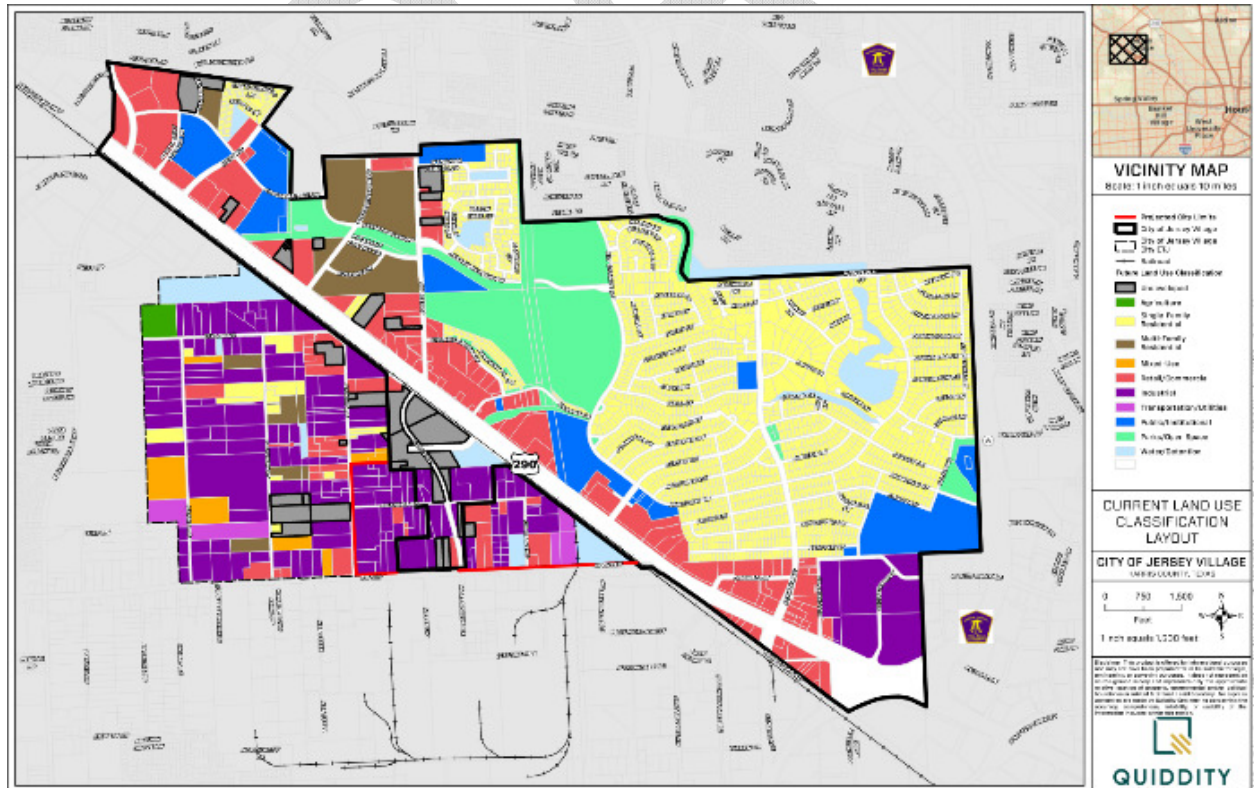
**Table 2-2 Existing Water System Connections**

Type	Connections
Single-Family Residential	2,243
Multi-Family Residential	1,544
Commercial	158
Irrigation	850
Public	66
<b>Total</b>	<b>4,861</b>

**2.3 LAND USE PLAN**

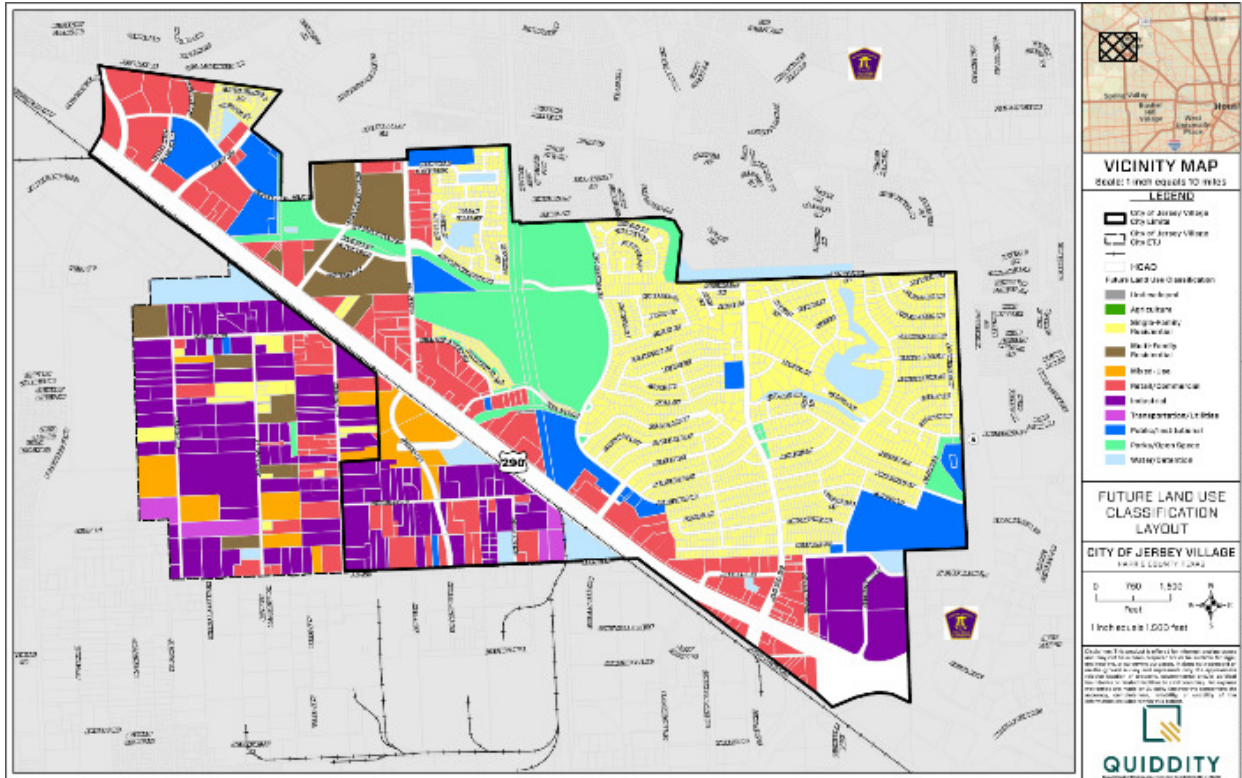
The future land use plan was created by referencing the City’s existing land use plan, identifying undeveloped tracts, and tracts forecasted for redevelopment. The existing land use plan was updated to reflect the current land use classifications based on desktop research performed from multiple online resources, as attached in Exhibit 1. Quiddity collaborated with the City to determine the anticipated type of development for undeveloped or City owned tracts. Several existing industrial tracts near the future Village Center were predicted to be redeveloped into Commercial, Retail, and Mixed-Use. The future land use plan also included adjusted City limits based on discussions with City Staff, as attached in Exhibit 2.

**Exhibit 1 – Current Land Use Classification**





## Exhibit 2 – Future Land Use Classification



### 2.4 FUTURE GROWTH

The future growth projections are based on the future land use plan and the projected development timeframe. Any new development defined by TLGC §395 that is anticipated to occur outside of the 10-year timeframe was excluded from this analysis. The baseline usage predicted in the IFS was 1,500 gpd per acre or 250 gpd per connections for water daily demand and 1,200 gpd per acre or 200 gpd per connections for wastewater daily demand. The number of connections per acre, or density, was assumed for each type of usage and applied to the acreage of the proposed development. The number of connections per acre was established based on the projected density within the Houston Metro area and Quiddity’s experience with other types of development. Table 2-3 lists the assumed connections per acre and capita factor by each type of usage for the projected new development.

**Table 2-3: Density by Type of Development**

Type	Connections per Acre	Capita Factor
Single-Family Residential	6	3.25
Multi-Family Residential	15	2
Commercial	0.5	4
Industrial	0.5	1
Mixed-Use	4	8
Irrigation	2	0
Public	0.25	0

**2.4.1 5-YEAR PROJECTION CONNECTIONS**

The growth projected within the next five (5) years is predominately anticipated to occur within the City’s inner ETJ along Wright Road, surrounding the future Village Center, and City limits southwest of Highway 290 to FM 529. This includes approximately 52 acres of commercial, 38 acres of mixed-use, 82 acres of industrial, and 10 acres of irrigation tracts. The City’s 5-year population projection resulting from this growth is 1,368 people. Table 2-4 lists the 5-year projected physical connections and total connections for each type of development.

**Table 2-4: 5-Year Connection Projections (FY 2028)**

Type	New Development Connections	Total Connections
Single-Family Residential	0	2,243
Multi-Family	0	1,544
Commercial	28	186
Industrial	54	54
Mixed-Use	151	151
Irrigation	21	871
Public	0	66
Total	254	5,115

**2.4.2 10-YEAR PROJECTION CONNECTIONS**

The growth projected within the 5-year to 10-year timeframe is predicted to occur in the remaining tracts south of Highway 290 designated as “New Development” outside the projected City limits and within the City’s ETJ. This includes approximately 5 acres of single-family residential, 33 acres of multi-family residential, 67 acres of commercial, 25 acres of mixed-use, 2 acres of public, as well as 371 acres of industrial designated tracts. The City’s 10-year population projection resulting from this growth is approximately 2,271 people.

The growth projected to occur in the remaining undeveloped tracts within the City limits north of Highway 290 is designated as “Additional Development”. This includes approximately 8 acres of multi-family residential and 23 acres of commercial designated tracts resulting in population growth of approximately 292 people. Projected physical connections were calculated based on the area5ge and density from the new development and additional development areas. Table 2-5 lists the 10-year projected physical connections and total connections for each type of development.

**Table 2-5: 10-Year Connection Projections (FY 2033)**

Type	New Development Connections	Additional Development Connections	Total Connections
Single-Family Residential	30	0	2,273
Multi-Family Residential	496	112	2,152
Commercial	38	18	242
Industrial	205	0	259
Mixed-Use	100	0	251
Irrigation	0	0	871
Public	1	0	67
<b>Total</b>	<b>870</b>	<b>130</b>	<b>6,115</b>

### 3.0 WATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The water system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. Quiddity collected available records from City Staff, including three (3) years of daily well meter readings and monthly customer billing data from Year 2020-2023, including GIS shapefiles, construction drawings, and previous studies.

#### 3.1 EXISTING WATER SYSTEM EVALUATION

##### 3.1.1 EXISTING WATER INFRASTRUCTURE

The City currently has three (3) water plants and an additional elevated storage tank serving its system. Table 3-1 presents the facilities at each of the City’s water plants. The Seattle Water Plant (Water Plant No. 1) is located at 15601 Seattle Street, the Village Water Plant (Water Plant No. 2) is located at 16600 Village Drive, the West Water Plant (Water Plant No. 3) is located at 12115 West Drive, and the Congo Elevated Storage Tank is located at 15402 Congo Lane. The City also owns and maintains approximately 257,000 LF of waterline ranging in size between 2” diameter to 16” diameter and approximately 1,790 fire hydrants based on previous records

**Table 3-1 Existing Water Plant Facilities**

Water Plant	Surface Water (gpm)	Well (gpm)	Ground Storage (gal)	Elevated Storage (gal)	Booster Pumps (gpm)	Hydro-Tank (gal)
Seattle (WP1)	1,042		1 - 300,000 1 - 500,000	-	3 - 1,100	-
Village (WP2)		900	1 - 420,000	250,000	1 - 750 1 - 500 1 - 250 1-100	-
West (WP3)		1,550	500,000	-	2 - 1,000 1 - 750 1 - 250	1-25,000
Congo		-	-	500,000	-	-

**3.1.2 EXISTING WATER DEMANDS**

Water demands were determined by analyzing the City’s three (3) years of daily well meter readings and monthly customer billing data from Year 2020-2023. The average daily demand was established using the number of connections in the billing data provided, and the monthly metering data for each connection type to determine unit flow rates. Table 3-2 presents the existing demand breakdown for the City.

**Table 3-2 Existing Water System Demands**

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single-Family Residential	2,243	250	560,800
Multi-Family Residential	1,544	125	193,000
Commercial	158	1,500	237,000
Irrigation	850	300	255,000
Public	66	1,000	66,000
Accountability/Losses			145,000
<b>Total</b>	<b>4,861</b>		<b>1,456,800</b>

Based on the existing connections and projected unit flowrates from historical data, the effective unit flowrate per connection is 300 gpd/conn. To evaluate the water system, the peak-hour condition, as set forth by the TCEQ, was used as the worst-case scenario. Peak-hour conditions occur when a system experiences the highest-use hour on a maximum day. The City only had monthly water consumption reports available. Per 30 TAC §290.38(46), in the absence of 36 months of historical daily water usage, a maximum day factor of 2.4 should be assumed. Table 3-3 presents the calculation for the maximum day flow. Evaluating the previous three (3) years of well data, the City experienced moderate water losses or accountability issues therefore 10% was utilized in the water capacity analysis.

**Table 3-3 Max Day Flow**

	Flow (gpd)
Average Day Flow	1,456,800
Max Day Factor	2.4
Max Day Flow	3,496,320

Peak-hour flows are determined by multiplying the maximum day flow by a factor of 1.25 for systems with elevated storage in the absence of verified historical data. No hourly demand data was available at the time of the report. A calculation of 2.4 multiplied by 1.25 yields a total maximum day PHF of 3.0 times the ADF. Table 3-4 presents the existing water flow condition for the City.

**Table 3-4 Existing Peak Hour Flow**

Existing Flow Condition	Equation	Flow (gpm)
Average Day	1,456,800 gpd / 1,440 min/day	1,012
Peak Hour (Max Day)	1,012 gpm x 2.4 x 1.25	3,035

### 3.1.3 EXISTING WATER SYSTEM CAPACITY ANALYSIS

The existing water facilities were analyzed for their capacity to serve the existing system, in accordance with 30 TAC §TAC290.45(b)(1)(D). To meet the minimum requirements, the City must have a minimum guaranteed supply of 0.6 gpm per connection, a minimum storage capacity of 200 gallons per connection, a minimum elevated storage tank capacity of 100 gallons per connection, and either a firm booster pump capacity (with the largest pump out of service) of 2 gpm per connection or enough firm booster pump capacity to meet the maximum day peak hour demand. The City’s existing water plant facilities have enough supply, elevated storage, ground storage, and booster pump capacity to serve the existing system. The existing system water plant capacity analysis is presented in Attachment B.

## 3.2 FUTURE WATER SYSTEM EVALUATION

### 3.2.1 METHODOLOGY OF PROJECTED WATER DEMANDS

To determine the projected water demands, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were applied to the projected connections, where applicable, and unit demands were established based upon Quiddity’s experience with similar types of developments within the region.

### 3.2.2 5-YEAR WATER PROJECTIONS

Table 3-5 presents the projected water average daily flows for the 5-year anticipated buildout within the area of new development. Based on the projected physical connections and unit flowrate the effective unit flowrate per connection is 325 gpd/conn.

**Table 3-5 5-Year Projected Average Day Flow**

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single-Family Residential	2,243	250	560,800
Multi-Family Residential	1,544	125	193,000
Commercial	186	1,500	279,000
Industrial	54	1,500	81,000
Mixed-Use	151	375	56,600
Irrigation	871	300	261,300
Public	66	1,000	66,000
Accountability/Losses			166,500
<b>Total</b>	<b>5,115</b>		<b>1,664,200</b>

### 3.2.3 10-YEAR WATER PROJECTIONS

Table 3-6 presents the projected water average daily flows for the 10-year anticipated buildout within the area of new development and additional development undeveloped tracts within the City’s jurisdiction. Based on the projected physical connections and unit flowrate the effective unit flowrate per connection is 365 gpd/conn.

**Table 3-6 10-Year Projected Average Day Flow**

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single-Family Residential	2,273	250	568,300
Multi-Family Residential	2,152	125	269,000
Commercial	242	1,500	363,000
Industrial	259	1,500	388,500
Mixed-Use	251	375	94,100
Irrigation	871	300	261,300
Public	67	1,000	67,000
Accountability/Losses			223,500
<b>Total</b>	<b>6,115</b>		<b>2,234,700</b>

### 3.2.4 FUTURE WATER SYSTEM CAPACITY ANALYSIS

The City's existing water plant facilities have enough elevated storage, ground storage, and booster pump capacity to serve the projected 5-year and 10-year buildout. The City is limited with water supply based on the 5-year and 10-year projections. The City intends to build a new water plant southwest of Highway 290 to better serve the new development projected. The 5-year and 10-year water plant capacity analyses are presented in Attachments C and D respectively.

Based on the City's intent to operate at nearly 60% surface water to comply with the Harris-Galveston Subsidence District's groundwater reduction plan, it is recommended the City renegotiate a new contractual amount of water with the City of Houston. The maximum daily amount of water should be increased to 5,363,280 gpd or 3,725 gpm, the projected 10-year maximum daily flow utilizing a max day factor of 2.4. While surface water supply may be able to provide enough capacity to serve the new development, since the contract is not guaranteed the City is required to have a total well capacity of 0.6 gpm/conn.

Quiddity included estimated cost associated with the City of Houston Interconnect No. 2 project, previously referenced in the prior CIP report. A Water Master Plan is recommended to further evaluate surface water and ground water supply options, pressures southwest of Highway 290, and their associated costs which could impact the IFS.

### 3.3 WATER CAPITAL IMPROVEMENTS PLAN

Quiddity was contracted by the City in FY 2023 to perform an assessment on the existing water facilities and develop a CIP focused on operation, maintenance, rehabilitation, and improvements to the existing water facility components. This allows the City to proactively budget for long-term viability of its system and better understand the prioritization of projects at the appropriate timeline to help prevent premature failures and ensure continued operation. The CIP for operation and maintenance is still in progress and will be submitted separately.

Quiddity prepared CIP recommendations for new improvements to the existing water and wastewater system based on the projected development timeframe and input received from the City. Based on these projections, the City will need additional water improvements to serve the new development. Table 3-7 presents the Water CIP list to support the projected new development that can be funded through impact

fees. Cost estimates are included in Attachment E and include anticipated contingencies, inflation, land acquisition, engineering and testing costs.

**Table 3-7 Water Capital Improvements Plan**

No.	Description of Project	Cost
<b>Proposed Projects</b>		
W-12	Water Master Plan	\$125,000
W-13	Impact Fee Study & Rate Analysis	\$75,000
W-14	Proposed Water Facility #4	\$10,534,000
W-15	City of Houston Interconnect No. 2 <sup>(1)</sup>	\$2,135,000
W-16	FM 529 8" & 12" Water Line from Harms Rd to Hwy 290 – Service to ETJ	\$2,971,000
W-17	Charles Rd 8" & Wright Rd 12" Water Line Loop – Service to ETJ	\$1,720,000
W-18	Wright Rd 12" Water Line from Charles Rd to Hwy 290 – Service to ETJ	\$1,724,000
W-19	Fairview St 12" Water Line from FM 529 to Taylor Rd – Service to ETJ	\$5,121,000
W-20	Harms Rd 12" Water Line from FM 529 to Taylor Rd – Service to ETJ	\$3,119,000
W-21	Musgrove Ln 8" & 12" Water Line from Taylor Rd to Jones Rd Along Hwy 290 – Service to ETJ	\$1,417,000
W-22	Taylor Rd 8" & 12" Water Line Extension from Hwy 290 to Edge of ETJ – Service to ETJ	\$761,000
<b>Total</b>		<b>\$29,702,000</b>

#### 4.0 WASTEWATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The wastewater system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. Quiddity collected available records from City Staff, such as recent daily wastewater treatment plant (WWTP) effluent flows from September 2023, operation reports, and record drawings. It was assumed the new development would send all projected wastewater flow to the Castlebridge WWTP based on proximity to the development and results from prior studies. The White Oak Bayou WWTP was not evaluated in the IFS as no wastewater demand was projected from the new development to this wastewater service area.

#### 4.1 EXISTING WASTEWATER SYSTEM EVALUATION

##### 4.1.1 EXISTING WASTEWATER INFRASTRUCTURE

The City owns and maintains the Castlebridge WWTP, located at 12103 Castlebridge Drive, which has a permitted daily average flow of 800,000 gpd or 0.8 MGD and a 2-hour peak of 1,885 gpm (with a peaking factor of 3.4). The City is also a partner in the White Oak Bayou WWTP Joint Powers, along with West Harris County Municipal Utility District (MUD) No. 1, Harris County MUD No. 25, Windfern Forest Utility District and Baker Oil Tools. Collectively the partners own the White Oak Bayou WWTP, located at 15201 Philippine Street, which has a permitted effluent flow of 2,000,000 gpd or 2.0 MGD and a peak flow of



5,556 gpm (peak factor of 4.0). The City has 40.63% ownership of the White Oak Bayou WWTP and is billed accordingly for any improvement projects at the plant. The City is also billed monthly based on the percentage contributed of the total flow per month to the White Oak Bayou WWTP Joint Powers.

The City also owns and maintains eight (8) lift station (LS) within the system including the Philippine LS, Hillcrest LS, Tahoe LS, Rio Grande LS, 290 NW LS, and the Jones Rd LS. The wastewater system also contains approximately 205,000 LF of gravity sewers ranging in size between 4” diameter to 33” diameter and approximately 795 manholes based on previous records.

**4.1.2 EXISTING WASTEWATER FLOWS**

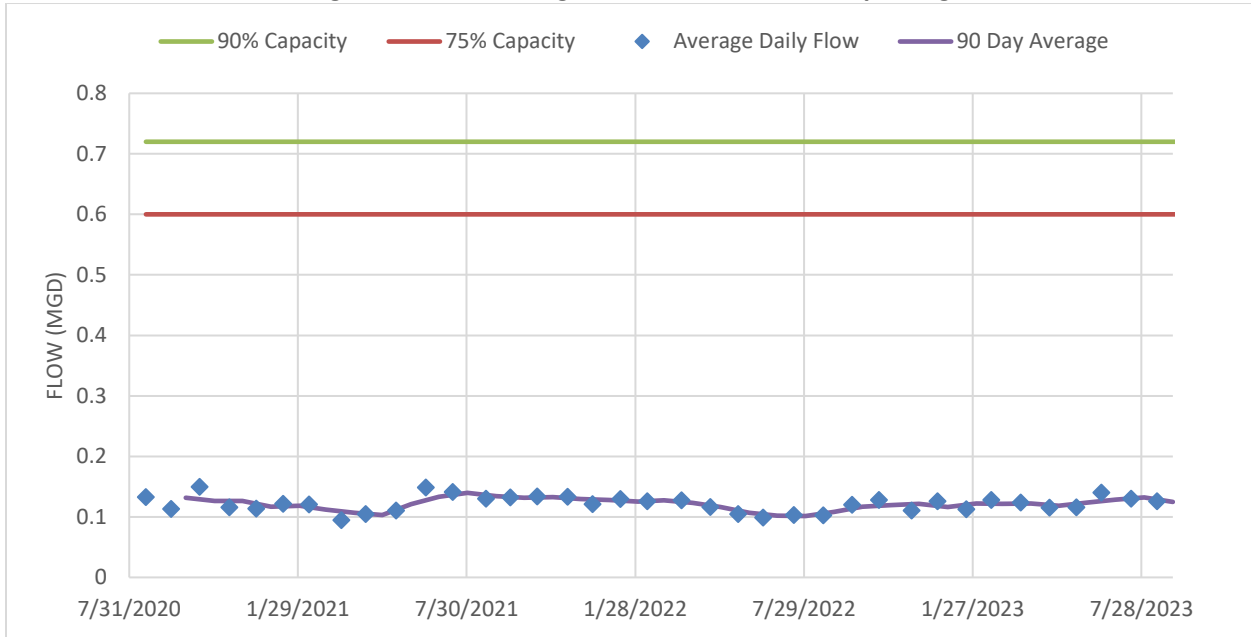
Wastewater flows were determined by analyzing the Castlebridge WWTP average daily flows provided by EPA – Enforcement and Compliance History Online (ECHO) database for the prior three (3) years of monthly data, most recently through the month of August 2023. The Average Day Flow was established for the Castlebridge WWTP shown in Table 4-1.

**Table 4-1 Existing Wastewater Flows**

Service Area	Average Daily Flow (GPD)
Castlebridge WWTP	121,526

Based on the three (3) years of WWTP effluent data analyzed, the City’s Castlebridge WWTP receives an average daily flow of approximately 121,526 gallons or 0.12 MGD compared to the permitted average daily flow of 800,000 gallons or 0.8 MGD. This ADF equates to 15% of the Castlebridge WWTP permitting hydraulic capacity. TCEQ §305.126 requires a WWTP permit holder to initiate engineering and financial planning for expansion when the average daily sewer flows reach 75% of permitted daily flows for 3 consecutive months. Additionally, the permit holder must obtain necessary authorization to commence construction for additional facilities when the average daily flows reach 90% of permitted flows for 3 consecutive months. Figure 1 shows the Castlebridge WWTP reported effluent data for 3-year period dating July 2020 through August 2023. The WWTP consecutive 90-day average day flows peaked from June 2021 to August 2021 with a maximum 90-day average quantified at 139,733 gpd, which equates to approximately 17% of the plant’s permitted capacity.

**Figure 1 – Castlebridge WWTP 3-Year Flow Reporting**



**4.1.3 EXISTING WASTEWATER SYSTEM CAPACITY ANALYSIS**

Based on the permitted flows of the Castlebridge WWTP, the City has sufficient capacity to serve the existing system for this service area. The Castlebridge WWTP has a permitted flow of 800,000 gpd and is only receiving 121,526 gpd on average daily basis from three (3) years of historical data. The hourly wastewater flows were not available for this evaluation, only record drawings and monthly reporting data.

The Jones Road LS is the only existing lift station assumed to receive an increase in wastewater flow based on its proximity to the new development. The City did not have historical flow data on the existing Jones Road LS; but was able to review record drawings and estimate the capacity of the lift station.

The prior IFS dated July 2020 evaluated the capacity of the Jones Road LS based on daily lift station pump run times provided from April 2019 – December 2019. The LS had minimal run times averaging 0.16 hours per day with a maximum run time of 0.37 hours per day, which indicated the lift station has capacity of additional wastewater flow. Since new information was not available at the time of this study, it is recommended the City obtain pump data in order to more accurately evaluate the capacity of the lift station to serve the new development. Based on preliminary assumptions, the existing Jones Road LS does not need any improvements to meet existing wastewater demands.

## 4.2 FUTURE WASTEWATER SYSTEM EVALUATION

The IFS evaluated tracts not served by the City, predominately south of Highway 290 between FM 529, Harms Road, and Taylor Road. As mentioned in Section 2.3, the baseline wastewater daily demand is 1,200 gpd per acre or 200 gpd per connection was utilized regardless of the development classification due to uncertainty of the development timeframe. A prior study titled “Preliminary Evaluation Study (Revised) for Water and Wastewater Sanitary Sewer Improvements” dated March 9, 2023 prepared by others, was evaluated as part of the IFS. Quiddity recommends different water and wastewater system alignments due to conflicts with existing utilities and more practical LS location to serve the new development tracts. The suggested lift station location in the prior study is not feasible as the identified tract is designated by TXDOT for drainage purposes. Quiddity analyzed the proposed utility line sizes based on allowable slopes, capacity, and line sizes allowed by the City of Houston – 2023 Infrastructure Design Manual.

A portion of the new service area projected along Charle– Road are anticipated to be collected via gravity collection system and pumped via the proposed FM 529 LS into the existing gravity collection system at the intersection of Jones Road and FM 529. This wastewater eventually flows into the existing Jones Road LS which is pumped via force main to Castlebridge WWTP. Based on the Jones Road LS record drawings, the pumps are recommended to be upsized to accommodate the new projected wastewater flow while the existing wet well and force main piping are anticipated to remain based on preliminary assumptions.

### 4.2.1 METHODOLOGY OF WASTEWATER FLOW PROJECTIONS

To determine the projected wastewater flows, projected connections were analyzed based on projected future development timeframes. Water unit demands by type of connection were utilized, and a return factor was applied to establish the wastewater flows. Due to the significant amount of water loss and reported issues with the sewer system leading to inflow and infiltration, a historical system-wide return factor could not be established. A return factor of 0.8 was used for new development since no historical flow information was available.

Since no flow data was available for the Jones Road LS, the existing wastewater flows for the delineated service area was projected at 179,483 gpd ADF. When combining the projected 38,619 gpd ADF at the FM 529 LS the total projected wastewater demand for Jones Road LS is projected at 218,102 gpd ADF from the new development.

**4.2.2 5-YEAR WASTEWATER PROJECTIONS**

Table 4-2 presents the projected 5-year wastewater ADF at the Castlebridge WWTP based on anticipated wastewater connections and timeframe for the new development. This projected flow will be supplied by the new FM 529 LS and Existing Jones Road LS via pressurized force mains to the Castlebridge WWTP.

**Table 4-2 Projected WWTP Flows at 5-Year Projections**

Classification	Average Daily Flows (gpd)
New Development 5-Year	218,102
Existing Castlebridge WWTP	121,526
Total	339,628

**4.2.3 10-YEAR WASTEWATER PROJECTIONS**

Table 4-3 presents the projected 10-year wastewater ADF at the Castlebridge WWTP based on anticipated wastewater connections and timeframe for the new development and additional development areas. This projected flow will be supplied by the New Taylor Road LS, New FM 529 LS, and Existing Jones Road LS via pressurized force mains and gravity flow via existing collection system north of Highway 290.

**Table 4-3 Projected WWTP Flows at 10-Year Projections**

Classification	Average Daily Flows (gpd)
New Development 5-Year	218,102
New Development 10-Year	601,897
Additional Development 10-Year	36,168
Existing Castlebridge WWTP	121,526
Total	977,693

**4.2.4 FUTURE WASTEWATER SYSTEM CAPACITY ANALYSIS**

TCEQ §305.126 requires a WWTP permit holder to initiate engineering and financial planning for expansion when the sewage flows reach 75% or 0.6 MGD of permitted average daily flows for 3 consecutive months. The permit holder must also obtain the necessary authorization to commence construction for additional facilities when the flows reach 90% or 0.72 MGD of the permitted average daily flows for the Castlebridge WWTP.

Based on the 5-year projected wastewater demands, it appears the Castlebridge WWTP will have enough capacity to serve the future projected development based on permitted hydraulic capacity. Assuming all tracts along Jones Road and Charles Road are developed within five (5) years, the projected wastewater

average daily flow of 339,628 gpd or 0.34 MGD equates to 42% of the permitting hydraulic capacity at Castlebridge WWTP, therefore no improvements are recommended.

Based on the 10-year projected wastewater demands, it appears the Castlebridge WWTP will not have enough capacity to serve the future projected development based on permitted hydraulic capacity. Assuming all tracts within the 5-year projected area which include Jones Road and Charles Road; in addition to the projected 10-year area which includes Wright Road, Fairview Street, Harms Road and Taylor Road are developed, including the projected development north of Highway 290, the projected wastewater average daily flow of 977,693 gpd or 0.98 MGD equates to 122% of the permitted hydraulic capacity at Castlebridge WWTP. Based on these projections, improvements would be necessary to the Castlebridge WWTP with triggers at the 75% and 90% thresholds.

While the 10-year projections assume full build out, the likelihood of all tracts developing and connecting to the new wastewater collection system is unknown. Quiddity included estimated cost associated with the expansion of Castlebridge WWTP, however more analysis is recommended due to potential site limitations for expansion and other factors. A Wastewater Master Plan is recommended to further evaluate expansion options and estimated costs at Castlebridge WWTP.

**4.3 WASTEWATER CAPITAL IMPROVEMENTS PLAN**

Water and wastewater system improvements are needed to accommodate the new development. Only improvements or upgrades necessary to serve the new development were evaluated for this CIP. Table 4-3 presents the anticipated overall cost for wastewater system improvements. The cost shown includes engineering and contingencies, where applicable. Details cost estimates are included in Attachment F.

**Table 4-3 Wastewater Capital Improvements Plan**

No.	Description of Project	Cost
S-6	Wastewater Master Plan	\$175,000
S-7	Impact Fee Study & Rate Analysis	\$75,000
S-10	Jones Rd LS & FM 529 Service Area 8" Wastewater Line - Service to ETJ	\$1,555,000
S-11	FM 529 LS Service Area 8" Wastewater Lines - Service to ETJ	\$3,045,000
S-12	Proposed Taylor Road Lift Station & 12" Force Main to Castlebridge WWTP - Service to ETJ	\$4,932,000
S-13	Wright Rd 8" & 12" Wastewater Line from FM 529 to Hwy 290 - Service to ETJ	\$1,998,000
S-14	Taylor Road 8", 15", & 18" Wastewater Line - Service to ETJ	\$2,017,000
S-15	Fairview St 8" & 12" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ <sup>(2)</sup>	\$3,921,000
S-16	Harms Rd 8" & 12" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ <sup>(2)</sup>	\$1,867,000
S-17	Castlebridge WWTP Expansion	\$ 19,600,000
<b>Total</b>		<b>\$39,185,000</b>

## 5.0 IMPACT FEE ANALYSIS

The IFS evaluates the City’s available water and wastewater capacity to serve existing and future development over the next ten (10) years. The fees are calculated as a percentage of the assumed project costs based upon the percentage of the project’s capacity to serve the projected development in the next ten (10) years. None of the CIP projects are intended to improve water and wastewater service to existing customers or increase capacity serving existing development as part of this analysis.

### 5.1 SERVICE UNITS

For impact fees, "new development" is defined as the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units. "Service Unit" is defined as a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous ten (10) years. The projected water and wastewater service unit demands are projected at 250 gpd and 200 gpd respectively. These projected water and wastewater demands correlate to the City of Houston Impact Fee Service Unit Equivalent Table dated August 26, 2019, the Service Unit Equivalents provided in Attachment G and is calculated based on the type of development and approximate total number of service units necessary for the new development. Table 5-1 presents the water and wastewater SUs for the City’s future water and wastewater systems.

**Table 5-1 Projected Service Units**

Systems	2028 Projected Demands (gpd)	2028 Projected SUs	2033 Projected Demands (gpd)	2033 Projected SUs	Total 10-Year Demands (gpd)	Total 10-Year SUs
Water	272,628	1,091	797,582	3,190	1,070,210	4,281
Wastewater	218,102	1,091	638,065	3,190	856,167	4,281

### 5.2 WATER AND WASTEWATER ATTRIBUTABLE IMPROVEMENTS

Existing and proposed improvement projects were evaluated to determine the percent utilization for new development within the next five (5) and ten (10) years. The percentage of utilization within the 10-year timeframe for new development and additional development was used to calculate the eligible project

costs for impact fees. Any of the projects' capacity used on existing development cannot be included in the eligible project costs for impact fees. Tables 5-2 and 5-3 shows the calculated eligible project cost for the water and wastewater systems.

**Table 5-2 Water Projects Eligible Impact Fee Cost**

Projects	% Utilization	FY 2023-2028	FY 2028-2033	Total	Impact Fee Eligible Cost
Water Master Plan	100%	\$125,000	\$0	\$125,000	\$125,000
Impact Fee Study & Rate Analysis	100%	\$75,000	\$0	\$75,000	\$75,000
Proposed Water Facility #4	100%	\$0	\$10,534,000	\$10,534,000	\$10,534,000
CoH IC No. 2	50%	\$0	\$2,135,000	\$2,135,000	\$1,067,500
FM 529 8" & 12" Water Harms Rd to Hwy 290	90%	\$2,971,000	\$0	\$2,971,000	\$2,673,900
Charles Rd 8" & Wright Rd 12" Water	90%	\$1,720,000	\$0	\$1,720,000	\$1,548,000
Wright Rd 12" Water	90%	\$0	\$1,724,000	\$1,724,000	\$1,551,600
Fairview St 12" Water	10%	\$0	\$5,121,000	\$5,121,000	\$512,100
Harms Rd 12" Water	10%	\$0	\$3,119,000	\$3,119,000	\$311,900
Musgrove Ln 8" & 12" Water	90%	\$0	\$1,417,000	\$1,417,000	\$1,275,300
Taylor Rd 8" Water	90%	\$0	\$761,000	\$761,000	\$684,900
<b>Summation</b>		<b>\$4,891,000</b>	<b>\$24,811,000</b>	<b>\$29,702,000</b>	<b>\$20,359,200</b>

**Table 5-3 Wastewater Projects Eligible Impact Fee Cost**

Projects	% Utilization	FY 2023-2028	FY 2028-2033	Total	Impact Fee Eligible Cost
Wastewater Master Plan	100%	\$ 175,000	\$0	\$175,000	\$175,000
Impact Fee Study	100%	\$0	\$75,000	\$75,000	\$75,000
Castlebridge WWTP Improvements	40%	\$0	\$19,600,000	\$19,600,000	\$7,840,000
Jones Rd LS & FM 529 Area 8" Lines	90%	\$1,555,000	\$0	\$1,555,000	\$1,399,500
FM 529 LS Area 8" Lines	90%	\$3,045,000	\$0	\$3,045,000	\$2,740,500
Proposed Taylor Rd LS & 12" FM	90%	\$0	\$4,932,000	\$4,932,000	\$4,438,800
Wright Rd 8" & 12" Lines	90%	\$0	\$1,998,000	\$1,998,000	\$1,798,200
Taylor Rd 8", 15", & 18" Lines	80%	\$0	\$2,017,000	\$2,017,000	\$1,613,600
Fairview St 8" & 12" Lines	10%	\$0	\$3,921,000	\$3,921,000	\$392,100
Harms Rd 8" & 12" Lines	10%	\$0	\$1,867,000	\$1,867,000	\$186,700
<b>Summation</b>		<b>\$4,775,000</b>	<b>\$34,410,000</b>	<b>\$39,185,000</b>	<b>\$20,659,400</b>

### 5.3 MAXIMUM IMPACT FEE CALCULATION

According to the §395, impact fees can be assessed based on one of two options. The fees can either a) allow for a credit calculation to credit back the development community based on the utility revenues and ad valorem taxes that are allocated for paying a portion of future capital improvements or b) reduce recoverable cost for implementing the capital improvements plan by 50%. The intent of the credit is to prevent the City from double charging development for future capital improvements via impact fees and utility rates. The City has historically assessed impact fees using the second option, to reduce the recoverable cost by 50%. For this analysis, the 50% credit option was utilized. Tables 5-4 and 5-5 present the calculation for the maximum assessable impact fee per service unit, not physical connections, for both the City’s water and wastewater system.

**Table 5-4 Maximum Water Impact Fee per Service Unit**

<b>Eligible Impact Fee Costs</b>	\$20,359,200
<b>Finance Costs (4.5%)</b>	\$7,570,000
<b>10-Year Additional SUs</b>	4,281 SUs
<b>Eligible Cost per SU</b>	\$6,524
<b>Impact Fee per SU (50% Reduction)</b>	\$3,262

**Table 5-5 Maximum Wastewater Impact Fee per Service Unit**

<b>Eligible Impact Fee Costs</b>	\$20,659,400
<b>Finance Costs (4.5%)</b>	\$7,682,000
<b>10-Year Additional SUs</b>	4,281 SUs
<b>Eligible Cost per SU</b>	\$6,620
<b>Impact Fee per SU (50% Reduction)</b>	\$3,310

Regardless of the development type, SU can be applied evenly based on the project water and wastewater demands. Water meter sizes are independent from the SU’s and should be sized appropriately based on AWWA recommendations for each new service request. The City should utilize the latest manual published by AWWA titled M22 Sizing Water Service Lines and Meters for future water meter sizing.



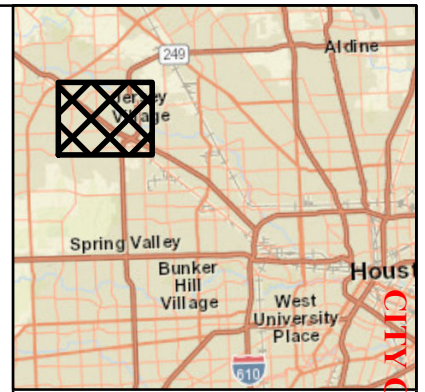
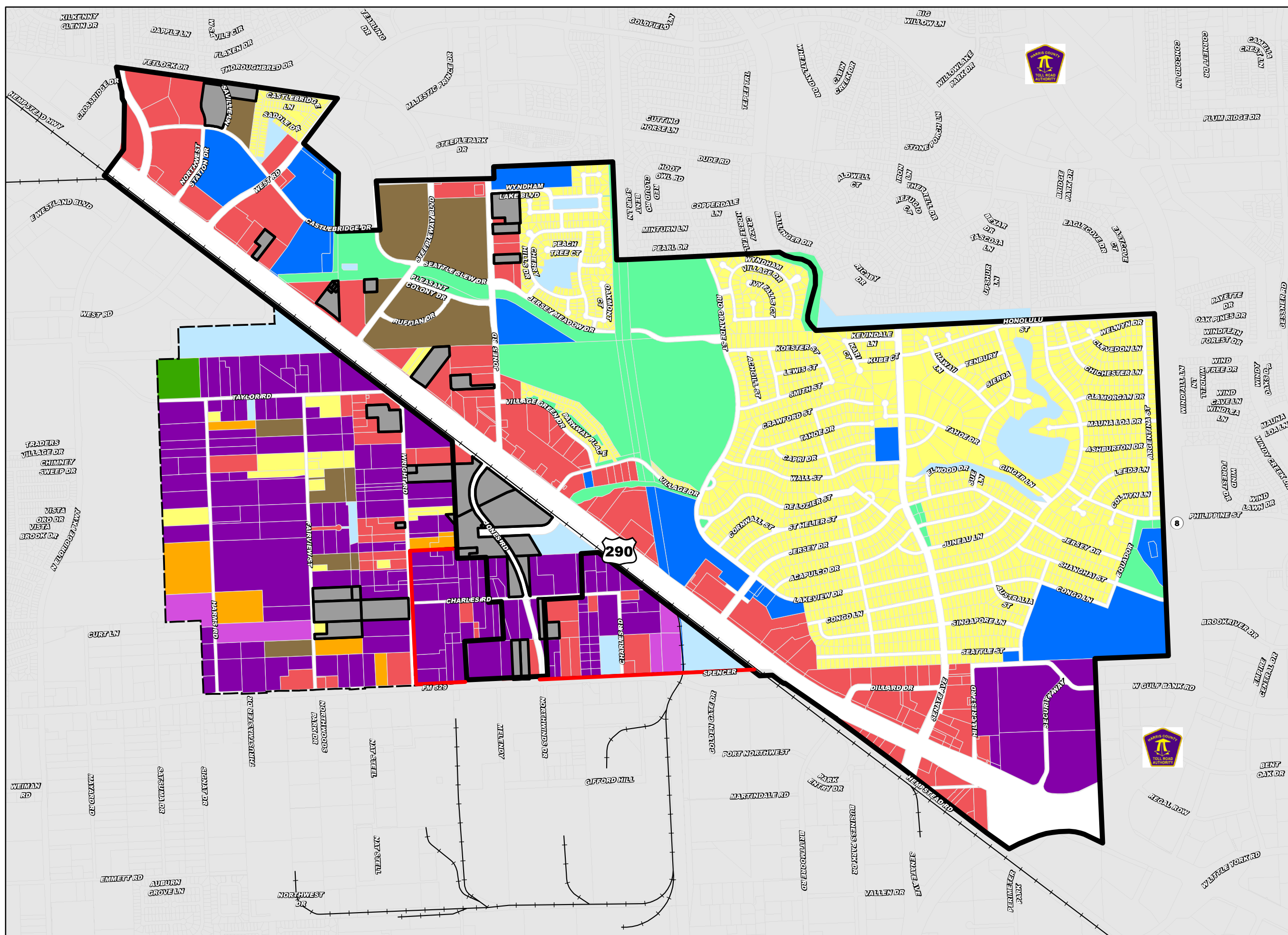
## 6.0 IMPACT FEE ADOPTION

In order to approve the impact fees outlined in the report, an advisory council must review the proposed CIP, Land Use Plan, and Impact Fees and provide comments to the City Council. A public hearing must subsequently be held to review and allow public comment on the CIP, Land Use Plan, and Impact Fees. Quiddity will present the CIP, Land Use Plan and Impact Fee updates to the Capital Improvements Advisory Committee on November 29, 2023 which in return will submit written comments and recommendations to the City Council. A public hearing is anticipated to be held on December 9, 2023 to address comments from the updated to the CIP, Land Use Plan and Impact Fees. The City Council will review and consider approving the updated CIP, Land Use Plan and Impact Fees on December 9, 2023.

DRAFT

**EXHIBIT 1**  
**CURRENT LAND USE PLAN**



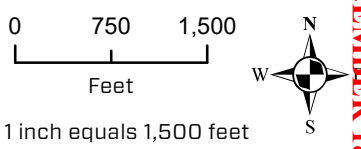


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- Projected City Limits
- City of Jersey Village
- City of Jersey Village City ETJ
- Railroad
- Future Land Use Classification**
- Undeveloped
- Agriculture
- Single-Family Residential
- Multi-Family Residential
- Mixed-Use
- Retail/Commercial
- Industrial
- Transportation/Utilities
- Parks/Open Space
- Water/Detention

**CURRENT LAND USE CLASSIFICATION LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Quiddity Engineering concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.

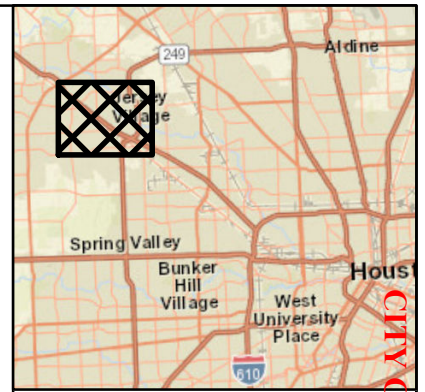
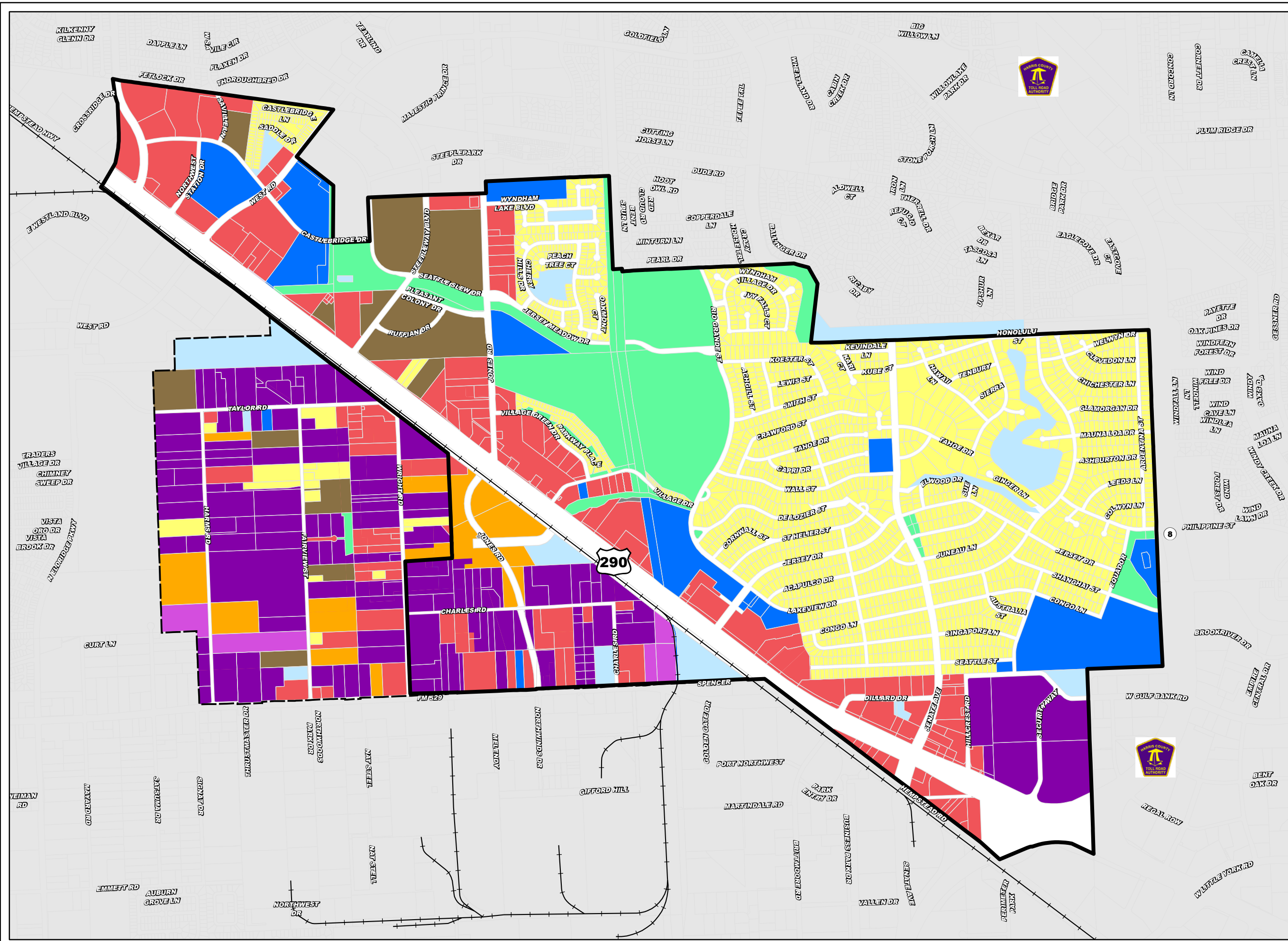


CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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**EXHIBIT 2**  
**FUTURE LAND USE PLAN**





**VICINITY MAP**  
Scale: 1 inch equals 10 miles

**LEGEND**

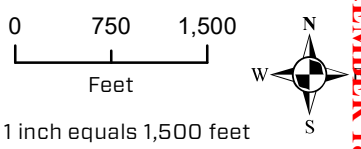
- City of Jersey Village City Limits
- City of Jersey Village City ETJ
- HCAD

**Future Land Use Classification**

- Undeveloped
- Agriculture
- Single-Family Residential
- Multi-Family Residential
- Mixed-Use
- Retail/Commercial
- Industrial
- Transportation/Utilities
- Public/Institutional
- Parks/Open Space
- Water/Detention

**FUTURE LAND USE CLASSIFICATION LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS



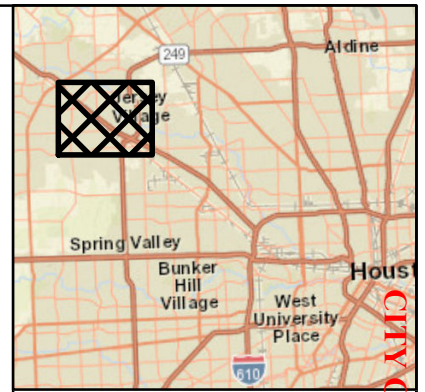
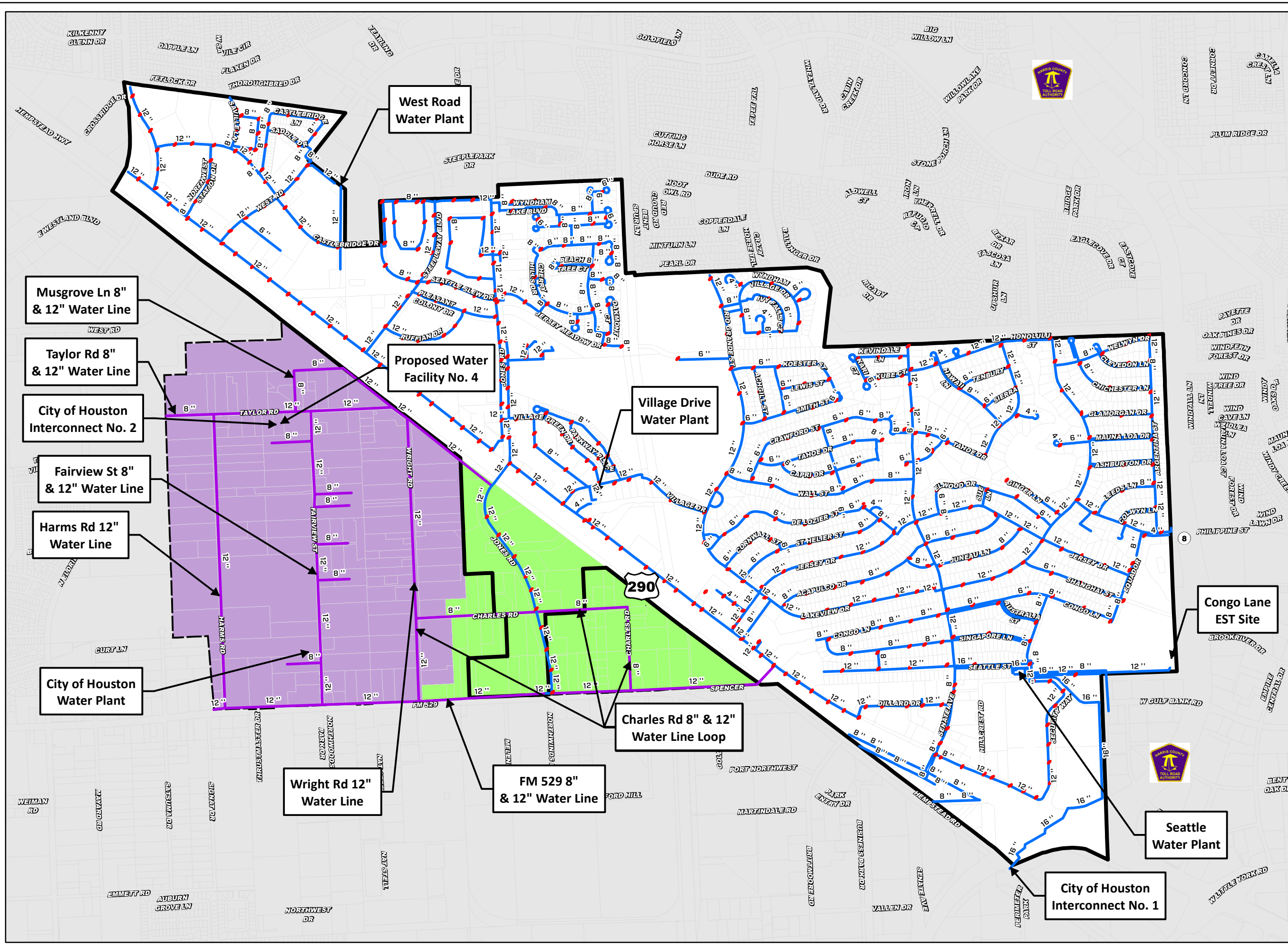
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023  
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 Project Number: 05440-0013-01  
 Date: 10/24/2023  
 User Name: ada1

**EXHIBIT 3**  
**WATER SYSTEM IMPROVEMENTS**





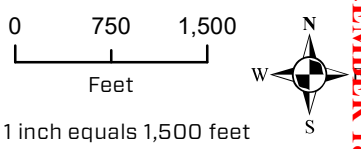
**VICINITY MAP**  
Scale: 1 inch equals 10 miles

**LEGEND**

- Existing Fire Hydrant
- Existing Waterline
- Proposed Waterline
- City of Jersey Village City Limits
- City of Jersey Village City ETJ
- HCAD Parcels
- 5-Year Projection Service Area
- 10-Year Projection Service Area

**WATER DISTRIBUTION SYSTEM LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Quiddity Engineering concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.

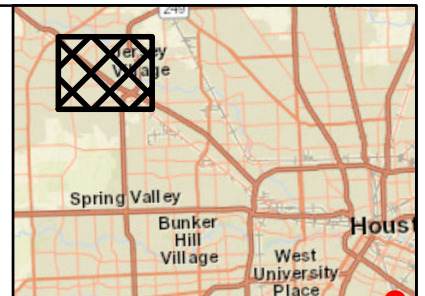
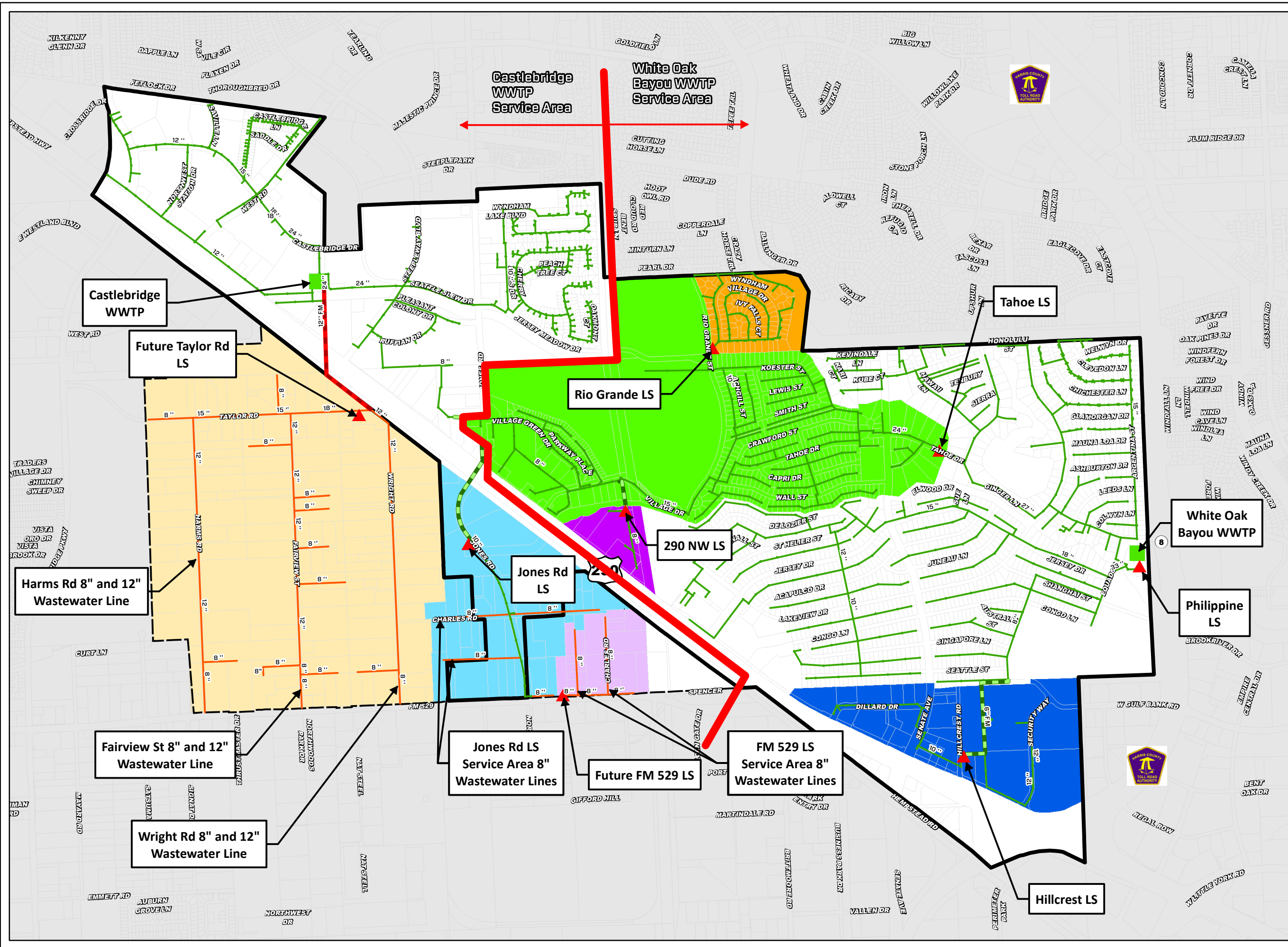
**QUIDDITY**  
Texas Board of Professional Engineering Registration No. F-23290

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**EXHIBIT 4**  
**WASTEWATER SYSTEM IMPROVEMENTS**





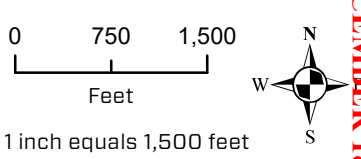


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- LEGEND**
- ▲ Lift Station (LS)
  - Wastewater Treatment Plant (WWTP)
  - ▭ WWTP Service Area
  - Existing Force Main
  - Proposed Force Main
  - Existing Gravity Main
  - Proposed Gravity Main
  - ▭ City of Jersey Village City Limits
  - ▭ City of Jersey Village City ETJ
  - ▭ HCAD Parcels
  - ▭ Tahoe LS Service Area
  - ▭ Rio Grande LS Service Area
  - ▭ 290 NW LS Service Area
  - ▭ Hilcrest LS Service Area
  - ▭ 5-Year Projection
  - ▭ FM 529 LS Service Area
  - ▭ Jones Rd LS Service Area
  - ▭ 10-Year Projection
  - ▭ Taylor Rd LS Service Area

**WASTEWATER DISTRIBUTION SYSTEM LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023  
Date: 10/20/2023 User Name: ada1  
Project Number: 05440-004-00  
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**ATTACHMENT A**  
**TEXAS LOCAL GOVERNMENT CODE CHAPTER 395**



## LOCAL GOVERNMENT CODE

## TITLE 12. PLANNING AND DEVELOPMENT

SUBTITLE C. PLANNING AND DEVELOPMENT PROVISIONS APPLYING TO MORE THAN ONE  
TYPE OF LOCAL GOVERNMENTCHAPTER 395. FINANCING CAPITAL IMPROVEMENTS REQUIRED BY NEW DEVELOPMENT IN  
MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS

## SUBCHAPTER A. GENERAL PROVISIONS

Sec. 395.001. DEFINITIONS. In this chapter:

(1) "Capital improvement" means any of the following facilities that have a life expectancy of three or more years and are owned and operated by or on behalf of a political subdivision:

(A) water supply, treatment, and distribution facilities; wastewater collection and treatment facilities; and storm water, drainage, and flood control facilities; whether or not they are located within the service area; and

(B) roadway facilities.

(2) "Capital improvements plan" means a plan required by this chapter that identifies capital improvements or facility expansions for which impact fees may be assessed.

(3) "Facility expansion" means the expansion of the capacity of an existing facility that serves the same function as an otherwise necessary new capital improvement, in order that the existing facility may serve new development. The term does not include the repair, maintenance, modernization, or expansion of an existing facility to better serve existing development.

(4) "Impact fee" means a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development. The term includes amortized charges, lump-sum charges, capital recovery fees, contributions in aid of construction, and any other fee that functions as described by this definition. The term does not include:

(A) dedication of land for public parks or payment in lieu of the dedication to serve park needs;

(B) dedication of rights-of-way or easements or construction or dedication of on-site or off-site water distribution, wastewater collection or drainage facilities, or streets, sidewalks, or curbs if the dedication or construction is required by a valid ordinance and is necessitated by and attributable to the new development;

(C) lot or acreage fees to be placed in trust funds for the purpose of reimbursing developers for oversizing or constructing water or sewer mains or lines; or

(D) other pro rata fees for reimbursement of water or sewer mains or lines extended by the political subdivision.

However, an item included in the capital improvements plan may not be required to be constructed except in accordance with Section 395.019(2), and an owner may not be required to construct or dedicate facilities and to pay impact fees for those facilities.

(5) "Land use assumptions" includes a description of the service area and projections of changes in land uses, densities, intensities, and population in the service area over at least a 10-year period.

(6) "New development" means the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units.

(7) "Political subdivision" means a municipality, a district or authority created under Article III, Section 52, or Article XVI, Section 59, of the Texas Constitution, or, for the purposes set forth by Section 395.079, certain counties described by that section.

(8) "Roadway facilities" means arterial or collector streets or roads that have been designated on an officially adopted roadway plan of the political subdivision, together with all necessary appurtenances. The term includes the political subdivision's share of costs for roadways and associated improvements designated on the federal or Texas highway system, including local matching funds and costs related to utility line relocation and the establishment of curbs, gutters, sidewalks, drainage appurtenances, and rights-of-way.

(9) "Service area" means the area within the corporate boundaries or extraterritorial jurisdiction, as determined under Chapter 42, of the political subdivision to be served by the capital improvements or facilities expansions specified in the capital improvements plan, except roadway facilities and storm water, drainage, and flood control facilities. The service area, for the purposes of this chapter, may include all or part

of the land within the political subdivision or its extraterritorial jurisdiction, except for roadway facilities and storm water, drainage, and flood control facilities. For roadway facilities, the service area is limited to an area within the corporate boundaries of the political subdivision and shall not exceed six miles. For storm water, drainage, and flood control facilities, the service area may include all or part of the land within the political subdivision or its extraterritorial jurisdiction, but shall not exceed the area actually served by the storm water, drainage, and flood control facilities designated in the capital improvements plan and shall not extend across watershed boundaries.

(10) "Service unit" means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous 10 years.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1989, 71st Leg., ch. 566, Sec. 1(e), eff. Aug. 28, 1989; Acts 2001, 77th Leg., ch. 345, Sec. 1, eff. Sept. 1, 2001.

#### SUBCHAPTER B. AUTHORIZATION OF IMPACT FEE

Sec. 395.011. AUTHORIZATION OF FEE. (a) Unless otherwise specifically authorized by state law or this chapter, a governmental entity or political subdivision may not enact or impose an impact fee.

(b) Political subdivisions may enact or impose impact fees on land within their corporate boundaries or extraterritorial jurisdictions only by complying with this chapter, except that impact fees may not be enacted or imposed in the extraterritorial jurisdiction for roadway facilities.

(c) A municipality may contract to provide capital improvements, except roadway facilities, to an area outside its corporate boundaries and extraterritorial jurisdiction and may charge an impact fee under the contract, but if an impact fee is charged in that area, the municipality must comply with this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.012. ITEMS PAYABLE BY FEE. (a) An impact fee may be imposed only to pay the costs of constructing capital improvements or

facility expansions, including and limited to the:

- (1) construction contract price;
- (2) surveying and engineering fees;
- (3) land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees; and
- (4) fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan who is not an employee of the political subdivision.

(b) Projected interest charges and other finance costs may be included in determining the amount of impact fees only if the impact fees are used for the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision to finance the capital improvements or facility expansions identified in the capital improvements plan and are not used to reimburse bond funds expended for facilities that are not identified in the capital improvements plan.

(c) Notwithstanding any other provision of this chapter, the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay a staff engineer who prepares or updates a capital improvements plan under this chapter.

(d) A municipality may pledge an impact fee as security for the payment of debt service on a bond, note, or other obligation issued to finance a capital improvement or public facility expansion if:

- (1) the improvement or expansion is identified in a capital improvements plan; and
- (2) at the time of the pledge, the governing body of the municipality certifies in a written order, ordinance, or resolution that none of the impact fee will be used or expended for an improvement or expansion not identified in the plan.

(e) A certification under Subsection (d)(2) is sufficient evidence that an impact fee pledged will not be used or expended for an improvement or expansion that is not identified in the capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 90, Sec. 1, eff. May 16, 1995.

Sec. 395.013. ITEMS NOT PAYABLE BY FEE. Impact fees may not be adopted or used to pay for:

- (1) construction, acquisition, or expansion of public facilities or assets other than capital improvements or facility expansions identified in the capital improvements plan;
- (2) repair, operation, or maintenance of existing or new capital improvements or facility expansions;
- (3) upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards;
- (4) upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development;
- (5) administrative and operating costs of the political subdivision, except the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay its administrative and operating costs;
- (6) principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed by Section 395.012.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.014. CAPITAL IMPROVEMENTS PLAN. (a) The political subdivision shall use qualified professionals to prepare the capital improvements plan and to calculate the impact fee. The capital improvements plan must contain specific enumeration of the following items:

- (1) a description of the existing capital improvements within the service area and the costs to upgrade, update, improve, expand, or replace the improvements to meet existing needs and usage and stricter safety, efficiency, environmental, or regulatory standards, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (2) an analysis of the total capacity, the level of current usage, and commitments for usage of capacity of the existing capital improvements, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (3) a description of all or the parts of the capital improvements or facility expansions and their costs necessitated by and attributable to new development in the service area based on the approved land use assumptions, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;

(4) a definitive table establishing the specific level or quantity of use, consumption, generation, or discharge of a service unit for each category of capital improvements or facility expansions and an equivalency or conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, and industrial;

(5) the total number of projected service units necessitated by and attributable to new development within the service area based on the approved land use assumptions and calculated in accordance with generally accepted engineering or planning criteria;

(6) the projected demand for capital improvements or facility expansions required by new service units projected over a reasonable period of time, not to exceed 10 years; and

(7) a plan for awarding:

(A) a credit for the portion of ad valorem tax and utility service revenues generated by new service units during the program period that is used for the payment of improvements, including the payment of debt, that are included in the capital improvements plan; or

(B) in the alternative, a credit equal to 50 percent of the total projected cost of implementing the capital improvements plan.

(b) The analysis required by Subsection (a) (3) may be prepared on a systemwide basis within the service area for each major category of capital improvement or facility expansion for the designated service area.

(c) The governing body of the political subdivision is responsible for supervising the implementation of the capital improvements plan in a timely manner.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.015. MAXIMUM FEE PER SERVICE UNIT. (a) The impact fee per service unit may not exceed the amount determined by subtracting the amount in Section 395.014(a) (7) from the costs of the capital improvements described by Section 395.014(a) (3) and dividing that amount by the total number of projected service units described by Section 395.014(a) (5).

(b) If the number of new service units projected over a reasonable period of time is less than the total number of new service units shown by the approved land use assumptions at full development of the service area, the maximum impact fee per service unit shall be calculated by dividing the costs of the part of the capital improvements necessitated by and



attributable to projected new service units described by Section 395.014 (a) (6) by the projected new service units described in that section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 3, eff. Sept. 1, 2001.

Sec. 395.016. TIME FOR ASSESSMENT AND COLLECTION OF FEE. (a) This subsection applies only to impact fees adopted and land platted before June 20, 1987. For land that has been platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before June 20, 1987, or land on which new development occurs or is proposed without platting, the political subdivision may assess the impact fees at any time during the development approval and building process. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(b) This subsection applies only to impact fees adopted before June 20, 1987, and land platted after that date. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after June 20, 1987, the political subdivision may assess the impact fees before or at the time of recordation. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(c) This subsection applies only to impact fees adopted after June 20, 1987. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before the adoption of an impact fee, an impact fee may not be collected on any service unit for which a valid building permit is issued within one year after the date of adoption of the impact fee.

(d) This subsection applies only to land platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after adoption of an impact fee adopted after June 20, 1987. The political subdivision shall assess the impact fees before or at the time of recordation of a subdivision plat or other plat under Subchapter A, Chapter 212, or the subdivision or platting ordinance or

procedures of any political subdivision in the official records of the county clerk of the county in which the tract is located. Except as provided by Section 395.019, if the political subdivision has water and wastewater capacity available:

(1) the political subdivision shall collect the fees at the time the political subdivision issues a building permit;

(2) for land platted outside the corporate boundaries of a municipality, the municipality shall collect the fees at the time an application for an individual meter connection to the municipality's water or wastewater system is filed; or

(3) a political subdivision that lacks authority to issue building permits in the area where the impact fee applies shall collect the fees at the time an application is filed for an individual meter connection to the political subdivision's water or wastewater system.

(e) For land on which new development occurs or is proposed to occur without platting, the political subdivision may assess the impact fees at any time during the development and building process and may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(f) An "assessment" means a determination of the amount of the impact fee in effect on the date or occurrence provided in this section and is the maximum amount that can be charged per service unit of such development. No specific act by the political subdivision is required.

(g) Notwithstanding Subsections (a)-(e) and Section 395.017, the political subdivision may reduce or waive an impact fee for any service unit that would qualify as affordable housing under 42 U.S.C. Section 12745, as amended, once the service unit is constructed. If affordable housing as defined by 42 U.S.C. Section 12745, as amended, is not constructed, the political subdivision may reverse its decision to waive or reduce the impact fee, and the political subdivision may assess an impact fee at any time during the development approval or building process or after the building process if an impact fee was not already assessed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 1997, 75th Leg., ch. 980, Sec. 52, eff. Sept. 1, 1997;  
Acts 2001, 77th Leg., ch. 345, Sec. 4, eff. Sept. 1, 2001.

Sec. 395.017. ADDITIONAL FEE PROHIBITED; EXCEPTION. After assessment of the impact fees attributable to the new development or execution of an agreement for payment of impact fees, additional impact fees or increases in fees may not be assessed against the tract for any reason unless the number of service units to be developed on the tract increases. In the event of the increase in the number of service units, the impact fees to be imposed are limited to the amount attributable to the additional service units.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.018. AGREEMENT WITH OWNER REGARDING PAYMENT. A political subdivision is authorized to enter into an agreement with the owner of a tract of land for which the plat has been recorded providing for the time and method of payment of the impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.019. COLLECTION OF FEES IF SERVICES NOT AVAILABLE. Except for roadway facilities, impact fees may be assessed but may not be collected in areas where services are not currently available unless:

(1) the collection is made to pay for a capital improvement or facility expansion that has been identified in the capital improvements plan and the political subdivision commits to commence construction within two years, under duly awarded and executed contracts or commitments of staff time covering substantially all of the work required to provide service, and to have the service available within a reasonable period of time considering the type of capital improvement or facility expansion to be constructed, but in no event longer than five years;

(2) the political subdivision agrees that the owner of a new development may construct or finance the capital improvements or facility expansions and agrees that the costs incurred or funds advanced will be credited against the impact fees otherwise due from the new development or agrees to reimburse the owner for such costs from impact fees paid from other new developments that will use such capital improvements or facility expansions, which fees shall be collected and reimbursed to the owner at the time the other new development records its plat; or

(3) an owner voluntarily requests the political subdivision to reserve capacity to serve future development, and the political subdivision

and owner enter into a valid written agreement.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.020. ENTITLEMENT TO SERVICES. Any new development for which an impact fee has been paid is entitled to the permanent use and benefit of the services for which the fee was exacted and is entitled to receive immediate service from any existing facilities with actual capacity to serve the new service units, subject to compliance with other valid regulations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.021. AUTHORITY OF POLITICAL SUBDIVISIONS TO SPEND FUNDS TO REDUCE FEES. Political subdivisions may spend funds from any lawful source to pay for all or a part of the capital improvements or facility expansions to reduce the amount of impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.022. AUTHORITY OF POLITICAL SUBDIVISION TO PAY FEES. (a) Political subdivisions and other governmental entities may pay impact fees imposed under this chapter.

(b) A school district is not required to pay impact fees imposed under this chapter unless the board of trustees of the district consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. The contract may contain terms the board of trustees considers advisable to provide for the payment of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 250 (S.B. 883), Sec. 1, eff. May 25, 2007.

Sec. 395.023. CREDITS AGAINST ROADWAY FACILITIES FEES. Any construction of, contributions to, or dedications of off-site roadway facilities agreed to or required by a political subdivision as a condition

of development approval shall be credited against roadway facilities impact fees otherwise due from the development.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.024. ACCOUNTING FOR FEES AND INTEREST. (a) The order, ordinance, or resolution levying an impact fee must provide that all funds collected through the adoption of an impact fee shall be deposited in interest-bearing accounts clearly identifying the category of capital improvements or facility expansions within the service area for which the fee was adopted.

(b) Interest earned on impact fees is considered funds of the account on which it is earned and is subject to all restrictions placed on use of impact fees under this chapter.

(c) Impact fee funds may be spent only for the purposes for which the impact fee was imposed as shown by the capital improvements plan and as authorized by this chapter.

(d) The records of the accounts into which impact fees are deposited shall be open for public inspection and copying during ordinary business hours.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.025. REFUNDS. (a) On the request of an owner of the property on which an impact fee has been paid, the political subdivision shall refund the impact fee if existing facilities are available and service is denied or the political subdivision has, after collecting the fee when service was not available, failed to commence construction within two years or service is not available within a reasonable period considering the type of capital improvement or facility expansion to be constructed, but in no event later than five years from the date of payment under Section 395.019(1).

(b) Repealed by Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

(c) The political subdivision shall refund any impact fee or part of it that is not spent as authorized by this chapter within 10 years after the date of payment.

(d) Any refund shall bear interest calculated from the date of collection to the date of refund at the statutory rate as set forth in

Section [302.002](#), Finance Code, or its successor statute.

(e) All refunds shall be made to the record owner of the property at the time the refund is paid. However, if the impact fees were paid by another political subdivision or governmental entity, payment shall be made to the political subdivision or governmental entity.

(f) The owner of the property on which an impact fee has been paid or another political subdivision or governmental entity that paid the impact fee has standing to sue for a refund under this section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1997, 75th Leg., ch. 1396, Sec. 37, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 62, Sec. 7.82, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

#### SUBCHAPTER C. PROCEDURES FOR ADOPTION OF IMPACT FEE

Sec. 395.041. COMPLIANCE WITH PROCEDURES REQUIRED. Except as otherwise provided by this chapter, a political subdivision must comply with this subchapter to levy an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0411. CAPITAL IMPROVEMENTS PLAN. The political subdivision shall provide for a capital improvements plan to be developed by qualified professionals using generally accepted engineering and planning practices in accordance with Section [395.014](#).

Added by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.042. HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. To impose an impact fee, a political subdivision must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for the designated service area.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.043. INFORMATION ABOUT LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN AVAILABLE TO PUBLIC. On or before the date of the first publication of the notice of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall make available to the public its land use assumptions, the time period of the projections, and a description of the capital improvement facilities that may be proposed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.044. NOTICE OF HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. (a) Before the 30th day before the date of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order, ordinance, or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN RELATING TO POSSIBLE ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the land use assumptions and capital improvements plan under which an impact fee may be imposed; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the land use assumptions and capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.045. APPROVAL OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) After the public hearing on the land use assumptions and capital improvements plan, the political subdivision shall determine whether to adopt or reject an ordinance, order, or resolution approving the land use assumptions and capital improvements plan.

(b) The political subdivision, within 30 days after the date of the public hearing, shall approve or disapprove the land use assumptions and capital improvements plan.

(c) An ordinance, order, or resolution approving the land use assumptions and capital improvements plan may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.0455. SYSTEMWIDE LAND USE ASSUMPTIONS. (a) In lieu of adopting land use assumptions for each service area, a political subdivision may, except for storm water, drainage, flood control, and roadway facilities, adopt systemwide land use assumptions, which cover all of the area subject to the jurisdiction of the political subdivision for the purpose of imposing impact fees under this chapter.

(b) Prior to adopting systemwide land use assumptions, a political subdivision shall follow the public notice, hearing, and other requirements for adopting land use assumptions.

(c) After adoption of systemwide land use assumptions, a political subdivision is not required to adopt additional land use assumptions for a service area for water supply, treatment, and distribution facilities or wastewater collection and treatment facilities as a prerequisite to the adoption of a capital improvements plan or impact fee, provided the capital improvements plan and impact fee are consistent with the systemwide land use assumptions.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(b), eff. Aug. 28, 1989.

Sec. 395.047. HEARING ON IMPACT FEE. On adoption of the land use assumptions and capital improvements plan, the governing body shall adopt



an order or resolution setting a public hearing to discuss the imposition of the impact fee. The public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution imposing an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.049. NOTICE OF HEARING ON IMPACT FEE. (a) Before the 30th day before the date of the hearing on the imposition of an impact fee, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the adoption of an impact fee;

(4) the amount of the proposed impact fee per service unit; and

(5) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the plan and proposed fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.050. ADVISORY COMMITTEE COMMENTS ON IMPACT FEES. The advisory committee created under Section [395.058](#) shall file its written

comments on the proposed impact fees before the fifth business day before the date of the public hearing on the imposition of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.051. APPROVAL OF IMPACT FEE REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the imposition of an impact fee, shall approve or disapprove the imposition of an impact fee.

(b) An ordinance, order, or resolution approving the imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.052. PERIODIC UPDATE OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) A political subdivision imposing an impact fee shall update the land use assumptions and capital improvements plan at least every five years. The initial five-year period begins on the day the capital improvements plan is adopted.

(b) The political subdivision shall review and evaluate its current land use assumptions and shall cause an update of the capital improvements plan to be prepared in accordance with Subchapter B.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 6, eff. Sept. 1, 2001.

Sec. 395.053. HEARING ON UPDATED LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. The governing body of the political subdivision shall, within 60 days after the date it receives the update of the land use assumptions and the capital improvements plan, adopt an order setting a public hearing to discuss and review the update and shall determine whether to amend the plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.054. HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. A public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution amending land use assumptions, the capital improvements plan, or the impact fee. On or before the date of the first publication of the notice of the hearing on the amendments, the land use assumptions and the capital improvements plan, including the amount of any proposed amended impact fee per service unit, shall be made available to the public.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.055. NOTICE OF HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. (a) The notice and hearing procedures prescribed by Sections 395.044(a) and (b) apply to a hearing on the amendment of land use assumptions, a capital improvements plan, or an impact fee.

(b) The notice of a hearing under this section must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the update.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 7, eff. Sept. 1, 2001.

Sec. 395.056. ADVISORY COMMITTEE COMMENTS ON AMENDMENTS. The advisory committee created under Section 395.058 shall file its written comments on the proposed amendments to the land use assumptions, capital improvements plan, and impact fee before the fifth business day before the date of the public hearing on the amendments.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.057. APPROVAL OF AMENDMENTS REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the amendments, shall approve or disapprove the amendments of the land use assumptions and the capital improvements plan and modification of an impact fee.

(b) An ordinance, order, or resolution approving the amendments to the land use assumptions, the capital improvements plan, and imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0575. DETERMINATION THAT NO UPDATE OF LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN OR IMPACT FEES IS NEEDED. (a) If, at the time an update under Section 395.052 is required, the governing body determines that no change to the land use assumptions, capital improvements plan, or impact fee is needed, it may, as an alternative to the updating requirements of Sections 395.052-395.057, do the following:

(1) The governing body of the political subdivision shall, upon determining that an update is unnecessary and 60 days before publishing the final notice under this section, send notice of its determination not to update the land use assumptions, capital improvements plan, and impact fee by certified mail to any person who has, within two years preceding the date that the final notice of this matter is to be published, give written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of hearings related to impact fees. The notice must contain the information in Subsections (b) (2)-(5).

(2) The political subdivision shall publish notice of its determination once a week for three consecutive weeks in one or more newspapers with general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies. The notice of public hearing may not be in the part of the paper in which legal notices and classified ads appear and may not be smaller than one-quarter page of a standard-size or tabloid-size newspaper, and the headline on the notice must be in 18-point or larger type.

(b) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF DETERMINATION NOT TO UPDATE

LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS

PLAN, OR IMPACT FEES";

(2) a statement that the governing body of the political subdivision has determined that no change to the land use assumptions, capital improvements plan, or impact fee is necessary;

(3) an easily understandable description and a map of the service area in which the updating has been determined to be unnecessary;

(4) a statement that if, within a specified date, which date shall be at least 60 days after publication of the first notice, a person makes a written request to the designated official of the political subdivision requesting that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body must comply with the request by following the requirements of Sections 395.052-395.057; and

(5) a statement identifying the name and mailing address of the official of the political subdivision to whom a request for an update should be sent.

(c) The advisory committee shall file its written comments on the need for updating the land use assumptions, capital improvements plans, and impact fee before the fifth business day before the earliest notice of the government's decision that no update is necessary is mailed or published.

(d) If, by the date specified in Subsection (b)(4), a person requests in writing that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body shall cause an update of the land use assumptions and capital improvements plan to be prepared in accordance with Sections 395.052-395.057.

(e) An ordinance, order, or resolution determining the need for updating land use assumptions, a capital improvements plan, or an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(d), eff. Aug. 28, 1989.

Sec. 395.058. ADVISORY COMMITTEE. (a) On or before the date on which the order, ordinance, or resolution is adopted under Section 395.042, the political subdivision shall appoint a capital improvements advisory committee.

(b) The advisory committee is composed of not less than five members who shall be appointed by a majority vote of the governing body of the political subdivision. Not less than 40 percent of the membership of the advisory committee must be representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity. If the political subdivision has a planning and zoning commission, the commission may act as the advisory committee if the commission includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the planning and zoning commission, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee. If the impact fee is to be applied in the extraterritorial jurisdiction of the political subdivision, the membership must include a representative from that area.

(c) The advisory committee serves in an advisory capacity and is established to:

(1) advise and assist the political subdivision in adopting land use assumptions;

(2) review the capital improvements plan and file written comments;

(3) monitor and evaluate implementation of the capital improvements plan;

(4) file semiannual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee; and

(5) advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan, and impact fee.

(d) The political subdivision shall make available to the advisory committee any professional reports with respect to developing and implementing the capital improvements plan.

(e) The governing body of the political subdivision shall adopt procedural rules for the advisory committee to follow in carrying out its duties.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

## SUBCHAPTER D. OTHER PROVISIONS

Sec. 395.071. DUTIES TO BE PERFORMED WITHIN TIME LIMITS. If the governing body of the political subdivision does not perform a duty imposed under this chapter within the prescribed period, a person who has paid an impact fee or an owner of land on which an impact fee has been paid has the right to present a written request to the governing body of the political subdivision stating the nature of the unperformed duty and requesting that it be performed within 60 days after the date of the request. If the governing body of the political subdivision finds that the duty is required under this chapter and is late in being performed, it shall cause the duty to commence within 60 days after the date of the request and continue until completion.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.072. RECORDS OF HEARINGS. A record must be made of any public hearing provided for by this chapter. The record shall be maintained and be made available for public inspection by the political subdivision for at least 10 years after the date of the hearing.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.073. CUMULATIVE EFFECT OF STATE AND LOCAL RESTRICTIONS. Any state or local restrictions that apply to the imposition of an impact fee in a political subdivision where an impact fee is proposed are cumulative with the restrictions in this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.074. PRIOR IMPACT FEES REPLACED BY FEES UNDER THIS CHAPTER. An impact fee that is in place on June 20, 1987, must be replaced by an impact fee made under this chapter on or before June 20, 1990. However, any political subdivision having an impact fee that has not been replaced under this chapter on or before June 20, 1988, is liable to any party who, after June 20, 1988, pays an impact fee that exceeds the maximum permitted under Subchapter B by more than 10 percent for an amount equal to two times the difference between the maximum impact fee allowed and the actual impact fee imposed, plus reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.075. NO EFFECT ON TAXES OR OTHER CHARGES. This chapter does not prohibit, affect, or regulate any tax, fee, charge, or assessment specifically authorized by state law.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.076. MORATORIUM ON DEVELOPMENT PROHIBITED. A moratorium may not be placed on new development for the purpose of awaiting the completion of all or any part of the process necessary to develop, adopt, or update land use assumptions, a capital improvements plan, or an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 441, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.077. APPEALS. (a) A person who has exhausted all administrative remedies within the political subdivision and who is aggrieved by a final decision is entitled to trial de novo under this chapter.

(b) A suit to contest an impact fee must be filed within 90 days after the date of adoption of the ordinance, order, or resolution establishing the impact fee.

(c) Except for roadway facilities, a person who has paid an impact fee or an owner of property on which an impact fee has been paid is entitled to specific performance of the services by the political subdivision for which the fee was paid.

(d) This section does not require construction of a specific facility to provide the services.

(e) Any suit must be filed in the county in which the major part of the land area of the political subdivision is located. A successful litigant shall be entitled to recover reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.



Sec. 395.078. SUBSTANTIAL COMPLIANCE WITH NOTICE REQUIREMENTS. An impact fee may not be held invalid because the public notice requirements were not complied with if compliance was substantial and in good faith.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.079. IMPACT FEE FOR STORM WATER, DRAINAGE, AND FLOOD CONTROL IN POPULOUS COUNTY. (a) Any county that has a population of 3.3 million or more or that borders a county with a population of 3.3 million or more, and any district or authority created under Article XVI, Section 59, of the Texas Constitution within any such county that is authorized to provide storm water, drainage, and flood control facilities, is authorized to impose impact fees to provide storm water, drainage, and flood control improvements necessary to accommodate new development.

(b) The imposition of impact fees authorized by Subsection (a) is exempt from the requirements of Sections 395.025, 395.052-395.057, and 395.074 unless the political subdivision proposes to increase the impact fee.

(c) Any political subdivision described by Subsection (a) is authorized to pledge or otherwise contractually obligate all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued or incurred by or on behalf of the political subdivision and to the payment of any other contractual obligations.

(d) An impact fee adopted by a political subdivision under Subsection (a) may not be reduced if:

(1) the political subdivision has pledged or otherwise contractually obligated all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision; and

(2) the political subdivision agrees in the pledge or contract not to reduce the impact fees during the term of the bonds, notes, or other contractual obligations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 669, Sec. 107, eff. Sept. 1, 2001.

Sec. 395.080. CHAPTER NOT APPLICABLE TO CERTAIN WATER-RELATED SPECIAL DISTRICTS. (a) This chapter does not apply to impact fees, charges, fees, assessments, or contributions:

(1) paid by or charged to a district created under Article XVI, Section 59, of the Texas Constitution to another district created under that constitutional provision if both districts are required by law to obtain approval of their bonds by the Texas Natural Resource Conservation Commission; or

(2) charged by an entity if the impact fees, charges, fees, assessments, or contributions are approved by the Texas Natural Resource Conservation Commission.

(b) Any district created under Article XVI, Section 59, or Article III, Section 52, of the Texas Constitution may petition the Texas Natural Resource Conservation Commission for approval of any proposed impact fees, charges, fees, assessments, or contributions. The commission shall adopt rules for reviewing the petition and may charge the petitioner fees adequate to cover the cost of processing and considering the petition. The rules shall require notice substantially the same as that required by this chapter for the adoption of impact fees and shall afford opportunity for all affected parties to participate.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 76, Sec. 11.257, eff. Sept. 1, 1995.

Sec. 395.081. FEES FOR ADJOINING LANDOWNERS IN CERTAIN MUNICIPALITIES. (a) This section applies only to a municipality with a population of 115,000 or less that constitutes more than three-fourths of the population of the county in which the majority of the area of the municipality is located.

(b) A municipality that has not adopted an impact fee under this chapter that is constructing a capital improvement, including sewer or waterline or drainage or roadway facilities, from the municipality to a development located within or outside the municipality's boundaries, in its discretion, may allow a landowner whose land adjoins the capital improvement or is within a specified distance from the capital improvement, as determined by the governing body of the municipality, to connect to the capital improvement if:

(1) the governing body of the municipality has adopted a finding under Subsection (c); and

(2) the landowner agrees to pay a proportional share of the cost of the capital improvement as determined by the governing body of the municipality and agreed to by the landowner.

(c) Before a municipality may allow a landowner to connect to a capital improvement under Subsection (b), the municipality shall adopt a finding that the municipality will benefit from allowing the landowner to connect to the capital improvement. The finding shall describe the benefit to be received by the municipality.

(d) A determination of the governing body of a municipality, or its officers or employees, under this section is a discretionary function of the municipality and the municipality and its officers or employees are not liable for a determination made under this section.

Added by Acts 1997, 75th Leg., ch. 1150, Sec. 1, eff. June 19, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1043 (H.B. 3111), Sec. 5, eff. June 17, 2011.

Acts 2011, 82nd Leg., R.S., Ch. 1163 (H.B. 2702), Sec. 100, eff. September 1, 2011.

**ATTACHMENT B**  
**EXISTING WATER PLANT CAPACITY ANALYSIS**



**ATTACHMENT B  
EXISTING WATER PLANT CAPACITY ANALYSIS  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**1. Demand Conditions**

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,243	250 gpd/conn	560,800 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	158	1,500 gpd/conn	237,000 gpd
Industrial	0	1,500 gpd/conn	0 gpd
Mixed Use	0	375 gpd/conn	0 gpd
Irrigation	850	300 gpd/conn	255,000 gpd
Public	66	1,000 gpd/conn	66,000 gpd
Accountability/Losses		10.0%	145,000 gpd
<b>Total</b>	<b>4,861</b>		<b>1,456,800 gpd</b>

Effective Unit Flowrate Per Connection = 300 gpd/conn

**2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}**

	Capacity	Flowrate
TCEQ Minimum Required = (0.6 gpm/conn)(4,861 conn) =	2,917 gpm	
Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =	900 gpm	
Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =	1,550 gpm	
	2,450 gpm	
(2,450 gpm)(1,440 min/day)/(2.4) =		1,470,000 gpd
Surface Water Supply @ Seattle Water Plant : 1,042 gpm =	1,042 gpm *	

**3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}**

TCEQ Minimum Required = (200 gal/conn)(4,861 conn) =	972,200 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 300,000 gallons =	300,000 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =	420,000 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>2,470,000 gal</u>

**4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}**

TCEQ Minimum Required = (100 gal/conn)(4,861 conn) =	486,100 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>750,000 gal</u>
Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =	25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}**

TCEQ Minimum Required = (2 gpm/conn)(4,861 conn) =	9,722 gpm
or (1,456,800 gpd)*(2.4*1.25)/(1,440 min/day) =	3,035 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 100 gpm =	100 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
	5,050 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,050 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,424,000 gpd</u>
<b>Total Plant Capacity =</b>	<b>1,470,000 gpd</b>

**NOTES: (Corresponding to the numbered items)**

1. Existing connection counts are based on billing data provided by the City for August 2023. Daily flow rates are based on well and surface water meter data provided by the City for September 2020 through August 2023. Projected connection counts are based on the currently undeveloped lots within the City's system being developed, as well as the developments in the City's ETJ where new service is to be installed. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data.
2. The values presented for the water wells are based on the 2023 Inspection Report. The flow of 0.6 gpm/conn is referenced from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the Quiddity calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). Quiddity's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service, whichever is lesser. The pumps and sizes not utilized in the calculation are shown for reference. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 2.4.



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**ATTACHMENT C**  
**PROJECTED 2028 WATER PLANT CAPACITY ANALYSIS**



**ATTACHMENT C  
PROJECTED 2028 WATER PLANT CAPACITY ANALYSIS  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**1. Demand Conditions**

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,243	250 gpd/conn	560,800 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	186	1,500 gpd/conn	279,000 gpd
Industrial	54	1,500 gpd/conn	81,000 gpd
Mixed Use	151	375 gpd/conn	56,600 gpd
Irrigation	871	300 gpd/conn	261,300 gpd
Public	66	1,000 gpd/conn	66,000 gpd
Accountability/Losses		10.0%	166,500 gpd
<b>Total</b>	<b>5,115</b>		<b>1,664,200 gpd</b>

Effective Unit Flowrate Per Connection = 325 gpd/conn

**2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}**

TCEQ Minimum Required = (0.6 gpm/conn)(5,115 conn) =

Capacity	Flowrate
3,069 gpm	

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =

1,550 gpm

**Proposed Well @ Future Water Plant No. 4: 1 @ 1,500 gpm =**

**1,500 gpm**

3,950 gpm

(3,950 gpm)(1,440 min/day)/(2.4) =

2,370,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm \*

**3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}**

TCEQ Minimum Required = (200 gal/conn)(5,115 conn) =

1,023,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 300,000 gallons =

300,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,470,000 gal

**4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}**

TCEQ Minimum Required = (100 gal/conn)(5,115 conn) =

511,500 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}**

TCEQ Minimum Required = (2 gpm/conn)(5,115 conn) = 10,230 gpm  
 or (1,664,200 gpd)\*(2.4\*1.25)/(1,440 min/day) = 3,467 gpm

Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 100 gpm =	100 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
<b>New Pump @ Future Water Plant 4 = 1 @ 600 gpm =</b>	<b>600 gpm</b>
	5,650 gpm

Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
<b>New Pump @ Future Water Plant 4 = 1 @ 600 gpm =</b>	<b>600 gpm</b>

(5,650 gpm)(1,440 min/day)/(1.25)/(2.4) = 2,712,000 gpd

**Total Plant Capacity = 2,370,000 gpd**

**NOTES: (Corresponding to the numbered items)**

1. Existing connection counts are based on billing data provided by the City for August 2023. Daily flow rates are based on well and surface water meter data provided by the City for September 2020 through August 2023. Projected connection counts are based on the currently undeveloped lots within the City's system being developed, as well as the developments in the City's ETJ where new service is to be installed. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data.
2. The values presented for the water wells are based on the 2023 Inspection Report. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). Quiddity's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. Additionally, a new 1,500 gpm well will be required at Future Water Plant 4.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 2.4.



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**ATTACHMENT D**  
**PROJECTED 2033 WATER PLANT CAPACITY ANALYSIS**



**ATTACHMENT D  
PROJECTED 2033 WATER PLANT CAPACITY ANALYSIS  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**1. Demand Conditions**

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,273	250 gpd/conn	568,300 gpd
MF Residential	2,152	125 gpd/conn	269,000 gpd
Commercial	242	1,500 gpd/conn	363,000 gpd
Industrial	259	1,500 gpd/conn	388,500 gpd
Mixed Use	251	375 gpd/conn	94,100 gpd
Irrigation	871	300 gpd/conn	261,300 gpd
Public	67	1,000 gpd/conn	67,000 gpd
Accountability/Losses		10.0%	223,500 gpd
<b>Total</b>	<b>6,115</b>		<b>2,234,700 gpd</b>

Effective Unit Flowrate Per Connection = 365 gpd/conn

**2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}**

	Capacity	Flowrate
TCEQ Minimum Required = (0.6 gpm/conn)(6,115 conn) =	3,669 gpm	
Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =	900 gpm	
Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =	1,550 gpm	
New Well @ Future Water Plant 4: 1 @ 1,500 gpm =	1,500 gpm	
	<u>3,950 gpm</u>	
(3,950 gpm)(1,440 min/day)/(2.4) =		<u>2,370,000 gpd</u>
Surface Water Supply @ Seattle Water Plant : 1,042 gpm =	1,042 gpm *	
<b>New Surface Water Supply @ Water Plant No. 4: 1,500 gpm =</b>	<b>1,500 gpm *</b>	

**3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}**

TCEQ Minimum Required = (200 gal/conn)(6,115 conn) =	1,223,000 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 300,000 gallons =	300,000 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =	420,000 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>2,470,000 gal</u>

**4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}**

TCEQ Minimum Required = (100 gal/conn)(6,115 conn) =	611,500 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>750,000 gal</u>
Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =	25,000 gal

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}**

TCEQ Minimum Required = (2 gpm/conn)(6,115 conn) = 12,230 gpm  
 or (2,234,700 gpd)\*(2.4\*1.25)/(1,440 min/day) = 4,656 gpm

Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 100 gpm =	100 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
New Pump @ Future Water Plant 4 = 1 @ 600 gpm =	600 gpm
<b>New Pumps @ Future Water Plant 4 = 2 @ 600 gpm =</b>	<b>1,200 gpm</b>
	<hr/>
	6,850 gpm

Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
New Pump @ Future Water Plant 4 = 1 @ 600 gpm =	600 gpm

(6,850 gpm)(1,440 min/day)/(1.25)/(2.4) = 3,288,000 gpd

**Total Plant Capacity = 2,370,000 gpd**

**NOTES: (Corresponding to the numbered items)**

- Existing connection counts are based on billing data provided by the City for August 2023. Daily flow rates are based on well and surface water meter data provided by the City for September 2020 through August 2023. Projected connection counts are based on the currently undeveloped lots within the City's system being developed, as well as the developments in the City's ETJ where new service is to be installed. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data.
- The values presented for the water wells are based on the 2020 JC Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). Quiddity's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection.
- The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
- Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
- The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0. To meet pumping requirements with the largest pump out of service, a total of four new 600 gpm pumps are required at Future Water Plant 4.



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**ATTACHMENT E**  
**WATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES**



**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
PROPOSED WATER FACILITY No. 4  
CAPITAL IMPROVEMENTS PROJECT No. W-14  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of construction of 1.0 MG ground storage tank, 1,500 GPM Water Well, 3-600 GPM booster pumps, Generator, all related piping, foundations, electrical controls, instrumentation, site work and all additional items needed for completely functional water plant.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$313,000	\$313,000	(1)
2. One (1) 1,500 GPM Evangeline Aquifer Water Well	L.S.	1	2,000,000	2,000,000	(2)
3. One (1) Standby Diesel Generator with Fuel Tank	L.S.	1	200,000	200,000	
4. One (1) 1,000,000 gallon Concrete Ground Storage Tank	L.S.	1	1,750,000	1,750,000	
5. Three (3) 600 GPM Booster Pumps & Concrete Pad	L.S.	1	250,000	250,000	
6. Electrical Control & Chemical Building	L.S.	1	750,000	750,000	
7. Plant Piping, Valves, Fittings, Thrust Blocks and Pipe Supports Including Protective Coatings	L.S.	1	550,000	550,000	
8. Site Work (Including Fencing, Gate, Restoration)	L.S.	1	325,000	325,000	
9. Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
10. Power Extension & Service Meter	L.S.	1	100,000	100,000	
		SUBTOTAL		<u>\$6,263,000</u>	(3)
			Contingencies (20%)	\$1,253,000	(4)
			5 Yr Inflation @ 3.5%/Yr	\$1,411,000	
			Engineering & Testing	<u>\$1,607,000</u>	(5)
		<b>TOTAL</b>		<b><u>\$10,534,000</u></b>	(6)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) Quiddity does not and cannot guarantee a 1,500 gpm water well can be obtained from this aquifer in this location. Quiddity does not control the hydraulic conductivity of the aquifer or the water quality produced from the aquifer. Quiddity will hold the Contractor responsible for obtaining the capacity that has a minimum of 80% aquifer efficiency as measured in draw-down tests. This estimate does not include provisions to improve water quality if poor water quality is found after the water well is constructed. This estimate includes a one-piece straight well to accommodate the pump being set in liner, a test hole 200' beyond planned depth, and a submersible or vertical turbine motor.
- (3) This cost estimate assumes the water plant site is not located within the 1% annual chance floodplain or within existing wetlands. This estimate does not include any costs for wetland mitigation, detention basins, mitigation basins, or any other work related to compensating for wetlands or floodplain impact. This estimate assumes the property currently owned by the City of Jersey Village can be utilized to support the water plant facilities. The estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; or aesthetic upgrades.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT E

- (4) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (5) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (6) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

This Document is Released for the Purpose of:  
**General Financial Planning**  
Under the Authority of:  
Engineer: Michael P. Gurka, P.E.  
License No.: 120374  
It is Preliminary in Nature and not to be Used for  
Feasibility of Land Purchases, Bond Applications, Loans  
or Grants.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
CITY OF HOUSTON INTERCONNECT No. 2  
CAPITAL IMPROVEMENTS PROJECT No. W-15  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of design and construction of a second interconnect with the City of Houston at the Water Facility No. 4 via 12-inch waterline within ROW along Fairview Street and Taylor Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

Item			Unit		
<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u> (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$62,000	\$62,000
2.	12" Waterline Extension	L.F.	5,000	\$130	650,000
3.	City of Houston Interconnect No. 2 Plant Piping and 12" Meter in Vault	L.S.	1	300,000	300,000 (2)
4.	Trench Safety Systems	L.F.	5,000	2	10,000
5.	Traffic Control Plan	L.S.	1	25,000	25,000
6.	Dewatering/Well Pointing	L.S.	1	15,000	15,000
7.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000
8.	Pavement Replacement	S.Y.	500	100	50,000
9.	Site Restoration	L.S.	1	100,000	100,000
			<b>SUBTOTAL</b>		<b>\$1,237,000</b> (3)
			Contingencies (20%)		\$247,000
			10 Yr Inflation @ 3.5%/Yr		\$325,000
			Engineering & Testing		\$326,000
			<b>TOTAL</b>		<b>\$2,135,000</b> (4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; aesthetic upgrades; or bringing electrical power to the site.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



## ATTACHMENT E

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

This Document is Released for the Purpose of:  
**General Financial Planning**  
Under the Authority of:  
Engineer: Michael P. Gurka, P.E.  
License No.: 120374  
It is Preliminary in Nature and not to be Used for  
Feasibility of Land Purchases, Bond Applications, Loans  
or Grants.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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Texas Board of Professional Engineers Registration No. F-23290 | Texas Board of Professional Land Surveying Registration No. 10046100

**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF**

**FM 529 8-INCH & 12-INCH WATER LINE FROM HWY 290 TO JONES RD - SERVICE IN ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-16**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of a 12-inch waterline along FM 529 from Jones Road to Charles Road, an 8-inch water line from FM 529 along Charles Road to Jones and a 12-inch waterline from Charles Road to Highway 290, including the crossing of Highway 290 to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$92,000	\$92,000	
2. 8" Waterline	L.F.	2,800	90	252,000	
3. 12" Waterline	L.F.	3,800	130	494,000	
4. 12" Waterline with 24-inch Steel Casing	L.F.	650	750	488,000	
5. Fire Hydrants	EA.	20	5,000	100,000	
6. 8" Gate Valves	EA.	4	3,000	12,000	
7. 12" Gate Valves	EA.	6	4,000	24,000	
8. Trench Safety Systems	L.F.	7,250	2	15,000	
9. Traffic Control Plan	L.S.	1	25,000	25,000	
10. Dewatering/Well Pointing	L.S.	1	15,000	15,000	
11. Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
12. Pavement Replacement	S.Y.	1,000	100	100,000	
13. Site Restoration	L.S.	1	125,000	125,000	
				<hr/>	
		SUBTOTAL		\$1,767,000	(2)
				Contingencies (20%)	\$353,000
				5 Yr Inflation @ 3.5%/Yr	\$398,000
				Engineering & Testing	\$453,000 (3)
				<hr/> <b>TOTAL</b>	<b>\$2,971,000 (4)</b>

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.

## ATTACHMENT E

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
CHARLES ROAD 8-INCH & WRIGHT ROAD 12-INCH WATER LINE LOOP - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-17**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of an 8-inch waterline from Jones Road west along Charles Road to Wright Road and a 12-inch waterline south along Wright Road and east along FM 529 connection to the existing 12-inch waterline to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

Item	Unit	Qty.	Unit Price	Total	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$51,000	\$51,000	
2. 8" Waterline	L.F.	2,000	90	180,000	
3. 12" Waterline	L.F.	3,500	130	455,000	
4. Fire Hydrants	EA.	17	5,000	85,000	
5. 8" Gate Valves	EA.	2	3,000	6,000	
6. 12" Gate Valves	EA.	5	4,000	20,000	
7. Trench Safety Systems	L.F.	5,500	2	11,000	
8. Traffic Control Plan	L.S.	1	25,000	25,000	
9. Dewatering/Well Pointing	L.S.	1	15,000	15,000	
10. Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
11. Pavement Replacement	S.Y.	500	100	50,000	
12. Site Restoration	L.S.	1	100,000	100,000	
		<b>SUBTOTAL</b>		<b>\$1,023,000</b>	<b>(2)</b>
				Contingencies (20%)	\$205,000
				5 Yr Inflation @ 3.5%/Yr	\$230,000
				Engineering & Testing	\$262,000
		<b>TOTAL</b>		<b>\$1,720,000</b>	<b>(4)</b>

**Notes:**

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- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.

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- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
WRIGHT ROAD 12-INCH WATER LINE FROM CHARLES ROAD TO HWY 290 - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-18**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of an 12-inch waterline along Wright Road from Charles Road to Hwy 290 and along Hwy 290 from Wright Road to Jones Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$51,000	\$51,000	(1)
2.	12" Waterline	L.F.	5,000	130	650,000	
3.	Fire Hydrants	EA.	15	5,000	75,000	
4.	12" Gate Valves	EA.	6	4,000	24,000	
5.	Trench Safety Systems	L.F.	5,000	2	10,000	
6.	Traffic Control Plan	L.S.	1	25,000	25,000	
7.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
8.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
9.	Pavement Replacement	S.Y.	500	100	50,000	
10.	Site Restoration	L.S.	1	100,000	100,000	
					<hr/>	
				SUBTOTAL	\$1,025,000	(2)
				Contingencies (20%)	\$205,000	
				5 Yr Inflation @ 3.5%/Yr	\$231,000	
				Engineering & Testing	\$263,000	(3)
				<b>TOTAL</b>	<hr/> <b>\$1,724,000</b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
FAIRVIEW STREET 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-19**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of 8-inch and 12-inch waterlines along Fairview Street from FM 529 to Taylor Road, along FM 529 from Fairview Road to Wright Road and along Taylor Road and Hwy 290 from Fairview Road to Wright Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$106,000	\$106,000	(1)
2.	8" Waterline	L.F.	4,200	90	378,000	
3.	12" Waterline	L.F.	8,200	130	1,066,000	
4.	Fire Hydrants	EA.	41	5,000	205,000	
5.	8" Gate Valves	EA.	6	3,000	18,000	
6.	12" Gate Valves	EA.	10	4,000	40,000	
7.	Trench Safety Systems	L.F.	12,400	2	25,000	
8.	Traffic Control Plan	L.S.	1	30,000	30,000	
9.	Dewatering/Well Pointing	L.S.	1	20,000	20,000	
10.	Storm Water Pollution Prevention	L.S.	1	30,000	30,000	
11.	Pavement Replacement	S.Y.	750	100	75,000	
12.	Site Restoration	L.S.	1	125,000	125,000	
			<b>SUBTOTAL</b>		<b>\$2,118,000</b>	(2)
			Contingencies (20%)		\$424,000	
			10 Yr Inflation @ 3.5%/Yr		\$1,044,000	
			Land Acquisition		\$890,000	(3)
			Engineering & Testing		\$645,000	
			<b>TOTAL</b>		<b>\$5,121,000</b>	(4)

**Notes:**

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## ATTACHMENT E

- (3) Cost assumes 20-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
HARMS ROAD 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-20**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of an 12-inch waterline along Harms Road from FM 529 to Taylor Road, along FM 529 from Harms Road to Fairview Road and along Taylor Road from Harms Road to Fairview Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$78,000	\$78,000	(1)
2.	12" Waterline	L.F.	8,100	130	1,053,000	
3.	Fire Hydrants	EA.	24	5,000	120,000	
4.	12" Gate Valves	EA.	10	4,000	40,000	
5.	Trench Safety Systems	L.F.	8,100	2	16,000	
6.	Traffic Control Plan	L.S.	1	30,000	30,000	
7.	Dewatering/Well Pointing	L.S.	1	20,000	20,000	
8.	Storm Water Pollution Prevention	L.S.	1	30,000	30,000	
9.	Pavement Replacement	S.Y.	500	100	50,000	
10.	Site Restoration	L.S.	1	125,000	125,000	
				<b>SUBTOTAL</b>	<b>\$1,562,000</b>	(2)
				Contingencies (20%)	\$312,000	
				10 Yr Inflation @ 3.5%/Yr	\$769,000	
				Engineering & Testing	\$476,000	(3)
				<b>TOTAL</b>	<b>\$3,119,000</b>	(4)

**Notes:**

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- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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Texas Board of Professional Engineers Registration No. F-23290 | Texas Board of Professional Land Surveying Registration No. 10046100

**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
MUSGROVE LANE 8-INCH & 12-INCH WATER LINE  
FROM TAYLOR ROAD TO JONES ROAD ALONG HWY 290  
CAPITAL IMPROVEMENTS PROJECT No. W-21  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of design and construction of an 8-inch waterline along Musgrove Lane and east to Hwy 290 and a 12-inch waterline along Hwy 290 to Taylor Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$27,000	\$27,000	(1)
2.	12" Waterline	L.F.	1,100	130	143,000	
3.	8" Waterline	L.F.	1,500	90	135,000	
4.	Fire Hydrants	EA.	8	5,000	40,000	
5.	12" Gate Valves	EA.	2	4,000	8,000	
6.	8" Gate Valves	EA.	2	3,000	6,000	
7.	Trench Safety Systems	L.F.	2,600	2	5,000	
8.	Traffic Control Plan	L.S.	1	20,000	20,000	
9.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
10.	Storm Water Pollution Prevention	L.S.	1	20,000	20,000	
11.	Pavement Replacement	S.Y.	500	100	50,000	
12.	Site Restoration	L.S.	1	75,000	75,000	
					<hr/>	
					SUBTOTAL	\$544,000 (2)
					Contingencies (20%)	\$109,000
					10 Yr Inflation @ 3.5%/Yr	\$268,000
					Land Acquisition	\$330,000 (3)
					Engineering & Testing	\$166,000
					<b>TOTAL</b>	<hr/> <b>\$1,417,000</b> (4)

**Notes:**

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- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT E

- (3) Cost assumes 20-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
TAYLOR ROAD 8-INCH & 12-INCH WATER LINE EXTENSION FROM HWY 290 TO ETJ -SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-22  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of design and construction of a 12-inch and 8-inch waterline along Taylor Road to the west of Harms Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

<u>Item</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	
<u>No.</u> <u>Description</u>					(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$14,000	\$14,000	
2. 12" Waterline	L.F.	200	130	26,000	
3. 8" Waterline	L.F.	800	90	72,000	
4. Fire Hydrants	EA.	4	5,000	20,000	
5. 12" Gate Valves	EA.	1	4,000	4,000	
6. 8" Gate Valves	EA.	1	3,000	3,000	
7. Trench Safety Systems	L.F.	1,000	2	2,000	
8. Traffic Control Plan	L.S.	1	15,000	15,000	
9. Dewatering/Well Pointing	L.S.	1	10,000	10,000	
10. Storm Water Pollution Prevention	L.S.	1	15,000	15,000	
11. Pavement Replacement	S.Y.	500	100	50,000	
12. Site Restoration	L.S.	1	50,000	50,000	
		<b>SUBTOTAL</b>		<b>\$281,000</b>	(2)
		Contingencies (20%)		\$56,000	
		10 Yr Inflation @ 3.5%/Yr		\$138,000	
		Land Acquisition		\$200,000	(3)
		Engineering & Testing		\$86,000	(4)
		<b>TOTAL</b>		<b>\$761,000</b>	(5)

**Notes:**

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- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 20-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT E

- (4) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (5) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT F**  
**WASTEWATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES**





**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
JONES RD LS & FM 529 SERVICE AREA 8-INCH WASTEWATER LINES - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-10**

**CITY OF JERSEY VILLAGE**

NOVEMBER 2023



**Scope:**

The project consists of design and construction of 8-inch gravity sewer along Charles Road east and west of Jones Road and an 8-inch gravity sewer from Jones Road to Wright Road in between Charles Road and FM 529 to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$36,000	\$36,000	(1)
2.	8-inch Gravity Sewer	L.F.	4,400	90	396,000	
3.	48-inch Diameter Manhole	EA.	11	5,000	55,000	
4.	Trench Safety Systems	L.F.	4,400	2	9,000	
5.	Traffic Control Plan	L.S.	1	25,000	25,000	
6.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
7.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
8.	Pavement Replacement	S.Y.	500	100	50,000	
9.	Site Restoration	L.S.	1	100,000	100,000	
			<b>SUBTOTAL</b>		<b>\$711,000</b>	(2)
					Contingencies (20%)	\$142,000
					5 Yr Inflation @ 3.5%/Yr	\$160,000
					Land Acquisition	\$390,000 (3)
					Engineering & Testing	\$152,000
					<b>TOTAL</b>	<b>\$1,555,000</b> (4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of tract estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT F

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
FM 529 LS SERVICE AREA 8-INCH WASTEWATER LINES - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-11  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of an 8-inch gravity sewer along FM 529 east of Jones Rd and north along Charles Road to serve projected development. This includes a lift station along FM 529 to pump the waste to the nearby collection system along Jones Road. Also upgrades to the existing Jones Road Lift Station. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$83,000	\$83,000	
2. Lift Station at FM 529	L.S.	1	850,000	850,000	(2)
3. Lift Station at Jones Road	L.S.	1	170,000	170,000	(3)
4. 8-inch Gravity Sewer	L.F.	3,400	90	306,000	
5. 48-inch Diameter Manhole	EA.	12	5,000	60,000	
6. Trench Safety Systems	L.F.	3,400	2	7,000	
7. Traffic Control Plan	L.S.	1	20,000	20,000	
8. Dewatering/Well Pointing	L.S.	1	15,000	15,000	
9. Storm Water Pollution Prevention	L.S.	1	20,000	20,000	
10. Pavement Replacement	S.Y.	500	100	50,000	
11. Site Restoration	L.S.	1	75,000	75,000	
		SUBTOTAL		\$1,656,000	(4)
				Contingencies (20%)	\$331,000
				5 Yr Inflation @ 3.5%/Yr	\$373,000
				Land Acquisition	\$260,000 (5)
				Engineering & Testing	\$425,000
		<b>TOTAL</b>		<b>\$3,045,000</b>	(6)

## ATTACHMENT F

### Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This cost includes a 6' diameter precast wet well with precast valve vault with below ground piping and valves. Assumes the depth of the proposed lift station finish floor will not exceed 20-feet (20') from finished grade elevation and is not located in any flood hazard areas, 1% annual chance floodplain or within existing wetlands. This estimate does not include any costs for wetland mitigation, detention basins, mitigation basins, or any other work related to compensating for wetlands or floodplain impact. The mechanical equipment assumes two (2) 5-HP pumps complete with base elbows, guide rails, power cables, and lifting chains with a firm single pump capacity of 107 gpm pumping through ~100 linear feet of 4" diameter PVC force main. This includes on-site electrical equipment, Diesel Generator, Automatic Transfer Switch, NEMA 4X utility service rack; NEMA 4X stainless steel control panel, transducer controls, cellular auto dialer, duct bank, conduit and wire. Site security assumes 8-ft tall wood fence. Minimal site restoration is anticipated and cost does not include driveway or access road. City should use neighboring driveway for access. This estimate assumes no mitigation basins or detention basin are necessary and site drainage can be discharged via sheet flow off the site boundary. This estimate does not include a storm water outfall or storm water drainage system of any kind.
- (3) This cost includes replacement of three (3) 10-HP pumps complete with base elbows, guide rails, power cables, and lifting chains with a firm single pump capacity of 575 gpm pumping through 6" diameter PVC force main. This assumes the existing hatches are large enough to accommodate the new larger pumps and replacement of hatch is not needed. No modifications were assumed to electrical components, controls, header piping, valves, protective coating, or any other repairs or improvements to the lift station.
- (4) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (5) Cost assumes 55-ft by 55-ft footprint is necessary for Lift Station site. Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (6) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
PROPOSED TAYLOR ROAD LIFT STATION  
& 12-INCH FORCE MAIN TO CASTLEBRIDGE WWTP - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-12  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project consists of design and construction of 1.1 MGD lift station (Lift Station No. 1) and 12-inch force main to serve projected development. The force main will convey the waste collected in the new development south of Hwy 290 and cross major highways, intersections, roadways and utilities. All utilities are anticipated within the public right-of-way with no easements.

Item			Unit		
<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u> (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$141,000	\$141,000
2.	Lift Station	L.S.	1	1,400,000	1,400,000 (2)
3.	12-inch Force Main	L.F.	2,900	120	348,000
4.	12-inch Force Main with 24-inch Steel Casing	L.F.	600	750	450,000
5.	Trench Safety Systems	L.F.	3,500	2	7,000
6.	Traffic Control Plan	L.S.	1	100,000	100,000
7.	Dewatering/Well Pointing	L.S.	1	30,000	30,000
8.	Storm Water Pollution Prevention	L.S.	1	30,000	30,000
9.	Pavement Replacement	S.Y.	2,000	100	200,000
10.	Site Restoration	L.S.	1	120,000	120,000
			<b>SUBTOTAL</b>		<b>\$2,826,000 (3)</b>
			Contingencies (20%)		\$565,000
			10 Yr Inflation @ 3.5%/Yr		\$636,000
			Land Acquisition		\$180,000 (4)
			Engineering & Testing		\$725,000 (5)
			<b>TOTAL</b>		<b>\$4,932,000 (6)</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT F

### Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This cost includes a 12-ft (12') diameter precast wet well with precast valve vault with below ground piping and valves. Assumes the depth of the proposed lift station finish floor will not exceed 27-feet (27') from finished grade elevation and is not located in any flood hazard areas, 1% annual chance floodplain or within existing wetlands. This estimate does not include any costs for wetland mitigation, detention basins, mitigation basins, or any other work related to compensating for wetlands or floodplain impact. The mechanical equipment assumes three (3) 25-HP pumps complete with base elbows, guide rails, power cables, and lifting chains with a firm single pump capacity of 1,700 gpm pumping through ~3,500 linear feet of 12" diameter PVC force main. This includes on-site electrical equipment, Diesel Generator, Automatic Transfer Switch, NEMA 4X utility service rack; NEMA 4X stainless steel control panel, transducer controls, cellular auto dialer, duct bank, conduit and wire. Site security assumes 8-ft tall wood fence. Minimal site restoration is anticipated and cost includes driveway or access road. This estimate assumes no mitigation basins or detention basin are necessary and site drainage can be discharged via sheet flow off the site boundary. This estimate does not include a storm water outfall or storm water drainage system of any kind.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (4) Cost assumes 75-ft by 75-ft footprint is necessary for Lift Station site. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (5) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way for utilities.
- (6) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
WRIGHT ROAD 8-INCH AND 12-INCH  
WASTEWATER LINE FROM FM 529 TO HWY 290 - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-13**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of a 12-inch gravity sewer along Wright Road from Lift Station No. 1 along Hwy 290 then south along Wright Road and an 8-inch gravity sewer extending off of Wright Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

Item			Unit		
<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u> (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$52,000	\$52,000
2.	8-inch Gravity Sewer	L.F.	1,600	90	144,000
3.	12-inch Gravity Sewer	L.F.	4,200	130	546,000
4.	48-inch Diameter Manhole	EA.	14	5,000	70,000
5.	Trench Safety Systems	L.F.	5,800	2	12,000
6.	Traffic Control Plan	L.S.	1	25,000	25,000
7.	Dewatering/Well Pointing	L.S.	1	15,000	15,000
8.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000
9.	Pavement Replacement	S.Y.	500	100	50,000
10.	Site Restoration	L.S.	1	100,000	100,000
			SUBTOTAL		\$1,039,000 (2)
				Contingencies (20%)	\$208,000
				10 Yr Inflation @ 3.5%/Yr	\$234,000
				Land Acquisition	\$250,000 (3)
				Engineering & Testing	\$267,000
				<b>TOTAL</b>	<b>\$1,998,000 (4)</b>

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

## ATTACHMENT F

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
TAYLOR ROAD 8-INCH, 15-INCH, & 18-INCH WASTEWATER LINE - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-14**



**CITY OF JERSEY VILLAGE  
NOVEMBER 2023**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of a 18-inch gravity sewer along Taylor Road from Hwy 290 to Fairview Street, a 15-inch gravity sewer from Fairview Street to Harms Road, an 8-inch gravity sewer along Musgrove Lane and an 8-inch gravity sewer along Taylor Road west of Harms Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>Item</u>			<u>Unit</u>		
<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u> (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$48,000	\$48,000
2.	8-inch Gravity Sewer	L.F.	1,500	90	135,000
3.	15-inch Gravity Sewer	L.F.	1,600	150	240,000
4.	18-inch Gravity Sewer	L.F.	1,400	180	252,000
5.	48-inch Diameter Manhole	EA.	12	5,000	60,000
6.	Trench Safety Systems	L.F.	3,000	2	6,000
7.	Traffic Control Plan	L.S.	1	25,000	25,000
8.	Dewatering/Well Pointing	L.S.	1	15,000	15,000
9.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000
10.	Pavement Replacement	S.Y.	500	100	50,000
11.	Site Restoration	L.S.	1	100,000	100,000
			<b>SUBTOTAL</b>		<b>\$956,000</b> (2)
				Contingencies (20%)	\$191,000
				10 Yr Inflation @ 3.5%/Yr	\$215,000
				Land Acquisition	\$410,000 (3)
				Engineering & Testing	\$245,000
			<b>TOTAL</b>		<b>\$2,017,000</b> (4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

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- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
FAIRVIEW STREET 8-INCH AND 12-INCH  
WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD -SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-15**



**CITY OF JERSEY VILLAGE  
NOVEMBER 2023**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of a 12-inch gravity sewer along Fairview Street and 8-inch gravity sewer lines extending off of Fairview Street to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way. to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$78,000	\$78,000	
2. 8-inch Gravity Sewer	L.F.	5,800	90	522,000	
3. 12-inch Gravity Sewer	L.F.	4,000	130	520,000	
4. 48-inch Diameter Manhole	EA.	29	5,000	145,000	
5. Trench Safety Systems	L.F.	9,800	2	20,000	
6. Traffic Control Plan	L.S.	1	30,000	30,000	
7. Dewatering/Well Pointing	L.S.	1	20,000	20,000	
8. Storm Water Pollution Prevention	L.S.	1	30,000	30,000	
9. Pavement Replacement	S.Y.	750	100	75,000	
10. Site Restoration	L.S.	1	125,000	125,000	
		SUBTOTAL		<u>\$1,565,000</u>	(2)
		Contingencies (20%)		\$313,000	
		10 Yr Inflation @ 3.5%/Yr		\$352,000	
		Land Acquisition		\$1,290,000	(3)
		Engineering & Testing		<u>\$401,000</u>	
		<b>TOTAL</b>		<b><u>\$3,921,000</u></b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

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- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
HARMS ROAD 8-INCH AND 12-INCH  
WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-16  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of a 12-inch gravity sewer along Harms Road and an 8-inch gravity sewer extending off of Harms Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$50,000	\$50,000	(1)
2.	8-inch Gravity Sewer	L.F.	1,400	90	126,000	
3.	12-inch Gravity Sewer	L.F.	4,000	130	520,000	
4.	48-inch Diameter Manhole	EA.	14	5,000	70,000	
5.	Trench Safety Systems	L.F.	5,400	2	11,000	
6.	Traffic Control Plan	L.S.	1	25,000	25,000	
7.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
8.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
9.	Pavement Replacement	S.Y.	500	100	50,000	
10.	Site Restoration	L.S.	1	100,000	100,000	
			<b>SUBTOTAL</b>		<b>\$992,000</b>	(2)
					Contingencies (20%)	\$198,000
					10 Yr Inflation @ 3.5%/Yr	\$223,000
					Land Acquisition	\$200,000 (3)
					Engineering & Testing	\$254,000
					<b>TOTAL</b>	<b>\$1,867,000</b> (4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

## ATTACHMENT F

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

This Document is Released for the Purpose of:  
**General Financial Planning**  
Under the Authority of:  
Engineer: Michael P. Gurka, P.E.  
License No.: 120374  
It is Preliminary in Nature and not to be Used for  
Feasibility of Land Purchases, Bond Applications,  
Loans or Grants.



**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
CASTLEBRIDGE WWTP EXPANSION - SERVICE IN CITY LIMITS & ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-17  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project consists of design and construction of facility improvements and expansion at the Castlebridge WWTP to serve the projected demand from new development.

Item	Unit	Qty.	Price	Total	
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$500,000	\$500,000	
2. Lift Station	L.S.	1	\$1,500,000	\$1,500,000	
3. Headworks	L.S.	1	\$1,000,000	\$1,000,000	
4. Aeration Basin	L.S.	1	\$1,200,000	\$1,200,000	
5. Aerobic Digesters	L.S.	1	\$1,800,000	\$1,800,000	
6. Chlorine Contact Basin, Dechlorination, and Flow Measurement	L.S.	1	\$1,200,000	\$1,200,000	
7. Blowers & Accessories	L.S.	1	\$1,200,000	\$1,200,000	
8. Non-Potable Water Pumping Station	L.S.	1	\$350,000	\$350,000	
9. Chemical Building	L.S.	1	\$500,000	\$500,000	
10. Control Building	L.S.	1	\$1,000,000	\$1,000,000	
11. Yard Piping, Fittings, Valves, Supports, etc.	L.S.	1	\$800,000	\$800,000	
12. Site Electrical Work	L.S.	1	\$500,000	\$500,000	
13. Site Rwork	L.S.	1	300,000	\$300,000	
			<b>SUBTOTAL</b>	<b>\$11,350,000</b>	(2)
			Contingencies (20%)	\$2,270,000	
			5 Yr Inflation @ 3.7%/Yr	\$2,713,000	
			Engineering	\$3,267,000	
			<b>TOTAL</b>	<b>\$19,600,000</b>	(3)

**Notes:**

- (1) This estimate is prepared for preliminary cost planning purposes for an expansion of the Castlewood WWTP from a 0.8 MGD permitted facility to a 1.1 MGD permitted facility. Grab sampling from the City was used as a preliminary determination of influent loading, and those samples exceeded the design loading of the prior design. The City shall conduct composite influent sampling in accordance with the TCEQ Rules and Regulations to determine the appropriate influent pollutant design basis for this WWTP. This cost also assumes that all of the required facilities will be constructed on the existing property, and no additional costs are included for property or buffer zone acquisition.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT F

- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT G**  
**CITY OF HOUSTON – IMPACT FEE SERVICE UNIT EQUIVALENT TABLE**





IMPACT FEE SERVICE UNIT EQUIVALENT TABLE

How to calculate:

Multiply Service Units Equivalent (SUE) by Sq ft, Occ, number of bowls etc...(SUE column x Per column) to obtain the "approximate" total number of service units.

Recommended SUs are based on 1.0 SU = 250 gpd.

\*Please keep in mind that some proposed developments may require multiple SUEs

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Line No.	Type of Development	Service Unit Equivalent	Per
1.	Bakery	0.0019	Square Foot
2.	Banquet Hall (No Cooking, Warming Kitchen Only)	0.0200	Occupant
3.	Barber Shop	0.6048	Bowl
4.	Beauty Shop or Beauty Salon	0.6048	Bowl
5.	Bowling Alley (Dining Additional Charge)	0.8000	Lane
6.	Car Repair (Office Additional Charge)	0.00020	Square Foot
7.	Carwash, Tunnel, Self-Service	8.00	Carwash
8.	Carwash, Tunnel, With Attendant	39.60	Carwash
9.	Carwash, Wand Type, Self-Serve	1.54	Carwash Bay
10.	Church or Fellowship Hall	0.0037	Occupant
11.	Club, Tavern, or Lounge	0.0399	Occupant
12.	Concert Hall	0.0399	Occupant
13.	Country Club	0.4032	Member
		0.1008	Guest
14.	Dance School or Dance Studio	0.0399	Occupant
15.	Day Care Center	0.0399	Occupant
16.	Dormitory (Dining Additional Charge)	0.3604	Bed
17.	Fire Station (Dining Additional Charge)	0.3604	Capita
18.	Fitness Center/Club – Freestanding	0.0015	Square Foot
19.	Fitness Club – Within Shopping Center	0.0399	Occupant
20.	Funeral Home (Services Per Week)	0.39	Service
21.	Gas Station with Carwash	11.78	Station
22.	Gas Station Without Carwash	2.21	Station
23.	Grocery Store, 5,000-28,999 Sq. Ft	0.00033	Square Foot
24.	Grocery Store, 29,000 + Sq. Ft	0.0009	Square Foot
25.	Homeless Shelter (No Cooking or Dining)	0.1323	Bed
26.	Hospital (Dining Additional Charge))	0.8001	Bed
27.	Hotel or Motel, With or W/O Kitchenettes	0.7554	Room
28.	Manufacturing	0.00020	Square Foot
29.	Mobile Home Park	1.00	Space
30.	Movie Theater	0.0200	Seat
31.	Nail Salon (Manicure or Pedicure)	0.0004	Square Foot
		0.3024	Bowl
32.	Nursing Home (Salon & Dining Additional Charge)	0.3604	Bed
33.	Office (Includes Studio, Therapy & Massage)	0.000237	Square Foot
34.	Park	0.0200	Occupant
35.	Post Office, Excluding Dock	0.000320	Square Foot
36.	Prison	0.3654	Capita
37.	Racquetball Court	0.6426	Court
38.	Recreational Vehicle Park	0.3000	Vehicle
39.	Residence, Apartment with Washer / Dryer	0.4762	Unit



IMPACT FEE SERVICE UNIT  
EQUIVALENT TABLE

Line No.	Type of Development	Service Unit Equivalent	Per
40.	Residence. Apartment Without Washer / Dryer	0.4046	Unit
41.	Residence, Condominium	0.4762	Unit
42.	Residence, Single Family or Townhouse, Up To 3000 Sq. Ft (Additional Charge Of 0.0002 SU Per Sq. Ft Over 3000 Sq. Ft)	1.000	Unit
43.	Restaurant, Fast Food	0.0021	Square Foot
44.	Restaurant, Full Service / Dining / Bar Area	0.0033	Square Foot
45.	Retail	0.000281	Square Foot
46.	School (College, High, Middle, Elementary)	0.0198	Seat
47.	Skating Rink	0.0200	Capita
48.	Stadium	0.0126	Seat
49.	Swimming Pool	0.0200	Swimmer
50.	Toilet (Park Amenity)	0.1640	Toilet
51.	Transportation Terminal (Dining Additional Charge)	0.0200	Passenger
52.	Warehouse	0.000121	Square Foot
53.	Washeteria	0.5639	Machine
54.	Water Dispensing Unit – Freestanding	4.5630	Unit

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# MAYOR

## Script for Public Hearing – Impact Fees

I now call to order the public hearing to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee. Everyone desiring to speak is allowed five minutes to present your information.

The purpose of the hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

I would now like to request the Consultants from Quiddity to summarize the subject of this public hearing.

**(Once summary is finished, call the first person signing up to speak).**

**(After all have spoken, or if none desire to speak, close PH with:)**

There being no one (else) desiring to speak, I now close this public hearing to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee.

**E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.



Jersey Village, TX

# Fund Balance Report

As Of 11/30/2023

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	7,356,522.07	1,466,494.39	2,185,297.06	6,637,719.40
02 - UTILITY FUND	10,478,644.71	1,111,169.43	400,298.08	11,189,516.06
03 - DEBT SERVICE FUND	337,650.73	3,310.82	0.00	340,961.55
04 - IMPACT FEE FUND	705,541.27	9,612.51	0.00	715,153.78
05 - MOTEL TAX FUND	60,912.22	23,497.47	1,450.00	82,959.69
06 - ASSET FORFEITURE FUND	13,517.87	197.33	0.00	13,715.20
07 - CAPITAL REPLACEMENT	9,451,458.39	59,773.35	72,636.70	9,438,595.04
10 - CAPITAL IMPROVEMENTS FUND	3,643,169.04	11,519.10	2,850,760.55	803,927.59
11 - GOLF COURSE FUND	-5,058,562.63	391,088.21	349,090.71	-5,016,565.13
12 - COURT RESTRICTED FEE FUND	66,234.98	0.00	655.63	65,579.35
13 - CDBG - GRANT	-923,767.48	0.00	0.00	-923,767.48
14 - TIRZ - 2	-42,000.00	0.00	0.00	-42,000.00
15 - TIRZ -3	252,899.45	0.00	370,066.00	-117,166.55
49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV	1,438,856.99	481,639.80	0.00	1,920,496.79
50 - JV CRIME CONTROL	5,741,871.67	279,952.89	0.00	6,021,824.56
<b>Report Total:</b>	<b>33,522,949.28</b>	<b>3,838,255.30</b>	<b>6,230,254.73</b>	<b>31,130,949.85</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - REVENUES</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">02-40-8541</a> WATER SERVICE	3,652,283.00	3,652,283.00	344,544.45	679,832.38	2,972,450.62
<a href="#">02-40-8542</a> SEWER SERVICE	2,081,606.00	2,081,606.00	152,028.47	404,340.07	1,677,265.93
<a href="#">02-40-8543</a> METER FEES	0.00	0.00	1,530.00	1,830.00	-1,830.00
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>5,733,889.00</b>	<b>5,733,889.00</b>	<b>498,102.92</b>	<b>1,086,002.45</b>	<b>4,647,886.55</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">02-40-9601</a> INTEREST EARNED	144,000.00	144,000.00	9,077.48	21,564.81	122,435.19
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>144,000.00</b>	<b>144,000.00</b>	<b>9,077.48</b>	<b>21,564.81</b>	<b>122,435.19</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">02-40-9840</a> PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	-281.78	5,879.83	24,120.17
<a href="#">02-40-9899</a> MISCELLANEOUS	30,000.00	30,000.00	-3,368.75	-2,277.66	32,277.66
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>-3,650.53</b>	<b>3,602.17</b>	<b>56,397.83</b>
<b>Department: 40 - REVENUES Total:</b>	<b>5,937,889.00</b>	<b>5,937,889.00</b>	<b>503,529.87</b>	<b>1,111,169.43</b>	<b>4,826,719.57</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 45 - WATER &amp; SEWER</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">02-45-3001</a>	SALARIES	241,641.83	241,641.83	15,354.89	26,934.08	214,707.75
<a href="#">02-45-3003</a>	LONGEVITY	120.06	120.06	4.62	8.25	111.81
<a href="#">02-45-3007</a>	OVERTIME	30,000.00	30,000.00	2,762.12	4,843.92	25,156.08
<a href="#">02-45-3010</a>	INCENTIVES	0.00	0.00	92.30	164.82	-164.82
<a href="#">02-45-3051</a>	FICA/MEDICARE TAXES	19,105.80	19,105.80	1,388.07	2,434.81	16,670.99
<a href="#">02-45-3052</a>	WORKMEN'S COMPENSATION	9,500.00	9,500.00	0.00	8,020.76	1,479.24
<a href="#">02-45-3053</a>	UNEMPLOYMENT INSURANCE	271.76	271.76	18.21	31.94	239.82
<a href="#">02-45-3054</a>	RETIREMENT	41,099.51	41,099.51	2,788.55	4,891.71	36,207.80
<a href="#">02-45-3055</a>	HEALTH INSURANCE	34,172.32	34,172.32	1,314.32	2,347.00	31,825.32
<a href="#">02-45-3056</a>	LIFE INS	281.84	281.84	16.26	29.03	252.81
<a href="#">02-45-3057</a>	DENTAL	1,952.08	1,952.08	112.62	201.10	1,750.98
<a href="#">02-45-3058</a>	LONG-TERM DISABILITY	1,184.05	1,184.05	40.06	70.29	1,113.76
<a href="#">02-45-3060</a>	VISION INSURANCE	428.48	428.48	24.72	44.14	384.34
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>379,757.73</b>	<b>379,757.73</b>	<b>23,916.74</b>	<b>50,021.85</b>	<b>329,735.88</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">02-45-3502</a>	POSTAGE/FREIGHT/DEL. FEE	13,000.00	13,000.00	0.00	6,207.79	6,792.21
<a href="#">02-45-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	398.26	1,601.74
<a href="#">02-45-3504</a>	WEARING APPAREL	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">02-45-3506</a>	CHEMICALS	39,110.00	39,110.00	0.00	0.00	39,110.00
<a href="#">02-45-3510</a>	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
<a href="#">02-45-3520</a>	FOOD	2,400.00	2,400.00	0.00	249.32	2,150.68
<a href="#">02-45-3523</a>	TOOLS/EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">02-45-3534</a>	PARTS AND MATERIALS	20,000.00	20,000.00	0.00	687.83	19,312.17
<a href="#">02-45-3535</a>	SHOP SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>89,110.00</b>	<b>89,110.00</b>	<b>0.00</b>	<b>7,543.20</b>	<b>81,566.80</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">02-45-4001</a>	BUILDINGS AND GROUNDS	6,000.00	6,000.00	0.00	0.00	6,000.00
<a href="#">02-45-4041</a>	WATER SYSTEM MAINTENANCE	100,000.00	100,000.00	0.00	14,472.74	85,527.26
<a href="#">02-45-4042</a>	SEWER SYSTEM MAINTENANCE	50,000.00	50,000.00	0.00	17,697.50	32,302.50
<a href="#">02-45-4043</a>	WATER PLANTS MAINTENANCE	65,000.00	65,000.00	0.00	1,515.84	63,484.16
<a href="#">02-45-4044</a>	LIFT STATIONS MAINTENANCE	54,000.00	54,000.00	1,000.00	14,849.25	39,150.75
<a href="#">02-45-4045</a>	SEWER PLANT MAINTENANCE	80,000.00	80,000.00	0.00	4,235.14	75,764.86
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>355,000.00</b>	<b>355,000.00</b>	<b>1,000.00</b>	<b>52,770.47</b>	<b>302,229.53</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">02-45-4504</a>	COMPUTER SOFTWARE	7,400.00	7,400.00	0.00	0.00	7,400.00
<a href="#">02-45-4520</a>	AUTO TOWING/STORAGE OUTSOURCIN	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>9,400.00</b>	<b>9,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,400.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">02-45-5012</a>	PRINTING	1,800.00	1,800.00	0.00	199.88	1,600.12
<a href="#">02-45-5015</a>	LAB TESTS	35,000.00	35,000.00	0.00	3,117.32	31,882.68
<a href="#">02-45-5017</a>	UTILITIES	142,500.00	142,500.00	0.00	22,868.40	119,631.60
<a href="#">02-45-5019</a>	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	0.00	34,777.03	315,222.97
<a href="#">02-45-5020</a>	COMMUNICATIONS	7,000.00	7,000.00	0.00	430.26	6,569.74
<a href="#">02-45-5022</a>	RENTAL OF EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">02-45-5027</a>	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">02-45-5029</a>	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	-306.25	10,306.25
<b>Category: 50 - SERVICES Total:</b>		<b>548,800.00</b>	<b>548,800.00</b>	<b>0.00</b>	<b>61,086.64</b>	<b>487,713.36</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">02-45-5405</a>	PERMITS, FEES, CREDIT CD FEES	53,000.00	53,000.00	0.00	4,861.97	48,138.03
<a href="#">02-45-5411</a>	HOUSTON WATER - PURCHASED	1,800,000.00	1,800,000.00	0.00	163,437.45	1,636,562.55
<a href="#">02-45-5412</a>	NHCRWA WATER PURCHASED	450,000.00	450,000.00	0.00	0.00	450,000.00
<b>Category: 54 - SUNDRY Total:</b>		<b>2,303,000.00</b>	<b>2,303,000.00</b>	<b>0.00</b>	<b>168,299.42</b>	<b>2,134,700.58</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">02-45-5501</a>	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">02-45-5510</a>	ENGINEERING SERVICES	100,000.00	100,000.00	0.00	4,338.75	95,661.25

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<a href="#">02-45-5515</a> CONSULTANT SERVICES	100,000.00	100,000.00	0.00	0.00	100,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>210,000.00</b>	<b>210,000.00</b>	<b>0.00</b>	<b>4,338.75</b>	<b>205,661.25</b>
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">02-45-6001</a> INSURANCE-VEHICLES	12,360.00	12,360.00	0.00	17,145.49	-4,785.49
<a href="#">02-45-6003</a> LIABILITY-FIRE & CASUALTY	11,700.00	11,700.00	0.00	12,357.26	-657.26
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>24,060.00</b>	<b>24,060.00</b>	<b>0.00</b>	<b>29,502.75</b>	<b>-5,442.75</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">02-45-9751</a> TRANSFER TO GENERAL FUND	630,000.00	630,000.00	0.00	0.00	630,000.00
<a href="#">02-45-9753</a> TRANSFER TO DEBT SERVICE FUND	169,686.00	169,686.00	0.00	0.00	169,686.00
<a href="#">02-45-9772</a> TECHNOLOGY USER FEE	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">02-45-9791</a> EQUIPMENT USER FEE	169,153.82	169,153.82	0.00	0.00	169,153.82
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>970,339.82</b>	<b>970,339.82</b>	<b>0.00</b>	<b>0.00</b>	<b>970,339.82</b>
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>4,889,467.55</b>	<b>4,889,467.55</b>	<b>24,916.74</b>	<b>373,563.08</b>	<b>4,515,904.47</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">02-46-7032</a>	Sanitary Sewer Lines Inspections	250,000.00	250,000.00	0.00	0.00	250,000.00
<a href="#">02-46-7080</a>	AUTOCNTRL-SCADA	180,000.00	180,000.00	0.00	0.00	180,000.00
<a href="#">02-46-7087</a>	SEWER REHABILITATION	250,000.00	250,000.00	0.00	0.00	250,000.00
<a href="#">02-46-7091</a>	WOB Sewer Plant Rehabilitation	980,000.00	980,000.00	0.00	0.00	980,000.00
<a href="#">02-46-7100</a>	WATER PLANT - WEST ROAD	30,000.00	30,000.00	0.00	0.00	30,000.00
<a href="#">02-46-7130</a>	LIFT STATION REHABILITATION REPAIR	2,100,000.00	2,100,000.00	0.00	0.00	2,100,000.00
<a href="#">02-46-7132</a>	CASTLEBRIDGE DIFUSERS	0.00	0.00	0.00	26,735.00	-26,735.00
<a href="#">02-46-7135</a>	WATER VALVE, EXERCISE, REPAIR	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">02-46-7136</a>	Transducers	50,000.00	50,000.00	0.00	0.00	50,000.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>4,040,000.00</b>	<b>4,040,000.00</b>	<b>0.00</b>	<b>26,735.00</b>	<b>4,013,265.00</b>
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>		<b>4,040,000.00</b>	<b>4,040,000.00</b>	<b>0.00</b>	<b>26,735.00</b>	<b>4,013,265.00</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>		<b>-2,991,578.55</b>	<b>-2,991,578.55</b>	<b>478,613.13</b>	<b>710,871.35</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - REVENUES</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">04-43-8547</a> WATER DISTRIBUTION	50,000.00	50,000.00	63.00	63.00	49,937.00
<a href="#">04-43-8548</a> SEWER PLANT CAPACITY	25,000.00	25,000.00	21.00	21.00	24,979.00
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>84.00</b>	<b>84.00</b>	<b>74,916.00</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">04-43-9601</a> INTEREST EARNED	48,000.00	48,000.00	4,702.99	9,528.51	38,471.49
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>4,702.99</b>	<b>9,528.51</b>	<b>38,471.49</b>
<b>Department: 43 - REVENUES Total:</b>	<b>123,000.00</b>	<b>123,000.00</b>	<b>4,786.99</b>	<b>9,612.51</b>	<b>113,387.49</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
Category: 55 - PROFESSIONAL SERVICES					
<a href="#">04-45-5515</a> CONSULTANT SERVICES	70,000.00	70,000.00	0.00	0.00	70,000.00
Category: 55 - PROFESSIONAL SERVICES Total:	70,000.00	70,000.00	0.00	0.00	70,000.00
Department: 45 - WATER & SEWER Total:	70,000.00	70,000.00	0.00	0.00	70,000.00
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	53,000.00	4,786.99	9,612.51	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">11-80-8551</a>	GREEN FEES	1,625,000.00	1,625,000.00	127,127.34	259,470.39	1,365,529.61
<a href="#">11-80-8553</a>	RANGE FEES	215,000.00	215,000.00	16,433.10	33,339.35	181,660.65
<a href="#">11-80-8554</a>	CLUB RENTALS	7,500.00	7,500.00	1,075.00	1,915.00	5,585.00
<a href="#">11-80-8555</a>	TOURNAMENT GREENS FEES	155,000.00	155,000.00	16,529.72	40,057.74	114,942.26
<a href="#">11-80-8556</a>	SIMULATOR KIT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">11-80-8557</a>	SIMULATOR BAY RENTAL	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">11-80-8560</a>	MISCELLANEOUS FEES	26,000.00	26,000.00	820.00	1,582.50	24,417.50
<a href="#">11-80-8567</a>	MERCHANDISE	210,000.00	210,000.00	14,143.88	31,865.65	178,134.35
<a href="#">11-80-8568</a>	SPECIAL ORDER MERCHANDISE	35,000.00	35,000.00	1,266.45	3,827.42	31,172.58
<a href="#">11-80-8572</a>	CONCESSION FEES	63,000.00	63,000.00	6,342.55	11,320.57	51,679.43
<a href="#">11-80-8575</a>	MEMBERSHIPS	50,000.00	50,000.00	2,796.00	5,158.00	44,842.00
<a href="#">11-80-8579</a>	CASH OVER/UNDER	0.00	0.00	66.12	91.36	-91.36
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>		<b>2,401,500.00</b>	<b>2,401,500.00</b>	<b>186,600.16</b>	<b>388,627.98</b>	<b>2,012,872.02</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">11-80-9601</a>	INTEREST EARNED	2,800.00	2,800.00	1,214.31	2,460.23	339.77
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>2,800.00</b>	<b>2,800.00</b>	<b>1,214.31</b>	<b>2,460.23</b>	<b>339.77</b>
<b>Department: 80 - REVENUES Total:</b>		<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>187,814.47</b>	<b>391,088.21</b>	<b>2,013,211.79</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 81 - CLUB HOUSE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-81-3001</a>	SALARIES	343,634.27	343,634.27	29,434.08	49,352.33	294,281.94
<a href="#">11-81-3002</a>	WAGES	181,000.00	181,000.00	14,570.88	26,932.59	154,067.41
<a href="#">11-81-3003</a>	LONGEVITY	1,980.16	1,980.16	175.39	305.94	1,674.22
<a href="#">11-81-3007</a>	OVERTIME	3,000.00	3,000.00	56.68	109.61	2,890.39
<a href="#">11-81-3010</a>	INCENTIVES	0.00	0.00	3,738.15	3,810.67	-3,810.67
<a href="#">11-81-3051</a>	FICA/MEDICARE TAXES	38,293.84	38,293.84	3,534.00	5,925.88	32,367.96
<a href="#">11-81-3052</a>	WORKMEN'S COMPENSATION	7,000.00	7,000.00	0.00	5,809.76	1,190.24
<a href="#">11-81-3053</a>	UNEMPLOYMENT INSURANCE	530.62	530.62	42.15	74.00	456.62
<a href="#">11-81-3054</a>	RETIREMENT	59,305.27	59,305.27	5,023.97	8,130.93	51,174.34
<a href="#">11-81-3055</a>	INSURANCE	70,315.01	70,315.01	5,720.70	9,957.37	60,357.64
<a href="#">11-81-3056</a>	LIFE INS	423.86	423.86	35.25	60.82	363.04
<a href="#">11-81-3057</a>	DENTAL INSURANCE	5,242.38	5,242.38	393.39	687.74	4,554.64
<a href="#">11-81-3058</a>	LONG-TERM DISABILITY	1,656.10	1,656.10	75.29	127.59	1,528.51
<a href="#">11-81-3060</a>	VISION INSURANCE	655.24	655.24	54.40	93.90	561.34
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>713,036.75</b>	<b>713,036.75</b>	<b>62,854.33</b>	<b>111,379.13</b>	<b>601,657.62</b>
<b>Category: 34 - COST OF SALES</b>						
<a href="#">11-81-3401</a>	MERCHANDISE	150,000.00	150,000.00	6,261.15	11,722.80	138,277.20
<a href="#">11-81-3415</a>	RANGE BALLS	15,000.00	15,000.00	4,900.00	4,900.00	10,100.00
<a href="#">11-81-3416</a>	RENTAL CLUBS	2,500.00	2,500.00	735.20	735.20	1,764.80
<a href="#">11-81-3419</a>	SPECIAL ORDER MERCHANDISE	20,000.00	20,000.00	990.78	1,931.70	18,068.30
<b>Category: 34 - COST OF SALES Total:</b>		<b>187,500.00</b>	<b>187,500.00</b>	<b>12,887.13</b>	<b>19,289.70</b>	<b>168,210.30</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-81-3502</a>	POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	0.00	18.74	581.26
<a href="#">11-81-3503</a>	OFFICE SUPPLIES	5,000.00	5,000.00	29.39	573.28	4,426.72
<a href="#">11-81-3504</a>	WEARING APPAREL	2,000.00	2,000.00	126.88	126.88	1,873.12
<a href="#">11-81-3510</a>	BOOKS & PERIODICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">11-81-3523</a>	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-3605</a>	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	0.00	7,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>16,100.00</b>	<b>16,100.00</b>	<b>156.27</b>	<b>718.90</b>	<b>15,381.10</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-81-4504</a>	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4506</a>	CART MAINTENANCE	0.00	0.00	4,445.68	6,192.59	-6,192.59
<a href="#">11-81-4520</a>	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
<a href="#">11-81-4599</a>	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	0.00	1,200.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>2,700.00</b>	<b>2,700.00</b>	<b>4,445.68</b>	<b>6,192.59</b>	<b>-3,492.59</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-81-5012</a>	PRINTING	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">11-81-5020</a>	COMMUNICATIONS	11,240.10	11,240.10	120.00	910.81	10,329.29
<a href="#">11-81-5023</a>	LEASE EQUIPMENT	3,250.00	3,250.00	258.00	516.00	2,734.00
<a href="#">11-81-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-5029</a>	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-81-5043</a>	ADVERTISING/PROMOTION	16,500.00	16,500.00	0.00	0.00	16,500.00
<b>Category: 50 - SERVICES Total:</b>		<b>37,490.10</b>	<b>37,490.10</b>	<b>378.00</b>	<b>1,426.81</b>	<b>36,063.29</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-81-5405</a>	CREDIT CARD CHARGES	70,000.00	70,000.00	438.97	5,489.23	64,510.77
<a href="#">11-81-5410</a>	SECURITY	2,600.00	2,600.00	0.00	0.00	2,600.00
<a href="#">11-81-5413</a>	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	0.00	1,800.00
<a href="#">11-81-5498</a>	MISCELLANEOUS EXPENSE	3,000.00	3,000.00	0.00	120.86	2,879.14
<b>Category: 54 - SUNDRY Total:</b>		<b>77,400.00</b>	<b>77,400.00</b>	<b>438.97</b>	<b>5,610.09</b>	<b>71,789.91</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-81-5515</a>	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">11-81-6003</a>	LIABILITY-FIRE & CASUALTY INSR	26,000.00	26,000.00	0.00	30,206.64	-4,206.64
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>26,000.00</b>	<b>26,000.00</b>	<b>0.00</b>	<b>30,206.64</b>	<b>-4,206.64</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-81-9772</a> TECHNOLOGY USER FEE	4,525.00	4,525.00	0.00	0.00	4,525.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>4,525.00</b>	<b>4,525.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,525.00</b>
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>81,160.38</b>	<b>174,823.86</b>	<b>893,427.99</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 82 - COURSE MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-82-3001</a>	SALARIES AND	369,868.21	369,868.21	24,098.12	42,817.47	327,050.74
<a href="#">11-82-3002</a>	WAGES	0.00	0.00	1,296.00	2,653.71	-2,653.71
<a href="#">11-82-3003</a>	LONGEVITY	540.02	540.02	55.38	98.89	441.13
<a href="#">11-82-3007</a>	OVERTIME	5,000.00	5,000.00	105.60	288.34	4,711.66
<a href="#">11-82-3051</a>	FICA/MEDICARE TAXES	27,161.67	27,161.67	1,883.36	3,380.32	23,781.35
<a href="#">11-82-3052</a>	WORKMEN'S COMPENSATION	6,947.00	6,947.00	0.00	7,262.29	-315.29
<a href="#">11-82-3053</a>	UNEMPLOYMENT INSURANCE	374.41	374.41	23.25	41.25	333.16
<a href="#">11-82-3054</a>	RETIREMENT	62,969.42	62,969.42	3,714.07	6,614.63	56,354.79
<a href="#">11-82-3055</a>	INSURANCE	108,946.67	108,946.67	6,660.94	11,894.54	97,052.13
<a href="#">11-82-3056</a>	LIFE INS	562.58	562.58	37.92	67.71	494.87
<a href="#">11-82-3057</a>	DENTAL	5,691.40	5,691.40	323.96	578.50	5,112.90
<a href="#">11-82-3058</a>	LONG-TERM DISABILITY	1,545.28	1,545.28	61.26	108.44	1,436.84
<a href="#">11-82-3060</a>	VISION INSURANCE	970.02	970.02	62.94	112.40	857.62
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>590,576.68</b>	<b>590,576.68</b>	<b>38,322.80</b>	<b>75,918.49</b>	<b>514,658.19</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-82-3503</a>	OFFICE SUPPLIES	500.00	500.00	35.57	58.09	441.91
<a href="#">11-82-3504</a>	WEARING APPAREL	2,200.00	2,200.00	31.72	59.41	2,140.59
<a href="#">11-82-3506</a>	CHEMICALS	1,000.00	1,000.00	0.00	27,718.40	-26,718.40
<a href="#">11-82-3514</a>	FUEL & OIL	19,000.00	19,000.00	3,232.55	3,232.55	15,767.45
<a href="#">11-82-3520</a>	FOOD/WATER	750.00	750.00	0.00	0.00	750.00
<a href="#">11-82-3523</a>	TOOLS/EQUIPMENT	4,500.00	4,500.00	0.00	413.25	4,086.75
<a href="#">11-82-3526</a>	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">11-82-3527</a>	AGGREGATES	6,000.00	6,000.00	689.02	1,482.00	4,518.00
<a href="#">11-82-3530</a>	PESTICIDES	63,000.00	63,000.00	8,084.29	8,084.29	54,915.71
<a href="#">11-82-3533</a>	FERTILIZERS	50,000.00	50,000.00	17,430.00	19,124.00	30,876.00
<a href="#">11-82-3535</a>	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	222.27	280.73	4,719.27
<a href="#">11-82-3536</a>	LANDSCAPING MATERIALS	8,000.00	8,000.00	0.00	4,322.00	3,678.00
<a href="#">11-82-3538</a>	COURSE SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00
<a href="#">11-82-3539</a>	GOLF COURSE ACCESSORIES	4,500.00	4,500.00	1,974.27	1,937.11	2,562.89
<a href="#">11-82-3542</a>	FIRST AID	750.00	750.00	0.00	0.00	750.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>172,700.00</b>	<b>172,700.00</b>	<b>31,699.69</b>	<b>66,711.83</b>	<b>105,988.17</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">11-82-4041</a>	WATER WELL MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">11-82-4046</a>	PARKING LOT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-82-4505</a>	IRRIGATION EQUIPMENT	9,500.00	9,500.00	5,373.75	5,373.75	4,126.25
<a href="#">11-82-4520</a>	GROUNDS OUTSOURCED	12,000.00	12,000.00	832.50	832.50	11,167.50
<a href="#">11-82-4599</a>	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>23,500.00</b>	<b>23,500.00</b>	<b>6,206.25</b>	<b>6,206.25</b>	<b>17,293.75</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-82-5022</a>	RENTAL EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-82-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,280.00	1,280.00	0.00	0.00	1,280.00
<a href="#">11-82-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	109.40	1,357.37	3,642.63
<b>Category: 50 - SERVICES Total:</b>		<b>8,280.00</b>	<b>8,280.00</b>	<b>109.40</b>	<b>1,357.37</b>	<b>6,922.63</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-82-5405</a>	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
<a href="#">11-82-5412</a>	WATER AUTHORITY FEES	10,000.00	10,000.00	0.00	0.00	10,000.00
<b>Category: 54 - SUNDRY Total:</b>		<b>10,500.00</b>	<b>10,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,500.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-82-5508</a>	SANITARY/TRASH SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-82-5530</a>	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-82-9772</a>	TECHNOLOGY USER FEE	700.00	700.00	0.00	0.00	700.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<a href="#">11-82-9773</a> COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	0.00	375.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,075.00</b>	<b>1,075.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,075.00</b>
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>76,338.14</b>	<b>150,193.94</b>	<b>663,437.74</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 83 - BUILDING MAINTENANCE</b>					
<b>Category: 35 - SUPPLIES</b>					
<a href="#">11-83-3517</a> JANITORIAL SUPPLIES	5,500.00	5,500.00	0.00	651.73	4,848.27
<a href="#">11-83-3523</a> TOOLS/EQUIPMENT	600.00	600.00	0.00	0.00	600.00
<b>Category: 35 - SUPPLIES Total:</b>	<b>6,100.00</b>	<b>6,100.00</b>	<b>0.00</b>	<b>651.73</b>	<b>5,448.27</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>					
<a href="#">11-83-4001</a> BUILDINGS & GROUNDS	10,000.00	10,000.00	1,383.00	2,063.37	7,936.63
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>1,383.00</b>	<b>2,063.37</b>	<b>7,936.63</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">11-83-5017</a> UTILITIES	25,000.00	25,000.00	0.00	2,946.81	22,053.19
<b>Category: 50 - SERVICES Total:</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>2,946.81</b>	<b>22,053.19</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">11-83-5531</a> PEST CONTROL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>89.00</b>	<b>911.00</b>
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>1,383.00</b>	<b>5,750.91</b>	<b>36,349.09</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
<a href="#">11-87-7010</a> CAPITAL IMPROVEMENT	32,000.00	32,000.00	5,450.00	5,450.00	26,550.00
Category: 70 - CAPITAL IMPROVEMENTS Total:	<b>32,000.00</b>	<b>32,000.00</b>	<b>5,450.00</b>	<b>5,450.00</b>	<b>26,550.00</b>
Department: 87 - GC CAPITAL IMPROVEMENT Total:	<b>32,000.00</b>	<b>32,000.00</b>	<b>5,450.00</b>	<b>5,450.00</b>	<b>26,550.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-88-3001</a>	SALARIES AND WAGES	51,374.75	51,374.75	4,064.61	7,033.07	44,341.68
<a href="#">11-88-3003</a>	LONGEVITY	600.08	600.08	50.76	90.64	509.44
<a href="#">11-88-3007</a>	OVERTIME	1,000.00	1,000.00	145.78	258.59	741.41
<a href="#">11-88-3051</a>	FICA/MEDICARE TAXES	3,971.60	3,971.60	323.33	560.01	3,411.59
<a href="#">11-88-3052</a>	WORKMEN'S COMPENSATION	975.00	975.00	0.00	1,452.46	-477.46
<a href="#">11-88-3053</a>	UNEMPLOYMENT INSURANCE	52.97	52.97	4.26	7.38	45.59
<a href="#">11-88-3054</a>	RETIREMENT	8,835.72	8,835.72	652.38	1,130.23	7,705.49
<a href="#">11-88-3055</a>	HEALTH INSURANCE	8,543.08	8,543.08	657.16	1,173.50	7,369.58
<a href="#">11-88-3056</a>	LIFE INS	70.46	70.46	5.42	9.68	60.78
<a href="#">11-88-3057</a>	DENTAL	488.02	488.02	37.54	67.04	420.98
<a href="#">11-88-3058</a>	LONG TERM DISABILITY	251.74	251.74	10.61	18.36	233.38
<a href="#">11-88-3060</a>	VISION INSURANCE	107.12	107.12	8.24	14.71	92.41
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>76,270.54</b>	<b>76,270.54</b>	<b>5,960.09</b>	<b>11,815.67</b>	<b>64,454.87</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-88-3504</a>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3514</a>	FUEL & OIL	1,700.00	1,700.00	0.00	0.00	1,700.00
<a href="#">11-88-3523</a>	TOOLS/EQUIPMENT	3,500.00	3,500.00	89.99	169.87	3,330.13
<a href="#">11-88-3526</a>	MINOR EQUIPMENT	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3529</a>	REPAIR PARTS	20,000.00	20,000.00	12.58	574.46	19,425.54
<a href="#">11-88-3535</a>	GROUND/SHOP SUPPLIES	2,200.00	2,200.00	312.00	312.00	1,888.00
<a href="#">11-88-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>28,650.00</b>	<b>28,650.00</b>	<b>414.57</b>	<b>1,056.33</b>	<b>27,593.67</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-88-4506</a>	CART MAINTENANCE	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">11-88-4599</a>	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>13,000.00</b>	<b>13,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-88-5029</a>	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-88-9791</a>	EQUIPMENT USER FEE	330,000.00	330,000.00	0.00	0.00	330,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>330,000.00</b>	<b>330,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>330,000.00</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>		<b>448,920.54</b>	<b>448,920.54</b>	<b>6,374.66</b>	<b>12,872.00</b>	<b>436,048.54</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>		<b>-604.07</b>	<b>-604.07</b>	<b>17,108.29</b>	<b>41,997.50</b>	
<b>Total Surplus (Deficit):</b>		<b>-2,939,182.62</b>	<b>-2,939,182.62</b>	<b>500,508.41</b>	<b>762,481.36</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	5,733,889.00	5,733,889.00	498,102.92	1,086,002.45	4,647,886.55
96 - INTEREST EARNED	144,000.00	144,000.00	9,077.48	21,564.81	122,435.19
98 - MISCELLANEOUS REVENUE	60,000.00	60,000.00	-3,650.53	3,602.17	56,397.83
<b>Department: 40 - REVENUES Total:</b>	<b>5,937,889.00</b>	<b>5,937,889.00</b>	<b>503,529.87</b>	<b>1,111,169.43</b>	<b>4,826,719.57</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
30 - SALARIES, WAGES, & BENEFITS	379,757.73	379,757.73	23,916.74	50,021.85	329,735.88
35 - SUPPLIES	89,110.00	89,110.00	0.00	7,543.20	81,566.80
40 - MAINTENANCE--BLDGS, STRUC	355,000.00	355,000.00	1,000.00	52,770.47	302,229.53
45 - MAINTENANCE	9,400.00	9,400.00	0.00	0.00	9,400.00
50 - SERVICES	548,800.00	548,800.00	0.00	61,086.64	487,713.36
54 - SUNDRY	2,303,000.00	2,303,000.00	0.00	168,299.42	2,134,700.58
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	0.00	4,338.75	205,661.25
60 - OTHER SERVICES	24,060.00	24,060.00	0.00	29,502.75	-5,442.75
97 - INTERFUND ACTIVITY	970,339.82	970,339.82	0.00	0.00	970,339.82
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>4,889,467.55</b>	<b>4,889,467.55</b>	<b>24,916.74</b>	<b>373,563.08</b>	<b>4,515,904.47</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>					
70 - CAPITAL IMPROVEMENTS	4,040,000.00	4,040,000.00	0.00	26,735.00	4,013,265.00
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>	<b>4,040,000.00</b>	<b>4,040,000.00</b>	<b>0.00</b>	<b>26,735.00</b>	<b>4,013,265.00</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>	<b>-2,991,578.55</b>	<b>-2,991,578.55</b>	<b>478,613.13</b>	<b>710,871.35</b>	<b>-3,702,449.90</b>
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	84.00	84.00	74,916.00
96 - INTEREST EARNED	48,000.00	48,000.00	4,702.99	9,528.51	38,471.49
<b>Department: 43 - REVENUES Total:</b>	<b>123,000.00</b>	<b>123,000.00</b>	<b>4,786.99</b>	<b>9,612.51</b>	<b>113,387.49</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	0.00	0.00	70,000.00
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00</b>
<b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b>	<b>53,000.00</b>	<b>53,000.00</b>	<b>4,786.99</b>	<b>9,612.51</b>	<b>43,387.49</b>
<b>Fund: 11 - GOLF COURSE FUND</b>					
<b>Department: 80 - REVENUES</b>					
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	186,600.16	388,627.98	2,012,872.02
96 - INTEREST EARNED	2,800.00	2,800.00	1,214.31	2,460.23	339.77
<b>Department: 80 - REVENUES Total:</b>	<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>187,814.47</b>	<b>391,088.21</b>	<b>2,013,211.79</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 81 - CLUB HOUSE</b>					
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	62,854.33	111,379.13	601,657.62
34 - COST OF SALES	187,500.00	187,500.00	12,887.13	19,289.70	168,210.30
35 - SUPPLIES	16,100.00	16,100.00	156.27	718.90	15,381.10
45 - MAINTENANCE	2,700.00	2,700.00	4,445.68	6,192.59	-3,492.59
50 - SERVICES	37,490.10	37,490.10	378.00	1,426.81	36,063.29
54 - SUNDRY	77,400.00	77,400.00	438.97	5,610.09	71,789.91
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	30,206.64	-4,206.64
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>81,160.38</b>	<b>174,823.86</b>	<b>893,427.99</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 82 - COURSE MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	38,322.80	75,918.49	514,658.19
35 - SUPPLIES	172,700.00	172,700.00	31,699.69	66,711.83	105,988.17
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00
45 - MAINTENANCE	23,500.00	23,500.00	6,206.25	6,206.25	17,293.75
50 - SERVICES	8,280.00	8,280.00	109.40	1,357.37	6,922.63
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>76,338.14</b>	<b>150,193.94</b>	<b>663,437.74</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>					
35 - SUPPLIES	6,100.00	6,100.00	0.00	651.73	5,448.27
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	1,383.00	2,063.37	7,936.63
50 - SERVICES	25,000.00	25,000.00	0.00	2,946.81	22,053.19
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>1,383.00</b>	<b>5,750.91</b>	<b>36,349.09</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>					
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	5,450.00	5,450.00	26,550.00
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>5,450.00</b>	<b>5,450.00</b>	<b>26,550.00</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,960.09	11,815.67	64,454.87
35 - SUPPLIES	28,650.00	28,650.00	414.57	1,056.33	27,593.67
45 - MAINTENANCE	13,000.00	13,000.00	0.00	0.00	13,000.00
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>448,920.54</b>	<b>448,920.54</b>	<b>6,374.66</b>	<b>12,872.00</b>	<b>436,048.54</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>17,108.29</b>	<b>41,997.50</b>	<b>-42,601.57</b>
<b>Total Surplus (Deficit):</b>	<b>-2,939,182.62</b>	<b>-2,939,182.62</b>	<b>500,508.41</b>	<b>762,481.36</b>	

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-2,991,578.55	-2,991,578.55	478,613.13	710,871.35	-3,702,449.90
04 - IMPACT FEE FUND	53,000.00	53,000.00	4,786.99	9,612.51	43,387.49
11 - GOLF COURSE FUND	-604.07	-604.07	17,108.29	41,997.50	-42,601.57
<b>Total Surplus (Deficit):</b>	<b>-2,939,182.62</b>	<b>-2,939,182.62</b>	<b>500,508.41</b>	<b>762,481.36</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 01 - GENERAL FUND</b>						
<b>Department: 10 - REVENUES</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">01-10-7201</a>	CURRENT PROPERTY TAXES	8,438,956.00	8,438,956.00	163,229.96	163,229.96	8,275,726.04
<a href="#">01-10-7202</a>	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	-133,000.07	-133,000.07	163,000.07
<a href="#">01-10-7203</a>	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	7,010.13	7,010.13	17,989.87
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>8,493,956.00</b>	<b>8,493,956.00</b>	<b>37,240.02</b>	<b>37,240.02</b>	<b>8,456,715.98</b>
<b>Category: 75 - OTHER TAXES</b>						
<a href="#">01-10-7511</a>	ELECTRIC FRANCHISE	365,000.00	365,000.00	29,051.34	59,683.98	305,316.02
<a href="#">01-10-7512</a>	TELEPHONE FRANCHISE	12,000.00	12,000.00	2,573.34	2,573.34	9,426.66
<a href="#">01-10-7513</a>	GAS FRANCHISE	45,000.00	45,000.00	7,985.96	7,985.96	37,014.04
<a href="#">01-10-7514</a>	CABLE TV FRANCHISE	79,000.00	79,000.00	14,874.87	14,874.87	64,125.13
<a href="#">01-10-7515</a>	TELECOMMUNICATION	14,000.00	14,000.00	2,527.84	3,896.82	10,103.18
<a href="#">01-10-7621</a>	SALES TAX	5,550,000.00	5,550,000.00	443,070.72	900,657.54	4,649,342.46
<a href="#">01-10-7631</a>	MIXED DRINK TAX	32,000.00	32,000.00	4,478.70	7,511.52	24,488.48
	<b>Category: 75 - OTHER TAXES Total:</b>	<b>6,097,000.00</b>	<b>6,097,000.00</b>	<b>504,562.77</b>	<b>997,184.03</b>	<b>5,099,815.97</b>
<b>Category: 80 - FINES WARRANTS &amp; BONDS</b>						
<a href="#">01-10-8001</a>	FINES	840,000.00	840,000.00	51,721.10	126,638.02	713,361.98
<a href="#">01-10-8002</a>	TIME PAYMENT FEE-GENERAL	4,000.00	4,000.00	225.50	835.50	3,164.50
<a href="#">01-10-8003</a>	TIME PAYMENT FEE-COURT	0.00	0.00	5.00	45.00	-45.00
<a href="#">01-10-8004</a>	COURT TECHNOLOGY FEES	0.00	0.00	1,179.09	2,953.64	-2,953.64
<a href="#">01-10-8005</a>	COURT SECURITY FEE	0.00	0.00	1,387.20	3,468.61	-3,468.61
<a href="#">01-10-8006</a>	OMNI FEE	4,000.00	4,000.00	172.00	425.34	3,574.66
<a href="#">01-10-8007</a>	CHILD SAFETY FEE	0.00	0.00	25.00	25.00	-25.00
<a href="#">01-10-8008</a>	JUDICIAL FEE	0.00	0.00	43.20	111.31	-111.31
	<b>Category: 80 - FINES WARRANTS &amp; BONDS Total:</b>	<b>848,000.00</b>	<b>848,000.00</b>	<b>54,758.09</b>	<b>134,502.42</b>	<b>713,497.58</b>
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">01-10-8501</a>	GARBAGE FEES/RESIDENTIAL	100.00	100.00	0.00	0.00	100.00
<a href="#">01-10-8503</a>	POOL MEMBERSHIP FEES	23,000.00	23,000.00	0.00	0.00	23,000.00
<a href="#">01-10-8504</a>	SWIM LESSON	6,000.00	6,000.00	0.00	0.00	6,000.00
<a href="#">01-10-8505</a>	POOL RENTALS	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-10-8506</a>	REC PROGRAMS	8,000.00	8,000.00	330.00	1,720.00	6,280.00
<a href="#">01-10-8507</a>	AMBULANCE SERVICE FEES	280,000.00	280,000.00	41,897.60	62,804.11	217,195.89
<a href="#">01-10-8509</a>	PET TAGS	500.00	500.00	5.00	30.00	470.00
<a href="#">01-10-8510</a>	COIN OPERATOR FEES	187.00	187.00	0.00	0.00	187.00
<a href="#">01-10-8511</a>	JERSEY VILLAGE STICKERS	20.00	20.00	11.00	23.00	-3.00
<a href="#">01-10-8512</a>	RENTAL FEE	40,000.00	40,000.00	0.00	25.00	39,975.00
<a href="#">01-10-8513</a>	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	718.11	1,374.32	7,625.68
<a href="#">01-10-8514</a>	FOOD & BEVERAGE FEES	500.00	500.00	0.00	0.00	500.00
<a href="#">01-10-8515</a>	POLICE OFFICER FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-10-8516</a>	FARMER'S MARKET FEES	2,500.00	2,500.00	0.00	54.00	2,446.00
<a href="#">01-10-8517</a>	PARK RENTALS	8,000.00	8,000.00	0.00	1,350.00	6,650.00
<a href="#">01-10-8519</a>	FOUNDER'S DAY	13,000.00	13,000.00	0.00	0.00	13,000.00
<a href="#">01-10-8580</a>	ANTENNA ANNUAL FEES	4,400.00	4,400.00	0.00	0.00	4,400.00
<a href="#">01-10-8999</a>	PLAN CHECKING AND PLAT REVIEW	0.00	0.00	10.50	10.50	-10.50
	<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>397,407.00</b>	<b>397,407.00</b>	<b>42,972.21</b>	<b>67,390.93</b>	<b>330,016.07</b>
<b>Category: 90 - LICENSES &amp; PERMITS</b>						
<a href="#">01-10-9001</a>	BUILDING PERMITS	125,000.00	125,000.00	8,673.44	26,953.92	98,046.08
<a href="#">01-10-9002</a>	PLUMBING PERMITS	15,000.00	15,000.00	1,475.50	2,389.00	12,611.00
<a href="#">01-10-9003</a>	ELECTRICAL PERMITS	13,000.00	13,000.00	1,260.00	1,968.75	11,031.25
<a href="#">01-10-9004</a>	MECHANICAL PERMITS	8,000.00	8,000.00	189.00	624.75	7,375.25
<a href="#">01-10-9006</a>	SIGN PERMITS	14,000.00	14,000.00	2,363.45	4,091.41	9,908.59

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-10-9007</a>	LIQUOR LICENSES	8,000.00	8,000.00	60.00	810.00	7,190.00
<a href="#">01-10-9011</a>	PLANNING & ZONING APPLICATION FEES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-10-9012</a>	BURGLAR/FIRE ALARM PERMIT	4,000.00	4,000.00	77.81	683.14	3,316.86
<a href="#">01-10-9013</a>	FIRE MARSHAL PERM FEES	2,000.00	2,000.00	483.60	812.20	1,187.80
<a href="#">01-10-9016</a>	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-10-9017</a>	PLAN CHECKING AND PLAN REVIEW	40,000.00	40,000.00	48,676.12	49,600.37	-9,600.37
	<b>Category: 90 - LICENSES &amp; PERMITS Total:</b>	<b>232,000.00</b>	<b>232,000.00</b>	<b>63,258.92</b>	<b>87,933.54</b>	<b>144,066.46</b>
	<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">01-10-9601</a>	INTEREST EARNED	800,000.00	800,000.00	64,219.06	138,188.67	661,811.33
<a href="#">01-10-9602</a>	INTEREST ERN-LEASE/PURCHASE	0.00	0.00	0.00	228.22	-228.22
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>800,000.00</b>	<b>800,000.00</b>	<b>64,219.06</b>	<b>138,416.89</b>	<b>661,583.11</b>
	<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-10-9750</a>	CRIME CONTROL DISTRICT REIMB.	2,712,625.00	2,712,625.00	0.00	0.00	2,712,625.00
<a href="#">01-10-9752</a>	TRANSFER FROM UTLY FUND	630,000.00	630,000.00	0.00	0.00	630,000.00
<a href="#">01-10-9754</a>	TRANSFER FROM MOTEL TAX FUND	26,900.00	26,900.00	0.00	0.00	26,900.00
<a href="#">01-10-9755</a>	FIRE CONTROL PREV & EMERG REIMB	2,212,990.00	2,212,990.00	0.00	0.00	2,212,990.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>5,582,515.00</b>	<b>5,582,515.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,582,515.00</b>
	<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">01-10-9899</a>	MISCELLANEOUS	70,000.00	70,000.00	2,474.52	3,826.56	66,173.44
	<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>2,474.52</b>	<b>3,826.56</b>	<b>66,173.44</b>
	<b>Category: 99 - OTHER AGENCY REVENUES</b>					
<a href="#">01-10-9905</a>	AMBULANCE FEES STATE GRANT	300,000.00	300,000.00	0.00	0.00	300,000.00
	<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300,000.00</b>
	<b>Department: 10 - REVENUES Total:</b>	<b>22,820,878.00</b>	<b>22,820,878.00</b>	<b>769,485.59</b>	<b>1,466,494.39</b>	<b>21,354,383.61</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-11-3001</a>	SALARIES	744,936.31	744,936.31	63,717.02	111,556.86	633,379.45
<a href="#">01-11-3002</a>	WAGES	21,424.00	21,424.00	0.00	0.00	21,424.00
<a href="#">01-11-3003</a>	LONGEVITY	1,500.46	1,500.46	124.64	222.57	1,277.89
<a href="#">01-11-3010</a>	INCENTIVES	1,799.98	1,799.98	138.46	247.25	1,552.73
<a href="#">01-11-3020</a>	EMPLOYEE AWARDS/BONUS	11,500.00	11,500.00	0.00	1,439.97	10,060.03
<a href="#">01-11-3051</a>	FICA/MEDICARE TAXES	53,872.38	53,872.38	3,799.08	6,815.92	47,056.46
<a href="#">01-11-3052</a>	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	691.44	308.56
<a href="#">01-11-3053</a>	UNEMPLOYMENT INSURANCE	776.15	776.15	64.20	112.61	663.54
<a href="#">01-11-3054</a>	RETIREMENT	129,121.19	129,121.19	9,823.64	17,231.73	111,889.46
<a href="#">01-11-3055</a>	HEALTH INSURANCE	77,373.66	77,373.66	5,951.82	10,628.25	66,745.41
<a href="#">01-11-3056</a>	LIFE INS	352.30	352.30	32.52	58.07	294.23
<a href="#">01-11-3057</a>	DENTAL INSURANCE	5,499.78	5,499.78	386.18	689.61	4,810.17
<a href="#">01-11-3058</a>	LONG-TERM DISABILITY	2,330.45	2,330.45	166.76	292.50	2,037.95
<a href="#">01-11-3060</a>	VISION INSURANCE	545.74	545.74	42.96	76.71	469.03
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>1,052,032.40</b>	<b>1,052,032.40</b>	<b>84,247.28</b>	<b>150,063.49</b>	<b>901,968.91</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-11-3502</a>	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
<a href="#">01-11-3503</a>	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	614.34	3,385.66
<a href="#">01-11-3504</a>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">01-11-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	0.00	200.00
<a href="#">01-11-3520</a>	FOOD	14,000.00	14,000.00	0.00	570.21	13,429.79
<b>Category: 35 - SUPPLIES Total:</b>		<b>18,850.00</b>	<b>18,850.00</b>	<b>0.00</b>	<b>1,184.55</b>	<b>17,665.45</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-11-4501</a>	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-11-5001</a>	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	173.76	3,826.24
<a href="#">01-11-5007</a>	RECORDS MANAGEMENT	8,000.00	8,000.00	0.00	275.84	7,724.16
<a href="#">01-11-5012</a>	PRINTING	250.00	250.00	0.00	0.00	250.00
<a href="#">01-11-5014</a>	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	855.00	9,145.00
<a href="#">01-11-5020</a>	COMMUNICATIONS	8,399.60	8,399.60	266.44	464.23	7,935.37
<a href="#">01-11-5025</a>	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	0.00	6,500.00
<a href="#">01-11-5026</a>	CODIFICATIONS	7,400.00	7,400.00	4,500.00	4,500.00	2,900.00
<a href="#">01-11-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	8,000.00	8,000.00	150.00	629.99	7,370.01
<a href="#">01-11-5028</a>	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
<a href="#">01-11-5029</a>	TRAVEL/TRAINING	18,000.00	18,000.00	0.00	3,531.99	14,468.01
<a href="#">01-11-5030</a>	CAR ALLOWANCE	6,500.00	6,500.00	0.00	142.86	6,357.14
<a href="#">01-11-5041</a>	NEWSLETTER	18,000.00	18,000.00	1,449.00	2,898.00	15,102.00
<a href="#">01-11-5044</a>	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>100,050.60</b>	<b>100,050.60</b>	<b>6,365.44</b>	<b>13,471.67</b>	<b>86,578.93</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-11-5401</a>	ELECTION EXPENSE	35,000.00	35,000.00	0.00	8,090.89	26,909.11
<b>Category: 54 - SUNDRY Total:</b>		<b>35,000.00</b>	<b>35,000.00</b>	<b>0.00</b>	<b>8,090.89</b>	<b>26,909.11</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-11-6005</a>	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-11-9772</a>	TECHNOLOGY USER FEE	7,780.00	7,780.00	0.00	0.00	7,780.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>7,780.00</b>	<b>7,780.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,780.00</b>
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>		<b>1,216,013.00</b>	<b>1,216,013.00</b>	<b>90,612.72</b>	<b>172,810.60</b>	<b>1,043,202.40</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 12 - LEGAL/OTHER SERVICES</b>					
<b>Category: 50 - SERVICES</b>					
<a href="#">01-12-5023</a> GRANTS AND INCENTIVES	2,730,000.00	2,730,000.00	0.00	0.00	2,730,000.00
<b>Category: 50 - SERVICES Total:</b>	<b>2,730,000.00</b>	<b>2,730,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,730,000.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">01-12-5502</a> LEGAL FEES	105,000.00	105,000.00	4,520.00	4,520.00	100,480.00
<a href="#">01-12-5515</a> CONSULTANT SERVICES	10,000.00	10,000.00	5,000.00	5,000.00	5,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>115,000.00</b>	<b>115,000.00</b>	<b>9,520.00</b>	<b>9,520.00</b>	<b>105,480.00</b>
<b>Category: 60 - OTHER SERVICES</b>					
<a href="#">01-12-6001</a> AUTOMOBILE LIABILITY	68,566.00	68,566.00	0.00	68,581.97	-15.97
<a href="#">01-12-6003</a> LIABILITY-FIRE & CASUALTY INSR	103,000.00	103,000.00	0.00	102,958.50	41.50
<a href="#">01-12-6005</a> SURETY BONDS	566.00	566.00	0.00	565.46	0.54
<b>Category: 60 - OTHER SERVICES Total:</b>	<b>172,132.00</b>	<b>172,132.00</b>	<b>0.00</b>	<b>172,105.93</b>	<b>26.07</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-12-9760</a> TRANSFER TO CAPITAL IMPROVEMENTS	9,281,348.00	9,281,348.00	0.00	0.00	9,281,348.00
<a href="#">01-12-9763</a> TRANSFER TO TIRZ 3	100,000.00	100,000.00	0.00	0.00	100,000.00
<a href="#">01-12-9772</a> TECHNOLOGY USER FEES	550.00	550.00	0.00	0.00	550.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>9,381,898.00</b>	<b>9,381,898.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,381,898.00</b>
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>	<b>12,399,030.00</b>	<b>12,399,030.00</b>	<b>9,520.00</b>	<b>181,625.93</b>	<b>12,217,404.07</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 13 - INFO TECHNOLOGY</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-13-3001</a>	SALARIES	279,137.59	279,137.59	21,115.60	37,219.14	241,918.45
<a href="#">01-13-3003</a>	LONGEVITY	360.10	360.10	36.92	65.93	294.17
<a href="#">01-13-3010</a>	INCENTIVES	7,000.00	7,000.00	276.92	418.67	6,581.33
<a href="#">01-13-3051</a>	FICA/MEDICARE TAXES	20,882.86	20,882.86	1,595.88	2,806.71	18,076.15
<a href="#">01-13-3052</a>	WORKMEN'S COMPENSATION	540.00	540.00	0.00	414.86	125.14
<a href="#">01-13-3053</a>	UNEMPLOYMENT INSURANCE	279.53	279.53	21.68	38.14	241.39
<a href="#">01-13-3054</a>	RETIREMENT	47,926.89	47,926.89	3,316.88	5,836.79	42,090.10
<a href="#">01-13-3055</a>	HEALTH INSURANCE	31,114.98	31,114.98	2,393.46	4,274.04	26,840.94
<a href="#">01-13-3056</a>	LIFE INS	211.38	211.38	16.26	29.04	182.34
<a href="#">01-13-3057</a>	DENTAL INSURANCE	2,993.90	2,993.90	211.86	378.33	2,615.57
<a href="#">01-13-3058</a>	LONG-TERM DISABILITY	1,202.87	1,202.87	55.72	98.24	1,104.63
<a href="#">01-13-3060</a>	VISION INSURANCE	413.92	413.92	31.84	56.85	357.07
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>392,064.02</b>	<b>392,064.02</b>	<b>29,073.02</b>	<b>51,636.74</b>	<b>340,427.28</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-13-3502</a>	POSTAGE/FREIGHT	500.00	500.00	0.00	0.00	500.00
<a href="#">01-13-3503</a>	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
<a href="#">01-13-3504</a>	WEARING APPAREL	400.00	400.00	67.83	67.83	332.17
<a href="#">01-13-3509</a>	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	0.00	2,200.00
<a href="#">01-13-3510</a>	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>3,450.00</b>	<b>3,450.00</b>	<b>67.83</b>	<b>67.83</b>	<b>3,382.17</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-13-4501</a>	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	611.60	1,004.47	5,309.53
<a href="#">01-13-4502</a>	COMPUTER EQUIPMENT	9,500.00	9,500.00	79.76	1,205.32	8,294.68
<a href="#">01-13-4504</a>	SOFTWARE MAINTENANCE	466,000.00	466,000.00	23,291.49	31,097.22	434,902.78
<b>Category: 45 - MAINTENANCE Total:</b>		<b>481,814.00</b>	<b>481,814.00</b>	<b>23,982.85</b>	<b>33,307.01</b>	<b>448,506.99</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-13-5020</a>	COMMUNICATIONS	50,145.19	50,145.19	317.22	3,843.87	46,301.32
<a href="#">01-13-5027</a>	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	335.29	1,114.71
<a href="#">01-13-5029</a>	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	0.00	7,600.00
<b>Category: 50 - SERVICES Total:</b>		<b>59,195.19</b>	<b>59,195.19</b>	<b>317.22</b>	<b>4,179.16</b>	<b>55,016.03</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-13-5515</a>	CONSULTANT SERVICES	60,000.00	60,000.00	400.00	2,047.00	57,953.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>60,000.00</b>	<b>60,000.00</b>	<b>400.00</b>	<b>2,047.00</b>	<b>57,953.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-13-6573</a>	COMPUTER EQUIPMENT	4,000.00	4,000.00	0.00	1,187.88	2,812.12
<a href="#">01-13-6574</a>	COMPUTER SOFTWARE	0.00	0.00	0.00	21.28	-21.28
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>1,209.16</b>	<b>2,790.84</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-13-9772</a>	TECHNOLOGY USER FEE	86,240.00	86,240.00	0.00	0.00	86,240.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>86,240.00</b>	<b>86,240.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86,240.00</b>
<b>Department: 13 - INFO TECHNOLOGY Total:</b>		<b>1,086,763.21</b>	<b>1,086,763.21</b>	<b>53,840.92</b>	<b>92,446.90</b>	<b>994,316.31</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 14 - PURCHASING</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-14-3502</a>	POSTAGE/FREIGHT	21,000.00	21,000.00	567.69	1,187.69	19,812.31
<a href="#">01-14-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	315.21	2,684.79
	<b>Category: 35 - SUPPLIES Total:</b>	<b>24,000.00</b>	<b>24,000.00</b>	<b>567.69</b>	<b>1,502.90</b>	<b>22,497.10</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-14-5022</a>	RENTAL OF EQUIPMENT	2,675.00	2,675.00	0.00	0.00	2,675.00
	<b>Category: 50 - SERVICES Total:</b>	<b>2,675.00</b>	<b>2,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,675.00</b>
	<b>Department: 14 - PURCHASING Total:</b>	<b>26,675.00</b>	<b>26,675.00</b>	<b>567.69</b>	<b>1,502.90</b>	<b>25,172.10</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 15 - ACCOUNTING SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-15-3001</a>	SALARIES	315,840.91	315,840.91	16,831.24	29,487.77	286,353.14
<a href="#">01-15-3003</a>	LONGEVITY	1,140.10	1,140.10	80.77	142.42	997.68
<a href="#">01-15-3007</a>	OVERTIME	2,900.00	2,900.00	0.00	0.00	2,900.00
<a href="#">01-15-3010</a>	INCENTIVES	600.08	600.08	0.00	0.00	600.08
<a href="#">01-15-3051</a>	FICA/MEDICARE TAXES	23,673.03	23,673.03	1,277.07	2,238.91	21,434.12
<a href="#">01-15-3052</a>	WORKMEN'S COMPENSATION	550.00	550.00	0.00	414.86	135.14
<a href="#">01-15-3053</a>	UNEMPLOYMENT INSURANCE	320.48	320.48	16.92	29.67	290.81
<a href="#">01-15-3054</a>	RETIREMENT	54,192.78	54,192.78	2,589.23	4,540.42	49,652.36
<a href="#">01-15-3055</a>	HEALTH INSURANCE	31,114.98	31,114.98	1,314.32	2,347.00	28,767.98
<a href="#">01-15-3056</a>	LIFE INS	211.38	211.38	10.84	19.36	192.02
<a href="#">01-15-3057</a>	DENTAL INSURANCE	2,505.88	2,505.88	124.70	222.68	2,283.20
<a href="#">01-15-3058</a>	LONG-TERM DISABILITY	1,212.71	1,212.71	43.94	77.05	1,135.66
<a href="#">01-15-3060</a>	VISION INSURANCE	237.12	237.12	14.68	26.21	210.91
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>434,499.45</b>	<b>434,499.45</b>	<b>22,303.71</b>	<b>39,546.35</b>	<b>394,953.10</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-15-3502</a>	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-15-3503</a>	OFFICE SUPPLIES	700.00	700.00	0.00	0.00	700.00
<a href="#">01-15-3510</a>	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
<a href="#">01-15-3520</a>	FOOD	3,400.00	3,400.00	415.04	893.02	2,506.98
<b>Category: 35 - SUPPLIES Total:</b>		<b>4,350.00</b>	<b>4,350.00</b>	<b>415.04</b>	<b>893.02</b>	<b>3,456.98</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-15-4501</a>	FURN.FIXT. & OFF.MACH.	500.00	500.00	0.00	0.00	500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-15-5012</a>	PRINTING	1,200.00	1,200.00	0.00	0.00	1,200.00
<a href="#">01-15-5020</a>	COMMUNICATIONS	2,299.90	2,299.90	81.84	108.21	2,191.69
<a href="#">01-15-5027</a>	MEMBERSHIPS	400.00	400.00	0.00	0.00	400.00
<a href="#">01-15-5029</a>	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	240.00	3,760.00
<b>Category: 50 - SERVICES Total:</b>		<b>7,899.90</b>	<b>7,899.90</b>	<b>81.84</b>	<b>348.21</b>	<b>7,551.69</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-15-5405</a>	PERMITS & FEES	1,000.00	1,000.00	345.00	345.00	655.00
<b>Category: 54 - SUNDRY Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>345.00</b>	<b>345.00</b>	<b>655.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-15-5501</a>	AUDITS/CONTRACTS/STUDIES	50,000.00	50,000.00	0.00	0.00	50,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-15-9772</a>	TECHNOLOGY USER FEE	2,775.00	2,775.00	0.00	0.00	2,775.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>2,775.00</b>	<b>2,775.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,775.00</b>
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>		<b>501,024.35</b>	<b>501,024.35</b>	<b>23,145.59</b>	<b>41,132.58</b>	<b>459,891.77</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 16 - CUSTOMER SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-16-3001</a>	SALARIES	49,639.41	49,639.41	3,707.20	6,459.09	43,180.32
<a href="#">01-16-3003</a>	LONGEVITY	840.06	840.06	64.62	115.39	724.67
<a href="#">01-16-3007</a>	OVERTIME	100.00	100.00	0.00	0.00	100.00
<a href="#">01-16-3010</a>	INCENTIVES	479.96	479.96	83.08	148.36	331.60
<a href="#">01-16-3051</a>	FICA/MEDICARE TAXES	3,557.72	3,557.72	271.82	473.09	3,084.63
<a href="#">01-16-3052</a>	WORKMEN'S COMPENSATION	175.00	175.00	0.00	138.29	36.71
<a href="#">01-16-3053</a>	UNEMPLOYMENT INSURANCE	51.06	51.06	0.00	0.00	51.06
<a href="#">01-16-3054</a>	RETIREMENT	8,663.10	8,663.10	590.18	1,029.26	7,633.84
<a href="#">01-16-3055</a>	HEALTH INSURANCE	15,953.08	15,953.08	1,227.16	2,191.36	13,761.72
<a href="#">01-16-3056</a>	LIFE INS	70.46	70.46	5.42	9.68	60.78
<a href="#">01-16-3057</a>	DENTAL INSURANCE	1,252.94	1,252.94	0.00	0.00	1,252.94
<a href="#">01-16-3058</a>	LONG-TERM DISABILITY	243.23	243.23	9.68	16.86	226.37
<a href="#">01-16-3060</a>	VISION INSURANCE	83.72	83.72	6.44	11.50	72.22
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>81,109.74</b>	<b>81,109.74</b>	<b>5,965.60</b>	<b>10,592.88</b>	<b>70,516.86</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-16-3503</a>	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-16-4501</a>	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-16-5020</a>	COMMUNICATIONS	1,100.00	1,100.00	81.84	81.84	1,018.16
<b>Category: 50 - SERVICES Total:</b>		<b>1,100.00</b>	<b>1,100.00</b>	<b>81.84</b>	<b>81.84</b>	<b>1,018.16</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-16-5527</a>	HARRIS CTY APPRAISAL DIST	66,500.00	66,500.00	0.00	0.00	66,500.00
<a href="#">01-16-5528</a>	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	185.86	185.86	6,814.14
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>73,500.00</b>	<b>73,500.00</b>	<b>185.86</b>	<b>185.86</b>	<b>73,314.14</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-16-9772</a>	TECHNOLOGY USER FEE	437.50	437.50	0.00	0.00	437.50
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>437.50</b>	<b>437.50</b>	<b>0.00</b>	<b>0.00</b>	<b>437.50</b>
<b>Department: 16 - CUSTOMER SERVICE Total:</b>		<b>157,047.24</b>	<b>157,047.24</b>	<b>6,233.30</b>	<b>10,860.58</b>	<b>146,186.66</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 19 - MUNICIPAL COURT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-19-3001</a>	SALARIES	184,343.88	184,343.88	12,798.08	22,226.81	162,117.07
<a href="#">01-19-3003</a>	LONGEVITY	1,439.88	1,439.88	115.38	204.72	1,235.16
<a href="#">01-19-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-19-3010</a>	INCENTIVES	600.08	600.08	46.16	82.43	517.65
<a href="#">01-19-3051</a>	FICA/MEDICARE TAXES	14,111.15	14,111.15	1,037.29	1,824.73	12,286.42
<a href="#">01-19-3052</a>	WORKMEN'S COMPENSATION	469.00	469.00	0.00	414.86	54.14
<a href="#">01-19-3053</a>	UNEMPLOYMENT INSURANCE	191.39	191.39	8.69	15.22	176.17
<a href="#">01-19-3054</a>	RETIREMENT	31,685.26	31,685.26	2,175.48	3,829.62	27,855.64
<a href="#">01-19-3055</a>	HEALTH INSURANCE	45,791.20	45,791.20	5,171.54	9,234.90	36,556.30
<a href="#">01-19-3056</a>	LIFE INS	281.84	281.84	16.26	29.04	252.80
<a href="#">01-19-3057</a>	DENTAL INSURANCE	3,481.92	3,481.92	261.48	466.93	3,014.99
<a href="#">01-19-3058</a>	LONG-TERM DISABILITY	903.28	903.28	36.66	64.53	838.75
<a href="#">01-19-3060</a>	VISION INSURANCE	462.02	462.02	25.50	45.53	416.49
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>288,760.90</b>	<b>288,760.90</b>	<b>21,692.52</b>	<b>38,439.32</b>	<b>250,321.58</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-19-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	53.94	1,946.06
<a href="#">01-19-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	179.00	21.00
<a href="#">01-19-3523</a>	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>2,300.00</b>	<b>2,300.00</b>	<b>0.00</b>	<b>232.94</b>	<b>2,067.06</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-19-4501</a>	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-19-5012</a>	PRINTING	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-19-5020</a>	COMMUNICATIONS	1,100.00	1,100.00	81.84	81.84	1,018.16
<a href="#">01-19-5027</a>	MEMBERSHIPS	300.00	300.00	0.00	0.00	300.00
<a href="#">01-19-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	150.00	3,350.00
<b>Category: 50 - SERVICES Total:</b>		<b>6,900.00</b>	<b>6,900.00</b>	<b>81.84</b>	<b>231.84</b>	<b>6,668.16</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-19-5404</a>	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
<b>Category: 54 - SUNDRY Total:</b>		<b>800.00</b>	<b>800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-19-5505</a>	JUDGES	41,000.00	41,000.00	3,025.00	3,025.00	37,975.00
<a href="#">01-19-5506</a>	PROSECUTORS	33,000.00	33,000.00	5,500.00	5,500.00	27,500.00
<a href="#">01-19-5516</a>	COLLECTION AGENCY FEES	3,950.00	3,950.00	0.00	178.00	3,772.00
<a href="#">01-19-5518</a>	INTERPRETERS	3,000.00	3,000.00	0.00	400.00	2,600.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>80,950.00</b>	<b>80,950.00</b>	<b>8,525.00</b>	<b>9,103.00</b>	<b>71,847.00</b>
<b>Department: 19 - MUNICIPAL COURT Total:</b>		<b>380,210.90</b>	<b>380,210.90</b>	<b>30,299.36</b>	<b>48,007.10</b>	<b>332,203.80</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 21 - POLICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-21-3001</a>	SALARIES	2,883,963.92	2,883,963.92	220,041.48	374,706.94	2,509,256.98
<a href="#">01-21-3003</a>	LONGEVITY	8,880.04	8,880.04	542.35	958.09	7,921.95
<a href="#">01-21-3007</a>	OVERTIME	110,000.00	110,000.00	24,766.43	39,060.38	70,939.62
<a href="#">01-21-3010</a>	INCENTIVES	43,798.54	43,798.54	6,676.86	11,097.77	32,700.77
<a href="#">01-21-3014</a>	S.T.E.P. PROGRAM	90,000.00	90,000.00	2,122.19	7,291.69	82,708.31
<a href="#">01-21-3051</a>	FICA/MEDICARE TAXES	222,188.02	222,188.02	18,907.55	32,187.73	190,000.29
<a href="#">01-21-3052</a>	WORKMEN'S COMPENSATION	50,000.00	50,000.00	0.00	43,803.98	6,196.02
<a href="#">01-21-3053</a>	UNEMPLOYMENT INSURANCE	3,136.65	3,136.65	216.25	369.29	2,767.36
<a href="#">01-21-3054</a>	RETIREMENT	499,535.19	499,535.19	38,924.43	66,335.13	433,200.06
<a href="#">01-21-3055</a>	HEALTH INSURANCE	445,105.70	445,105.70	33,576.20	59,651.80	385,453.90
<a href="#">01-21-3056</a>	LIFE INS	2,254.72	2,254.72	158.10	280.96	1,973.76
<a href="#">01-21-3057</a>	DENTAL INSURANCE	29,385.20	29,385.20	2,167.67	3,819.64	25,565.56
<a href="#">01-21-3058</a>	LONG-TERM DISABILITY	12,948.19	12,948.19	538.74	927.19	12,021.00
<a href="#">01-21-3060</a>	VISION INSURANCE	3,675.10	3,675.10	276.82	486.24	3,188.86
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>4,404,871.27</b>	<b>4,404,871.27</b>	<b>348,915.07</b>	<b>640,976.83</b>	<b>3,763,894.44</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-21-3502</a>	POSTAGE/FREIGHT/DEL. FEE	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-21-3503</a>	OFFICE SUPPLIES	10,000.00	10,000.00	0.00	560.28	9,439.72
<a href="#">01-21-3504</a>	WEARING APPAREL	29,474.00	29,474.00	0.00	2,427.50	27,046.50
<a href="#">01-21-3505</a>	CRIME PREVENTION SUPPLIES	5,000.00	5,000.00	0.00	501.38	4,498.62
<a href="#">01-21-3508</a>	CRIME SCENE SUPPLIES	8,000.00	8,000.00	0.00	6,528.48	1,471.52
<a href="#">01-21-3510</a>	BOOKS AND PERIODICALS	6,450.00	6,450.00	-1,799.70	4,022.43	2,427.57
<a href="#">01-21-3515</a>	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	7.78	1,992.22
<a href="#">01-21-3519</a>	AMMUNITION AND TARGETS	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">01-21-3520</a>	FOOD	4,800.00	4,800.00	0.00	1,239.59	3,560.41
<a href="#">01-21-3523</a>	TOOLS/EQUIPMENT	16,700.00	16,700.00	99.99	3,377.91	13,322.09
<a href="#">01-21-3534</a>	PARTS AND MATERIALS	500.00	500.00	0.00	0.00	500.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>93,924.00</b>	<b>93,924.00</b>	<b>-1,699.71</b>	<b>18,665.35</b>	<b>75,258.65</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-21-4501</a>	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	285.84	557.64	5,039.36
<a href="#">01-21-4503</a>	RADIO AND RADAR EQUIPMENT	12,500.00	12,500.00	0.00	94.96	12,405.04
<a href="#">01-21-4510</a>	VEHICLE CLEANING	3,000.00	3,000.00	0.00	668.90	2,331.10
<a href="#">01-21-4520</a>	AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	4,649.66	6,214.18	43,785.82
<a href="#">01-21-4599</a>	MISCELLANEOUS EQUIPMENT	1,300.00	1,300.00	792.00	858.09	441.91
<b>Category: 45 - MAINTENANCE Total:</b>		<b>72,397.00</b>	<b>72,397.00</b>	<b>5,727.50</b>	<b>8,393.77</b>	<b>64,003.23</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-21-5012</a>	PRINTING	2,000.00	2,000.00	0.00	17.60	1,982.40
<a href="#">01-21-5015</a>	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
<a href="#">01-21-5020</a>	COMMUNICATIONS	19,799.72	19,799.72	176.73	798.49	19,001.23
<a href="#">01-21-5022</a>	RENTAL OF EQUIPMENT	10,000.00	10,000.00	775.00	775.00	9,225.00
<a href="#">01-21-5027</a>	MEMBERSHIPS	2,600.00	2,600.00	0.00	0.00	2,600.00
<a href="#">01-21-5029</a>	TRAVEL/TRAINING	53,250.00	53,250.00	2,908.75	26,362.49	26,887.51
<a href="#">01-21-5030</a>	MAINTENANCE AGREEMENT	157,150.00	157,150.00	0.00	0.00	157,150.00
<b>Category: 50 - SERVICES Total:</b>		<b>247,199.72</b>	<b>247,199.72</b>	<b>3,860.48</b>	<b>27,953.58</b>	<b>219,246.14</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-21-5402</a>	JAIL EXPENSE	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 54 - SUNDRY Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-21-5515</a>	CONSULTANT SERVICES	1,800.00	1,800.00	0.00	1,500.00	300.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>1,800.00</b>	<b>1,800.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>300.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-21-6003</a>	LIABILITY-FIRE & CASUALTY INSR	25,000.00	25,000.00	0.00	24,890.04	109.96
<a href="#">01-21-6005</a>	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>25,340.00</b>	<b>25,340.00</b>	<b>0.00</b>	<b>24,890.04</b>	<b>449.96</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-21-6572</a> SPECIAL EQUIPMENT-	115,000.00	115,000.00	0.00	0.00	115,000.00
<a href="#">01-21-6574</a> COMPUTER SOFTWARE	0.00	0.00	0.00	1,779.00	-1,779.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>115,000.00</b>	<b>115,000.00</b>	<b>0.00</b>	<b>1,779.00</b>	<b>113,221.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-21-9772</a> TECHNOLOGY USER FEE	1,987.50	1,987.50	0.00	0.00	1,987.50
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,987.50</b>	<b>1,987.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,987.50</b>
<b>Department: 21 - POLICE Total:</b>	<b>4,965,519.49</b>	<b>4,965,519.49</b>	<b>356,803.34</b>	<b>724,158.57</b>	<b>4,241,360.92</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 23 - COMMUNICATIONS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-23-3001</a>	SALARIES	610,976.85	610,976.85	34,071.09	59,023.65	551,953.20
<a href="#">01-23-3003</a>	LONGEVITY	2,759.90	2,759.90	189.24	337.93	2,421.97
<a href="#">01-23-3007</a>	OVERTIME	94,000.00	94,000.00	3,333.32	9,836.53	84,163.47
<a href="#">01-23-3010</a>	INCENTIVES	9,359.74	9,359.74	1,144.58	2,043.89	7,315.85
<a href="#">01-23-3051</a>	FICA/MEDICARE TAXES	48,434.86	48,434.86	2,857.01	5,249.39	43,185.47
<a href="#">01-23-3052</a>	WORKMEN'S COMPENSATION	1,800.00	1,800.00	0.00	1,244.59	555.41
<a href="#">01-23-3053</a>	UNEMPLOYMENT INSURANCE	717.10	717.10	38.75	69.48	647.62
<a href="#">01-23-3054</a>	RETIREMENT	106,028.43	106,028.43	5,930.84	10,909.18	95,119.25
<a href="#">01-23-3055</a>	HEALTH INSURANCE	130,593.06	130,593.06	6,548.12	11,998.16	118,594.90
<a href="#">01-23-3056</a>	LIFE INS	634.14	634.14	33.46	61.09	573.05
<a href="#">01-23-3057</a>	DENTAL INSURANCE	8,216.78	8,216.78	374.10	689.71	7,527.07
<a href="#">01-23-3058</a>	LONG-TERM DISABILITY	2,735.75	2,735.75	89.09	157.69	2,578.06
<a href="#">01-23-3060</a>	VISION INSURANCE	1,136.46	1,136.46	60.12	108.95	1,027.51
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>1,017,393.07</b>	<b>1,017,393.07</b>	<b>54,669.72</b>	<b>101,730.24</b>	<b>915,662.83</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-23-3502</a>	POSTAGE	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-3503</a>	OFFICE SUPPLIES	6,390.00	6,390.00	298.15	846.59	5,543.41
<a href="#">01-23-3504</a>	WEARING APPAREL	3,475.00	3,475.00	0.00	0.00	3,475.00
<a href="#">01-23-3510</a>	BOOKS AND PERIODICALS	400.00	400.00	0.00	0.00	400.00
<a href="#">01-23-3523</a>	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>13,365.00</b>	<b>13,365.00</b>	<b>298.15</b>	<b>846.59</b>	<b>12,518.41</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-23-4501</a>	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	0.00	6,800.00
<a href="#">01-23-4503</a>	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	225.00	1,025.00
<a href="#">01-23-4505</a>	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
<a href="#">01-23-4599</a>	MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	0.00	5.47	994.53
<b>Category: 45 - MAINTENANCE Total:</b>		<b>22,450.00</b>	<b>22,450.00</b>	<b>0.00</b>	<b>230.47</b>	<b>22,219.53</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-23-5012</a>	PRINTING	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-5020</a>	COMMUNICATIONS	3,600.08	3,600.08	81.84	95.03	3,505.05
<a href="#">01-23-5024</a>	RADIO USAGE FEES	2,000.00	2,000.00	89.00	89.00	1,911.00
<a href="#">01-23-5027</a>	MEMBERSHIPS	1,200.00	1,200.00	147.00	556.97	643.03
<a href="#">01-23-5029</a>	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	-57.50	10,057.50
<b>Category: 50 - SERVICES Total:</b>		<b>16,900.08</b>	<b>16,900.08</b>	<b>317.84</b>	<b>683.50</b>	<b>16,216.58</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-23-6005</a>	SURETY BONDS	600.00	600.00	0.00	0.00	600.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-23-9772</a>	TECHNOLOGY USER FEE	53,100.00	53,100.00	0.00	0.00	53,100.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>53,100.00</b>	<b>53,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>53,100.00</b>
<b>Department: 23 - COMMUNICATIONS Total:</b>		<b>1,123,808.15</b>	<b>1,123,808.15</b>	<b>55,285.71</b>	<b>103,490.80</b>	<b>1,020,317.35</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 25 - FIRE DEPARTMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-25-3001</a>	SALARIES	1,756,560.21	1,756,560.21	138,575.16	223,795.90	1,532,764.31
<a href="#">01-25-3002</a>	WAGES	45,000.00	45,000.00	3,949.49	7,272.01	37,727.99
<a href="#">01-25-3003</a>	LONGEVITY	4,260.36	4,260.36	396.98	705.28	3,555.08
<a href="#">01-25-3007</a>	OVERTIME	276,000.00	276,000.00	43,079.29	62,960.05	213,039.95
<a href="#">01-25-3010</a>	INCENTIVES	89,439.80	89,439.80	3,572.24	5,363.62	84,076.18
<a href="#">01-25-3051</a>	FICA/MEDICARE TAXES	148,618.04	148,618.04	14,253.28	22,527.16	126,090.88
<a href="#">01-25-3052</a>	WORKMEN'S COMPENSATION	32,000.00	32,000.00	0.00	22,442.30	9,557.70
<a href="#">01-25-3053</a>	UNEMPLOYMENT INSURANCE	2,171.21	2,171.21	194.31	297.37	1,873.84
<a href="#">01-25-3054</a>	RETIREMENT	303,535.61	303,535.61	28,447.22	44,880.75	258,654.86
<a href="#">01-25-3055</a>	HEALTH INSURANCE	281,764.55	281,764.55	22,130.54	37,619.29	244,145.26
<a href="#">01-25-3056</a>	LIFE INS	1,362.90	1,362.90	104.88	174.52	1,188.38
<a href="#">01-25-3057</a>	DENTAL INSURANCE	18,660.68	18,660.68	1,384.33	2,344.59	16,316.09
<a href="#">01-25-3058</a>	LONG-TERM DISABILITY	7,803.94	7,803.94	347.47	555.58	7,248.36
<a href="#">01-25-3059</a>	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	0.00	26,000.00
<a href="#">01-25-3060</a>	VISION INSURANCE	2,395.50	2,395.50	184.38	309.82	2,085.68
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>2,995,572.80</b>	<b>2,995,572.80</b>	<b>256,619.57</b>	<b>431,248.24</b>	<b>2,564,324.56</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-25-3502</a>	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	14.83	485.17
<a href="#">01-25-3503</a>	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	605.84	6,393.16
<a href="#">01-25-3504</a>	WEARING APPAREL	162,350.00	162,350.00	366.35	3,797.13	158,552.87
<a href="#">01-25-3505</a>	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	2,355.05	544.95
<a href="#">01-25-3510</a>	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
<a href="#">01-25-3515</a>	MEDICAL SUPPLIES	40,000.00	40,000.00	2,769.69	4,950.61	35,049.39
<a href="#">01-25-3517</a>	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	465.13	934.87
<a href="#">01-25-3520</a>	FOOD	11,900.00	11,900.00	57.92	1,711.98	10,188.02
<a href="#">01-25-3523</a>	TOOLS/EQUIPMENT	69,000.00	69,000.00	452.94	6,318.43	62,681.57
<a href="#">01-25-3524</a>	FEMA SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-25-3525</a>	FEMA EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>306,199.00</b>	<b>306,199.00</b>	<b>3,646.90</b>	<b>20,219.00</b>	<b>285,980.00</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-25-4501</a>	FURN, FIXT, & OFFICE EQPT.	10,700.00	10,700.00	820.95	944.76	9,755.24
<a href="#">01-25-4503</a>	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00
<a href="#">01-25-4520</a>	AUTO REPAIR/OUTSOURCED	75,000.00	75,000.00	-9,174.49	-9,094.53	84,094.53
<a href="#">01-25-4599</a>	MAINTENANCE-MISC EQUIPMENT	45,749.00	45,749.00	403.00	1,890.04	43,858.96
<b>Category: 45 - MAINTENANCE Total:</b>		<b>133,949.00</b>	<b>133,949.00</b>	<b>-7,950.54</b>	<b>-6,259.73</b>	<b>140,208.73</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-25-5012</a>	PRINTING	750.00	750.00	0.00	0.00	750.00
<a href="#">01-25-5014</a>	MEDICAL EXPENSES	31,000.00	31,000.00	0.00	0.00	31,000.00
<a href="#">01-25-5020</a>	COMMUNICATIONS	14,843.04	14,843.04	266.46	432.80	14,410.24
<a href="#">01-25-5024</a>	RADIO USAGE FEES	15,900.00	15,900.00	1,112.50	1,112.50	14,787.50
<a href="#">01-25-5027</a>	MEMBERSHIPS	7,115.00	7,115.00	0.00	29.99	7,085.01
<a href="#">01-25-5029</a>	TRAVEL/TRAINING	22,525.00	22,525.00	0.00	772.73	21,752.27
<b>Category: 50 - SERVICES Total:</b>		<b>92,133.04</b>	<b>92,133.04</b>	<b>1,378.96</b>	<b>2,348.02</b>	<b>89,785.02</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-25-5405</a>	LICENSES/PERMITS	1,299.00	1,299.00	0.00	0.00	1,299.00
<b>Category: 54 - SUNDRY Total:</b>		<b>1,299.00</b>	<b>1,299.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,299.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-25-5508</a>	MEDICAL AND OTHER WASTE-DISP	1,800.00	1,800.00	62.16	62.16	1,737.84
<a href="#">01-25-5512</a>	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
<a href="#">01-25-5516</a>	COLLECTION AGENCY FEES	81,200.00	81,200.00	2,409.67	3,848.96	77,351.04
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>88,300.00</b>	<b>88,300.00</b>	<b>2,471.83</b>	<b>3,911.12</b>	<b>84,388.88</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-25-6574</a>	COMPUTER SOFTWARE	0.00	0.00	0.00	122.87	-122.87
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>122.87</b>	<b>-122.87</b>
<b>Department: 25 - FIRE DEPARTMENT Total:</b>		<b>3,617,452.84</b>	<b>3,617,452.84</b>	<b>256,166.72</b>	<b>451,589.52</b>	<b>3,165,863.32</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 30 - PUBLIC WORKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-30-3001</a>	SALARIES	98,398.56	98,398.56	7,348.66	12,720.80	85,677.76
<a href="#">01-30-3003</a>	LONGEVITY	479.96	479.96	36.92	65.93	414.03
<a href="#">01-30-3051</a>	FICA/MEDICARE TAXES	7,561.81	7,561.81	562.34	973.44	6,588.37
<a href="#">01-30-3052</a>	WORKMEN'S COMPENSATION	350.00	350.00	0.00	138.29	211.71
<a href="#">01-30-3053</a>	UNEMPLOYMENT INSURANCE	99.30	99.30	7.48	12.96	86.34
<a href="#">01-30-3054</a>	RETIREMENT	17,084.71	17,084.71	1,144.86	1,982.88	15,101.83
<a href="#">01-30-3055</a>	HEALTH INSURANCE	8,575.63	8,575.63	657.16	1,173.50	7,402.13
<a href="#">01-30-3056</a>	LIFE INS	70.74	70.74	5.42	9.68	61.06
<a href="#">01-30-3057</a>	DENTAL INSURANCE	489.88	489.88	37.54	67.04	422.84
<a href="#">01-30-3058</a>	LONG-TERM DISABILITY	471.83	471.83	19.42	33.63	438.20
<a href="#">01-30-3060</a>	VISION INSURANCE	107.52	107.52	8.24	14.71	92.81
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>133,689.94</b>	<b>133,689.94</b>	<b>9,828.04</b>	<b>17,192.86</b>	<b>116,497.08</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-30-3502</a>	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	0.00	100.00
<a href="#">01-30-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	226.74	2,773.26
<a href="#">01-30-3504</a>	WEARING APPAREL	250.00	250.00	0.00	98.97	151.03
<a href="#">01-30-3510</a>	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
<a href="#">01-30-3520</a>	FOOD	2,500.00	2,500.00	0.00	452.56	2,047.44
<b>Category: 35 - SUPPLIES Total:</b>		<b>5,950.00</b>	<b>5,950.00</b>	<b>0.00</b>	<b>778.27</b>	<b>5,171.73</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-30-5012</a>	PRINTING	300.00	300.00	0.00	0.00	300.00
<a href="#">01-30-5020</a>	COMMUNICATIONS	2,819.80	2,819.80	336.64	575.20	2,244.60
<a href="#">01-30-5027</a>	MEMBERSHIPS	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">01-30-5029</a>	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	120.00	3,880.00
<b>Category: 50 - SERVICES Total:</b>		<b>15,119.80</b>	<b>15,119.80</b>	<b>336.64</b>	<b>695.20</b>	<b>14,424.60</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-30-5515</a>	CONSULTANT SERVICES	70,000.00	70,000.00	13,840.00	13,840.00	56,160.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>70,000.00</b>	<b>70,000.00</b>	<b>13,840.00</b>	<b>13,840.00</b>	<b>56,160.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-30-6574</a>	COMPUTER SOFTWARE	1,600.00	1,600.00	0.00	0.00	1,600.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>1,600.00</b>	<b>1,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-30-9772</a>	TECHNOLOGY USER FEE	1,975.00	1,975.00	0.00	0.00	1,975.00
<a href="#">01-30-9791</a>	EQUIPMENT USER FEE	8,752.00	8,752.00	0.00	0.00	8,752.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>10,727.00</b>	<b>10,727.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,727.00</b>
<b>Department: 30 - PUBLIC WORKS Total:</b>		<b>237,086.74</b>	<b>237,086.74</b>	<b>24,004.68</b>	<b>32,506.33</b>	<b>204,580.41</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-31-3001</a>	SALARIES	200,822.68	200,822.68	15,044.36	26,371.18	174,451.50
<a href="#">01-31-3003</a>	LONGEVITY	360.10	360.10	36.94	65.96	294.14
<a href="#">01-31-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-31-3010</a>	INCENTIVES	479.96	479.96	429.22	766.46	-286.50
<a href="#">01-31-3051</a>	FICA/MEDICARE TAXES	14,732.54	14,732.54	1,133.34	1,986.05	12,746.49
<a href="#">01-31-3052</a>	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	444.59	655.41
<a href="#">01-31-3053</a>	UNEMPLOYMENT INSURANCE	202.66	202.66	8.46	14.99	187.67
<a href="#">01-31-3054</a>	RETIREMENT	34,690.64	34,690.64	2,402.92	4,215.34	30,475.30
<a href="#">01-31-3055</a>	HEALTH INSURANCE	45,467.50	45,467.50	3,497.50	6,245.54	39,221.96
<a href="#">01-31-3056</a>	LIFE INS	94.90	94.90	7.30	13.04	81.86
<a href="#">01-31-3057</a>	DENTAL INSURANCE	2,993.90	2,993.90	211.86	378.33	2,615.57
<a href="#">01-31-3058</a>	LONG-TERM DISABILITY	991.67	991.67	39.74	69.68	921.99
<a href="#">01-31-3060</a>	VISION INSURANCE	367.64	367.64	28.28	50.50	317.14
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>303,304.19</b>	<b>303,304.19</b>	<b>22,839.92</b>	<b>40,621.66</b>	<b>262,682.53</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-31-3503</a>	OFFICE SUPPLIES	3,000.00	3,000.00	206.53	502.02	2,497.98
<a href="#">01-31-3504</a>	WEARING APPAREL	750.00	750.00	0.00	-8.49	758.49
<a href="#">01-31-3510</a>	BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
<a href="#">01-31-3521</a>	ANIMAL CONTROL	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-31-3523</a>	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>9,750.00</b>	<b>9,750.00</b>	<b>206.53</b>	<b>493.53</b>	<b>9,256.47</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-31-5008</a>	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
<a href="#">01-31-5012</a>	PRINTING	600.00	600.00	0.00	35.10	564.90
<a href="#">01-31-5020</a>	COMMUNICATIONS	3,599.80	3,599.80	266.43	411.47	3,188.33
<a href="#">01-31-5027</a>	MEMBERSHIPS	900.00	900.00	0.00	264.00	636.00
<a href="#">01-31-5029</a>	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	698.53	3,801.47
<b>Category: 50 - SERVICES Total:</b>		<b>9,699.80</b>	<b>9,699.80</b>	<b>266.43</b>	<b>1,409.10</b>	<b>8,290.70</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-31-5515</a>	CONSULTANT	150,000.00	150,000.00	175.00	175.00	149,825.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>150,000.00</b>	<b>150,000.00</b>	<b>175.00</b>	<b>175.00</b>	<b>149,825.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-31-6571</a>	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	0.00	600.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-31-9772</a>	TECHNOLOGY USER FEE	2,725.00	2,725.00	0.00	0.00	2,725.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>2,725.00</b>	<b>2,725.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,725.00</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>		<b>476,078.99</b>	<b>476,078.99</b>	<b>23,487.88</b>	<b>42,699.29</b>	<b>433,379.70</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 32 - STREETS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-32-3001</a>	SALARIES	225,016.27	225,016.27	17,841.53	28,550.22	196,466.05
<a href="#">01-32-3003</a>	LONGEVITY	1,920.36	1,920.36	87.70	198.81	1,721.55
<a href="#">01-32-3007</a>	OVERTIME	15,000.00	15,000.00	0.00	0.00	15,000.00
<a href="#">01-32-3010</a>	INCENTIVES	959.92	959.92	36.92	65.93	893.99
<a href="#">01-32-3051</a>	FICA/MEDICARE TAXES	16,136.80	16,136.80	1,305.85	2,072.21	14,064.59
<a href="#">01-32-3052</a>	WORKMEN'S COMPENSATION	5,602.00	5,602.00	0.00	5,306.47	295.53
<a href="#">01-32-3053</a>	UNEMPLOYMENT INSURANCE	242.91	242.91	17.97	28.82	214.09
<a href="#">01-32-3054</a>	RETIREMENT	38,742.41	38,742.41	2,750.62	4,411.57	34,330.84
<a href="#">01-32-3055</a>	HEALTH INSURANCE	83,668.78	83,668.78	3,831.61	7,524.28	76,144.50
<a href="#">01-32-3056</a>	LIFE INS	281.84	281.84	13.55	26.33	255.51
<a href="#">01-32-3057</a>	DENTAL	4,246.84	4,246.84	168.28	334.75	3,912.09
<a href="#">01-32-3058</a>	LONG-TERM DISABILITY	1,102.57	1,102.57	29.07	57.01	1,045.56
<a href="#">01-32-3060</a>	VISION INSURANCE	567.32	567.32	25.94	50.95	516.37
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>393,488.02</b>	<b>393,488.02</b>	<b>26,109.04</b>	<b>48,627.35</b>	<b>344,860.67</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-32-3504</a>	WEARING APPAREL	3,000.00	3,000.00	0.00	349.90	2,650.10
<a href="#">01-32-3523</a>	TOOLS/EQUIPMENT	4,000.00	4,000.00	163.43	228.20	3,771.80
<a href="#">01-32-3534</a>	PARTS AND MATERIALS	50,000.00	50,000.00	0.00	78.86	49,921.14
<b>Category: 35 - SUPPLIES Total:</b>		<b>57,000.00</b>	<b>57,000.00</b>	<b>163.43</b>	<b>656.96</b>	<b>56,343.04</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-32-4002</a>	STREET SIGNS	10,000.00	10,000.00	0.00	4,462.23	5,537.77
<a href="#">01-32-4003</a>	STREET MAINTENANCE MAT'L	30,000.00	30,000.00	0.00	0.00	30,000.00
<a href="#">01-32-4004</a>	SIDEWALK REPLACEMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>65,000.00</b>	<b>65,000.00</b>	<b>0.00</b>	<b>4,462.23</b>	<b>60,537.77</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-32-4503</a>	RADIO/RADAR EQUIPMENT	800.00	800.00	0.00	0.00	800.00
<a href="#">01-32-4598</a>	ORNMNTL STREET LIGHT MAIN	3,000.00	3,000.00	0.00	0.00	3,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>3,800.00</b>	<b>3,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,800.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-32-5016</a>	STREET LIGHTING	185,000.00	185,000.00	0.00	13,659.70	171,340.30
<a href="#">01-32-5020</a>	COMMUNICATIONS	1,900.00	1,900.00	81.83	319.49	1,580.51
<a href="#">01-32-5022</a>	RENTAL OF EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-32-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	245.00	4,755.00
<b>Category: 50 - SERVICES Total:</b>		<b>194,900.00</b>	<b>194,900.00</b>	<b>81.83</b>	<b>14,224.19</b>	<b>180,675.81</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-32-5507</a>	MOSQUITO SPRAYING	16,000.00	16,000.00	0.00	0.00	16,000.00
<a href="#">01-32-5515</a>	CONSULTANT SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>21,000.00</b>	<b>21,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-32-9772</a>	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
<a href="#">01-32-9791</a>	EQUIPMENT USER FEE	80,873.47	80,873.47	0.00	0.00	80,873.47
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>81,748.47</b>	<b>81,748.47</b>	<b>0.00</b>	<b>0.00</b>	<b>81,748.47</b>
<b>Department: 32 - STREETS Total:</b>		<b>816,936.49</b>	<b>816,936.49</b>	<b>26,354.30</b>	<b>67,970.73</b>	<b>748,965.76</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 33 - BUILDING MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-33-3001</a>	SALARIES	97,179.26	97,179.26	8,967.84	12,277.44	84,901.82
<a href="#">01-33-3002</a>	WAGES	0.00	0.00	2,702.56	4,788.56	-4,788.56
<a href="#">01-33-3007</a>	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-33-3051</a>	FICA/MEDICARE TAXES	4,258.93	4,258.93	892.78	1,305.54	2,953.39
<a href="#">01-33-3052</a>	WORKMEN'S COMPENSATION	1,889.00	1,889.00	0.00	1,873.29	15.71
<a href="#">01-33-3053</a>	UNEMPLOYMENT INSURANCE	61.09	61.09	17.35	26.05	35.04
<a href="#">01-33-3054</a>	RETIREMENT	16,520.48	16,520.48	1,786.74	2,511.21	14,009.27
<a href="#">01-33-3055</a>	HEALTH INSURANCE	45,143.80	45,143.80	0.00	0.00	45,143.80
<a href="#">01-33-3056</a>	LIFE INS	140.92	140.92	10.84	16.26	124.66
<a href="#">01-33-3057</a>	DENTAL	2,505.88	2,505.88	75.08	112.62	2,393.26
<a href="#">01-33-3058</a>	LONG-TERM DISABILITY	476.18	476.18	30.46	42.81	433.37
<a href="#">01-33-3060</a>	VISION INSURANCE	306.80	306.80	16.48	24.72	282.08
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>170,482.34</b>	<b>170,482.34</b>	<b>14,500.13</b>	<b>22,978.50</b>	<b>147,503.84</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-33-3504</a>	WEARING APPAREL	750.00	750.00	560.00	1,455.92	-705.92
<a href="#">01-33-3517</a>	JANITORIAL SUPPLIES	10,000.00	10,000.00	1,165.57	8,234.81	1,765.19
<a href="#">01-33-3520</a>	FOOD	500.00	500.00	0.00	232.92	267.08
<a href="#">01-33-3523</a>	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	782.75	217.25
<a href="#">01-33-3540</a>	POWERED EQUIPMENT	1,500.00	1,500.00	0.00	782.75	717.25
<a href="#">01-33-3541</a>	SAFETY PRODUCTS	750.00	750.00	0.00	0.00	750.00
<a href="#">01-33-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<a href="#">01-33-3543</a>	SECURITY SUPPLIES	7,000.00	7,000.00	0.00	0.00	7,000.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>21,750.00</b>	<b>21,750.00</b>	<b>1,725.57</b>	<b>11,489.15</b>	<b>10,260.85</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-33-4001</a>	MAINTENANCE-BLDG & GROUNDS	6,000.00	6,000.00	1,050.00	1,744.30	4,255.70
<a href="#">01-33-4011</a>	CITY HALL/CIVIC CENTER BUILDING MAINT...	13,500.00	13,500.00	322.39	322.39	13,177.61
<a href="#">01-33-4021</a>	POLICE DEPARTMENT BUILDING MAINTEN...	13,000.00	13,000.00	0.00	44.78	12,955.22
<a href="#">01-33-4025</a>	FIRE DEPARTMENT BUILDING MAINTENAN...	13,000.00	13,000.00	0.00	0.00	13,000.00
<a href="#">01-33-4030</a>	PUBLIC WORKS BULDING MAINTENANCE	7,000.00	7,000.00	0.00	0.00	7,000.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>52,500.00</b>	<b>52,500.00</b>	<b>1,372.39</b>	<b>2,111.47</b>	<b>50,388.53</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-33-4501</a>	FURN.,FIXT.,& OFF. MACH.	3,000.00	3,000.00	0.00	1,005.08	1,994.92
<b>Category: 45 - MAINTENANCE Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>1,005.08</b>	<b>1,994.92</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-33-5017</a>	UTILITIES	105,000.00	105,000.00	341.14	11,498.54	93,501.46
<a href="#">01-33-5029</a>	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-33-5040</a>	BUILDING MAINT-OUTSOURCING	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 50 - SERVICES Total:</b>		<b>108,000.00</b>	<b>108,000.00</b>	<b>341.14</b>	<b>11,498.54</b>	<b>96,501.46</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-33-5521</a>	PEST CONTROL SERVICES	4,000.00	4,000.00	0.00	81.19	3,918.81
<a href="#">01-33-5530</a>	PROFESSIONAL SERVICES	6,000.00	6,000.00	2,015.00	2,015.00	3,985.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>2,015.00</b>	<b>2,096.19</b>	<b>7,903.81</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-33-6580</a>	BLDG & GROUND IMPROVEMENT	70,000.00	70,000.00	433.89	3,213.01	66,786.99
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>70,000.00</b>	<b>70,000.00</b>	<b>433.89</b>	<b>3,213.01</b>	<b>66,786.99</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-33-9772</a>	TECHNOLOGY USER FEE	425.00	425.00	0.00	0.00	425.00
<a href="#">01-33-9791</a>	EQUIPMENT USER FEE	6,964.00	6,964.00	0.00	0.00	6,964.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>7,389.00</b>	<b>7,389.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,389.00</b>
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>		<b>443,121.34</b>	<b>443,121.34</b>	<b>20,388.12</b>	<b>54,391.94</b>	<b>388,729.40</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 35 - SOLID WASTE</b>						
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-35-5508</a>	SOLID WASTECOLLECTION SERVICES	428,406.00	428,406.00	0.00	0.00	428,406.00
<a href="#">01-35-5509</a>	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
<a href="#">01-35-5519</a>	RECYCLING PROGRAM	111,656.00	111,656.00	0.00	0.00	111,656.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>542,962.00</b>	<b>542,962.00</b>	<b>0.00</b>	<b>0.00</b>	<b>542,962.00</b>
<b>Department: 35 - SOLID WASTE Total:</b>		<b>542,962.00</b>	<b>542,962.00</b>	<b>0.00</b>	<b>0.00</b>	<b>542,962.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 36 - FLEET SERVICES</b>					
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>					
<a href="#">01-36-3052</a> WORKMEN'S COMPENSATION	0.00	0.00	0.00	2,605.05	-2,605.05
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,605.05</b>	<b>-2,605.05</b>
<b>Category: 35 - SUPPLIES</b>					
<a href="#">01-36-3514</a> FUEL AND OIL	169,000.00	169,000.00	160.52	13,072.52	155,927.48
<b>Category: 35 - SUPPLIES Total:</b>	<b>169,000.00</b>	<b>169,000.00</b>	<b>160.52</b>	<b>13,072.52</b>	<b>155,927.48</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">01-36-4520</a> AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	0.00	-3,274.57	53,274.57
<b>Category: 45 - MAINTENANCE Total:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>-3,274.57</b>	<b>53,274.57</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">01-36-5020</a> COMMUNICATIONS	1,500.00	1,500.00	0.00	113.13	1,386.87
<b>Category: 50 - SERVICES Total:</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>113.13</b>	<b>1,386.87</b>
<b>Category: 54 - SUNDRY</b>					
<a href="#">01-36-5405</a> LICENSES/PERMITS	3,500.00	3,500.00	0.00	550.00	2,950.00
<b>Category: 54 - SUNDRY Total:</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>550.00</b>	<b>2,950.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-36-6574</a> COMPUTER SOFTWARE	13,700.00	13,700.00	0.00	4,747.95	8,952.05
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>13,700.00</b>	<b>13,700.00</b>	<b>0.00</b>	<b>4,747.95</b>	<b>8,952.05</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-36-9772</a> TECHNOLOGY USER FEE	1,050.00	1,050.00	0.00	0.00	1,050.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,050.00</b>	<b>1,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,050.00</b>
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>238,750.00</b>	<b>238,750.00</b>	<b>160.52</b>	<b>17,814.08</b>	<b>220,935.92</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 38 - RECREATION</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-38-3001</a>	SALARIES	74,024.20	74,024.20	5,749.46	9,766.19	64,258.01
<a href="#">01-38-3002</a>	WAGES	100,000.00	100,000.00	1,097.00	1,097.00	98,903.00
<a href="#">01-38-3003</a>	LONGEVITY	120.00	120.00	9.24	15.18	104.82
<a href="#">01-38-3010</a>	INCENTIVES	600.08	600.08	46.16	82.43	517.65
<a href="#">01-38-3051</a>	FICA/MEDICARE TAXES	13,333.54	13,333.54	525.40	833.87	12,499.67
<a href="#">01-38-3052</a>	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-38-3053</a>	UNEMPLOYMENT INSURANCE	174.74	174.74	7.20	11.29	163.45
<a href="#">01-38-3054</a>	RETIREMENT	12,788.12	12,788.12	894.38	1,520.25	11,267.87
<a href="#">01-38-3055</a>	HEALTH INSURANCE	8,543.08	8,543.08	641.94	1,144.74	7,398.34
<a href="#">01-38-3056</a>	LIFE INS	70.46	70.46	5.30	9.45	61.01
<a href="#">01-38-3057</a>	DENTAL	488.02	488.02	36.68	65.41	422.61
<a href="#">01-38-3058</a>	LONG-TERM DISABILITY	365.07	365.07	14.76	25.05	340.02
<a href="#">01-38-3060</a>	VISION INSURANCE	107.12	107.12	8.04	14.35	92.77
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>211,614.43</b>	<b>211,614.43</b>	<b>9,035.56</b>	<b>14,585.21</b>	<b>197,029.22</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-38-3503</a>	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-3504</a>	WEARING APPAREL	3,500.00	3,500.00	0.00	1,000.00	2,500.00
<a href="#">01-38-3506</a>	CHEMICALS	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-3517</a>	JANITORIAL SUPPLIES	400.00	400.00	0.00	0.00	400.00
<a href="#">01-38-3523</a>	TOOLS/EQUIPMENT	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3526</a>	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3531</a>	RECREATION & EVENTS	3,000.00	3,000.00	0.00	1,753.81	1,246.19
<a href="#">01-38-3532</a>	RECREATION AWARDS/PRIZES	2,500.00	2,500.00	0.00	280.66	2,219.34
<a href="#">01-38-3542</a>	FIRST AID	250.00	250.00	0.00	0.00	250.00
<a href="#">01-38-3547</a>	POOL SUPPLIES	5,000.00	5,000.00	0.00	24.00	4,976.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>16,150.00</b>	<b>16,150.00</b>	<b>0.00</b>	<b>3,058.47</b>	<b>13,091.53</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-38-4512</a>	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-38-5012</a>	PRINTING	8,500.00	8,500.00	0.00	-750.00	9,250.00
<a href="#">01-38-5020</a>	COMMUNICATIONS	1,359.96	1,359.96	36.92	65.93	1,294.03
<a href="#">01-38-5022</a>	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00
<a href="#">01-38-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	850.00	850.00	0.00	25.90	824.10
<a href="#">01-38-5029</a>	TRAVEL/TRAINING	4,500.00	4,500.00	494.00	1,588.87	2,911.13
<a href="#">01-38-5043</a>	GENERAL ADVERTISING	5,000.00	5,000.00	0.00	322.10	4,677.90
<a href="#">01-38-5046</a>	FOUNDER'S DAY	50,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">01-38-5047</a>	EGG HUNTS	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-38-5048</a>	FOURTH OF JULY	12,000.00	12,000.00	4,500.00	4,500.00	7,500.00
<a href="#">01-38-5049</a>	FALL FROLIC	3,000.00	3,000.00	109.98	2,441.51	558.49
<a href="#">01-38-5050</a>	HOLIDAY IN THE VILLAGE	7,000.00	7,000.00	0.00	880.00	6,120.00
<a href="#">01-38-5051</a>	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	3,000.00	0.00
<a href="#">01-38-5052</a>	CONCERT SERIES	8,000.00	8,000.00	3,750.00	3,750.00	4,250.00
<a href="#">01-38-5053</a>	MOVIE SERIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-38-5054</a>	POOL EVENTS	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">01-38-5055</a>	RECREATIONAL ACTIVITIES	5,000.00	5,000.00	225.98	1,449.87	3,550.13
<b>Category: 50 - SERVICES Total:</b>		<b>114,209.96</b>	<b>114,209.96</b>	<b>9,116.88</b>	<b>17,274.18</b>	<b>96,935.78</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-38-5530</a>	PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	0.00	21,500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>21,500.00</b>	<b>21,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,500.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-38-6598</a>	MISCELLANEOUS EQUIPMENT	0.00	0.00	3,860.00	3,860.00	-3,860.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>3,860.00</b>	<b>3,860.00</b>	<b>-3,860.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

For Fiscal: 2023-2024 Period Ending: 11/30/2023

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-38-9772</a> TECHNOLOGY USER FEE	1,100.00	1,100.00	0.00	0.00	1,100.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,100.00</b>
<b>Department: 38 - RECREATION Total:</b>	<b>365,574.39</b>	<b>365,574.39</b>	<b>22,012.44</b>	<b>38,777.86</b>	<b>326,796.53</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 39 - PARKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-39-3001</a>	SALARIES	452,544.44	452,544.44	27,764.63	47,011.69	405,532.75
<a href="#">01-39-3003</a>	LONGEVITY	1,080.04	1,080.04	182.31	323.74	756.30
<a href="#">01-39-3007</a>	OVERTIME	3,000.00	3,000.00	296.75	943.72	2,056.28
<a href="#">01-39-3010</a>	INCENTIVES	600.08	600.08	276.92	494.50	105.58
<a href="#">01-39-3051</a>	FICA/MEDICARE TAXES	33,245.78	33,245.78	2,074.66	3,547.28	29,698.50
<a href="#">01-39-3052</a>	WORKMEN'S COMPENSATION	7,500.00	7,500.00	0.00	6,310.61	1,189.39
<a href="#">01-39-3053</a>	UNEMPLOYMENT INSURANCE	458.60	458.60	23.36	40.99	417.61
<a href="#">01-39-3054</a>	RETIREMENT	77,932.17	77,932.17	4,383.46	7,497.53	70,434.64
<a href="#">01-39-3055</a>	HEALTH INSURANCE	130,269.36	130,269.36	8,360.50	14,931.04	115,338.32
<a href="#">01-39-3056</a>	LIFE INS	563.68	563.68	38.06	67.98	495.70
<a href="#">01-39-3057</a>	DENTAL	7,728.76	7,728.76	511.74	913.91	6,814.85
<a href="#">01-39-3058</a>	LONG-TERM DISABILITY	2,226.27	2,226.27	73.10	123.82	2,102.45
<a href="#">01-39-3060</a>	VISION INSURANCE	1,029.34	1,029.34	53.98	96.40	932.94
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>718,178.52</b>	<b>718,178.52</b>	<b>44,039.47</b>	<b>82,303.21</b>	<b>635,875.31</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-39-3503</a>	OFFICE SUPPLIES	250.00	250.00	0.00	176.80	73.20
<a href="#">01-39-3504</a>	WEARING APPAREL	5,000.00	5,000.00	93.96	2,945.77	2,054.23
<a href="#">01-39-3506</a>	CHEMICALS	12,000.00	12,000.00	0.00	0.00	12,000.00
<a href="#">01-39-3517</a>	JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	15.00	1,985.00
<a href="#">01-39-3520</a>	FOOD	3,400.00	3,400.00	119.52	1,243.19	2,156.81
<a href="#">01-39-3523</a>	TOOLS/EQUIPMENT	2,000.00	2,000.00	27.20	301.74	1,698.26
<a href="#">01-39-3526</a>	MINOR EQUIPMENT	3,000.00	3,000.00	909.99	909.99	2,090.01
<a href="#">01-39-3534</a>	EQUIP REPAIR PARTS	7,000.00	7,000.00	190.62	537.38	6,462.62
<a href="#">01-39-3536</a>	LANDSCAPING MATERIALS	17,000.00	17,000.00	1,937.43	2,708.19	14,291.81
<a href="#">01-39-3542</a>	FIRST AID	500.00	500.00	0.00	0.00	500.00
<a href="#">01-39-3544</a>	IRRIGATION SUPPLIES	5,000.00	5,000.00	0.00	363.53	4,636.47
<a href="#">01-39-3545</a>	POOL JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-39-3546</a>	SPLASH PAD CHEMICALS	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-3547</a>	POOL CHEMICALS	16,000.00	16,000.00	2,717.00	2,717.00	13,283.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>78,150.00</b>	<b>78,150.00</b>	<b>5,995.72</b>	<b>11,918.59</b>	<b>66,231.41</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-39-4007</a>	POOL MAINTENANCE	17,000.00	17,000.00	1,595.00	1,595.00	15,405.00
<a href="#">01-39-4008</a>	PARK MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-4031</a>	SPLASH PAD MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">01-39-4032</a>	CAROL FOX PARK	6,000.00	6,000.00	0.00	2,180.40	3,819.60
<a href="#">01-39-4033</a>	CLARK HENRY PARK	7,000.00	7,000.00	0.00	0.00	7,000.00
<a href="#">01-39-4034</a>	PHILLIPINE PARK	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">01-39-4035</a>	DOG PARK	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-4036</a>	OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4037</a>	HIKE AND BIKE TRAILS	3,000.00	3,000.00	0.00	0.00	3,000.00
<a href="#">01-39-4038</a>	TREE MAINTENANCE AND TREE CITY USA	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-39-4039</a>	MARQUEES - MAINT	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>53,500.00</b>	<b>53,500.00</b>	<b>1,595.00</b>	<b>3,775.40</b>	<b>49,724.60</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-39-4511</a>	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-4512</a>	EQUIPMENT MAINTENANCE	3,000.00	3,000.00	0.00	380.31	2,619.69
<b>Category: 45 - MAINTENANCE Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>380.31</b>	<b>3,619.69</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-39-5012</a>	PRINTING	750.00	750.00	0.00	0.00	750.00
<a href="#">01-39-5020</a>	COMMUNICATIONS	5,620.04	5,620.04	192.58	279.61	5,340.43
<a href="#">01-39-5022</a>	EQUIPMENT RENTAL	2,000.00	2,000.00	1,212.91	1,212.91	787.09
<a href="#">01-39-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	100.00	650.00
<a href="#">01-39-5029</a>	TRAVEL/TRAINING	5,000.00	5,000.00	792.00	1,558.59	3,441.41
<b>Category: 50 - SERVICES Total:</b>		<b>14,120.04</b>	<b>14,120.04</b>	<b>2,197.49</b>	<b>3,151.11</b>	<b>10,968.93</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-39-5529</a>	CONTRACTUAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Income Statement

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-39-5530</a> PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>					
<a href="#">01-39-6516</a> PARKS & LANDSCAPING PROJS	40,000.00	40,000.00	0.00	0.00	40,000.00
<a href="#">01-39-6598</a> MISCELLANEOUS EQUIPMENT	12,000.00	12,000.00	375.35	1,982.73	10,017.27
<b>Category: 65 - CAPITAL OUTLAY Total:</b>	<b>52,000.00</b>	<b>52,000.00</b>	<b>375.35</b>	<b>1,982.73</b>	<b>50,017.27</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-39-9772</a> TECHNOLOGY USER FEE	2,075.00	2,075.00	0.00	0.00	2,075.00
<a href="#">01-39-9791</a> EQUIPMENT USER FEE	132,311.00	132,311.00	0.00	0.00	132,311.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>134,386.00</b>	<b>134,386.00</b>	<b>0.00</b>	<b>0.00</b>	<b>134,386.00</b>
<b>Department: 39 - PARKS Total:</b>	<b>1,059,834.56</b>	<b>1,059,834.56</b>	<b>54,203.03</b>	<b>103,511.35</b>	<b>956,323.21</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-6,833,010.69</b>	<b>-6,833,010.69</b>	<b>-283,600.73</b>	<b>-718,802.67</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 03 - DEBT SERVICE FUND</b>						
<b>Department: 50 - REVENUES</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">03-50-7201</a>	CURRENT PROPERTY TAXES	1,347,194.00	1,347,194.00	0.00	0.00	1,347,194.00
<a href="#">03-50-7202</a>	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	0.00	0.00	30,000.00
<a href="#">03-50-7203</a>	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	0.00	0.00	15,000.00
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>1,392,194.00</b>	<b>1,392,194.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,392,194.00</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">03-50-9601</a>	INTEREST EARNED	14,000.00	14,000.00	1,634.15	3,310.82	10,689.18
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>1,634.15</b>	<b>3,310.82</b>	<b>10,689.18</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">03-50-9752</a>	TRANSFER FROM UTILITY FUND	169,686.00	169,686.00	0.00	0.00	169,686.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>169,686.00</b>	<b>169,686.00</b>	<b>0.00</b>	<b>0.00</b>	<b>169,686.00</b>
	<b>Department: 50 - REVENUES Total:</b>	<b>1,575,880.00</b>	<b>1,575,880.00</b>	<b>1,634.15</b>	<b>3,310.82</b>	<b>1,572,569.18</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>					
<b>Category: 61 - DEBT SERVICE</b>					
<a href="#">03-51-6121</a> PRINCIPAL/DEBT SERVICE	1,370,000.00	1,370,000.00	0.00	0.00	1,370,000.00
<a href="#">03-51-6122</a> INTEREST/DEBT SERVICE	157,200.00	157,200.00	0.00	0.00	157,200.00
<a href="#">03-51-6123</a> MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	0.00	9,000.00
<b>Category: 61 - DEBT SERVICE Total:</b>	<b>1,536,200.00</b>	<b>1,536,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,536,200.00</b>
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,536,200.00</b>	<b>1,536,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,536,200.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>39,680.00</b>	<b>39,680.00</b>	<b>1,634.15</b>	<b>3,310.82</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - REVENUES</b>					
<b>Category: 75 - OTHER TAXES</b>					
<a href="#">05-55-7635</a>					
MOTEL OCCUPANCY TAX	170,000.00	170,000.00	4,365.26	23,338.04	146,661.96
<b>Category: 75 - OTHER TAXES Total:</b>	<b>170,000.00</b>	<b>170,000.00</b>	<b>4,365.26</b>	<b>23,338.04</b>	<b>146,661.96</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">05-55-9601</a>					
INTEREST EARNED	12,000.00	12,000.00	78.67	159.43	11,840.57
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>78.67</b>	<b>159.43</b>	<b>11,840.57</b>
<b>Department: 55 - REVENUES Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>4,443.93</b>	<b>23,497.47</b>	<b>158,502.53</b>

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
<b>Category: 50 - SERVICES</b>					
<a href="#">05-56-5040</a> ARTS	10,000.00	10,000.00	0.00	0.00	10,000.00
<a href="#">05-56-5043</a> GENERAL ADVERTISING	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">05-56-5044</a> ADVERTISING	12,000.00	12,000.00	1,450.00	1,450.00	10,550.00
<b>Category: 50 - SERVICES Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>1,450.00</b>	<b>1,450.00</b>	<b>28,550.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">05-56-9751</a> TRANSFER TO GENERAL FUND	26,900.00	26,900.00	0.00	0.00	26,900.00
<a href="#">05-56-9753</a> TRANSFER TO CAPITAL IMP FUND	125,100.00	125,100.00	0.00	0.00	125,100.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>152,000.00</b>	<b>152,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>152,000.00</b>
<b>Department: 56 - MOTEL TAX Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>1,450.00</b>	<b>1,450.00</b>	<b>180,550.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>2,993.93</b>	<b>22,047.47</b>	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>						
<b>Department: 90 - REVENUES</b>						
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">10-90-9601</a>	INTEREST EARNED	84,000.00	84,000.00	5,166.65	11,519.10	72,480.90
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>84,000.00</b>	<b>84,000.00</b>	<b>5,166.65</b>	<b>11,519.10</b>	<b>72,480.90</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">10-90-9751</a>	TRFR F/GENERAL FUND	9,281,348.00	9,281,348.00	0.00	0.00	9,281,348.00
<a href="#">10-90-9753</a>	TRANSFER FROM MOTEL TAX FUND	125,100.00	125,100.00	0.00	0.00	125,100.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>9,406,448.00</b>	<b>9,406,448.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,406,448.00</b>
<b>Category: 99 - OTHER AGENCY REVENUES</b>						
<a href="#">10-90-9907</a>	FY 20 - HOME ELEVATION	4,573,586.00	4,573,586.00	0.00	0.00	4,573,586.00
	<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>	<b>4,573,586.00</b>	<b>4,573,586.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,573,586.00</b>
	<b>Department: 90 - REVENUES Total:</b>	<b>14,064,034.00</b>	<b>14,064,034.00</b>	<b>5,166.65</b>	<b>11,519.10</b>	<b>14,052,514.90</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 91 - EXPENSE</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">10-91-7012</a>	E 127 IMPROVEMENTS	300,000.00	300,000.00	0.00	0.00	300,000.00
<a href="#">10-91-7016</a>	ELEVATIONS FY 20 GRANT	4,927,770.00	4,927,770.00	263,340.01	638,329.58	4,289,440.42
<a href="#">10-91-7032</a>	REHAB/REPAIR STORM WATER LINES	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">10-91-7056</a>	CAROL FOX PARK SANDBOX RENOV	55,000.00	55,000.00	0.00	0.00	55,000.00
<a href="#">10-91-7066</a>	PLAYGROUND STRUCTURE CAROL FOX	150,000.00	150,000.00	0.00	0.00	150,000.00
<a href="#">10-91-7067</a>	CLARK HENRY BASEBALL FIELD	255,000.00	255,000.00	0.00	0.00	255,000.00
<a href="#">10-91-7095</a>	FIRE STATION REMODEL	550,000.00	550,000.00	0.00	0.00	550,000.00
<a href="#">10-91-7105</a>	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">10-91-7130</a>	FACILITIES IMPROVEMENT	96,000.00	96,000.00	3,100.00	3,100.00	92,900.00
<a href="#">10-91-7131</a>	GOLF COURSE CONVENTION CENTER	8,500,000.00	8,500,000.00	1,086,162.96	1,944,706.97	6,555,293.03
<a href="#">10-91-7134</a>	STREET PANELS REPLACEMENT (2)	125,000.00	125,000.00	75,075.00	75,075.00	49,925.00
<a href="#">10-91-7137</a>	SIDEWALK REPL & ADD	150,000.00	150,000.00	0.00	0.00	150,000.00
<a href="#">10-91-7143</a>	PMP JERSEY MEADOW NATURE TRAIL & F...	125,000.00	125,000.00	0.00	0.00	125,000.00
<a href="#">10-91-7148</a>	DECORATIVE STREET LIGHTS	250,000.00	250,000.00	189,549.00	189,549.00	60,451.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>15,733,770.00</b>	<b>15,733,770.00</b>	<b>1,617,226.97</b>	<b>2,850,760.55</b>	<b>12,883,009.45</b>
<b>Department: 91 - EXPENSE Total:</b>		<b>15,733,770.00</b>	<b>15,733,770.00</b>	<b>1,617,226.97</b>	<b>2,850,760.55</b>	<b>12,883,009.45</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>		<b>-1,669,736.00</b>	<b>-1,669,736.00</b>	<b>-1,612,060.32</b>	<b>-2,839,241.45</b>	
<b>Total Surplus (Deficit):</b>		<b>-8,463,066.69</b>	<b>-8,463,066.69</b>	<b>-1,891,032.97</b>	<b>-3,532,685.83</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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For Fiscal: 2023-2024 Period Ending: 11/30/2023

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - GENERAL FUND</b>					
<b>Department: 10 - REVENUES</b>					
72 - PROPERTY TAXES	8,493,956.00	8,493,956.00	37,240.02	37,240.02	8,456,715.98
75 - OTHER TAXES	6,097,000.00	6,097,000.00	504,562.77	997,184.03	5,099,815.97
80 - FINES WARRANTS & BONDS	848,000.00	848,000.00	54,758.09	134,502.42	713,497.58
85 - FEE & CHARGES FOR SERVICE	397,407.00	397,407.00	42,972.21	67,390.93	330,016.07
90 - LICENSES & PERMITS	232,000.00	232,000.00	63,258.92	87,933.54	144,066.46
96 - INTEREST EARNED	800,000.00	800,000.00	64,219.06	138,416.89	661,583.11
97 - INTERFUND ACTIVITY	5,582,515.00	5,582,515.00	0.00	0.00	5,582,515.00
98 - MISCELLANEOUS REVENUE	70,000.00	70,000.00	2,474.52	3,826.56	66,173.44
99 - OTHER AGENCY REVENUES	300,000.00	300,000.00	0.00	0.00	300,000.00
<b>Department: 10 - REVENUES Total:</b>	<b>22,820,878.00</b>	<b>22,820,878.00</b>	<b>769,485.59</b>	<b>1,466,494.39</b>	<b>21,354,383.61</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**Income Statement**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	1,052,032.40	1,052,032.40	84,247.28	150,063.49	901,968.91
35 - SUPPLIES	18,850.00	18,850.00	0.00	1,184.55	17,665.45
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	100,050.60	100,050.60	6,365.44	13,471.67	86,578.93
54 - SUNDRY	35,000.00	35,000.00	0.00	8,090.89	26,909.11
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	7,780.00	7,780.00	0.00	0.00	7,780.00
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>	<b>1,216,013.00</b>	<b>1,216,013.00</b>	<b>90,612.72</b>	<b>172,810.60</b>	<b>1,043,202.40</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**Income Statement**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 12 - LEGAL/OTHER SERVICES</b>					
50 - SERVICES	2,730,000.00	2,730,000.00	0.00	0.00	2,730,000.00
55 - PROFESSIONAL SERVICES	115,000.00	115,000.00	9,520.00	9,520.00	105,480.00
60 - OTHER SERVICES	172,132.00	172,132.00	0.00	172,105.93	26.07
97 - INTERFUND ACTIVITY	9,381,898.00	9,381,898.00	0.00	0.00	9,381,898.00
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>	<b>12,399,030.00</b>	<b>12,399,030.00</b>	<b>9,520.00</b>	<b>181,625.93</b>	<b>12,217,404.07</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

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Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 13 - INFO TECHNOLOGY</b>					
30 - SALARIES, WAGES, & BENEFITS	392,064.02	392,064.02	29,073.02	51,636.74	340,427.28
35 - SUPPLIES	3,450.00	3,450.00	67.83	67.83	3,382.17
45 - MAINTENANCE	481,814.00	481,814.00	23,982.85	33,307.01	448,506.99
50 - SERVICES	59,195.19	59,195.19	317.22	4,179.16	55,016.03
55 - PROFESSIONAL SERVICES	60,000.00	60,000.00	400.00	2,047.00	57,953.00
65 - CAPITAL OUTLAY	4,000.00	4,000.00	0.00	1,209.16	2,790.84
97 - INTERFUND ACTIVITY	86,240.00	86,240.00	0.00	0.00	86,240.00
<b>Department: 13 - INFO TECHNOLOGY Total:</b>	<b>1,086,763.21</b>	<b>1,086,763.21</b>	<b>53,840.92</b>	<b>92,446.90</b>	<b>994,316.31</b>

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<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 14 - PURCHASING</b>					
35 - SUPPLIES	24,000.00	24,000.00	567.69	1,502.90	22,497.10
50 - SERVICES	2,675.00	2,675.00	0.00	0.00	2,675.00
<b>Department: 14 - PURCHASING Total:</b>	<b>26,675.00</b>	<b>26,675.00</b>	<b>567.69</b>	<b>1,502.90</b>	<b>25,172.10</b>

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<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 15 - ACCOUNTING SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	434,499.45	434,499.45	22,303.71	39,546.35	394,953.10
35 - SUPPLIES	4,350.00	4,350.00	415.04	893.02	3,456.98
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	7,899.90	7,899.90	81.84	348.21	7,551.69
54 - SUNDRY	1,000.00	1,000.00	345.00	345.00	655.00
55 - PROFESSIONAL SERVICES	50,000.00	50,000.00	0.00	0.00	50,000.00
97 - INTERFUND ACTIVITY	2,775.00	2,775.00	0.00	0.00	2,775.00
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>	<b>501,024.35</b>	<b>501,024.35</b>	<b>23,145.59</b>	<b>41,132.58</b>	<b>459,891.77</b>

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<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 16 - CUSTOMER SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	81,109.74	81,109.74	5,965.60	10,592.88	70,516.86
35 - SUPPLIES	500.00	500.00	0.00	0.00	500.00
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	1,100.00	1,100.00	81.84	81.84	1,018.16
55 - PROFESSIONAL SERVICES	73,500.00	73,500.00	185.86	185.86	73,314.14
97 - INTERFUND ACTIVITY	437.50	437.50	0.00	0.00	437.50
<b>Department: 16 - CUSTOMER SERVICE Total:</b>	<b>157,047.24</b>	<b>157,047.24</b>	<b>6,233.30</b>	<b>10,860.58</b>	<b>146,186.66</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 19 - MUNICIPAL COURT</b>					
30 - SALARIES, WAGES, & BENEFITS	288,760.90	288,760.90	21,692.52	38,439.32	250,321.58
35 - SUPPLIES	2,300.00	2,300.00	0.00	232.94	2,067.06
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	6,900.00	6,900.00	81.84	231.84	6,668.16
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	80,950.00	80,950.00	8,525.00	9,103.00	71,847.00
<b>Department: 19 - MUNICIPAL COURT Total:</b>	<b>380,210.90</b>	<b>380,210.90</b>	<b>30,299.36</b>	<b>48,007.10</b>	<b>332,203.80</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 21 - POLICE</b>					
30 - SALARIES, WAGES, & BENEFITS	4,404,871.27	4,404,871.27	348,915.07	640,976.83	3,763,894.44
35 - SUPPLIES	93,924.00	93,924.00	-1,699.71	18,665.35	75,258.65
45 - MAINTENANCE	72,397.00	72,397.00	5,727.50	8,393.77	64,003.23
50 - SERVICES	247,199.72	247,199.72	3,860.48	27,953.58	219,246.14
54 - SUNDRY	3,000.00	3,000.00	0.00	0.00	3,000.00
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	0.00	1,500.00	300.00
60 - OTHER SERVICES	25,340.00	25,340.00	0.00	24,890.04	449.96
65 - CAPITAL OUTLAY	115,000.00	115,000.00	0.00	1,779.00	113,221.00
97 - INTERFUND ACTIVITY	1,987.50	1,987.50	0.00	0.00	1,987.50
<b>Department: 21 - POLICE Total:</b>	<b>4,965,519.49</b>	<b>4,965,519.49</b>	<b>356,803.34</b>	<b>724,158.57</b>	<b>4,241,360.92</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 23 - COMMUNICATIONS</b>					
30 - SALARIES, WAGES, & BENEFITS	1,017,393.07	1,017,393.07	54,669.72	101,730.24	915,662.83
35 - SUPPLIES	13,365.00	13,365.00	298.15	846.59	12,518.41
45 - MAINTENANCE	22,450.00	22,450.00	0.00	230.47	22,219.53
50 - SERVICES	16,900.08	16,900.08	317.84	683.50	16,216.58
60 - OTHER SERVICES	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	53,100.00	53,100.00	0.00	0.00	53,100.00
<b>Department: 23 - COMMUNICATIONS Total:</b>	<b>1,123,808.15</b>	<b>1,123,808.15</b>	<b>55,285.71</b>	<b>103,490.80</b>	<b>1,020,317.35</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 25 - FIRE DEPARTMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	2,995,572.80	2,995,572.80	256,619.57	431,248.24	2,564,324.56
35 - SUPPLIES	306,199.00	306,199.00	3,646.90	20,219.00	285,980.00
45 - MAINTENANCE	133,949.00	133,949.00	-7,950.54	-6,259.73	140,208.73
50 - SERVICES	92,133.04	92,133.04	1,378.96	2,348.02	89,785.02
54 - SUNDRY	1,299.00	1,299.00	0.00	0.00	1,299.00
55 - PROFESSIONAL SERVICES	88,300.00	88,300.00	2,471.83	3,911.12	84,388.88
65 - CAPITAL OUTLAY	0.00	0.00	0.00	122.87	-122.87
<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>3,617,452.84</b>	<b>3,617,452.84</b>	<b>256,166.72</b>	<b>451,589.52</b>	<b>3,165,863.32</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 30 - PUBLIC WORKS</b>					
30 - SALARIES, WAGES, & BENEFITS	133,689.94	133,689.94	9,828.04	17,192.86	116,497.08
35 - SUPPLIES	5,950.00	5,950.00	0.00	778.27	5,171.73
50 - SERVICES	15,119.80	15,119.80	336.64	695.20	14,424.60
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	13,840.00	13,840.00	56,160.00
65 - CAPITAL OUTLAY	1,600.00	1,600.00	0.00	0.00	1,600.00
97 - INTERFUND ACTIVITY	10,727.00	10,727.00	0.00	0.00	10,727.00
<b>Department: 30 - PUBLIC WORKS Total:</b>	<b>237,086.74</b>	<b>237,086.74</b>	<b>24,004.68</b>	<b>32,506.33</b>	<b>204,580.41</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	303,304.19	303,304.19	22,839.92	40,621.66	262,682.53
35 - SUPPLIES	9,750.00	9,750.00	206.53	493.53	9,256.47
50 - SERVICES	9,699.80	9,699.80	266.43	1,409.10	8,290.70
55 - PROFESSIONAL SERVICES	150,000.00	150,000.00	175.00	175.00	149,825.00
65 - CAPITAL OUTLAY	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	2,725.00	2,725.00	0.00	0.00	2,725.00
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>	<b>476,078.99</b>	<b>476,078.99</b>	<b>23,487.88</b>	<b>42,699.29</b>	<b>433,379.70</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 32 - STREETS</b>					
30 - SALARIES, WAGES, & BENEFITS	393,488.02	393,488.02	26,109.04	48,627.35	344,860.67
35 - SUPPLIES	57,000.00	57,000.00	163.43	656.96	56,343.04
40 - MAINTENANCE--BLDGS, STRUC	65,000.00	65,000.00	0.00	4,462.23	60,537.77
45 - MAINTENANCE	3,800.00	3,800.00	0.00	0.00	3,800.00
50 - SERVICES	194,900.00	194,900.00	81.83	14,224.19	180,675.81
55 - PROFESSIONAL SERVICES	21,000.00	21,000.00	0.00	0.00	21,000.00
97 - INTERFUND ACTIVITY	81,748.47	81,748.47	0.00	0.00	81,748.47
<b>Department: 32 - STREETS Total:</b>	<b>816,936.49</b>	<b>816,936.49</b>	<b>26,354.30</b>	<b>67,970.73</b>	<b>748,965.76</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 33 - BUILDING MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	170,482.34	170,482.34	14,500.13	22,978.50	147,503.84
35 - SUPPLIES	21,750.00	21,750.00	1,725.57	11,489.15	10,260.85
40 - MAINTENANCE--BLDGS, STRUC	52,500.00	52,500.00	1,372.39	2,111.47	50,388.53
45 - MAINTENANCE	3,000.00	3,000.00	0.00	1,005.08	1,994.92
50 - SERVICES	108,000.00	108,000.00	341.14	11,498.54	96,501.46
55 - PROFESSIONAL SERVICES	10,000.00	10,000.00	2,015.00	2,096.19	7,903.81
65 - CAPITAL OUTLAY	70,000.00	70,000.00	433.89	3,213.01	66,786.99
97 - INTERFUND ACTIVITY	7,389.00	7,389.00	0.00	0.00	7,389.00
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>	<b>443,121.34</b>	<b>443,121.34</b>	<b>20,388.12</b>	<b>54,391.94</b>	<b>388,729.40</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 35 - SOLID WASTE</b>					
55 - PROFESSIONAL SERVICES	542,962.00	542,962.00	0.00	0.00	542,962.00
<b>Department: 35 - SOLID WASTE Total:</b>	<b>542,962.00</b>	<b>542,962.00</b>	<b>0.00</b>	<b>0.00</b>	<b>542,962.00</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 36 - FLEET SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	0.00	0.00	0.00	2,605.05	-2,605.05
35 - SUPPLIES	169,000.00	169,000.00	160.52	13,072.52	155,927.48
45 - MAINTENANCE	50,000.00	50,000.00	0.00	-3,274.57	53,274.57
50 - SERVICES	1,500.00	1,500.00	0.00	113.13	1,386.87
54 - SUNDRY	3,500.00	3,500.00	0.00	550.00	2,950.00
65 - CAPITAL OUTLAY	13,700.00	13,700.00	0.00	4,747.95	8,952.05
97 - INTERFUND ACTIVITY	1,050.00	1,050.00	0.00	0.00	1,050.00
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>238,750.00</b>	<b>238,750.00</b>	<b>160.52</b>	<b>17,814.08</b>	<b>220,935.92</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 38 - RECREATION</b>					
30 - SALARIES, WAGES, & BENEFITS	211,614.43	211,614.43	9,035.56	14,585.21	197,029.22
35 - SUPPLIES	16,150.00	16,150.00	0.00	3,058.47	13,091.53
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	114,209.96	114,209.96	9,116.88	17,274.18	96,935.78
55 - PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	0.00	21,500.00
65 - CAPITAL OUTLAY	0.00	0.00	3,860.00	3,860.00	-3,860.00
97 - INTERFUND ACTIVITY	1,100.00	1,100.00	0.00	0.00	1,100.00
<b>Department: 38 - RECREATION Total:</b>	<b>365,574.39</b>	<b>365,574.39</b>	<b>22,012.44</b>	<b>38,777.86</b>	<b>326,796.53</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 39 - PARKS</b>					
30 - SALARIES, WAGES, & BENEFITS	718,178.52	718,178.52	44,039.47	82,303.21	635,875.31
35 - SUPPLIES	78,150.00	78,150.00	5,995.72	11,918.59	66,231.41
40 - MAINTENANCE--BLDGS, STRUC	53,500.00	53,500.00	1,595.00	3,775.40	49,724.60
45 - MAINTENANCE	4,000.00	4,000.00	0.00	380.31	3,619.69
50 - SERVICES	14,120.04	14,120.04	2,197.49	3,151.11	10,968.93
55 - PROFESSIONAL SERVICES	5,500.00	5,500.00	0.00	0.00	5,500.00
65 - CAPITAL OUTLAY	52,000.00	52,000.00	375.35	1,982.73	50,017.27
97 - INTERFUND ACTIVITY	134,386.00	134,386.00	0.00	0.00	134,386.00
<b>Department: 39 - PARKS Total:</b>	<b>1,059,834.56</b>	<b>1,059,834.56</b>	<b>54,203.03</b>	<b>103,511.35</b>	<b>956,323.21</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-6,833,010.69</b>	<b>-6,833,010.69</b>	<b>-283,600.73</b>	<b>-718,802.67</b>	<b>-6,114,208.02</b>
<b>Fund: 03 - DEBT SERVICE FUND</b>					
<b>Department: 50 - REVENUES</b>					
72 - PROPERTY TAXES	1,392,194.00	1,392,194.00	0.00	0.00	1,392,194.00
96 - INTEREST EARNED	14,000.00	14,000.00	1,634.15	3,310.82	10,689.18
97 - INTERFUND ACTIVITY	169,686.00	169,686.00	0.00	0.00	169,686.00
<b>Department: 50 - REVENUES Total:</b>	<b>1,575,880.00</b>	<b>1,575,880.00</b>	<b>1,634.15</b>	<b>3,310.82</b>	<b>1,572,569.18</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>					
61 - DEBT SERVICE	1,536,200.00	1,536,200.00	0.00	0.00	1,536,200.00
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,536,200.00</b>	<b>1,536,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,536,200.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>39,680.00</b>	<b>39,680.00</b>	<b>1,634.15</b>	<b>3,310.82</b>	<b>36,369.18</b>
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - REVENUES</b>					
75 - OTHER TAXES	170,000.00	170,000.00	4,365.26	23,338.04	146,661.96
96 - INTEREST EARNED	12,000.00	12,000.00	78.67	159.43	11,840.57
<b>Department: 55 - REVENUES Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>4,443.93</b>	<b>23,497.47</b>	<b>158,502.53</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
50 - SERVICES	30,000.00	30,000.00	1,450.00	1,450.00	28,550.00
97 - INTERFUND ACTIVITY	152,000.00	152,000.00	0.00	0.00	152,000.00
<b>Department: 56 - MOTEL TAX Total:</b>	<b>182,000.00</b>	<b>182,000.00</b>	<b>1,450.00</b>	<b>1,450.00</b>	<b>180,550.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>2,993.93</b>	<b>22,047.47</b>	<b>-22,047.47</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>					
<b>Department: 90 - REVENUES</b>					
96 - INTEREST EARNED	84,000.00	84,000.00	5,166.65	11,519.10	72,480.90
97 - INTERFUND ACTIVITY	9,406,448.00	9,406,448.00	0.00	0.00	9,406,448.00
99 - OTHER AGENCY REVENUES	4,573,586.00	4,573,586.00	0.00	0.00	4,573,586.00
<b>Department: 90 - REVENUES Total:</b>	<b>14,064,034.00</b>	<b>14,064,034.00</b>	<b>5,166.65</b>	<b>11,519.10</b>	<b>14,052,514.90</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



**Income Statement**

**For Fiscal: 2023-2024 Period Ending: 11/30/2023**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 91 - EXPENSE</b>					
70 - CAPITAL IMPROVEMENTS	15,733,770.00	15,733,770.00	1,617,226.97	2,850,760.55	12,883,009.45
<b>Department: 91 - EXPENSE Total:</b>	<b>15,733,770.00</b>	<b>15,733,770.00</b>	<b>1,617,226.97</b>	<b>2,850,760.55</b>	<b>12,883,009.45</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>	<b>-1,669,736.00</b>	<b>-1,669,736.00</b>	<b>-1,612,060.32</b>	<b>-2,839,241.45</b>	<b>1,169,505.45</b>
<b>Total Surplus (Deficit):</b>	<b>-8,463,066.69</b>	<b>-8,463,066.69</b>	<b>-1,891,032.97</b>	<b>-3,532,685.83</b>	

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - GENERAL FUND	-6,833,010.69	-6,833,010.69	-283,600.73	-718,802.67	-6,114,208.02
03 - DEBT SERVICE FUND	39,680.00	39,680.00	1,634.15	3,310.82	36,369.18
05 - MOTEL TAX FUND	0.00	0.00	2,993.93	22,047.47	-22,047.47
10 - CAPITAL IMPROVEMENT...	-1,669,736.00	-1,669,736.00	-1,612,060.32	-2,839,241.45	1,169,505.45
<b>Total Surplus (Deficit):</b>	<b>-8,463,066.69</b>	<b>-8,463,066.69</b>	<b>-1,891,032.97</b>	<b>-3,532,685.83</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# CITY OF JERSEY VILLAGE

## PROPERTY TAX COLLECTIONS REPORT

OCTOBER 2023

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 10/01/2023 thru 10/31/2023**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2023	0.00	0.00	0.00	222.14	222.14	0.00	222.14	222.14	0.00
2022	(12,448.88)	1,634.66	2,066.01	0.00	(8,748.21)	54.06	(8,694.15)	0.00	2,066.01
2021	(814.31)	79.81	39.33	0.00	(695.17)	3.69	(691.48)	0.00	39.33
2019	194.52	110.87	61.08	0.00	366.47	(1.52)	364.95	0.00	61.08
2017	103.27	55.93	27.88	0.00	187.08	(0.80)	186.28	0.00	27.88
Total:	(\$12,965.40)	\$1,881.27	\$2,194.30	\$222.14	(\$8,667.69)	\$55.43	(\$8,612.26)	\$222.14	\$2,194.30

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 10/01/2023 TO 10/31/2023

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
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YEAR 2023	00.742500	9,591,841.96	265
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2023	9,591,841.96	.00	0.00	0.00	0.00	9,591,841.96		0.00
2022	86,911.52	22,184.46-	38,346.40-	12,448.88-	5,434.61	43,130.51	11.19	0.00
2021	61,851.47	1,071.45-	79,235.62-	814.31-	75,951.28-	58,567.13	36.90	0.00
2020	57,059.10	.00	26,438.18-	0.00	23,061.39-	53,682.31	75.31-	0.00
2019	18,447.50	.00	9,676.79-	194.52	7,122.11-	15,892.82	81.20-	0.00
2018	20,525.28	.00	0.00	0.00	1,233.58	19,291.70	6.01	0.00
2017	13,180.23	.00	0.00	103.27	523.64	12,656.59	3.97	0.00
2016	9,135.55	.00	0.00	0.00	0.00	9,135.55		0.00
2015	8,331.98	.00	0.00	0.00	0.00	8,331.98		0.00
2014	8,458.86	.00	0.00	0.00	0.00	8,458.86		0.00
2013	7,711.70	.00	0.00	0.00	0.00	7,711.70		0.00
2012	7,027.61	.00	0.00	0.00	0.00	7,027.61		0.00
2011	5,891.56	.00	0.00	0.00	0.00	5,891.56		0.00
2010	4,289.59	.00	0.00	0.00	0.00	4,289.59		0.00
2009	5,453.54	.00	0.00	0.00	0.00	5,453.54		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,578.18	.00	0.00	0.00	0.00	2,578.18		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	0.00	0.00	0.00	378.07		0.00
2002	89.57	.00	0.00	0.00	0.00	89.57		0.00
****	9,916,539.83	23,255.91-	153,696.99-	12,965.40-	98,942.95-	9,861,785.79		0.00
CURR	9,591,841.96	.00	0.00	0.00	0.00	9,591,841.96		0.00
DELO	324,697.87	23,255.91-	153,696.99-	12,965.40-	98,942.95-	269,943.83		0.00

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 10/01/2023 THRU 10/31/2023  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2021 RF231010	082-111-000-0005	202201	241.54-	0.00	0.00	0.00 24	241.54	0.00 RF
2021 RF231010	082-111-000-0005	202201	0.00	0.00	0.00	0.00 24	241.54-	241.54-RF
2021 RF231010	134-791-001-0001	202201	0.00	0.00	0.00	0.00 24	829.91-	829.91-RF
2021 RF231010	134-791-001-0001	202201	829.91-	0.00	0.00	0.00 24	829.91	0.00 RF
2021 TOTAL			1,071.45-	0.00	0.00	0.00	0.00	1,071.45-
2022 RF231011	082-104-000-0001	202212	0.00	0.00	0.00	0.00 13	63.86-	63.86-RF
2022 RF231011	082-104-000-0001	202212	63.86-	0.00	0.00	0.00 13	63.86	0.00 RF
2022 RF231011	104-762-000-0023	202212	581.69-	0.00	0.00	0.00 13	581.69	0.00 RF
2022 RF231011	104-762-000-0023	202212	0.00	0.00	0.00	0.00 13	581.69-	581.69-RF
2022 RF231011	104-764-000-0014	202212	396.00-	0.00	0.00	0.00 13	396.00	0.00 RF
2022 RF231011	104-764-000-0014	202212	0.00	0.00	0.00	0.00 13	396.00-	396.00-RF
2022 RF231011	118-020-073-0006	202304	1,463.02-	0.00	160.93-	0.00 13	1,623.95	0.00 RF
2022 RF231011	118-020-073-0006	202304	0.00	0.00	0.00	0.00 13	1,623.95-	1,623.95-RF
2022 RF231011	118-085-072-0004	202301	650.40-	0.00	0.00	0.00 13	650.40	0.00 RF
2022 RF231011	118-085-072-0004	202301	0.00	0.00	0.00	0.00 13	650.40-	650.40-RF
2022 RF231011	119-338-000-0003	202301	15,075.71-	0.00	0.00	0.00 13	15,075.71	0.00 RF
2022 RF231011	119-338-000-0003	202301	0.00	0.00	0.00	0.00 13	15,075.71-	15,075.71-RF
2022 RF231011	124-133-004-0001	202212	1,541.40-	0.00	0.00	0.00 13	1,541.40	0.00 RF
2022 RF231011	124-133-004-0001	202212	0.00	0.00	0.00	0.00 13	1,541.40-	1,541.40-RF
2022 RF231011	124-133-005-0001	202211	0.00	0.00	0.00	0.00 13	280.54-	280.54-RF
2022 RF231011	124-133-005-0001	202211	280.54-	0.00	0.00	0.00 13	280.54	0.00 RF
2022 RF231011	126-106-002-0006	202211	742.50-	0.00	0.00	0.00 13	742.50	0.00 RF
2022 RF231011	126-106-002-0006	202211	0.00	0.00	0.00	0.00 13	742.50-	742.50-RF
2022 RF231011	134-791-001-0001	202301	0.00	0.00	0.00	0.00 13	1,607.46-	1,607.46-RF
2022 RF231011	134-791-001-0001	202301	1,607.46-	0.00	0.00	0.00 13	1,607.46	0.00 RF
2022 RF231011	221-431-500-0000	202212	5.28-	0.00	0.00	0.00 13	5.28	0.00 RF
2022 RF231011	221-431-500-0000	202212	0.00	0.00	0.00	0.00 13	5.28-	5.28-RF
2022 RF231011	223-130-710-0000	202307	0.00	0.00	0.00	0.00 13	58.47-	58.47-RF
2022 RF231011	223-130-710-0000	202307	42.01-	0.00	6.72-	9.74-13	58.47	0.00 RF
2022 TOTAL			22,449.87-	0.00	167.65-	9.74-	0.00	22,627.26-
YEAR 2021								
REFUNDS			1,071.45-	0.00	0.00	0.00	0.00	1,071.45-
RETURNED ITEMS			0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS			0.00	0.00	0.00	0.00	0.00	0.00
TOTAL			1,071.45-	0.00	0.00	0.00	0.00	1,071.45-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 10/01/2023 THRU 10/31/2023  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
YEAR 2022								
	REFUNDS		22,449.87-	0.00	167.65-	9.74-	0.00	22,627.26-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		22,449.87-	0.00	167.65-	9.74-	0.00	22,627.26-
ALL YEARS								
	REFUNDS		23,521.32-	0.00	167.65-	9.74-	0.00	23,698.71-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		23,521.32-	0.00	167.65-	9.74-	0.00	23,698.71-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 10/01/2023 THRU 10/31/2023  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2017 TOTAL		103.27	0.00	55.93	27.88	0.00	187.08
	2019 TOTAL		194.52	0.00	110.87	61.08	0.00	366.47
	2021 TOTAL		257.14	0.00	79.81	39.33	0.00	376.28
	2022 TOTAL		10,000.99	0.00	1,802.31	2,075.75	0.00	13,879.05
	TOTAL PAYMENTS		10,555.92	0.00	2,048.92	2,204.04	0.00	14,808.88
	2021 TOTAL		1,071.45-	0.00	0.00	0.00	0.00	1,071.45-
	2022 TOTAL		22,449.87-	0.00	167.65-	9.74-	0.00	22,627.26-
	TOTAL REVERSALS		23,521.32-	0.00	167.65-	9.74-	0.00	23,698.71-
	TOTAL FOR UNIT		12,965.40-	0.00	1,881.27	2,194.30	0.00	8,889.83-



**General Fund**  
**For the period ended November 30, 2023**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	8,493,956.00	8,493,956.00	37,240.02	0.44%	8,493,956.00
Electric Franchise Taxes	365,000.00	365,000.00	59,683.98	16.35%	365,000.00
Telephone Franchise	12,000.00	12,000.00	2,573.34	21.44%	12,000.00
Gas Franchise	45,000.00	45,000.00	7,985.96	17.75%	45,000.00
Cable TV Franchise	79,000.00	79,000.00	14,874.87	18.83%	79,000.00
Telecommunication	14,000.00	14,000.00	3,896.82	27.83%	14,000.00
City Sales Tax	5,550,000.00	5,550,000.00	900,657.54	16.23%	5,550,000.00
Mixed Drink Tax	32,000.00	32,000.00	7,511.52	23.47%	32,000.00
Fines Warrants & Bonds **	848,000.00	848,000.00	134,502.42	15.86%	848,000.00
Fees & Charge for Services	397,407.00	397,407.00	67,390.93	16.96%	397,407.00
Licenses & Permits	232,000.00	232,000.00	87,933.54	37.90%	232,000.00
Interest Earned	800,000.00	800,000.00	138,416.89	17.30%	800,000.00
Interfund Activity	5,582,515.00	5,582,515.00	0.00	0.00%	5,582,515.00
Misc Revenue	70,000.00	70,000.00	3,826.56	5.47%	70,000.00
Other Agency Revenue	300,000.00	300,000.00	0.00	0.00%	300,000.00
Total Revenue	22,820,878.00	22,820,878.00	1,466,494.39	6.43%	22,820,878.00
<b>Expenditures</b>					
Administrative Service	1,216,013.00	1,216,013.00	172,810.60	14.21%	1,216,013.00
Legal/Other Services	12,399,030.00	12,399,030.00	181,625.93	1.46%	12,399,030.00
Info Technology	1,086,763.21	1,086,763.21	92,446.90	8.51%	1,086,763.21
Purchasing	26,675.00	26,675.00	1,502.90	5.63%	26,675.00
Accounting Services	501,024.35	501,024.35	41,132.58	8.21%	501,024.35
Customer Services	157,047.24	157,047.24	10,860.58	6.92%	157,047.24
Municipal Court	380,210.90	380,210.90	48,007.10	12.63%	380,210.90

Police Department	4,965,519.49	4,965,519.49	724,158.57	14.58%	4,965,519.49
Communications	1,123,808.15	1,123,808.15	103,490.80	9.21%	1,123,808.15
Fire Department	3,617,452.84	3,617,452.84	451,589.52	12.48%	3,617,452.84
Public Works	237,076.74	237,076.74	32,506.33	13.71%	237,076.74
Community Development	476,078.99	476,078.99	42,699.29	8.97%	476,078.99
Streets	816,936.49	816,936.49	67,970.73	8.32%	816,936.49
Building Maintenance	443,121.34	443,121.34	54,391.94	12.27%	443,121.34
Solid Waste	542,962.00	542,962.00	0.00	0.00%	542,962.00
Fleet Services	238,750.00	238,750.00	17,814.08	7.46%	238,750.00
Recreation	365,574.39	365,574.39	38,777.86	10.61%	365,574.39
Parks	1,059,834.56	1,059,834.56	103,511.35	9.77%	1,059,834.56
Total Expenditures	29,653,878.69	29,653,878.69	2,185,297.06	7.37%	29,653,878.69

\*\* Part of the collection is transfer to the Court Technology/Security Fund

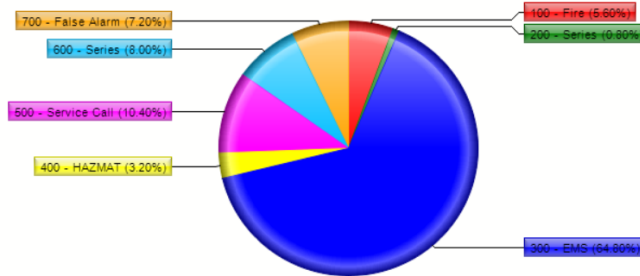
**Utility Fund**  
**For the period ended November 30, 2023**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	5,733,889.00	5,733,889.00	1,086,002.45	18.94%	5,733,889.00
Interest Earned	144,000.00	144,000.00	21,564.81	14.98%	144,000.00
Interfund Activity	-	-			0
Miscellaneous Revenue	60,000.00	60,000.00	3,602.17	6.00%	60,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	<u>5,937,889.00</u>	<u>5,937,889.00</u>	<u>1,111,169.43</u>	<u>89.78%</u>	<u>5,937,889.00</u>
<b>Expenditures</b>					
Water & Sewer	4,889,467.55	4,889,467.55	373,563.08	7.64%	4,889,467.55
Utility Capital Projects	4,040,000.00	4,040,000.00	26,735.00	0.66%	4,040,000.00
Total Expenditures	<u>8,929,467.55</u>	<u>8,929,467.55</u>	<u>400,298.08</u>	<u>4.48%</u>	<u>8,929,467.55</u>

## Jersey Village Fire Department and Fire Marshal's Report November 2023

### Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	7
200 - Series	1
300 - EMS	81
400 - HAZMAT	4
500 - Service Call	13
600 - Series	10
700 - False Alarm	9
	<b>125</b>



### Total Calls by Shift

Shift	2023-11-01	Total
A Shift	45	<b>45</b>
B Shift	49	<b>49</b>
C Shift	31	<b>31</b>
<b>Total</b>	<b>125</b>	<b>125</b>

### Calls by Unit

Apparatus Name	2023-11-01	Total
MEDIC 101	73	<b>73</b>
ENGINE 101	75	<b>75</b>
ENGINE 102	1	<b>1</b>
RESCUE 101	6	<b>6</b>
SQUAD 101	10	<b>10</b>
MEDIC 102	5	<b>5</b>
INSPECTOR 101	1	<b>1</b>
	<b>171</b>	<b>171</b>

### Calls by Incident Type

Incident Type Details	2023-11-01	Total
111 - Building fire	5	<b>5</b>
324 - Motor vehicle accident with no injuries.	17	<b>17</b>
735 - Alarm system sounded due to malfunction	2	<b>2</b>
321 - EMS call, excluding vehicle accident with injury	53	<b>53</b>
322 - Motor vehicle accident with injuries	11	<b>11</b>
150 - Outside rubbish fire, other	1	<b>1</b>
412 - Gas leak (natural gas or LPG)	4	<b>4</b>
745 - Alarm system activation, no fire - unintentional	2	<b>2</b>
611 - Dispatched & canceled en route	7	<b>7</b>
500 - Service Call, other	2	<b>2</b>
510 - Person in distress, other	8	<b>8</b>
700 - False alarm or false call, other	2	<b>2</b>
741 - Sprinkler activation, no fire - unintentional	1	<b>1</b>
531 - Smoke or odor removal	1	<b>1</b>
251 - Excessive heat, scorch burns with no ignition	1	<b>1</b>
744 - Detector activation, no fire - unintentional	1	<b>1</b>
131 - Passenger vehicle fire	1	<b>1</b>
600 - Good intent call, other	3	<b>3</b>
730 - System malfunction, other	1	<b>1</b>
552 - Police matter	1	<b>1</b>
554 - Assist invalid	1	<b>1</b>
<b>Total</b>	<b>125</b>	<b>125</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# NOVEMBER 2023

## Communication Division Monthly Report

Date	CFS - PD	CFS - FD	CFS - FMO	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Nov	87	4	1	23	124	47	45	1	4	336
2-Nov	68	2	0	18	110	35	45	2	5	285
3-Nov	86	4	1	21	78	43	50	0	6	289
4-Nov	82	3	W	11	60	4	45	1	4	210
5-Nov	64	3	W	32	91	27	32	0	1	250
6-Nov	75	7	1	16	98	23	32	1	5	258
7-Nov	78	6	0	26	107	37	35	1	1	291
8-Nov	76	2	0	7	80	46	47	0	6	264
9-Nov	69	9	0	28	127	41	40	3	7	324
10-Nov	62	3	0	17	52	13	13	0	0	160
11-Nov	77	2	W	14	40	34	33	3	4	207
12-Nov	59	5	W	16	40	10	20	0	0	150
13-Nov	69	8	0	20	101	35	34	0	4	271
14-Nov	72	2	1	21	98	53	59	0	8	314
15-Nov	75	10	1	28	93	34	39	0	0	280
16-Nov	83	3	0	23	105	55	60	2	12	343
17-Nov	71	2	0	22	103	32	39	2	4	275
18-Nov	76	2	1	22	86	45	31	4	2	269
19-Nov	78	4	W	16	63	35	32	0	0	228
20-Nov	81	6	0	17	100	47	50	2	6	309
21-Nov	98	5	0	20	103	38	51	1	10	326
22-Nov	84	2	0	9	66	34	37	7	0	239
23-Nov	77	3	0	7	31	10	12	0	5	145
24-Nov	82	5	0	12	40	32	27	0	1	199
25-Nov	86	5	W	22	63	36	40	0	0	252
26-Nov	98	3	W	15	50	38	39	0	0	243
27-Nov	74	7	1	19	95	55	49	1	0	301
28-Nov	128	5	1	22	94	93	87	8	2	440
29-Nov	90	2	0	16	80	52	43	3	6	292
30-Nov	77	4	0	11	85	34	35	1	4	251
										0
<b>Totals</b>	<b>2382</b>	<b>128</b>	<b>8</b>	<b>551</b>	<b>2463</b>	<b>1118</b>	<b>1201</b>	<b>43</b>	<b>107</b>	<b>8001</b>
<b>Annual Totals</b>	<b>24992</b>	<b>1729</b>	<b>232</b>	<b>7182</b>	<b>32158</b>	<b>16462</b>	<b>18052</b>	<b>483</b>	<b>1706</b>	<b>102996</b>

This month new dispatcher Dominique Pantoja started on the 21st. I'm hearing great things about her from everyone. She's showing she is a very quick learner with excellent retention skills. We're glad she is part of the JV Family and can't wait to watch her grow and flourish here.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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**Police Department**  
**Monthly Activity Report**  
**November-2022**

ACTIVITY	CURRENT MONTH NOVEMBER	PREVIOUS MONTH OCTOBER	YTD 2023	TOTAL 2022
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**PART I OFFENSES**

Homicide / Manslaughter	0	0	1	1
Sexual Assault	0	0	4	7
Robbery	2	0	9	7
Aggravated Assault	0	1	26	17
Burglary	1	0	18	72
Larceny	14	6	133	180
Motor Vehicle Theft	6	8	59	66
<b>TOTAL PART I</b>	<b>23</b>	<b>15</b>	<b>250</b>	<b>350</b>
<b>TOTAL PART II</b>	<b>29</b>	<b>32</b>	<b>508</b>	<b>559</b>
<b>TOTAL OFFENSES</b>	<b>52</b>	<b>47</b>	<b>758</b>	<b>909</b>

**ADDITIONAL STATISTICS**

FAMILY VIOLENCE	5	7	51	34
D.W.I.	2	3	32	69

FELONY	5	10	93	315
MISDEMEANOR	5	2	112	202
WARRANT ARREST	6	9	135	135
JUVENILE	0	0	4	34
<b>TOTAL ARRESTS</b>	<b>16</b>	<b>21</b>	<b>344</b>	<b>686</b>

**DISPATCH**

CALLS FOR SERVICE	564	604	6906	9194
TRAFFIC STOPS	591	923	9272	8610

**ACCIDENTS**

INJURY	9	3	118	175
NON-INJURY	68	87	705	817
FATALITY	0	0	0	0
<b>TOTAL</b>	<b>77</b>	<b>90</b>	<b>823</b>	<b>992</b>

**Part II Crimes:** are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.

**Police Department Open Positions/Recruitment**

**November 2023**

As of November 30, 2023, the Jersey Village Police Department has the following job openings:

- Patrol Officer (2 open positions)

The Police Department has continued recruiting efforts, and is reviewing applications for qualified applicants.





# Record Request Search Result



Agency: JVPD

Print Date/Time: 12/4/2023 11:15

Agency #: TX1011200

## Results

Request Number	Requested Date	Requestor	Status	Type	Due Date	Time Spent	Unit of Time
2024-00000040	11/29/2023	LEXITAS	In Progress	Body/Dash Camera	12/14/2023		
2024-00000039	11/28/2023	AHMAD, SHAKEEL	Completed	Police Report	12/12/2023	30	Minutes
2024-00000038	11/27/2023	ADLEY LAW FIRM	In Progress	Police Report	12/11/2023		
2024-00000037	11/27/2023	Sullo and Sullo	In Progress	Citations Issued	12/11/2023		
2024-00000036	11/27/2023	M. D. DOCUMENTES	Completed	Police Report	12/05/2023	30	Minutes
2024-00000035	11/22/2023	NELSON, JAMES	Completed	Personnel Files	12/05/2023	30	Minutes
2024-00000034	11/21/2023	SALDANA, ARTURO	In Progress	Police Report	12/05/2023		
2024-00000033	11/20/2023	RYAN, PATRICK	Sent to Olsen & Olsen	Personnel Files	12/04/2023		
2024-00000032	11/17/2023	RECORDS RETRIEVAL RELIEVER	Completed	Police Report	12/01/2023	1	Hour(s)
2024-00000031	11/14/2023	LEXITAS	Completed	Police Report	11/28/2023	1	Hour(s)
2024-00000030	11/13/2023	Whaley, Mark	Completed	General Orders	11/27/2023	1	Hour(s)
2024-00000029	11/07/2023	HIGDON LAWYERS	Completed	Police Report	11/21/2023	1	Hour(s)
2024-00000028	11/07/2023	PITTMAN, CHRISTINA	Completed	Police Report	11/21/2023	1	Hour(s)
2024-00000027	11/06/2023	FOLWELL, REED WILLIAM	Completed	Body/Dash Camera	11/20/2023	30	Minutes
2024-00000026	11/03/2023	THE SOLIZ LAW FIRM	In Progress	Body/Dash Camera	11/17/2023		
2024-00000025	11/03/2023	Lexis Nexis	Completed	Citations Issued	11/17/2023	30	Minutes
2024-00000024	11/03/2023	CRITCHFIELD, VERONICA RAY	Completed	Police Report	11/17/2023	2	Hour(s)
2024-00000023	11/02/2023	Sullo and Sullo	Completed	Citations Issued	11/16/2023	30	Minutes
<b>Total Records</b>							<b>18</b>

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS 2023**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$49,591.63	\$4,764.40	\$264.00	\$1,342.97	\$1,186.50	\$56.97	\$0.00	\$31,687.89	\$88,894.36
Feb	\$61,423.32	\$5,387.18	\$336.00	\$1,697.44	\$1,493.21	\$73.01	\$0.00	\$38,565.71	\$108,975.87
Mar	\$78,872.26	\$6,347.86	\$397.33	\$2,109.03	\$1,877.62	\$95.11	\$0.00	\$47,368.03	\$137,067.24
Apr	\$52,022.38	\$3,634.93	\$263.57	\$1,428.10	\$1,236.08	\$55.70	\$0.00	\$31,833.24	\$90,474.00
May	\$55,303.65	\$2,856.34	\$236.00	\$1,582.79	\$1,366.53	\$56.92	\$0.00	\$33,389.11	\$94,791.34
June	\$48,135.37	\$3,373.45	\$180.00	\$1,389.19	\$1,205.56	\$49.34	\$0.00	\$30,100.40	\$84,433.31
July	\$60,940.90	\$3,423.74	\$236.00	\$1,656.75	\$1,426.85	\$61.81	\$0.00	\$35,570.66	\$103,316.71
Aug	\$53,489.03	\$2,654.10	\$204.00	\$1,589.50	\$1,336.43	\$47.80	\$0.00	\$33,611.09	\$92,931.95
Sept	\$56,617.54	\$2,130.14	\$176.00	\$1,555.47	\$1,285.43	\$38.75	\$0.00	\$30,556.78	\$92,360.11
Oct	\$71,314.37	\$3,736.78	\$253.34	\$2,081.41	\$1,774.55	\$68.11	\$0.00	\$43,798.08	\$123,026.64
Nov	\$49,671.62	\$2,279.98	\$172.00	\$1,387.20	\$1,179.09	\$43.20	\$25.00	\$28,392.82	\$83,150.91
Dec									
<b>Totals</b>	<b>\$637,382.07</b>	<b>\$40,588.90</b>	<b>\$2,718.24</b>	<b>\$17,819.85</b>	<b>\$15,367.85</b>	<b>\$646.72</b>	<b>\$25.00</b>	<b>\$384,873.81</b>	<b>\$1,099,422.44</b>

# Municipal Courts Activity Detail

November 1, 2023 to November 30, 2023

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 11/1/2023:</b>							
<i>Active Cases</i>	24,077	354	0	149	1,767	216	26,363
<i>Inactive Cases</i>	16,808	34	0	152	5,032	53	22,029
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	569	2	0	3	37	1	612
Cases Reactivated	45	0	0	0	19	0	64
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>24,691</b>	<b>356</b>	<b>0</b>	<b>152</b>	<b>1,823</b>	<b>217</b>	<b>27,279</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	176	4	0	0	15	1	196
Dismissed by Prosecution	113	3	0	0	11	6	133
Total Dispositions Prior to Court Appearance or Trial	289	7	0	0	26	7	329
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	0	0	0	0	0	0	0
Total Dispositions at Court Appearance or Trial	0	0	0	0	0	0	0
Compliance Dismissals:							
After Driver Safety Course	36	---	---	---	---	---	36
After Deferred Disposition	59	1	0	0	5	0	65
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	---
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	15	---	---	---	---	---	15
All Other Transportation Code Dismissals	81	0	0	0	0	0	81
Total Compliance Dismissals	191	1	0	0	5	0	197
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>480</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>31</b>	<b>7</b>	<b>526</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cases Pending 11/30/2023:</b>							
<i>Active Cases</i>	24,211	348	0	152	1,792	210	26,713
<i>Inactive Cases</i>	16,763	34	0	152	5,013	53	22,015
Show Cause and Other Required Hearings Held	0	0	0	0	0	0	0
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING BACKLIFT FOR THE MEETING TO BE HELD ON DECEMBER 16, 2023

# Municipal Courts Activity Detail

November 1, 2023 to November 30, 2023

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	<b>Total</b>
<b>Cases Pending 11/1/2023:</b>	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
Docket Adjustments	
<b>Cases Added:</b>	
New Cases Filed	
Cases Reactivated	
All Other Cases Added	
<b>Total Cases on Docket</b>	
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	
Default Judgments	
Agreed Judgments	
Trial/Hearing by Judge/Hearing Officer	
Trial by Jury	
Dismissed for Want of Prosecution	
All Other Dispositions	
<b>Total Cases Disposed</b>	
<b>Cases Placed on Inactive Status</b>	
<b>Cases Pending 11/30/2023:</b>	
<i>Active Cases</i>	
<i>Inactive Cases</i>	
<b>Cases Appealed:</b>	
After Trial	
Without Trial	
JUVENILE/MINOR ACTIVITY	
	<b>Total</b>
Transportation Code Cases Filed.....	
Non-Driving Alcoholic Beverage Code Cases Filed.....	
Driving Under the Influence of Alcohol Cases Filed.....	
Drug Paraphernalia Cases Filed.....	
Tobacco Cases Filed.....	
Truant Conduct Cases Filed.....	
Education Code (Except Failure to Attend) Cases Filed.....	
Violation of Local Daytime Curfew Ordinance Cases Filed.....	
All Other Non-Traffic Fine-Only Cases Filed.....	
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	
<i>Discretionary Transfer</i> .....	
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**Municipal Courts  
Activity Detail  
November 1, 2023 to November 30, 2023**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	
<i>Class A and B Misdemeanors</i> .....	0	
<i>Felonies</i> .....	0	
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		
<i>Class A and B Misdemeanors</i> .....		
<i>Felonies</i> .....		
Capiases Pro Fine Issued .....		
Search Warrants Issued .....		
Warrants for Fire, Health and Code Inspections Filed .....		
Examining Trials Conducted .....		
Emergency Mental Health Hearings Held .....		
Magistrate's Orders for Emergency Protection Issued .....		
Magistrate's Orders for Ignition Interlock Device Issued .....		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		
Driver's License Denial, Revocation or Suspension Hearings Held .....		
Disposition of Stolen Property Hearings Held .....		
Peace Bond Hearings Held .....		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		
<i>Full Satisfaction</i> .....		
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		
Cases in Which Fine and Court Costs Waived for Indigency .....		
Amount of Fines and Court Costs Waived for Indigency .....		\$ 58,150
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 81,000
<i>Remitted to State</i> .....		\$ 2,000
<i>Total</i> .....		\$ 83,150

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO SHOWED</u>	<u>% TO TOTAL</u>	<u>SHOWED TOTAL</u>	<u>% TO TOTAL</u>	<u>PAYMENT PLAN</u>	<u>% TO TOTAL</u>	<u>DOCKET CLOSED</u>	<u>% TO TOTAL</u>
<u>November 1, 2023</u> <u>AM Docket</u>	Judge Harris	141	41	29%	100	71%	47	47%	32	32%
	McCorvey/Ramirez									
<u>November 1, 2023</u> <u>PM Docket</u>	Judge Chancia	78	23	29%	55	71%	27	49%	12	22%
	McCorvey/Ramirez									
<u>November 8, 2023</u> <u>AM Docket</u>	Judge Harris	84	2	2%	82	98%	25	30%	36	44%
	McCorvey/Ramirez									
<u>November 8, 2023</u> <u>PM Docket</u>	Judge Harris	100	4	4%	96	96%	32	33%	58	60%
	McCorvey/Ramirez									
<b><u>TOTAL</u></b>		<b>403</b>	<b>70</b>	<b>17%</b>	<b>333</b>	<b>83%</b>	<b>131</b>	<b>39%</b>	<b>138</b>	<b>41%</b>



# Location Listing

CITY OF JERSEY VILLAGE

12/4/2023

## Location Listing By Location

Location Details For Dates From 11/01/2023 To 11/30/2023

Citation #	Location
<b>Ran Stop Sign</b>	<b>6</b>
E0015729	Lakeview Dr and Phillipine St
E0012934	16500 Block Village Dr
E0014739	16500 Block Village Dr
E0015166	16500 Block Village Dr
E0012936	16600 Block Village Dr
E0014240	7900 Block Rio Grande St

<b>Speeding</b>	<b>7</b>
E0015170	Rio Grande St and Cornwall St
E0015171	Rio Grande St and Cornwall St
E0014232	15300 Block Lakeview Dr
E0015758	15700 Block Lakveview Dr
E0014278	16400 Block Jersey Dr
E0012965	7600 Block Solomon St
E0012966	7600 Block Solomon St

**Report Totals**

**13**

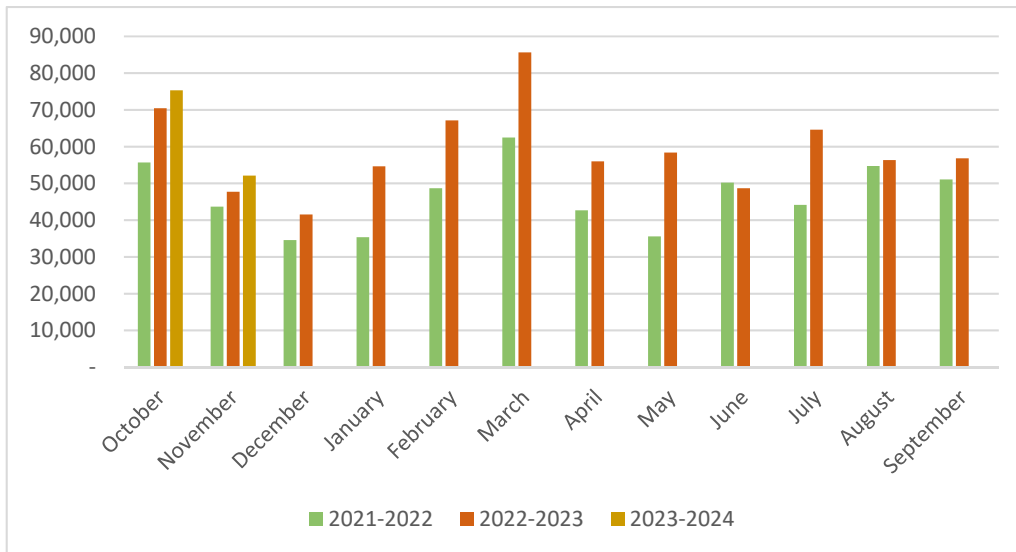
**JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT**

**GENERAL PROCEEDS**

**FY 2022, 2023, 2024**

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
October	55,655	70,423	75,304
November	43,670	47,705	52,124
December	34,579	41,546	
January	35,361	54,620	
February	48,662	67,147	
March	62,459	85,617	
April	42,666	55,981	
May	35,582	58,396	
June	50,183	48,653	
July	44,123	64,601	
August	54,708	56,347	
September	51,053	56,794	
<b>FY Total</b>	<b>\$ 558,701</b>	<b>\$ 707,829</b>	<b>\$ 127,428</b>

Average Per Month     \$   46,558     \$   58,986     \$   63,714



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023





## Public Works Status Report - November 2023

### **CIP Project Progress –**

- Automated meter reading- AMI equipment install complete.
- Philippine lift station rehab- Purchase order issued for project.
- Seattle WP booster pumps- no update; contractor is still awaiting third and final booster pump shipment.
- Rio Grande sanitary rehab- staff engaged PEA group to conduct a topographic survey, clean/televise, prepare report of findings, prepare construction drawings, oversee bids, and manage construction for sanitary line repair/rehab from Rio Grande to Village Drive, Wall Street from Rio Grande to Crawford, and Crawford from Wall to Tahoe.

### **Administrative –**

- Staff met with Quiddity, consulting engineering firm, to assess the inspection report and Capital Improvement Program (CIP) document pertaining to current water and wastewater facilities. Staff will meticulously review the inspection report, strategically prioritize projects, and initiate financial planning to address some of the critical undertakings in the upcoming fiscal year.

### **Streets –**

- The sidewalk project at Village Drive and Village Green was completed. In preparation for additional projects, grading of the areas was initiated, utilizing dirt sourced from the same location to ensure a solid foundation for sidewalk construction.
- Ongoing communication and follow-up with Harris Helps Precinct 3 were carried out to address road repair concerns along Senate Avenue and the turning lane at Jones Road and Village Green.
- Conducted street sweeping per street sweeping schedule; continued the assembly of decorative street signs and poles to enhance the aesthetics of our streetscapes.
- Responded to work orders and calls for service.

### **Utilities –**

- Staff coordinated repair of water main at intersection of Lakeview Drive and Senate Avenue.
- Staff attended a hands-on training session covering pumps and controllers, offering insights into their operation and maintenance. This knowledge is crucial for our facilities efficiency and potential cost savings.
- Utility staff monitored water usage for drought triggering criteria; staff will continue to observe daily.
- Staff conducted regular monthly reports, plant operations and responded to incoming calls for service.

### **Fleet –**

- Fleet work orders are being outsourced under the direction of the various city departments with city-issued vehicles.

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

<b>FY 2023-2024</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3180	3018											6198	
Tournament Rounds	568	471											1039	
Range buckets	1728	1719											3447	
Unearned Revenue	1,301.69	2,623.00											3,924.69	
All Memberships	2,362.00	2,746.00											5,108.00	
Green Fees	132,343.05	127,127.34											259,470.39	
Tournament Fees	23,528.02	16,529.72											40,057.74	
Range Fees	16,906.25	16,433.10											33,339.35	
Club Rental	840.00	1075.00											1,915.00	
Sales of Merchandise	20,282.74	15,410.33											35,693.07	
Concession Fees	6,342.55	5,162.27											11,504.82	
Miscellaneous Fees	762.50	820.00											1,582.50	
<b>Total Income</b>	<b>204,668.80</b>	<b>187,926.76</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>392,595.56</b>	
Weather Totals	1RO/4WD/2CM	1RO/3WD/1CM/1H											2RO/7WD/3CM/1H	
Income Per Round	\$53.63	\$52.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53.00	
<b>FY 2022-2023</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538	
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321	
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167	
Unearned Revenue	1,112.70	1,808.63	2,089.79	320.02	5,242.79	1,010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29,942.26	
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00	
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72	
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96	
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12	
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00	
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51	
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10	
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50	
<b>Total Income</b>	<b>216,346.35</b>	<b>141,051.31</b>	<b>173,705.09</b>	<b>157,491.43</b>	<b>177,791.39</b>	<b>227,699.78</b>	<b>241,060.89</b>	<b>233,327.04</b>	<b>251,819.50</b>	<b>243,706.59</b>	<b>184,157.84</b>	<b>197,601.96</b>	<b>2,445,759.17</b>	
Weather Totals	2W/2CM	4RO/6WD/1CM/1H	3RO/5WD/1CM/1H	8RO/7WD/	2RO/12WD/1CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	22RO/37W/18CM/2H	
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43	
<b>FY 2021-2022</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861	
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970	
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087	
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41	
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36	
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67	

Jersey Meadow Golf Course  
Monthly Report

Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
<b>Total Income</b>	<b>115,646.68</b>	<b>133,228.87</b>	<b>181,175.86</b>	<b>158,047.22</b>	<b>131,922.00</b>	<b>202,255.84</b>	<b>245,368.40</b>	<b>228,576.24</b>	<b>222,777.98</b>	<b>233,079.84</b>	<b>185,504.67</b>	<b>199,623.19</b>	<b>2,237,206.79</b>
Weather Totals	3RO/5W	3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM	6W/2CM	2W/2CM	16RO/48WD/2H/15CM
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88
<b>FY 2020-2021</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
<b>Total Income</b>	<b>198,972.55</b>	<b>182,815.93</b>	<b>163,210.92</b>	<b>163,072.37</b>	<b>115,518.16</b>	<b>190,676.07</b>	<b>197,362.94</b>	<b>99,045.62</b>	<b>126,358.68</b>	<b>125,565.57</b>	<b>128,759.61</b>	<b>113,716.82</b>	<b>1,805,075.24</b>
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/	5WD	3RO/7W/	31RO/70W/8CM/2H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03
<b>FY 2019-2020</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
<b>Total Income</b>	<b>130,118.05</b>	<b>120,324.00</b>	<b>155,004.68</b>	<b>102,633.44</b>	<b>119,035.47</b>	<b>122,646.52</b>	<b>3,332.73</b>	<b>217,514.65</b>	<b>195,149.67</b>	<b>214,973.61</b>	<b>202,922.72</b>	<b>201,970.21</b>	<b>1,785,625.75</b>
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Jersey Meadow Golf Course  
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Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50
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Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

<b>Fy 2018-2019</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
<b>Total Income</b>	<b>\$111,884.63</b>	<b>85,058.91</b>	<b>101,099.04</b>	<b>71,095.93</b>	<b>78,775.86</b>	<b>132,688.62</b>	<b>159,434.76</b>	<b>138,469.90</b>	<b>153,780.37</b>	<b>166,944.05</b>	<b>154,187.10</b>	<b>120,492.74</b>	<b>\$1,473,911.91</b>
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
<b>FY 2017 - 2018</b>													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>\$1,383,523.99</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

<b>FY 2016 - 2017</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459	
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019	
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276	
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952	
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201	
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579	
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847	
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659	
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193	
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094	
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920	
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>\$1,260,444.72</b>	
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H	
							10 TT				Harvey		10 TT	
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>\$34.17</b>	
<b>FY 2015 - 2016</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822	
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393	
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963	
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705	
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050	
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625	
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511	
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077	
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909	
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047	
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>\$1,197,924.35</b>	
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed	
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>\$36.11</b>	
<b>FY 2014 - 2015</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518	
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664	
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228	
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670	
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768	
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676	
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346	
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733	
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886	

Jersey Meadow Golf Course  
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Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>\$1,187,047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>\$36.70</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>\$1,329,727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>\$35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>\$1,429,496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>\$36.64</b>
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227



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Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>\$1,472,005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>\$37.27</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>\$1,417,630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>\$35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>\$1,239,887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>\$35.29</b>
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

Jersey Meadow Golf Course  
Monthly Report

Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>\$1,533,455.63</b>
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>\$36.23</b>

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>\$1,479,664.60</b>
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>\$35.62</b>
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>\$1,215,716.48</b>
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>\$34.22</b>
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020

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Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>\$1,221,728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>\$32.70</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>\$1,057,758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>\$31.65</b>
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>\$830,768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>\$27.96</b>
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>\$1,154,660.21</b>

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<b>Income Per Round</b>	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29

Jersey Meadow Golf Course  
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>\$1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>\$30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>\$1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>\$32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													





Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2023-2024 Period Ending: 11/30/2023

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	186,600.16	388,627.98	-2,012,872.02	16.18%
96 - INTEREST EARNED	2,800.00	2,800.00	1,214.31	2,460.23	-339.77	87.87%
<b>Department: 80 - REVENUES Total:</b>	<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>187,814.47</b>	<b>391,088.21</b>	<b>-2,013,211.79</b>	<b>16.27%</b>
<b>Department: 81 - CLUB HOUSE</b>						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	62,854.33	111,379.13	601,657.62	15.62%
34 - COST OF SALES	187,500.00	187,500.00	12,887.13	19,289.70	168,210.30	10.29%
35 - SUPPLIES	16,100.00	16,100.00	156.27	718.90	15,381.10	4.47%
45 - MAINTENANCE	2,700.00	2,700.00	4,445.68	6,192.59	-3,492.59	229.36%
50 - SERVICES	37,490.10	37,490.10	378.00	1,426.81	36,063.29	3.41%
54 - SUNDRY	77,400.00	77,400.00	438.97	5,610.09	71,789.91	7.25%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	30,206.64	-4,206.64	116.18%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00	0.00%
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>81,160.38</b>	<b>174,823.86</b>	<b>893,427.99</b>	<b>16.37%</b>
<b>Department: 82 - COURSE MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	38,322.80	75,918.49	514,658.19	12.95%
35 - SUPPLIES	172,700.00	172,700.00	31,699.69	66,711.83	105,988.17	38.65%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	6,206.25	6,206.25	17,293.75	26.41%
50 - SERVICES	8,280.00	8,280.00	109.40	1,357.37	6,922.63	16.39%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00	0.00%
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>76,338.14</b>	<b>150,193.94</b>	<b>663,437.74</b>	<b>18.26%</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>						
35 - SUPPLIES	6,100.00	6,100.00	0.00	651.73	5,448.27	10.68%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	1,383.00	2,063.37	7,936.63	20.63%
50 - SERVICES	25,000.00	25,000.00	0.00	2,946.81	22,053.19	11.62%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	89.00	911.00	8.90%
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>1,383.00</b>	<b>5,750.91</b>	<b>36,349.09</b>	<b>13.66%</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	5,450.00	5,450.00	26,550.00	17.03%
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>5,450.00</b>	<b>5,450.00</b>	<b>26,550.00</b>	<b>17.03%</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,960.09	11,815.67	64,454.87	15.49%
35 - SUPPLIES	28,650.00	28,650.00	414.57	1,056.33	27,593.67	3.69%
45 - MAINTENANCE	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00	0.00%
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>448,920.54</b>	<b>448,920.54</b>	<b>6,374.66</b>	<b>12,872.00</b>	<b>436,048.54</b>	<b>2.87%</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>17,108.29</b>	<b>41,997.50</b>	<b>42,601.57</b>	<b>-6,952.32%</b>
<b>Report Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>17,108.29</b>	<b>41,997.50</b>	<b>42,601.57</b>	<b>-6,952.32%</b>

CITY COUNCIL MEETING FOR THE MONTH OF DECEMBER 2023

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	-604.07	-604.07	17,108.29	41,997.50	42,601.57
Report Surplus (Deficit):	-604.07	-604.07	17,108.29	41,997.50	42,601.57

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**Golf Course Fund**  
**For the period ended November 30, 2023**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	2,401,500.00	2,401,500.00	388,627.98	16.18%	2,418,000.00
Interest Earned	2,800.00	2,800.00	2,460.23	87.87%	10,000.00
Interfund Activity	-	-	-	0.00%	-
Total Revenue	<u>2,404,300.00</u>	<u>2,404,300.00</u>	<u>391,088.21</u>	<u>16.27%</u>	<u>2,428,000.00</u>
<b>Expenditures</b>					
Club House	1,068,251.85	1,068,251.85	174,823.86	16.37%	1,068,251.85
Course Maintenance	813,631.68	813,631.68	150,193.94	18.46%	813,631.68
Building Maintenance	42,100.00	42,100.00	5,750.91	13.66%	42,100.00
Capital Improvement	32,000.00	32,000.00	5,450.00	17.03%	32,000.00
Equipment Maintenance	448,920.54	448,920.54	12,872.00	2.87%	448,920.54
Total Expenditures	<u>2,404,904.07</u>	<u>2,404,904.07</u>	<u>349,090.71</u>	<u>93.55%</u>	<u>2,404,904.07</u>



# Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Assistant City Manager

Date: December 6, 2023

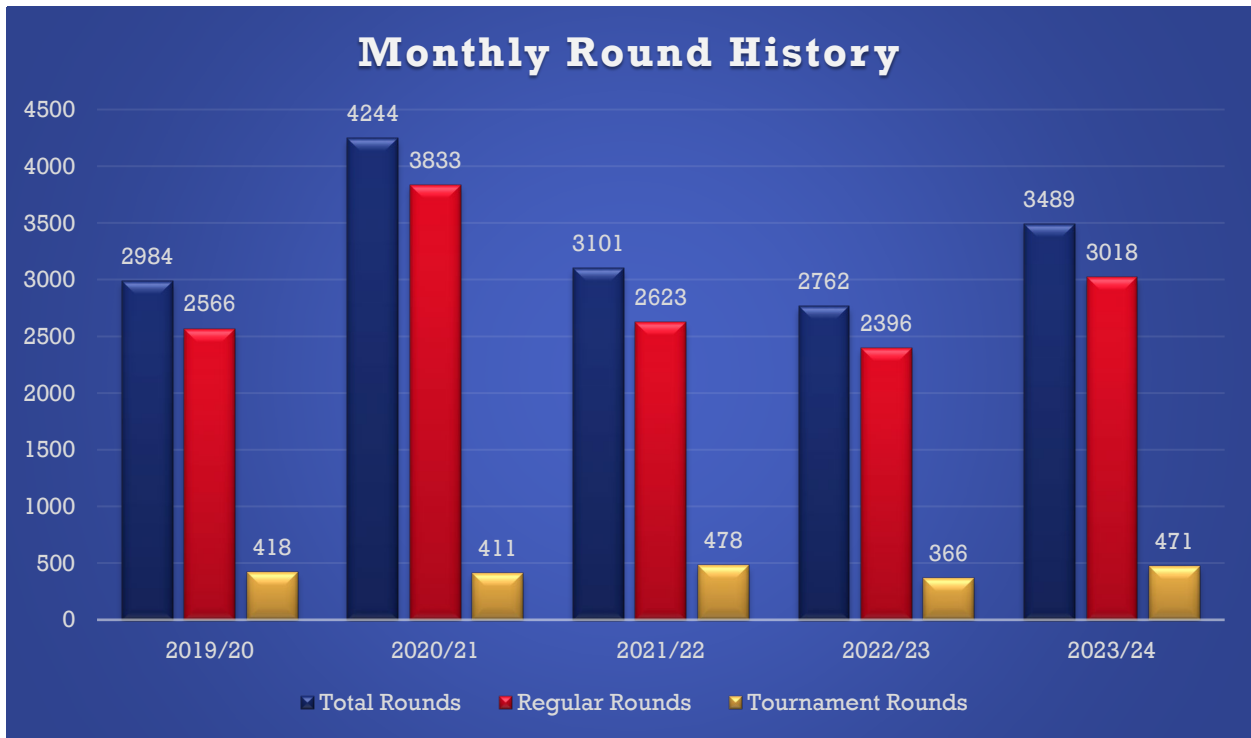
Subject: Parks & Recreation Monthly Update: November 2023

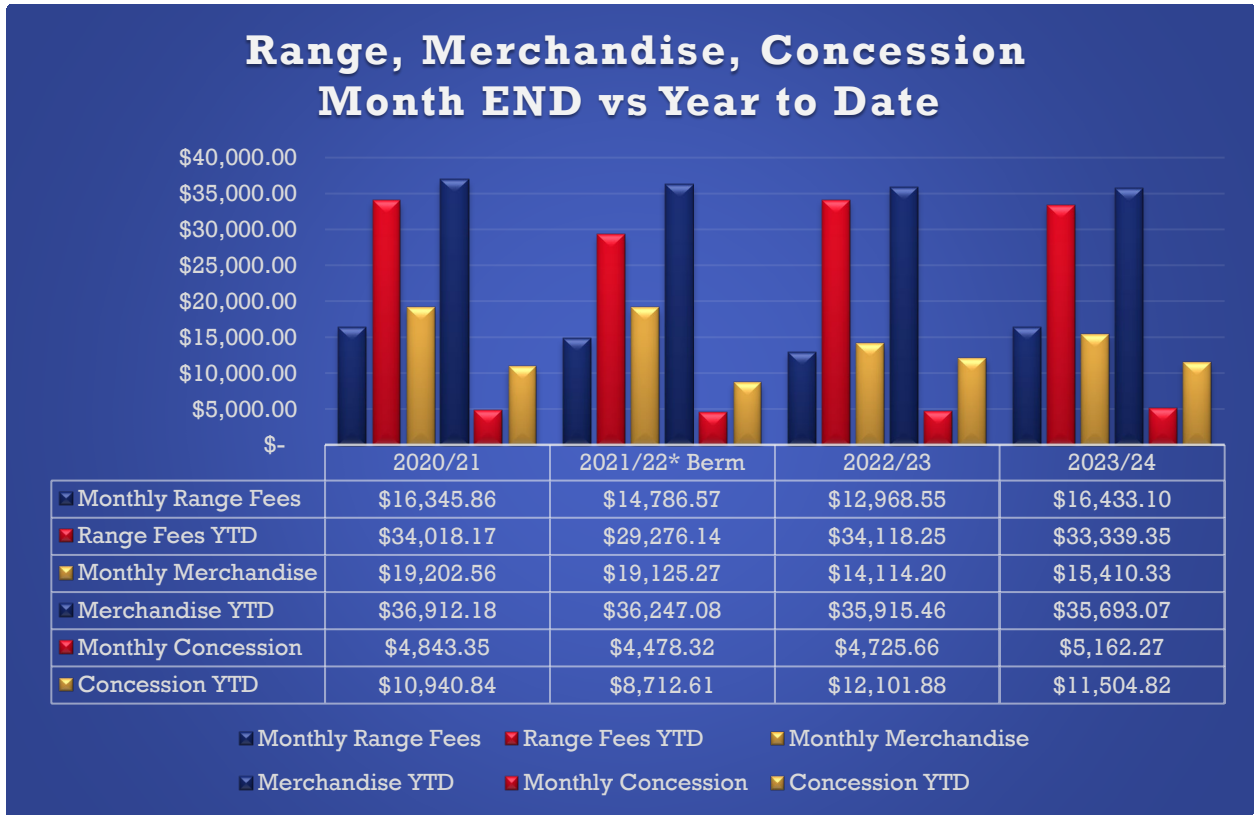
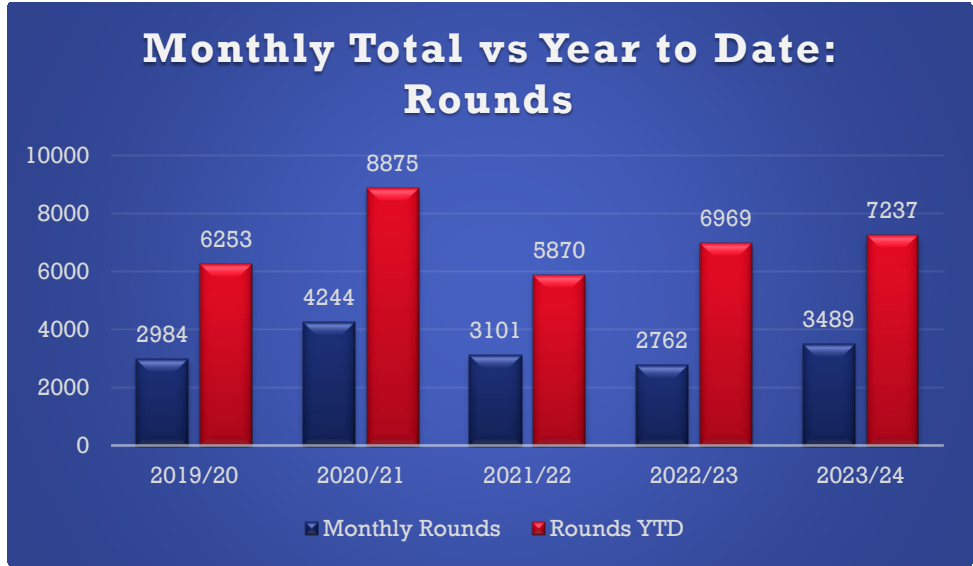
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

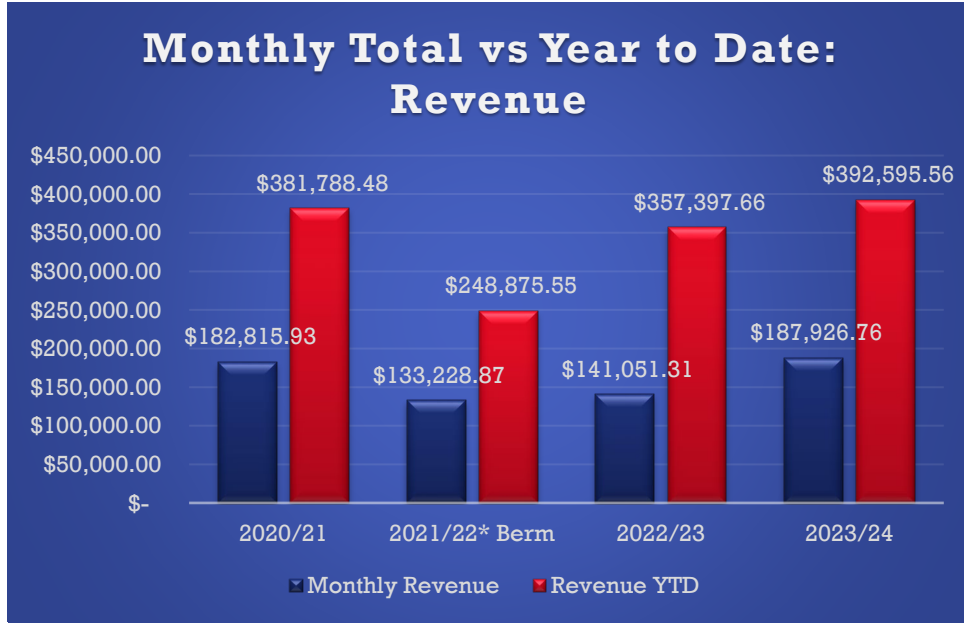
## Jersey Meadow Golf Club

### Financial Report (Monthly and Year to Date)

The golf course produced the best November to date while experiencing rain on the holiday weekend bringing in a monthly revenue of \$187,926.76. The course produced \$127,127.34 in green fees and \$16,529.72 in tournament fees. The course hosted 3018 regular rounds and 471 rounds of tournament play. Merchandise Sales totaled \$15,410.33.







## Parks & Facilities

- Parks staff has finished up removing all of the dead flowers across the City we have also installed new mulch in each flower bed.
- Parks staff have installed all of the Christmas lights across the City, we dealt with a few issues on the Jersey drive esplanades. We had to install outlets in each pole on Jersey.
- Parks staff assisted the golf course in installing new lights on the starter shack to allow the early morning cart staff and late night cart staff the ability to see better while they work. These lights also supply light to the parking lot for security and to provide light for the patrons to get to their vehicles.
- Parks staff assisted the public works streets department in installing a new telephone pole in Carol Fox Park, this pole was installed to replace the old one that was leaning and not up to code. We also took advantage of this new pole and install 4 new lights on top of this pole.
- Parks staff installed new lights on top of the gazebo at Phillipine Park. These lights supply an ample amount of light for the park during the dusk hours.
- Parks staff picked up a new to us Toro workman gator and a carryall transport golf cart. The gator took a little bit of tinkering to get going but is now all good and running, we have installed new headlights and work lights to complete the look. We have been working on the golf cart to get up and running we are hoping for this golf cart to make its first appearance at the concert in the park.
- Parks staff is going to pick up some more new to us equipment we have recently acquired another transport golf cart, new metal barricades and two more light towers. Once we pick up the new equipment we will get right to work on getting everything up and running and get the lights towers fitted with new lights. This equipment was purchase at a large enough discount to justify purchasing rather than renting for events.
- Parks staff has put at Carol Fox Park new high top Adirondack chairs with umbrellas.

- Parks staff has received the first new Ford truck in our fleet we have gotten it mostly set up and waiting on the arrival of the new service body bed. We are still waiting on the arrival of the other trucks throughout the city.
- The facilities department has been working diligently on remodeling the golf course maintenance barn, we are tearing down the wall in between the superintendent's office and the breakroom to make a bigger breakroom. We are remodeling the bathroom and remodeling the storage room and turning that into the new superintendent's office. We are doing all the work in house saving the city money.
- Installed TV monitor in city hall building and installed TV monitor in public works. The TV at public works is all hooked up, but still needs the internet set up on TV to have rolling ads displayed.
- Changing out faucets in women's and men's restroom in civic center. Replacing the supply lines and new faucets at same time. Total of 5 faucets.

## Recreation

- Staff prepared all items related to HITV 23. Contacting Vendors, Parade Entrants, Acton Business Fair, Food Vendors and Key Stake holders.
- Staff prepared Holiday Decorations related to HITV 23. MCM room and Civic Center was prepped for the holiday celebration
- Staff prepared items related to the Youth Triathlon coming up. Route was finalized, sponsorships were secured and registration was opened to the general public. Medal designs as well as t-shirt designs were finalized this week.
- Staff maintained general pool maintenance, ensuring chemicals are balanced and pumps are running correctly.
- Staff contacted JVSJ in relation to Santa's Letters. JVSJ provides the Volunteers that help us respond to Santa's letters we receive at HITV.
- Staff prepared all items related to our upcoming Movie at the Civic Center. We have secured the license and are looking forward to our Showing of the Grinch (2018)
- Staff hosted a First Aid Certification course this month as well! We were able to successfully certify 4 persons in First Aid.
- Staff signed up for a Lifeguarding Review Class to keep Certification up to date. The lifeguarding certification is required to maintain the LGI certification.
- Staff is currently planning a Christmas play with the Fairbanks Library on December 16th! Admission is free, however, spots are limited in this production.
- Staff hosted two Farmers Markets this month.

ID	Status	Open Date	Resolved Date	Type	Address	Notes
1823553	assigned	11/30/2023 17:01	--	Code Issue	16025 Seattle St Jersey Village 77040	Rubbish in driveway outdoor storage observed in driveway
1823535	assigned	11/30/2023 16:53	--	Code Issue	16125 Singapore Ln Jersey Village 77040	Jv parked in driveway
1823527	assigned	11/30/2023 16:47	--	Code Issue	16202 Congo Ln Jersey Village 77040	Dumpster observed in driveway without a permit issued
1823366	assigned	11/30/2023 15:28	--	Code Issue	16014 Acapulco Dr Jersey Village 77040	Trailer observed in trash
1823322	assigned	11/30/2023 15:07	--	Code Issue	15714 Honolulu St Jersey Village 77040	Trailer observed in rear driveway viewable from public view
1823295	assigned	11/30/2023 14:56	--	Code Issue	16022 Kube Ct Jersey Village 77040	Rubbish/ outdoor storage observed in driveway of home
1818530	assigned	11/27/2023 17:42	--	Code Issue	16529 jersey dr Jersey Village	high grass and weeds
1818219	assigned	11/27/2023 15:31	--	Code Issue	14 Spyglass Ct Jersey Village 77064	Junked vehicles observed parked on street
1818155	assigned	11/27/2023 15:10	--	Code Issue	106 Windcrest Ct Jersey Village 77064	Trailer observed in driveway
1818106	assigned	11/27/2023 14:49	--	Code Issue	16434 Koester St Jersey Village 77040	Vehicle parked on unpaved surface
1818079	resolved	11/27/2023 14:36	11/30/2023	Code Issue	16205 Tahoe Dr Jersey Village 77040	Trailer observed in driveway
1815988	canceled	11/25/2023 15:16	--	Code Issue	10 Spyglass Ct Jersey Village 77064	#10 Spyglass Ct. Parked directly blocking a fire hydrant.
1812955	assigned	11/21/2023 15:40	--	Code Issue	16114 Tahoe Dr Jersey Village 77040	Trailer observed in driveway
1812854	assigned	11/21/2023 14:43	--	Code Issue	15702 Seattle St Jersey Village 77040	Possible dead tree observed a will ask Parks and rec to take a look and access tree if dead.
1812851	canceled	11/21/2023 14:39	--	Code Issue	15702 Seattle St Jersey Village 77040	Possible dead tree
1812817	canceled	11/21/2023 14:20	--	Code Issue	16405 Jersey Dr Jersey Village 77040	Outdoor storage
1812804	assigned	11/21/2023 14:13	--	Code Issue	16329 Jersey Dr Jersey Village 77040	Rubbish observed on driveway. Driveway in need of repair.
1812762	resolved	11/21/2023 13:55	11/27/2023	Code Issue	17330 US 290 Frontage Rd Jersey Village 77040	Graffiti observed on brick trash enclosure
1812757	assigned	11/21/2023 13:53	--	Code Issue	17404 US 290 Frontage Rd Jersey Village 77040	Portable sign observed a courtesy note was provided to owner
1812753	assigned	11/21/2023 13:51	--	Code Issue	17402 US 290 Frontage Rd Jersey Village 77040	Portable signs observed a courtesy notice was provided
1812752	resolved	11/21/2023 13:50	11/27/2023	Code Issue	Northwest Village Jersey Village 77040	Banner sign observed on sides of building
1812514	resolved	11/21/2023 12:10	11/21/2023	Code Issue	16510 St Helier St Jersey Village 77040	1 signs removed
1811517	resolved	11/20/2023 17:00	11/30/2023	Code Issue	16333 Acapulco Dr Jersey Village 77040	Heavy trash at curb on Monday before 5pm
1811488	assigned	11/20/2023 16:43	--	Code Issue	16301 St Helier St Jersey Village 77040	Boat parked in driveway
1811416	assigned	11/20/2023 16:05	--	Code Issue	15801 Singapore Ln Jersey Village 77040	Rubbish observed in driveway fence also in need of repair
1811347	resolved	11/20/2023 15:39	11/30/2023	Code Issue	15609 Elwood Dr Jersey Village 77040	High grass and weeds in the right of way
1811341	resolved	11/20/2023 15:38	11/27/2023	Code Issue	15809 Seattle St Jersey Village 77040	trailer observed parked on street
1810769	canceled	11/20/2023 11:58	--	Code Issue	16225 Jersey Jersey Village	House is chipping paint all over the wood and boards are rotted. Curtains falling down in windowHouse stores motorcycles and is inhabitable.Rodent infested.
1810764	resolved	11/20/2023 11:56	11/30/2023	Code Issue	16413 Saint Helier Jersey Village	Trash at curb at 10 AM on Monday.
1810760	canceled	11/20/2023 11:56	--	Code Issue	16413 Saint Helier Jersey Village	Rotting Post on porch.
1810758	canceled	11/20/2023 11:55	--	Code Issue	16413 Saint Helier Jersey Village	Junk bench on side of house
1810756	canceled	11/20/2023 11:55	--	Code Issue	16413 Saint Helier Jersey Village	Garage is not painted. Completely different color than house.
1810065	resolved	11/20/2023 7:41	11/27/2023	Code Issue	1 Spyglass Ct Jersey Village 77064	#1 Spyglass Ct, placing trash in the street, blocking traffic on a non-trash pickup day (Sunday night).



1808303	resolved	11/17/2023 17:10	12/1/2023	Code Issue	15402 Congo Ln Jersey Village 77040	High grass and weeds in right of way
1808291	resolved	11/17/2023 17:03	12/1/2023	Code Issue	16005 Congo Ln Jersey Village 77040	Trailer observed in driveway
1808279	resolved	11/17/2023 16:53	11/20/2023	Code Issue	16301 Lakeview Dr Jersey Village 77040	High grass and weeds
1808242	new	11/17/2023 16:30	--	Code Issue	19000 US 290 Frontage Rd Jersey Village 77065	High grass and weeds
1807778	resolved	11/17/2023 12:15	11/30/2023	Code Issue	16415 Jersey Dr Jersey Village 77040	Trailer in driveway
1807670	resolved	11/17/2023 11:23	12/1/2023	Code Issue	15706 Sierra Dr Jersey Village 77040	Trailer observed in rear of property
1807659	anceled	11/17/2023 11:18	--	Code Issue	15706 Sierra Dr Jersey Village 77040	Trailer observed in rear of property
1807641	assigned	11/17/2023 11:12	--	Code Issue	15418 Glamorgan Dr Jersey Village 77040	Sign observed in the right of way
1806698	resolved	11/16/2023 16:06	11/27/2023	Code Issue	16421 Smith St Jersey Village 77040	Outdoor storage
1806616	resolved	11/16/2023 15:33	11/30/2023	Code Issue	15602 Jersey Dr Jersey Village 77040	High grass weeds observed in right of way
1806562	resolved	11/16/2023 15:13	11/21/2023	Code Issue	15710 Sierra Dr Jersey Village 77040	Trailer observed in rear yard parked on grass
1806521	resolved	11/16/2023 14:54	11/17/2023	Code Issue	7823 Zilonis Ct Jersey Village 77040	Roof work being completed no permit issued for roof/ siding repair
1806501	assigned	11/16/2023 14:50	--	Code Issue	15509 Chichester Ln Jersey Village 77040	Sergio was informed to cease work until of roof replacement until permit issued
1806475	resolved	11/16/2023 14:38	11/27/2023	Code Issue	15326 Glamorgan Dr Jersey Village 77040	Signage in the row. Signage has bn removed from row several occasions
1806062	anceled	11/16/2023 11:46	--	Code Issue	16405 Jersey dr Jersey Village	I have a toddler who plays outside daily. That is a sand box filled with rocks for him to play in and a chair that i sit in to watch him. iâ€™m allowed to have a planter pot in my driveway for as long as I wish. And my child is allowed to have toys outside and leave them out as he wishes. Thereâ€™s plenty of trashy yards and driveways, mine is lived in and is not a violation. This isnâ€™t an HOA.
1805201	anceled	11/15/2023 18:14	--	Code Issue	15409 leeds In Jersey Village	Tree limbs hanging very low over street and sidewalk. Hits my vehicle when I drive down street. This has been going on for months. Not sure why this home is getting special treatment. the limbs are low enough over the sidewalk that they pose a safety issue . Someone is going to get an eye poked out.
1805184	assigned	11/15/2023 18:08	--	Code Issue	15509 lakeview Jersey Village	Wrecked truck in driveway. This truck was towed to driveway. It is not operational and hasnâ€™t moved in weeks. This is not the look we want in Jersey Village proper.
1804970	assigned	11/15/2023 16:23	--	Code Issue	16434 Koester St Jersey Village 77040	Rubbish observed on side of home
1804949	resolved	11/15/2023 16:09	11/27/2023	Code Issue	16426 Koester St Jersey Village 77040	Trailer in driveway
1804932	resolved	11/15/2023 16:00	11/30/2023	Code Issue	16425â€™16499 Wall St Jersey Village 77040	High grass and weeds
1804920	resolved	11/15/2023 15:54	11/27/2023	Code Issue	16126 Tahoe Dr Jersey Village 77040	Outdoor storage rubbish in driveway
1804906	assigned	11/15/2023 15:44	--	Code Issue	16509 Tahoe Dr Jersey Village 77040	Rubbish in driveway and front side lawn
1803884	resolved	11/15/2023 8:33	11/30/2023	Code Issue	9 Epernay Pl Jersey Village 77040	Utility trailer in driveway for several months
1803879	resolved	11/15/2023 8:32	11/16/2023	Code Issue	16218 Tahoe Dr Jersey Village 77040	Overnight parking of trailer.
1803165	resolved	11/14/2023 15:54	11/30/2023	Code Issue	16114 Tahoe Dr Jersey Village 77040	Trailer parked in street
1803097	resolved	11/14/2023 15:23	11/30/2023	Code Issue	15814 Tahoe Dr Jersey Village 77040	Low tree branches over street
1803036	resolved	11/14/2023 14:55	11/27/2023	Code Issue	14910 Lakeview Dr Jersey Village 77040	Rv parked in driveway day 1
1802989	assigned	11/14/2023 14:36	--	Code Issue	7902 Argentina St Jersey Village 77040	High grass and weeds in Right of way tree brush next to residence
1802930	resolved	11/14/2023 14:14	11/30/2023	Code Issue	15818 Juneau Ln Jersey Village 77040	Rubbish in front side lawn work van over rd in driveway
1802882	resolved	11/14/2023 13:53	11/30/2023	Code Issue	16506 Cornwall St Jersey Village 77040	Heavy trash rubbish observed near the side of residence
1802822	resolved	11/14/2023 13:34	11/30/2023	Code Issue	16122 Jersey Dr Jersey Village 77040	Tree brush observed on front lawn
1801501	resolved	11/13/2023 17:16	11/30/2023	Code Issue	15813 Elwood Dr Jersey Village 77040	Rubbish observed in driveway
1801458	resolved	11/13/2023 17:03	11/30/2023	Code Issue	15805 Elwood Dr Jersey Village 77040	Outdoor storage bbq grill in driveway

1801400	resolved	11/13/2023 16:38	11/27/2023	Code Issue	15913 Seattle St Jersey Village 77040	Grass growing over flatwork
1801379	resolved	11/13/2023 16:31	11/17/2023	Code Issue	15705 Seattle St Jersey Village 77040	Possible jv vehicle parked on street day 1
1801351	resolved	11/13/2023 16:18	11/27/2023	Code Issue	16222 Singapore Ln Jersey Village 77040	Outdoor storage Ladder observed near driveway
1801293	assigned	11/13/2023 15:55	--	Code Issue	16002 Juneau Ln Jersey Village 77040	Tree in front side lawn appears to be dead
1801227	resolved	11/13/2023 15:28	11/13/2023	Code Issue	8610 Rauch Ct Jersey Village 77040	16 signs removed
1801150	resolved	11/13/2023 14:55	12/1/2023	Code Issue	16105 Congo Ln Jersey Village 77040	Heavy trash rubbish observed
1799514	assigned	11/12/2023 16:08	--	Code Issue	5 Spyglass Ct Jersey Village 77064	#5 Spyglass Ct puts their trash out on Sunday @ 4:00pm, for a Tuesday trash pick-up. B
1797182	resolved	11/9/2023 14:52	11/27/2023	Code Issue	17482 Northwest Fwy Jersey Village 77040	N nails appear to be closed signs remain posted to property
1797173	resolved	11/9/2023 14:48	11/17/2023	Code Issue	16534 Delozier St Jersey Village 77040	Tree brush observed
1796735	resolved	11/9/2023 11:42	11/13/2023	Code Issue	15406 Congo Ln Jersey Village 77040	Trash t curb on Thursday before 5pm
1796707	assigned	11/9/2023 11:32	--	Code Issue	16130 Acapulco Dr Jersey Village 77040	Tree brush observed at curb on Thursday before 5pm
1796702	assigned	11/9/2023 11:31	--	Code Issue	15421 Shanghai St Jersey Village 77040	Rubbish observed in driveway
1796647	resolved	11/9/2023 11:14	12/1/2023	Code Issue	15921 Congo Ln Jersey Village 77040	Rubbish observed in driveway
1796569	resolved	11/9/2023 10:52	11/13/2023	Code Issue	16201 Jersey Dr Jersey Village 77040	High grass and weeds
1795777	resolved	11/8/2023 16:53	11/30/2023	Code Issue	16206 Acapulco Dr Jersey Village 77040	Maintenance to exterior structure dark substance on outer exterior brick
1795686	assigned	11/8/2023 16:12	--	Code Issue	16101 Singapore Ln Jersey Village 77040	Maintenance to exterior structure
1795466	resolved	11/8/2023 14:38	11/21/2023	Code Issue	17386 Northwest Fwy Jersey Village 77040	2 Banners observed on building no permit issued
1795382	resolved	11/8/2023 13:56	11/16/2023	Code Issue	17342 Northwest Fwy Jersey Village 77040	Trash observed near side of building not in trash enclosure
1795350	assigned	11/8/2023 13:41	--	Code Issue	17000 Northwest Fwy Jersey Village 77040	High grass and weeds observed
1795223	resolved	11/8/2023 12:33	11/13/2023	Code Issue	16210 Singapore Ln Jersey Village 77040	Recreational vehicle day 1
1795216	resolved	11/8/2023 12:31	11/20/2023	Code Issue	16225 Singapore Ln Jersey Village 77040	Dumpster in driveway with no permit issued
1794196	resolved	11/7/2023 17:25	11/7/2023	Code Issue	16327 lakeview dr Jersey Village	7 signs removed
1793976	referred	11/7/2023 16:02	--	Code Issue	8131 Jones Rd Jersey Village 77065	Signage displayed with no permit issued
1793864	resolved	11/7/2023 15:21	11/20/2023	Code Issue	15526 Jersey Dr Jersey Village 77040	Possible grading pile of dirt/ soil observed in driveway
1793547	resolved	11/7/2023 13:00	11/30/2023	Code Issue	16110 St Helier St Jersey Village 77040	Sign observed in right of way
1793470	resolved	11/7/2023 12:34	11/30/2023	Code Issue	16306 Acapulco Dr Jersey Village 77040	Rubbish observed in driveway
1793351	resolved	11/7/2023 11:49	11/16/2023	Code Issue	15309 Glamorgan Dr Jersey Village 77040	Rubbish and trash observed in driveway
1793240	resolved	11/7/2023 11:08	11/20/2023	Code Issue	15701 Elwood Dr Jersey Village 77040	Rubbish observed in driveway
1793207	resolved	11/7/2023 10:59	11/13/2023	Code Issue	16326 Jersey Dr Jersey Village 77040	Commercial vehicle parked in driveway
1792328	resolved	11/6/2023 16:59	11/30/2023	Code Issue	16317 Smith St Jersey Village 77040	No building numbers on or near residence rubbish at curb.
1792291	assigned	11/6/2023 16:44	--	Code Issue	8401 Rio Grande St Jersey Village 77040	Maintenance to exterior structure.Structure in need of repair
1792138	assigned	11/6/2023 15:45	--	Code Issue	15530 Congo Ln Jersey Village 77040	No address listed on nor near residence high grass and weeds observed
1792019	resolved	11/6/2023 14:56	12/1/2023	Code Issue	16006 Singapore Ln Jersey Village 77040	Heavy trash at curb on Monday before 5pm
1792000	assigned	11/6/2023 14:42	--	Code Issue	15805 Singapore Ln Jersey Village 77040	Maintenance to fence and brush observed

1791967	resolved	11/6/2023 14:24	11/20/2023	Code Issue	16234 Seattle St Jersey Village 77040	Rubbish observed in driveway
1791930	resolved	11/6/2023 14:10	11/16/2023	Code Issue	15830 Northwest Fwy Jersey Village 77040	Rubbish and high grass and weeds observed
1791928	resolved	11/6/2023 14:09	11/20/2023	Code Issue	16201 Seattle St Jersey Village 77040	Rubbish observed in Driveway
1790297	anceled	11/5/2023 12:58	--	Code Issue	16304 Smith St Jersey Village 77040	please observe the house address 16317 Smith Street- the brick mailbox has been destroyed and all the pieces have been left lying the yard for over one month. Thank you.
1788984	resolved	11/3/2023 15:57	11/30/2023	Code Issue	15302 Philippine St Jersey Village 77040	High grass and weeds observed in right of way
1788980	resolved	11/3/2023 15:56	11/9/2023	Code Issue	15306 Philippine St Jersey Village 77040	High grass and weeds observed in right of way
1788976	resolved	11/3/2023 15:55	11/7/2023	Code Issue	16125 Acapulco Dr Jersey Village 77040	Trailer in driveway
1788970	assigned	11/3/2023 15:53	--	Code Issue	16005 Country Club Ct Jersey Village 77040	Possible grading
1788803	resolved	11/3/2023 14:28	11/16/2023	Code Issue	15701 Tenbury St Jersey Village 77040	High grass and weeds observed on front lawn
1787722	resolved	11/2/2023 17:01	11/3/2023	Code Issue	16102 Acapulco Dr Jersey Village 77040	Rv in driveway day 1
1787239	resolved	11/2/2023 13:19	11/6/2023	Code Issue	16210 Congo Ln Jersey Village 77040	Rv in driveway day 1
1787127	resolved	11/2/2023 12:42	11/14/2023	Code Issue	16121 Seattle St Jersey Village 77040	Outdoor storage in driveway
1787123	resolved	11/2/2023 12:40	11/20/2023	Code Issue	16234 Seattle St Jersey Village 77040	Rubbish observed in driveway
1787120	resolved	11/2/2023 12:40	11/14/2023	Code Issue	16245 Seattle St Jersey Village 77040	Outdoor storage ladder observed next to residence
1787074	resolved	11/2/2023 12:22	11/14/2023	Code Issue	15706 Seattle St Jersey Village 77040	Trailer observed in driveway
1786899	resolved	11/2/2023 11:36	11/30/2023	Code Issue	249 Castlegate Ln Jersey Village 77065	High grass and weeds
1785995	resolved	11/1/2023 17:03	11/8/2023	Code Issue	15914 Elwood Dr Jersey Village 77040	Tree observed a nov will be mailed
1785984	resolved	11/1/2023 17:00	11/13/2023	Code Issue	15715 Jersey Dr Jersey Village 77040	High grass and weeds
1785977	resolved	11/1/2023 16:53	11/7/2023	Code Issue	15926 Juneau Ln Jersey Village 77040	High grass and weeds
1785908	resolved	11/1/2023 16:12	11/1/2023	Code Issue	16216 Smith St Jersey Village 77040	26 signs removed
1785899	resolved	11/1/2023 16:07	11/3/2023	Code Issue	16216 Smith St Jersey Village 77040	26 signs removed
1785759	assigned	11/1/2023 15:04	--	Code Issue	8125 Jones Rd Jersey Village 77065	High grass and weeds
1785731	assigned	11/1/2023 14:53	--	Code Issue	90 Cherry Hills Dr Jersey Village 77064	Work without permit brush observed
1785632	assigned	11/1/2023 14:02	--	Code Issue	12500 Castlebridge Dr Jersey Village 77065	Rubbish observed on property
1785592	resolved	11/1/2023 13:42	11/7/2023	Code Issue	Pleasant Colony Dr Jersey Village 77065	Tree debris observed
1784797	resolved	11/1/2023 9:40	11/13/2023	Code Issue	16301 Lakeview Dr Jersey Village 77040	Rubbish observed on front lawn
1784741	resolved	11/1/2023 9:23	11/13/2023	Code Issue	15722 Honolulu St Jersey Village 77040	Rv parked in driveway day 1

**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 20, 2023, AT 6:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Warren at 6:01 p.m. with the following present:

Mayor, Bobby Warren  
 Council Member, Drew Wasson  
 Council Member, Sheri Sheppard  
 Council Member, Michelle Mitcham  
 Council Member, James Singleton  
 Council Member, Jennifer McCrea

City Secretary, Lorri Coody

Austin Brees; City Manager, and Justin Pruitt; City Attorney, were not present at this meeting.

**B. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no Citizens' Comments.

**C. ELECTION ITEMS**

**1. Consideration and approval of Ordinance 2023-27, canvassing Returns and Declaring Results of Bond Election.**

Mayor, Bobby Warren, called the item and opened the sealed envelope containing the canvass report for the November 7, 2023, Bond Election for the City of Jersey Village. He instructed the members of Council to open their envelopes containing the canvass report and to review same. A summary follows:

<i>Name of Contest</i>	<i>Mail</i>	<i>Early</i>	<i>Election Day</i>	<i>Provisional</i>	<i>Total</i>
<b>Proposition A Pool/Parks</b>					
For	8	486	207	1	702
Against	12	726	282	0	1020
<b>Proposition B Water/Sewer</b>					
For	10	647	291	1	949
Against	11	562	198	0	771
<b>Proposition C Road/Bridge</b>					
For	11	600	267	1	879
Against	10	608	223	0	841

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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Mayor Warren read the returns and announced the following:

The official canvass of the returns of the bond election held on November 7, 2023, reflects the following:

**Proposition A**

Was not approved by a majority of the qualified Voters

**Proposition B**

Was approved by a majority of the qualified Voters

**Proposition C**

Was approved by a majority of the qualified Voters

Once the Council Members completed their review of the canvass, Mayor Warren called for a motion to approve Ordinance No. 2023-27, canvassing Returns and Declaring Results of Bond Election held November 7, 2023, official.

Council Member McCrea moved to approve Ordinance No. 2023-27, canvassing Returns and Declaring Results of Bond Election. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

**ORDINANCE NO. 2023-27**

**ORDINANCE CANVASSING RETURNS AND DECLARING RESULTS OF BOND ELECTION.**

After the Ordinance passed, Mayor Warren stated the following:

This concludes the canvass of the Bond Election held on November 7, 2023, for the City Jersey Village with a total of **1751** voters.

**D. ADJOURN**

There being no further business on the agenda the meeting was adjourned at 6:06 p.m.

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Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 20, 2023, AT 7:00 P.M. IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Warren at 7:03 p.m. with the following present:

Mayor, Bobby Warren	City Secretary, Lorri Coody
Council Member, Drew Wasson	City Attorney, Justin Pruitt
Council Member, Sheri Sheppard	
Council Member, Michelle Mitcham	
Council Member, James Singleton	
Council Member, Jennifer McCrea	

Robert Basford; Assistant City Manager, Danielle Cordova; Public Works Manager, and Taryn Modisette, Utility Billing Clerk.

Austin Brees; City Manager, attended the meeting via video conference.

**B. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

**Fred Ziehe, 8409 Hawaii Lane, Jersey Village, Texas (713) 870-4162** – Mr. Ziehe spoke to City Council. He gave a handout concerning his concerns. He stated that there were some problems with the November water bill. His bill was \$118 for six gallons of water. He did not have a second meter at the time, but has since installed one. He calculates that his bill was over by about \$6, which is not too concerning; however, he stated that in September of 2022 when he used 6,000 gallons his bill was only \$78. That is quite a bit of a difference from last year. He has concerns about the increased rates and the burden that it may cause the residents. He would like to have the rate increase implemented on a schedule over time in order to temper the increase for residents. He also mentioned that that the overall cost of getting a second meter is more than expected. The meter itself only costs about \$300 but does not include the plumbing costs needed to implement the second meter. He explained the plumbing implementation process for adding a second meter, stating the cost could be as much as an additional \$2200, and that is if the resident does not have to go under the street. He is concerned that City Council does not know or understand these costs. He also wants to know if there will be a monthly fee for the second meter if water is not used during the month.

**Kim Clements, 15926 Lakeview Drive, Jersey Village, Texas (713) 899-0099** – Ms. Clements spoke to City Council about the water bills. She agrees with Mr. Ziehe. She stated that she used 17,000 gallons one month and 19,000 the next but the cost between the two months was about \$200 for the additional 200 gallons. She felt that that is too drastic. She understands that the increases by the City of Houston will trickle down to Jersey Village; nonetheless, she felt the increases are a bit aggressive. She wants to know what the City is doing to mitigate the increased costs. She wants to work with the City to help find ways to save money. She wants to know what else the City can do in order to reduce these costs. She states a \$165 water bill compared to \$225 sewer bill does not make sense to her.

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**Judy Yarberry, Jersey Village, Texas (832) 233-6748** – Ms. Yarberry spoke to City Council about the water bills. She agrees with Mr. Ziehe and Ms. Clements. She loves living in Jersey Village and acknowledges that it is necessary at times to have a rate increase for water and sewer services as well as the need for a second meter. However, “the double whammy” was a bit much to tolerate. She felt that something less aggressive may have worked better. In the past, she mentioned that the utility study was done by an outside consultant. She feels that the outside study would provide information that can be compared to the study performed in house.

**C. Discuss and take appropriate action concerning water meter readings and accuracy testing.**

City Attorney Pruitt advised City Council that based upon the agenda posting, if City Council mentions rates, it must be tied to meter readings and/or accuracy testing.

Mayor Warren stated that he had hoped to have more information to address the residents’ concerns; however, we will only be able to speak about meter readings and accuracy testing tonight. There will be an item on next week’s agenda concerning the water bill rates.

Some Council Members wanted to know if it is appropriate to address some of the Citizens’ Comments made this evening. City Attorney Pruitt stated that it would be permissible but cautioned about rate increase discussions.

Michelle Mitcham, City Council Member, introduced the item. She thanked everyone for coming. She voiced her concern for the residents. She stated that she would like to have a discussion regarding water bills given that it has been brought to Council’s attention that many residents found an un-expected higher bill. Council Member Mitcham stated that she would like Council to analyze possible factors that may have contributed to the higher bills such as: the recent adjustments from water and sewerage separation, water and sewer rate changes, removing the averaging rating system for bills, and the possibility of there being another unknown factor. She explained that calling this Special Session was the best way to address residents’ concerns.

Some members stated their concern that meters are not reading accurately and consistently. Examples were given to support these concerns. Some felt that there needs to be something in place to address these fluctuations aside from testing the meter only to find out the meter is working fine, but still appears to be inaccurate. It was also pointed out that one can no longer reconcile their bill with their meter as was once possible.

It was mentioned that the City of Houston uses the same type meters we do, and they have acknowledged that they have a problem with inaccurate meters. Other members stated that the City of Houston still uses a manual meter reading system. However, other members stated that not all of the City of Houston’s meters are read manually.

Some members explained that residents who have had increased usage had their meters tested and it was found that the meters are accurate.

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Information was provided based upon City Records that the jump in usage/cost is attributed to irrigation usage. There were only 24 homes with these jumps in usage/cost, which appeared to be directly associated with increased irrigation. Some members wondered if there could be more than 24 instances given the number of complaints the Council has received.

Further discussion was had concerning the information used to calculate the 24 homes that had a jump in usage/cost. There was also discussion about how a resident can no longer compare their bill to their meter reading. Some members stated that it is possible to read one's meter as there are a few data points on the meter that will help one read the meter and make comparisons to the water bill. The process of reading the meter was explained. Some members wondered if we could put something on the City website instructing residents how to read their own meters so they can compare the meter readings to their bills.

There was also discussion about the City of Houston's issues from last month. There was discussion that when our water comes into the City from the City of Houston does the City receive a bill for the amount of water that goes through the interconnect. Assistant City Manager Basford stated that Jersey Village is billed by the City of Houston for water it receives. With this in mind, it was asked if the water the residents use ties back to the amount of water we are being charged for from the City of Houston. Some members wanted to see these numbers, because it was felt that we should be able to understand if these numbers zero out. It was pointed out that main breaks would skew these numbers because the water expelled from a main break would not be registered by any meter. City Manager Bleess stated that we have looked at the City of Houston data, but we have found out that in the past the meter registering this usage failed so our bills from the City of Houston have been estimated.

There was discussion about failing meters. It was pointed out that failed meters are typically in the favor of the resident and not the provider.

Discussion was had about when a resident's meter fails or a meter reading is missed, what is the resident's recourse. Staff explained that when this happens, the City sends out a staff member to manually read the meter. It was mentioned that there was an incident for one resident that did not get a bill for 3 months and when they finally were billed it was for more than 50,000 gallons. Assistant City Manager Basford explained that when this happens, the usage is distributed across the three months in order to avoid excessive charges.

Some members want to discuss the pattern of inconsistencies. It was stated that if the City of Houston is having these problems and we have the same meters it is very possible that we are having the same issues. So, what are the options of testing our meters for inaccuracy.

The City charges \$100 to test meters on site. In the past, no fee was charged for this service. However, when testing was done without a fee, the City had to pay the fee on the backend. Accordingly, the fee was implemented.

There was discussion about the Utility Fund, which is used to provide safe and clean drinking water and to ensure that wastewater is removed in a sanitary manner. Every dollar we spend out



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of the fund to do something has to come from somewhere. It either comes from the person experiencing issues or all of the residents will have to pay to insure the funds are available to operate and maintain the system.

In terms of inaccurate meters at the City of Houston, City Manager Bless stated that they have had issues in estimating the water bills versus actual readings. Some members stated that if residents have an issue with a zero bill or an estimated bill, they can call the City to come out and manually read the meter.

Some members wanted to know what is the installation timeline of the new equipment that will provide instantaneous meter readings. Assistant City Manager Basford explained that the new equipment will provide instantaneous meter reads and is currently underway. Usage information will be available online.

Some members felt that for most residents, the meters are accurate, but for a small few there is possibly some kind of issue. Some wanted to know if the City has a method to check into this. Mr. Basford stated that it is possible with a third-party service. Other members wanted a well-defined problem before money is spent on a third-party service.

When residents disagree with a water bill, they have no recourse other than having the meter tested. It was felt that we need to reach out to the City of Houston to determine what their issue was with the meters and to see if something like that is happening here.

It was discussed that the new system being installed will provide residents with instant information concerning their usage. It was also mentioned that usage complaints are resolved on a case-by-case basis.

Some members suggested that we have a work session to work through the data and come up with a solution to these issues.

Some members felt that when the second meter does not have any water passing through it in any given month, that the monthly service fee should not be charged.

Is a formal Resolution needed to waive late fees for this month? City Attorney Pruitt explained that it can be done but it is a bit more complicated than just waiving the fees.

The corrective rate change Ordinance is set for November 27. These rates were basically already approved by City Council and the Ordinance is just to correct the clerical errors. However, City Attorney Pruitt stated that the Council is permitted to change the rates if they desire at that time.

It was the consensus of Council that a Work Session Meeting for this topic is needed.

City Attorney Pruitt stated that customer billing/usage information is confidential. However, he explained how the gathered data still can be used, stating that no identifying information can be used that would tie the information back to an individual.

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Residents are customers. So, when there is a problem, the City needs to find a way to improve the process to help residents.

**D. ADJOURN**

There being no further business on the agenda the meeting was adjourned at 8:19 p.m.

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Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

DRAFT

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON NOVEMBER 27, 2023, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Warren at 7:01 p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Sheri Sheppard	City Attorney, Justin Pruitt
Council Member, Michelle Mitcham	
Council Member, James Singleton	
Council Member, Jennifer McCrea	

Staff in attendance: Isabel Kato, Finance Director; Kirk Riggs, Chief of Police; Mark Bitz, Fire Chief; and Abram Syphrett, Director of Innovation.

Robert Basford, Assistant City Manager, was not present at this meeting.

**B. INVOCATION, PLEDGE OF ALLEGIANCE**

- 1. Prayer and Pledge by: Council Member Sheri Sheppard**

**C. PRESENTATIONS**

- 1. Presentation of Lifesaving Awards to Officer Morena, Sgt. Scott, Cpl. Broadus, and Officer Trevino.**

Kirk Riggs, Chief of Police, presented the Lifesaving Award to Officer Morena, Sgt. Scott, Cpl. Broadus, and Officer Trevino.

**D. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713) 206-1184** - Mr. Fields spoke to City Council. He thanked the Council for the sidewalk at Parkway Drive and for taking care of the problems on Seattle Slew. He said that we are making progress with Code Enforcement but mentioned a problem with processing the complaints in Municipal Court. He is concerned about City Council meeting in Executive Session.

**Kim Clements, 15926 Lakeview Drive, Jersey Village, Texas (713) 899-0999** – Ms. Clements spoke to City Council. She thanked the police for their hard work and Chief Riggs for his work as well. She spoke about the water meters and relayed her communications about what is happening in the City of Houston. She stated her concerns about the water bills and meters. She asked if City Council has seen the program concerning meters produced by KHOU called “Drain.”

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**Jeff Kopecky, 16125 De Lozier, Jersey Village, Texas (713) 385-6927** – Mr. Kopecky stated that he had heard that the City is considering removing the sidewalk located inside Carol Fox Park. He stated that the handprints on the sidewalk were paid for by the parents of the children at the time of installation. He does not want to have this sidewalk removed as it represents Jersey Village history. He does not agree with that decision. City Manager Bless explained that the Parks and Recreation Committee has talked about these sidewalks and stated that these sidewalks and the City's history will be preserved. Council Member Mitcham stated that the ones being sought for removal/repair are those that are deteriorated. However, every effort will be made to preserve the City's history.

**Kimberly Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878** – Ms. Henao gave her 26<sup>th</sup> installment about the history of Jersey Village. She covered events that took place in 1995.

**E. CITY MANAGER'S REPORT**

City Manager, Austin Bless gave the following monthly report.

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – September 2023, General Fund Budget Projections as of October 2023, and Utility Fund Budget Projections – October 2023.**
2. **Fire Departmental Report and Communication Division's Monthly Report**
3. **Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests**
4. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
5. **Public Works Departmental Status Report**
6. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report**
7. **Code Enforcement Report**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Before considering the Consent Agenda some members wanted to know when we will hear back on the grant applications. City Manager Bless stated we should hear back by next June and August.

Each Consent Agenda item appears below with background information. Item 3 was pulled from the Consent Agenda for further discussion. Accordingly, Item 3 contains discussion information

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as well as Council's vote, if applicable. The vote for Items 1, 2 and 4 through 6 is found at the end of the Consent Agenda.

1. **Consider approval of the Minutes for the Regular Session Meeting held on October 23, 2023, and the Special Session Meeting held on November 9, 2023.**
2. **Consider Resolution 2023-58, amending and restating the Emergency Water Supply Contract between the City of Jersey Village and Harris County Municipal Utility District No. 168.**

**BACKGROUND INFORMATION:**

Since 2000 the City of Jersey Village has had an Emergency Water Supply Contract with Harris County Municipal Utility District (MUD) 168. However, at some point in time, the meter for Interconnect #2 located on West Road was removed. Therefore, the MUD is requesting to reconnect that and for an appropriate meter to be installed so that the water usage can be tracked. City staff agrees that it is in the best interest of both parties for a new meter to be installed.

The proposed amendment for the agreement has the following highlights:

- **Joint Ownership:** Both parties, the City and the District, will jointly own the interconnect facilities specified in Exhibit A of the Contract.
- **Water Meter Installation:** The District is responsible for installing a water meter at Interconnect #2, following competitive bidding rules applicable to the District. The costs of meter installation will be shared equally between the Parties.
- **Bid Information:** The District is required to provide the City with copies of all bids or quotes received for the meter installation project.
- **Invoice and Payment:** The District will invoice the City for its share of the meter installation costs before installation, with payment due within forty-five (45) days of receipt. Additionally, any necessary repairs to the Interconnect Facilities will be shared equally in cost, with the City agreeing to pay its portion within forty-five (45) days after receiving an invoice from the District upon completion of the repairs.
- **Maintenance Responsibilities:** Each party is responsible for maintaining the lines on their respective side of the Interconnect Facilities.
- **Interconnects #3 and #4:** Interconnects #3 and #4 will remain disconnected unless otherwise mutually agreed upon in writing by both Parties.
- **Access Rights:** Both parties have access to the cut-off valves at all times, and they may use the Interconnect Facilities to provide water during emergencies as outlined in the Contract.

These provisions ensure shared ownership, maintenance, and access to the interconnect facilities, fostering a cooperative approach to emergency water supply. It is important to note that if both parties face emergencies simultaneously, neither is obligated to deliver water to the other. Supplying water during such times is subject to mutual agreement.

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If the MUD uses water from the City, they would be charged the lowest tier residential rate per 1,000 gallons charged by the City to its residential customers. If the City uses water from the MUD the City would pay at the rate of \$1.50 per 1,000 gallons plus the then-current charges imposed upon the District by the North Harris County Regional Water Authority. City staff will monitor the meter monthly to ensure any usage is actively monitored.

The full agreement is a part of the resolution that is attached with this agenda request.

RESOLUTION NO. 2023-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE AMENDED AND RESTATED EMERGENCY WATER SUPPLY CONTRACT BETWEEN THE CITY OF JERSEY VILLAGE AND HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 168.

- 3. Consider Resolution 2023-59, authorizing and approving membership in the cities served by CenterPoint Gas for the purpose of protecting the interest of the city and its citizens with respect to CenterPoint matters; further suspending the December 4, 2023 effective date of the Statement of Intent of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas to change rates in the Texas division; to permit the city time to study the request and to establish reasonable rates; finding that the city’s reasonable rate case expenses shall be reimbursed by the company; authorizing participation with the cities served by CenterPoint Gas; hiring legal and consulting services to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel.**

**BACKGROUND INFORMATION:** On October 30, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) filed a Statement of Intent to Change Rates in. In the filing, CenterPoint is seeking a \$37.4 million increase in annual non-gas revenue or a 5.8% increase over current adjusted revenues, excluding gas costs. In addition to requesting a change in rates, the Company is proposing to consolidate the Houston, Texas Coast, South Texas and Beaumont/East Texas Divisions into a new single division, the Texas Division.

The Gas Utility Regulatory Act permits cities to suspend the rate change for 90 days after the date the rate change would otherwise be effective. The resolution allowing suspension of the rate change must be passed before the December 4, 2023, effective date. The proposed resolution accomplishes the following:

1. Authorizes and approves membership in the cities served by CenterPoint Gas for the purpose of protecting the interest of the city and its citizens with respect to CenterPoint matters;

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2. Suspends the December 4, 2023 effective date of the Statement of Intent of CenterPoint Gas to change rates in the Texas division;
3. Permits the city time to study the request and to establish reasonable rates;
4. Finds that the city's reasonable rate case expenses shall be reimbursed by the company;
5. Authorizes participation with the cities served by CenterPoint Gas; and
6. Hires legal and consulting services to negotiate with the company and direct any necessary litigation and appeals.

Council engaged in limited discussion about this item. Some wondered if we did something like this recently. City Manager Bless explained that we did do this in April or May of this year.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution 2023-59, authorizing and approving membership in the cities served by CenterPoint Gas for the purpose of protecting the interest of the city and its citizens with respect to CenterPoint matters; further suspending the December 4, 2023 effective date of the Statement of Intent of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas to change rates in the Texas division; to permit the city time to study the request and to establish reasonable rates; finding that the city's reasonable rate case expenses shall be reimbursed by the company; authorizing participation with the cities served by CenterPoint Gas; hiring legal and consulting services to negotiate with the company and direct any necessary litigation and appeals; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2023-59

A RESOLUTION BY THE CITY OF JERSEY VILLAGE, TEXAS AUTHORIZING AND APPROVING MEMBERSHIP IN THE CITIES SERVED BY CENTERPOINT GAS (CITIES) FOR THE PURPOSE OF PROTECTING THE INTEREST OF THE CITY AND ITS CITIZENS WITH RESPECT TO CENTERPOINT MATTERS; FURTHER SUSPENDING THE DECEMBER 4, 2023 EFFECTIVE DATE OF THE STATEMENT OF INTENT OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS TO CHANGE RATES IN THE TEXAS DIVISION; TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; AUTHORIZING PARTICIPATION WITH THE

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CITIES SERVED BY CENTERPOINT GAS; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

4. **Consider Resolution No. 2023-60, casting its ballot for the election of Mike Sullivan to the Board of Directors of the Harris County Appraisal District.**

**BACKGROUND INFORMATION:**

During the September 18, 2023, Regular Council Session, City Council nominated Mike Sullivan as a candidate for a position on the Board of Directors of the Harris County Appraisal District. The Harris County Appraisal District closed its nomination period for board candidates and is currently requesting City Council to vote for the candidate of its choice. Mr. Sullivan is the only person listed on the ballot for consideration.

**RESOLUTION NO. 2023-60**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CASTING ITS BALLOT FOR THE ELECTION OF A PERSON TO THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.

5. **Consider Resolution 2023-61, authorizing applications for the FEMA FY23 FMA Grant to Elevate Homes.**

**BACKGROUND INFORMATION:**

Staff recommends the City Council authorize two grant applications for home elevations for the FY2023 FEMA FMA Grants.

Since 2017 there have been about 165 homes that have been identified for potential elevation. These homes are ones that have flooded multiple times and ones that are most susceptible to future flood events even after other flood mitigation projects, such as the expansion of the E100 branch of the bayou, the berm around the golf course, and street drainage improvement projects are completed. The list was created using data from FEMA and the Long-Term Flood Recovery Plan.

Since that time 55 of the homes have been awarded grant funding for home elevations, 6 have been or are being mitigated as part of TIRZ 3, 2 others were purchased by FEMA through HCFCFCD, and 3 others were mitigated by the individual property owners. We also have had about 7 homes that had been awarded grant funding that decided not to elevate their homes. That leaves approximately 92 homes that remain as good candidates to be mitigated as of today.

By my count, based upon conversations with homeowners or the lack of correspondence from homeowners when I've reached out to them by phone, email, and letters, we have



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nearly 95 homeowners that are not interested in home elevations. Tonight, I am recommending one grant application that would elevate 2 homes.

A preliminary benefit cost analysis was done for all those homes. A benefit cost analysis is a process used to measure the benefits of a home elevation (i.e. savings to the flood insurance program) minus the costs associated with doing the elevation. A BCA involves measurable financial metrics such as costs saved as a result of the decision to pursue a project.

The result of a BCA is a Benefit-Cost Ratio (BCR). A project is considered cost-effective when the BCR is 1.0 or greater. A BCR has a value of 1.0 when the costs and benefits equal. If the value is greater than 1 the benefits are greater than the costs. If it's less than 1 then the costs of the project are more than the benefits of it.

For this round of funding, FEMA is allowing a 3% Discount Rate, instead of the typical 7% Discount Rate, for projects that will protect against the impacts of future climate change. As heavy rainfall events are often cited as one of the impacts of climate change, we are using the 3% Discount Rate, which will give us a better BCA score.

Here are the general timelines that have occurred in the past. This does not mean the timelines are the same for future years but is meant to give an estimate of how long it takes.

The City will submit the application to the state in December.

The state will submit the application to FEMA in late January.

FEMA should identify applications for further review in Summer 2023. (This is the first step in the approval process.)

It could take anywhere from 10-20 months for final approval to be given. That means the award would not be final until March – December 2024. This is 16 – 26 months after the city submits the initial application to the state.

Once the award is final it will take about 4 months for homeowners to select contractors (the city pre-qualifies contractors, and homeowners select one of the pre-qualified ones by the City), for contractors to come up with specifications for the exact work to be done.

Once that is done, it takes about 4 months to get the funding for the homes to be elevated. It takes roughly 3 months for a home to be elevated.

In total, it can take between 21 months to 33 months from application to project completion.

Because the grant relies heavily on information from FEMA about flood history of properties, and FEMA requires that information to stay private, the city does not disclose publicly the addresses of the homes that are going to be applied for. All of the homeowners who are in this grant application are aware that their home has been selected.

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Homes included in the proposed Grant are located on Elwood Drive and Jersey Drive. One home is designated as a Severe Repetitive Loss (meaning it has 4 or more losses, or at least 2 losses of more than 50% of the home value at the time of the loss), and one is insured. FEMA will pay 100% of the costs for a Severe Repetitive Loss home and 75% of the costs for an insured home.

The total project cost for this grant application is \$526,331. With a federal cost share of \$449,118 and a local cost share of \$77,213.

The project costs are broken down into construction costs of \$477,071, relocation costs of \$21,960, and administration costs of \$27,300.

RESOLUTION NO. 2023-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING APPLICATIONS FOR THE FEMA FY23 FMA GRANT TO ELEVATE HOMES.

**6. Consider Resolution 2023-62, authorizing applications for the FEMA FY23 FMA Grant for a project scoping grant.**

**BACKGROUND INFORMATION:**

As part of the FY23 Funding for the FEMA Flood Mitigation Assistance Program there is \$60,000,000 set aside for Project Scoping activities. A project scoping activity is something that studies the problem and proposes solutions to it.

Back in 2016-2017 the city took on a Long-Term Flood Mitigation Plan. That plan showed four main areas of things the city could do to help mitigate future floods. Those four main areas included a berm around the golf course, Wall Street Neighborhood Drainage Improvements, E100 Bayou Work, and Home Elevations or Buyouts. The Berm and Wall Street Projects are completed. The E100 Bayou Work is scheduled to be completed in Spring 2024. Home Elevations are underway and, as noted in the agenda item for the home elevation grant, it appears we have reached the end of the home elevations for those that are interested at this time. As such, this is a perfect time for us to seek a grant opportunity for a Project Scoping Grant to see if there is more we can do.

The vision for the Project is to have four main components consisting of field surveying, engineering evaluation, engineering mapping, and a Project Identification and Final Report.

Field Surveying – The field survey will involve the creation of an elevation certificate for all homes within the current and proposed 100- and 500-year flood plain in the city. This is approximately 1,500 single-family residential buildings within the city. The surveying will also include street and road surveying to map important pieces of our flood control measures, such as storm water inlets and infrastructure.

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Engineering Evaluation – The hired engineering firm will determine the base flood elevations throughout the city and tabulate against the surveyed finished floor elevations. The engineer will utilize existing hydrologic modeling data and wave surge transects as are published by FEMA to determine base flood elevations at each residential structure. The engineers will also look at what increasing the drainage on each street would do to mitigate flooding.

Engineering Mapping – The hired engineering firm will produce maps that graphically present flood zones, single-family residential addresses, finished floor elevations, adjacent ground elevations, and base flood elevations.

Project Identification and Final Report – The City and the selected Engineer will use the results of the above items to identify which projects should be pursued and applied for under the next funding cycle.

Some projects that are anticipated to be a part of the final project include street drainage improvement projects, home elevations, and other projects that could mitigate future flooding.

Similar to the Long-Term Flood Recovery Plan this project scoping would provide us with the data we need to apply for grants for future projects. Grants, such as ones for street drainage improvements, would allow us to pay for street projects via grant funding. We did this for the Berm/Wall Street Project that had a total project cost of \$7,646,527, and grant funding received from grants written by the city manager is covering about \$7,528,000 of that project. Overall the Long-Term Flood Recovery Plan provided us with the data that we needed to bring in over \$24,600,000 in grant funding for flood mitigation in the city.

The total amount that the city can apply for in this grant is \$900,000. There is also a 25% cost share. That means the total project cost can be \$1,200,000. In doing some preliminary budget estimating, I anticipate the project cost to be approximately \$1,000,000 with a city cost share of \$250,000.

Grant applications are due to the state in January 2024, FEMA award announcements are not anticipated until summer 2024, and final grant award contracts typically take months to complete after the initial announcement before work can begin. It is highly unlikely any substantial costs would be incurred by the city until the Fiscal Year 2025.

RESOLUTION NO. 2023-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING APPLICATIONS FOR THE FEMA FY23 FMA GRANT FOR A PROJECT SCOPING GRANT.

Item 3 was removed from the consent agenda. The discussion and vote for the removed item can be found under the appropriate Consent Agenda item. The vote for the remaining items NOT removed from the Consent Agenda is as follows:

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Council Member Mitcham moved to approve items 1, 2 and 4 through 6 on the Consent Agenda. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

**G. REGULAR AGENDA**

- 1. Consider Resolution No. 2023-63, appointing a member to serve in vacant Position Two of the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC) for the term beginning October 1, 2023, and ending September 30, 2025.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

This item is for City Council to appoint a member to serve in vacant Position Two of the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC).

In terms of making appointments to the Planning and Zoning Commission and the Capital Improvements Advisory Committee, I have included the applications of interested candidates for the Council's review.

Given that there is already a member on the P&Z/CIAC from the building industry, there is no need to consider the following:

**Note:** *The P&Z may act as the CIAC if the P&Z includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the P&Z, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee.*

Council engaged in discussion about the interested applicants. After discussion, Council Member Singleton moved to approve Resolution No. 2023-63, appointing Cinthia Kopinitzi to serve in vacant Position Two of the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC) for the term beginning October 1, 2023, and ending September 30, 2025. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

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RESOLUTION NO. 2023-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A MEMBER TO SERVE IN VACANT POSITION TWO OF THE PLANNING AND ZONING COMMISSION (P&Z) AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC) FOR THE TERM BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2025.

- 2. Consider Ordinance 2023-28, amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, by amending certain Articles and Sections of Chapter 70 to provide for amendments to water and wastewater rate schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

In August 2023 when the utility rate ordinance was adopted there were some clerical errors made that caused the rate structure to not match what was recommended in the rate study. In order to provide quick and transparent information to the City Council and the citizens of Jersey Village, communications were sent out the same day the error was discovered.

Here's what happened:

**Water Rates:**

- The monthly base fee for water was correctly updated according to the study.
- However, the consumption rates were not adjusted, leading to a lower charge in the November 2023 bills than what was recommended.

**Sewer Rates:**

- The monthly base fee and consumption rates were updated, but the consumption rate table header was inaccurately marked, causing confusion.
- The consumption rates intended for Fiscal Year 2024 (FY24) were mistakenly labeled as FY21 rates, and the rates scheduled for FY24 were erroneously set for FY27. This has resulted in higher current consumption rates than recommended.

A preliminary review of all accounts that were billed shows that for the month customers (including residential and commercial) were over billed by a total of \$12,436 all combined. For context we billed about \$586,915 in total last month. For the average residential customer, they paid \$6.12 more than they should have for the monthly bill. It should be noted that some residents paid less than they should have.

The corrected rates are included here for adoption by the City Council. As part of this, Staff recommends that we re-calculate the October bills at the new rates. Those that paid more than should have been billed would receive a credit on their bill that comes out in December. There is nothing residents would have to do in this process, as the bill would be recalculated automatically for everyone. For those that were underbilled, we are

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proposing to not collect that balance, and let that error remain in their favor. If there was a balance due, we would not charge late fees for the month.

The ordinance attached has the correct amounts as recommended in the rate study.

Moving forward we've made it easier for the correct information to be copied from future studies straight into the rate ordinance to make it easier to update and reduce the chance of human errors, such as the one that led to this.

City Staff will communicate this issue to the residents via the weekly newsletter, on the website, social media posts, and of course information that goes out with the bills in December.

I also want to thank the residents for their patience and understanding as we have worked through this issue. Staff fully recognizes the inconvenience this caused, and we appreciate the residents' understanding.

Council engaged in discussion about the proposed Ordinance that will correct the errors previously made in the rate schedules. Some appreciated that the error was caught quickly and that those who were under-charged will not be billed. Others were thankful that a process is in place so this will not happen again.

Some members stated they are getting complaints about the sewer charges. Residents feel that these rates are too high and believe that Council should discuss this matter further. It was also mentioned that only having one meter instead of a second meter for irrigation may be the issue for higher sewer charges. It was felt that perhaps Council can come up with a program to help residents get a second meter.

Given that a Work Session Meeting is being planned, it seems that this topic can be discussed during that meeting. However, City Manager Bleess stated that it is worth considering that we do not have City Staff that can install second meters. Mayor Warren stated that it might be considered that we could go back to the old method of calculating the fees until these matters are resolved. The problem was discussed further.

Some members stated that it may not be fair to charge residents a monthly fee for the second meter if it is not being used. City Manager Bleess stated that residents can inactivate meters during periods of inactivity. Members of Council would like for this information be placed on the website so that residents are aware of this option.

Another idea for the Work Session is that if a resident has a spike in their bill and wants to contest this bill, the overage could be waived once a year. However, it was pointed out that we purchase water from the City of Houston. So, when the City of Houston raises the rates, we must raise the rates as well in order to cover the cost of providing these services. Discussing these issues is best had during a Work Session Meeting.

It was pointed out that the cost of infrastructure has gone up at least three times as much since 2019. This year we budgeted revenues of some \$5M (\$3.6M for water and \$2.1M

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for sewer) and we are spending some \$4.7M for services with the balance being saved for maintenance and repairs to infrastructure. The Utility Fund is only used for utility items. It is self-funding. The bonds are being used for certain projects outlined in the bond information, but these bonds have to be repaid and the repayment comes from the Utility Fund.

The grant monies were discussed. City Manager Bless explained the grant process.

With no further discussions on the matter, Council Member Singleton moved to approve Ordinance 2023-28, amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, by amending certain Articles and Sections of Chapter 70 to provide for amendments to water and wastewater rate schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, and Singleton

Nays: Council Member McCrea

The motion carried.

ORDINANCE NO. 2023-28

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS; ADOPTING THE UTILITY RATE CALCULATION METHODS; AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, CHAPTER 70, UTILITIES, SECTION 77 TO PROVIDE FOR AMENDMENTS TO WATER AND WASTEWATER RATE SCHEDULES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.

**3. Discussion on the 2023 Bond Election and possible future bond elections.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

At the November Election, the residents of Jersey Village authorized two bonds, one for streets/bridges and one for utilities. As such City Staff has put out an RFP for Engineering Services so we can have a list of firms that can do this work that the city can contract with. It should be noted that this RFP was scheduled to go out in November already and was not predicated on the bonds passing. It is Staff's goal to have a list of 3-5 companies that we can pre-qualify for projects.

The Congo Street Project is currently estimated to be ready for bid in February. I'm looking at possible grant applications that we can still use to offset some of the costs for that. As of this writing there is one grant that we may be eligible for, but I've not yet determined if we meet all the requirements.

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The other street/road projects need to be engineered, which we will have a contract to Council no later than March to award engineering to a contractor or contractors for the Singapore, Australia, Seattle, and Solomon Street projects, a pedestrian bridge across the bayou at Equador, and sewer pipe replacement.

As the park and pool bond did not pass the Council needs to discuss what next steps, if any, to take on those items.

Staff is compiling a list of the items that we know need to be worked on and getting cost estimates on that. However, as we have seen each of the past few years, there will likely be some unforeseen issue that occurs at the pool that will necessitate a repair. As we have said, it seems unlikely that the pool could last past the 2024 season, without some extensive and expensive maintenance. Staff would like Council feedback on how much money Council would be willing to invest in the repairs, and at what dollar threshold Council feels it is not the fiscally responsible action to put money into the pool.

If the Council is interested in putting another bond referendum on the ballot, staff would need direction on this. That would include project scope, amount, number of questions, etc. This could be put on the May ballot if Council desires. It is unlikely we would be able to refine the prices too much for the project. However, it would be good for Council to consider a bond committee to help evaluate the projects and provide for a better feedback opportunity from residents before putting it back on the ballot.

To summarize the items that staff would like direction from Council on this evening:

1. Does Council want to do another bond referendum for the pool and park projects?
  - a. If yes, what size and scope?
  - b. What time frame does Council wish to see this in?
2. What is the dollar threshold that Council feels is not fiscally feasible to keep the current pool running?

Council engaged in discussion about conducting a Bond Election in May of 2024. Some members felt that the pool is not worth spending taxpayer dollars on any repairs to the existing pool. We need to replace the pool. Other members felt that rushing this for a May election is not wise. A Bond Committee is a good idea to study the issue and get ready for a November Election.

It was pointed out that the November 2024 Election will be a Presidential Election and there may be a worry that the bond would be overlooked. However, it was also pointed out that County supported elections do draw more voters.

It was the consensus of City Council that they are not interested in spending extra dollars to do pool repairs. However, further discussion is needed to discuss a specific dollar amount. There was also concern about the swim team's use of the pool. There was discussion about closing the pool until further notice. Others felt that the threshold could be nothing over and above the maintenance we have spent over the course of the last two



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years. Others felt that the City should deal with pool problems on a case-by-case basis. Others felt that the City Manager should run the pool and come to City Council when he needs direction. Accordingly, the Council does not need to set a threshold.

City Manager Bless stated that every year we budget for pool maintenance. Is it Council's opinion that when these monies have been expended the pool will be closed? Council has asked that when that happens, Council should be consulted.

To discuss this further, Council would like to have an item on the December agenda.

- 4. Consider Ordinance No. 2023-29, amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$2,242,878 to amend various line items from the General Fund Balance in order to provide for the over budget line items and required additional projects.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows:

In reviewing the governmental funds financial statements, we realized that some line items were over budgeted due to unforeseen expenditures necessary for the operation of the City. The budget to actual comparisons must be presented within the Annual Comprehensive Financial Report (ACFR) for all the individual governmental funds with legally adopted annual budget, in this case the General Fund. In addition, we need Marquee Screens Replacement \$130,000 since several screen on our marquees have failed and we are requesting a transfer of \$130,000 from the FY 22-23 general fund balance for the replacements of such screens. Furthermore, we are requesting a transfer from the FY 22-23 general fund balance of \$1,000,000 to the Capital Improvement Funds for the New Playground structure for Carol Fox and the ball fields at Clark Henry, which were part of our Capital Improvement Fund Projects. For this reason, it is necessary to request from City Council the approval of these budget amendments to the various line items included on the attached Exhibit A Budget Amendment/Transfer Forms in order to make the necessary adjustments before the closing of fiscal year 2022-2023.

Council engaged in discussion about the marquee signs. There was also a comment about the budget amendment form needing revisions.

With no further discussion on the matter, Council Member Singleton moved to approve Ordinance No. 2023-29, amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$2,242,878 to amend various line items from the General Fund Balance in order to provide for the over budget line items and required additional projects. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

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ORDINANCE NO. 2023-29

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN THE AMOUNT NOT TO EXCEED \$2,242,878 TO ADJUST VARIOUS LINE ITEMS IN THE GENERAL FUND.

- 5. Consider Ordinance 2023-30, amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$270,000 by increasing revenue line item 07-71-9804 (Sales of Assets – Fire Department) in the amount of \$45,000, 07-72-6574 (Vehicles Fire Department) in the amount of \$95,000 to address typographical errors that were identified after the adoption of the Capital Replacement fund and 07-73-6573 (Computer Equipment) to allocate \$130,000 for the replacement of the screen of the four marquees.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows: These budget amendment are necessary to address typographical errors that were identified after the adoption of the Capital Replacement Fund FY 23-24 budget. Additionally, \$130,000 needs to be allocated for the replacement of the screen on the four marquees. City Council is aware that several screens have malfunctioned, with one repaired and two others replaced using discontinued models, none of which have met our performance expectations. In light of this, we propose the replacement of the screens in our four marquees with new Absen 55” double side outdoor displays. Each display is estimated to cost \$30,000. These screens have a proven record of performance and durability in full sun environments.

With limited discussion on the matter, Council Member Singleton moved to approve Ordinance 2023-30, amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$270,000 by increasing revenue line item 07-71-9804 (Sales of Assets – Fire Department) in the amount of \$45,000, 07-72-6574 (Vehicles Fire Department) in the amount of \$95,000 to address typographical errors that were identified after the adoption of the Capital Replacement fund and 07-73-6573 (Computer Equipment) to allocate \$130,000 for the replacement of the screen of the four marquees. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Singleton, and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2023-30

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CAPITAL REPLACEMENT FUND BUDGET FOR THE FISCAL YEAR BEGINNING

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OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 IN THE AMOUNT NOT TO EXCEED \$270,000 BY INCREASING REVENUE LINE ITEM 07-71-9804 (SALES OF ASSETS – FIRE DEPARTMENT) IN THE AMOUNT OF \$45,000, EXPENDITURE LINE ITEM 07-72-6574 (VEHICLES FIRE DEPARTMENT) IN THE AMOUNT OF \$95,000 THESE ARE TO ADDRESS TYPOGRAPHICAL ERRORS THAT WERE IDENTIFIED AFTER THE ADOPTION OF THE CAPITAL REPLACEMENT FUND AND EXPENDITURE LINE ITEM 07-73-6573 (COMPUTER EQUIPMENT) TO ALLOCATE \$130,000 FOR THE REPLACEMENT OF THE SCREEN OF THE FOUR MARQUEES.

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Mitcham**: Council Member Mitcham hopes all had a Happy Thanksgiving. She is looking forward to Candy Cane Lane activities. She mentioned that there will be an annual hay ride with Post Elementary on December 21. She invites all to attend.

**Council Member Sheppard**: Council Member Sheppard stated that the next Community Event is Holiday in the Park on December 2. She invited all to attend.

**Council Member Wasson**: Council Member Wasson stated that the Holiday in the Park is followed by a parade. There will also be a movie on December 16. He invited all to attend.

**Council Member Singleton**: Council Member Singleton invited all to attend the Work Session Meeting on water meters.

**Council Member McCrea**: Council Member McCrea stated that this whole water meter issue is the first time that she has seen so much citizen involvement. It is helpful.

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**Mayor Warren:** Mayor Warren hopes all had a very Happy Thanksgiving. There are some great City events coming up. He invites all to attend.

**I. RECESS THE REGULAR SESSION**

Mayor Warren recessed the Regular Session at 8:22 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, and 551.071 – Consultations with Attorney.

**J. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.**

**K. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION**

Mayor Warren adjourned the Executive Session at 8:56 p.m., and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**L. RECONVENE REGULAR SESSION**

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.**

No action was taken on this item. No discussion was had.

**M. ADJOURN**

There being no further business on the agenda the meeting was adjourned at 8:56 p.m.

\_\_\_\_\_  
Lorri Coody, TRMC, City Secretary



**MINUTES OF THE SPECIAL WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON DECEMBER 11, 2023 AT 6:00 P.M IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. The meeting was called to order by Mayor Warren at 6:00 p.m. with the following present:**

Mayor, Bobby Warren  
Council Member, Drew Wasson  
Council Member, Sheri Sheppard  
Council Member, Michelle Mitcham  
Council Member, James Singleton  
Council Member, Jennifer McCrea

City Manager, Austin Bleess  
City Secretary, Lorri Coody

Staff in attendance: Robert Basford, Assistant City Manager; Isabel Kato, Director of Finance; Danielle Cordova, Public Works Manager, and Taryn Modisette, Finance Clerk.

**B. CITIZENS' COMMENTS:** Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Jack Donaho, 16118 Singapore Lane, Jersey Village, Texas (713) 416-0211** – Mr. Donaho has lived in Jersey Village for 37 years. He had comments about the water and sewer rates. He understands that we need to raise rates from time to time. However, he is concerned about the option to have a second meter to reduce rates. He also stated that the City, since January, has lost some 40% of water that has not gone through the meter. This seems like a large amount of water loss.

**Dennis Peterson, 16522 Cornwall, Jersey Village, Texas (713) 412-6886** – Mr. Peterson spoke to City Council. He has lived in Jersey Village for 42 years. He is concerned about his excessive water bills. He believes that there are unnecessary costs being passed onto the residents. This is not acceptable. He is an engineer. He stated that he has reviewed the Capital Improvements Plan, the Impact Fee Study and the Utility Study. He stated that the city is looking to expand our service area to the south side of US HWY 290. He believes that the increase in rates were inflated to pay for this growth. He gave examples to support his position. He does not support the new rate increase.

Mayor Warren stated that bills have not increased because of growth on the south side of US Highway 290. The Impact Fee Study looks hypothetical growth / expansion and what the cost would be to support the infrastructure needed to support the projected growth. The impact fee is set based upon what might be needed to accommodate the growth. The Utility Study is a different type of study that sets utility rates to support the current demand. Mr. Peterson had several questions, to which the Mayor responded accordingly. There was further discussion about how our City compares to neighboring cities. After discussing same, he still believes that the rate increase is inflated.

**Carlos Pereira, 80 Cherry Hills Drive, Jersey Village, Texas (281) 381-2125** – Mr. Pereira has lived in Jersey Village for 25 years. He is concerned about the accuracy of the water meters. When he compares his meter to the water bill, the bill shows that he is charged for 15,000 gallons more than what he used. The problem started about two months ago. They live

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at 80 Cherry Hills. City Finance Director Kato stated that a service order was requested. They were able to get a data log on the irrigation meter but not the house meter. In an effort to get the data log, City Staff replaced the antennas on both meters. However, given the information presented this evening by Mr. Pereira, another worker will be sent out to see about this issue in order to get the data log.

**Fred Ziehe, 8409 Hawaii Lane, Jersey Village, Texas (713) 870-4162** – Mr. Ziehe questioned if the date on the bill is the date that the meter was read. It was explained that meters are read on the 25<sup>th</sup> of the month. He was concerned if a meter is not read one month and is sent out as zero due but the next month the bill is doubled to catchup, that it would put the billing in a higher billing tier. Mayor Warren told Mr. Ziehe that the usage on the second billing would be allocated across the two months evenly the higher tier billing would not come into effect.

**John Hacker, 16414 Cornwall, Jersey Village, Texas** – Mr. Hacker had questions about the meters. He wondered if these meters need to be calibrated as well as the equipment that is used to read the meters. Mayor Warren stated that the meter measures the flow of water through the meter. The equipment used to gather the information from the meter does not measure flow. It only gathers the information from the meter. Therefore, calibrations is not needed.

**Jim Fields, 16413 Saint Helier, Jersey Village, Texas (713) 206-1184** – Mr. Fields relayed a problem wherein his meter number was actually switched with his neighbor's meter number.

**Linda Lynn, 16106 Seattle Street, Jersey Village, Texas (713) 591-6399** – Ms. Lynn had questions about the sewer charge increase. She does not understand why these rates are going up. She stated that this rate is just as much as her water. She is concerned.

**Nelson Farmer, 6304 Smith Street, Jersey Village, Texas** – Mr. Farmer stated that he understands the new rates. However, he is in the process of getting a second meter. He lives on the other side of the street from the main water connection and is required to bore under the street to make the connection. He wants to be able to connect to the water line on his side of the street. In response, Mr. Bless told City Council that discussion is needed to speak about the Code regulating meter connections that has been in effect for the past 5 years.

**C. WORK SESSION DISCUSSION**

**1. Discuss and take appropriate action regarding the City's utility services, utility billing, utility rates, water meters, and water meter testing fees and processes.**

The item was introduced by Austin Bless, City Manager. He suggested that the easiest way to sort through the information in the memo is to have Council discussion at each topic heading throughout the memo. Accordingly, Council discussion will be italicized in order to distinguish same from the background information presented in the memo.

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Since the first special session on November 20, 2023, and the regular session on November 27, 2023, when the utility rate discussions were held, City Staff has worked to compile data requested by the Council.

On November 18, 2023, the City Council received information for all utility customers for the previous 24 months. That information provided rainfall data, house meter usage, irrigation meter usage, along with the dollar amounts billed for that usage. It provided graphs to show the trends for each individual property as well.

Since the November 20 Special Session, the Council has requested more information about various things related to the utilities discussion. Staff has compiled those requests, and the information is below.

**Information requested to be added to water bills**

City Council has requested the following information be added to water bills. We are working with the software company on adding the following information:

- Meter number (next to each billing line item)
  - This should match the meter in the ground
  - The irrigation meter should be explicitly indicated
- E-Coder number
- Meter number (next to the item related to sewer charges)
- The meter read date
- Calculation of the bill

We hope this information can be added to the bills that go out in January.

The Council also asked for the full usage volume reading (7 digits instead of 3), as this would allow people to compare the reading to their meter. When the software reads the meter, it takes the first 4 digits. For example, the bill would say “Current reading” 544, but if a person were to look at their meter, they may see 0,544,739.18. As we bill in 1,000 increments (which is industry standard), only the first 4 digits are read. When the bill is printed, leading zeros are omitted, and as with many of the new meters in the City, the 1<sup>st</sup> digit is a zero. Therefore, it may be only 3 digits as the leading zero is omitted. It seems like this would be a harder task to get all the numbers into the utility billing system so they can be printed on the bills. However, when the web portal goes live for people will be able to check their water usage in real time, they will see all of the numbers.

*Council engaged in discussion about the new meters being installed that will allow residents to see real-time usage. City Manager Bless stated that the new system will permit staff to read usage every 15 minutes. He also explained how residents can look at this information. This new system will allow staff to contact residents when there is a problem. With the current system, one can look back for 24 months of usage. Some members wondered if this function is available in the new system. Mr. Bless stated that*

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*they are hopeful that the information can be linked into the new system. The benefits are that residents can go online and look at usage as opposed to waiting for the bill.*

*All changes should be implemented by the January bill (December usage) excepting the seven digits.*

**Hand check digital meter reads**

At the time of this writing, we have hand checked some meters against the “digital” check and have found no discrepancies on those that have been sampled. Staff will continue to check these items.

*Some Members wondered what causes a zero-usage bill. Mr. Bless explained that it could be that the register is not lighting up enough to be read by the handheld or that it may not be connecting to the handheld.*

*When there is no information, what is the next step? The City will check to see what the issue is and will work to resolve the issue. If new equipment is needed, the City does have supplies on hand, but ordering new supplies will incur a 45-day delay.*

*Some Members wondered what happens when a register fails. Mr. Bless stated that if a register fails, this impacts the meter number by delaying the ability to get the information. If it dies completely the information is lost, resulting in minimum billing. So, a register failing benefits the customer.*

**Comparison of water bought from City of Houston or pumped from Wells and what has gone through end user meters.**

We have compared the data points on water purchased from Houston and pumped from the City wells for the last 24 months to what has been billed out by the City. At no point in that time frame have we billed end users for more water than what was bought from Houston or pumped from wells, which is what is expected. When there is a water main break, or issues at the water tanks, or anything that causes water to be lost in the system before the water goes through a customer meter that is water the City buys but does not resell.

A full breakdown of that information is provided in Exhibit A.

*Council engaged in discussion. Common reasons for not billing all the water could be from flushing water hydrants or water main breaks. Contractors are supposed to meter water when they are filling up from the fire hydrants. Some months there are differences between what we bill and what is consumed, resulting from events that happen that account for this unmetered use. Many of the issues involve water leaks.*

**Anonymized Data**

We have also looked at usage for people that have reached out to the City Council or Staff to express concerns about the amount of water they used. We have anonymized that data and have included that information with this packet as Exhibit B. Each address has been



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assigned a random number. That number is listed on all three pages so it can be easily determined what pages go together. It is shown as “Location Number” in the top row of data.

Each address has 3 pages. Page 1 shows the house meter usage and the rainfall amount for the given month. The data runs from November 2021 through October 2023, for a 24 month look.

There is a correlation number on each of them as well. The correlation is between the water used on the meter and the amount of rainfall that was received. The closer the number is to a -1 the higher the correlation between low rainfall and high-water usage.

The graph on page 1 visually shows this information. The bar graph shows the water that went through the meter and the line graph shows the rainfall. This helps to visualize the correlation or lack thereof.

Page 2 is for the irrigation meter. Some homes do not have an irrigation meter, and if that is the case the boxes for irrigation meter will show as #N/A. The other information on this page is the rainfall data and a graph laid out the same as page 1.

Page 3 shows how much was billed. It has the house meter, irrigation meter, and sewer amount billed. This shows how much was billed for the usage that occurred. It is important to note that the amount listed for each month would be billed in the following month. So, any amount listed as billed for October of the given year would be shown on the bill the resident receives in November.

*There was discussion concerning high usage correlating with low rainfall.*

#### **How To Read Your Meter**

Staff have created a PDF that is on our website, and included in this packet as Exhibit C, to show how people can read their meter, and what they can expect when they look at it. This can be found online here: <https://www.jerseyvillagetx.com/page/pw.utilityFAQ>

#### **Volume of water treated at the WWTP**

We do not have reliable information on how much wastewater has gone through the White Oak Bayou Wastewater Treatment Plant. The headworks, which includes the flow meters, at that plant regularly do not work. The city is only a partial owner of the plant, and every time (until recently) that we have tried to get the headworks project done it was voted down by the other owners. Recently all parties agreed to complete it after city staff attended MUD Board meetings to stress the importance of getting the project done.

Our Castlebridge plant averages about 120,000 gallons of non-potable water discharge a day. That plant covers mainly areas along Jones Road and west of Jones Road, along with the Wyndham Lake Subdivision and the Lakes of Jersey Village Subdivision, and everything south of US 290.

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Wastewater treated at the Castlebridge plant also has a different cost factor than water. We have to pay the North Harris County Regional Water Authority for water pumped from wells, and Houston for water purchased from them. For treating the wastewater at Castlebridge we pay for the operational costs of chemicals and the costs to run the plants. We are not paying another entity for that.

We do pay White Oak Bayou for the treatment of wastewater there. That cost is split by connections/flow, which mirrors closely our ownership percentage. That averages \$30,000 per month.

*There was discussion about this process. Some felt that it has more to do with the sewer billing and the changes made by City Council regarding sewer rates. Accordingly, there was discussion about when the City is trying to allocate cost to maintain the system, how should customers be charged for this maintenance. One way would be a flat rate. While a flat rate cannot be used for water, it is something that might be considered for sewer rates. So, how does a resident's use impact the City's cost.*

*It was mentioned that the City used to use averaging for sewer rates, but this was recently changed in order to tie the rate to what is actually being used. So everyone does not pay an equal amount because we all do not use an equal amount. The change was made in order to pay for infrastructure needs.*

*This year we need \$2.1M for sewer operations. When this was discussed at budget time, it was decided that no matter how it is calculated we still need \$2.1M. At that time, it was felt that paying for your use was best.*

*Averaging vs. Use calculations were discussed, including introducing a flat fee for all residents. These solutions were discussed in detail. Some members felt that changing from averaging to usage was a mistake. Others did not agree. The cost of installing a second meter was discussed.*

*It was felt that many of the complaints for high bills is attributed to residents who are now having to pay for sewer usage where in the past they had to pay on an average basis. However, there are a few high bill outliers that are hard to explain.*

*The new rate structure was discussed. Council discussed the best way to apply rates in order to collect the money needed to cover costs. As a whole, we need \$5.7M for the utility system operations, which includes both water and sewer. This fund is an enterprise fund and operates like a business. We need to be careful with adjustments to the rates in that making sure there are funds to cover future expenses and emergencies.*

*One idea worth exploring is maximum usage for sewer rates. This option was discussed. It was felt that this option may resolve the one-off high usage / billing issues.*

**Cost estimates for having a utility fee study done by an outside source**

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In speaking with Quiddity Engineering, that did our last rate study, they said the costs have gone up a bit, but that \$60,000 would be a safe estimate. In 2020 we paid \$50,000. The person I spoke with also said that we have all of the data that is needed in house to do a rate study. Quiddity is also currently working on a CIP plan for us for the next 5-10 years. When that is done, expected in January, we will update the study to include that plan. With all of the data being held by the city, it is easy enough for us to do the consumption analysis, forecast out our expenses, and make sure the rates generate the revenue needed to meet the expenditures. The person I spoke with did not think it would be worth our cost to outsource that.

*The consensus of Council was that there is no need to outsource this study.*

**Breakdown of costs**

Out of the Utility Operations Budget totaling \$4,889,467 for the current fiscal year, \$2,600,000 (or about 53%) is for buying water or paying for wastewater. There is \$970,000 that is for interfund activity. The other major cost center are the costs for running the water plants, water distribution system, wastewater plant, and wastewater collection system.

Capital improvements are the other major cost. We have over \$4,000,000 budgeted for capital improvement costs. This past year we have seen two sections of sewer pipes collapse. We have seen multiple water main breaks over the past two years. A large portion of our system is reaching the end of its useful life. We have seen construction costs for these items double or even triple in some cases over the past three years. Both of these things leave us in a spot where we have to spend a lot of money to keep our systems running.

While we are certainly not alone in that fact, as many other cities are in a similar or much worse position, we need to make sure we are taking care of the systems so residents can have safe drinking water and so that it flows away from them and is treated properly when they flush their toilets.

*The \$970,000 interfund activity was discussed. This is a transfer to pay for things like debt services, computers, staffing, etc.*

**Alternative Funding**

Staff continually monitors opportunities for alternative funding, such as grants, congressional funding, and other opportunities. As everyone knows, there is no guarantee of any of these types of funding. Many of these grants are also a reimbursement, meaning we have to pay for the project before we see the grant funding hit our checking account. If we are able to get them, we can offset some future costs in the utility fund as well.

**Advanced Metering Infrastructure**

The city has purchased Advanced Metering Infrastructure (AMI) that was installed on the 21<sup>st</sup> of November. That infrastructure was ordered early in 2023 and was originally

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scheduled for delivery in the summer of 2023 but was delayed due to the manufacturer. This infrastructure should allow residents to be able to view their near real time usage of water on their own from their phone or computer. There is a training session scheduled for staff on December 8. As of this writing we do not have a firm date for when we will be able to roll that out for all residents.

With this new infrastructure, staff can see the information real time. Staff will receive alerts for any meter that has continuous consumption for more than 3 consecutive days. That is the shortest time frame the system allows that notification to be sent by default.

*This piece will be critical for residents to be able to view their own data in real time and be able to take their own action based on the data.*

### **Water Meter Testing**

In the past few months, we have had five residential water meters tested. Of that number, four of them have come back as reading accurately. One meter was reading at 87% of what it should be reading when the flow rate is slow. That caused the meter to be reading less water than it should have been. As per the city ordinance, that meter was replaced, and the resident had the meter testing fee reimbursed.

The current fee testing is \$100. The test is done by a third party that is certified in that area. Typically, the tests are done with the residents present so they can witness the test results.

Water meter accuracy was discussed. Typically, if the meter is not accurate, the resident is being billed for less water than what they are using.

Tapping for new irrigation meters was discussed. The Ordinance is that each new tap for irrigation will have its own tap to the main. Some cities have two meters off the same service line, others do not. One area of concern would be water pressure issues. That being said, this is an area where City Council can have a change in policy.

*Council discussed an Ordinance change so that it is not required to have the second meter tap into the main line, rather they can “T” off the line already existing at the home. There was also discussion about not changing the Ordinance, but instead having a waiver process when a second meter requires boring under the street for the installation. Discussions concerning a change in the Ordinance will be held in January.*

### **Sewer Averaging**

The biggest change that occurred in our utility rate structure was a move away from sewer averaging. As noted on page 18 of the Rate Study (which can be found here: <https://www.jerseyvillagetx.com/page/open/1499/0/Water%20Wastewater%20Rate%20Study%202023>) the majority of cities do not have sewer averaging, although some have a maximum gallonage for sewer rates. The old ordinance used the water usage from November – February and averaged those four months to give a sewer rate for the whole year.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – December 11, 2023

The other attachments included with this information have been described above. If there is more information that needs to be provided staff can work to do that. I do not anticipate any formal action by Council tonight. If there is anything the Council would like to change in our ordinances or rate structure, we can look at that. But given the timing of this meeting and the regular meeting being in one week, depending on what is requested, we may not be able to get something ready for the agenda on December 18.

*There was discussion that we have a very friendly, hands-on public works department. That being said, City Council discussed if there is a need for a best practices procedure document on how to address issues with bills with the City.*

**D. RECESS THE WORK SESSION**

Mayor Warren recessed the Work Session at 7:57 p.m. to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations and Section 551.072 – Deliberations about Real Property.

**E. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations and Section 551.072 Deliberations about Real Property, a closed meeting to deliberate economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

**F. ADJOURN EXECUTIVE SESSION AND RECONVENE WORK SESSION**

Mayor Warren adjourned the Executive Session at 8:32 p.m., and reconvened the Work Session, stating that no final actions, decisions, or votes were had during the Executive Session.

*After adjourning the Executive Session item, Mayor Warren called item A1 from the Addendum Agenda as follows:*

**A1. Discussion of internal and external communication processes used by the city and potential improvements to those processes.**

Council Member McCrea introduced the item. She asked that this item be placed on the agenda for discussion concerning internal and external communication processes used by the city and potential improvements to those processes. This is something that has been going on for a while. She was frustrated that she did not get an invite to the Golf Course Tour.

She feels that the information provided by Staff is so voluminous that sometimes it is overwhelming and important information is lost. She believes that sometimes some members get information that others do not.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – December 11, 2023

It was mentioned that the weekly updates are too long. Some members felt that their weekly meetings with the City Manager are helpful. However, some feel they are learning on the fly, things that are important to the City.

It was recommended that a summary should be included at the top of the weekly with important information. Perhaps a weekly phone call would be helpful. It was also mentioned that the use of acronyms without a description is hard to know what is being discussed.

It was mentioned that when a meeting is scheduled, the Council needs to know who the participants are going to be along with background information so they are better prepared to participate in discussions.

Some members were having a hard time relating to the confusion of other members given their background and familiarity with City operations.

In terms of the weekly emails, they are too detailed. Sometimes members do not know about events that they may attend. Examples were the homecoming parade, the Christmas parade, and the recent golf course tour.

In summary there seems to be two issues. Calendar invites are needed for City Council events. Secondly, there is the issue of knowledge on how Council operates in conjunction with City operations. Some stated that when they were elected, they kind of “geeked out” in trying to learn everything possible. Others needed help with this learning.

Council does like the Weekly email to residents.

There was discussion about residents calling without getting a response. It was discovered that people are not leaving messages. However, it still seems to be a problem.

**G. ADJOURN**

With no further discussion, the meeting was adjourned at 9:14 p.m.

---

Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023      **AGENDA ITEM:** G2

**AGENDA SUBJECT:** Consider Resolution No. 2023-64, appointing Katherine M. Chancia as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk as Municipal Court Judges of the City of Jersey Village for the term beginning January 1, 2024, and ending December 31, 2025.

**Dept. /Prepared By:** Isabel Kato, Finance Director

**Date Submitted:** November 29, 2023

**EXHIBITS:** Resolution No. 2023-64

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Section 5.07 of the Charter calls for the appointment of municipal court judges for the term of two years, we are respectfully requesting to appoint Katherine M. Chancia as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk as Municipal Court Judges for the City of Jersey Village Municipal Court.

**RECOMMENDED ACTION:**

**Motion:** To Approve Resolution No. 2023-64, appointing Katherine M. Chancia as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk as Municipal Court Judges of the City of Jersey Village for the term beginning January 1, 2024, and ending December 31, 2025.

**RESOLUTION NO. 2023-64**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING KATHERINE M. CHANCIA AS THE PRESIDING MUNICIPAL COURT JUDGE; AND MARGARET S. HARRIS AND BRET S. KISLUK AS MUNICIPAL COURT JUDGES OF THE CITY OF JERSEY VILLAGE FOR THE TERM BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2025.**

**WHEREAS**, Chapter 29 of the Texas Government Code provides that a municipal court is created in each municipality; and

**WHEREAS**, Texas Government Code Section 29.005 provides that the judge of a municipal court serves for a term of office of two years; and

**WHEREAS**, Section 5.07 of the City of Jersey Village Charter provides for the appointment of municipal judges by the City Council; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That Katherine Marie Chancia is hereby appointed and recognized as the Presiding Municipal Court Judge; and Margaret S. Harris and Bret S. Kisluk are hereby appointed and recognized as Municipal Court Judges of the City of Jersey Village for the term of office beginning January 1, 2024 and expiring December 31, 2025.

**PASSED AND APPROVED** this the 18th day of December, A.D., 2023.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST FORM**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** G3

**AGENDA SUBJECT:** Appointment of Ernesto Rios as Municipal Court Clerk

**Department/Prepared By:** Administration/Isabel Kato

**Date Submitted:** November 29, 2023

**EXHIBITS:** Resolution No. 2023-65

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0.00
	Amount Budgeted:	\$	0.00
	Appropriation Required:	\$	0.00

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Section 5.07 of the Charter calls for the appointment of a municipal court clerk for a term of two years to run concurrently with the term of judge(s). Ernesto Rios currently serves as the City of Jersey Village Municipal Court Clerk. Staff respectfully requests that Ernesto Rios be appointed to serve another term as Municipal Court Clerk beginning January 1, 2024, and ending December 31, 2025.

**RECOMMENDED ACTION:**

Motion: To approve Resolution No. 2023-65, appointing Ernesto Rios as Municipal Court Clerk of the City of Jersey Village for the term beginning January 1, 2024, and ending December 31, 2025.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**RESOLUTION NO. 2023-65**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING ERNESTO RIOS AS MUNICIPAL COURT CLERK OF THE CITY OF JERSEY VILLAGE FOR THE TERM BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2025.**

WHEREAS, Section 5.07 of the City of Jersey Village Charter provides for the appointment of a Municipal Clerk; now, therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That Ernesto Rios is hereby appointed and recognized as Municipal Court Clerk of the City of Jersey Village for the term of office beginning January 1, 2024, and expiring December 31, 2025, a term that runs concurrently with that of the Municipal Court Judges.

That the City Secretary shall send the required notices to the Texas Judicial Council in accordance with Section 29.013 of the Government Code.

**PASSED AND APPROVED** this the 18th day of December A.D., 2023.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** G4

**AGENDA SUBJECT:** Consider Resolution No. 2023-66, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.

**Department/Prepared By:** Fire / Mark Bitz      **Date Submitted:** December 6, 2023

**EXHIBITS:** Resolution No. 2023-66  
Exhibit A – 2024 TDEM-147 - Appointment Form

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The State of Texas Governors Division of Emergency Management and the Texas Department of Homeland Security requires that each local government appoint/re-appoint their emergency manager and assistant emergency manager. This documentation is submitted annually with the upcoming year submitted electronically. Attached you will find the State Form TDEM 147, required to be submitted to the State of Texas.

It is staff's recommendation that council authorize Mayor Bobby Warren to sign the documentation appointing the Fire Chief to serve as the Emergency Management Coordinator and the Assistant Fire Chief to serve as Assistant Emergency Management Coordinator.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2023-66, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**RESOLUTION NO. 2023-66**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.**

**WHEREAS**, Section 418.101 of the Government Code, authorizes that the presiding officer of the governing body of each political subdivision shall notify the division, that is, the Governor’s Office of Emergency Management of the manner in which the political subdivision is providing or securing an emergency management program; and

**WHEREAS**, the presiding officer of the governing body of an incorporated city is designated as the emergency management director for the officer's political subdivision and as such may designate persons to serve as Emergency Management Coordinator and Assistant Emergency Management Coordinator; and

**WHEREAS**, the State of Texas requires that the presiding officer of political subdivision report such appointments on a specifically prescribed form, a copy of which is attached hereto as Exhibit “A” and made a part hereof for all purposes.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** In accordance with Section 418.101 of the Government Code, the Mayor of the City of Jersey Village designates the Fire Chief as the city’s emergency management coordinator and the Assistant Fire Chief as the city’s assistant emergency management coordinator.

**Section 2.** The emergency management coordinator shall serve as an assistant to the emergency management director for emergency management purposes.

**Section 3.** The Mayor shall be authorized to execute on behalf of the City of Jersey Village the necessary documents to be filed with the State of Texas to perfect these appointments.

**PASSED AND APPROVED** this 18th day of December 2023.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## EMERGENCY MANAGEMENT DIRECTOR/COORDINATOR NOTIFICATION

Section 418.101 of the Texas Government Code states: “*The presiding officer of the governing body of each political subdivision will notify the Division of Emergency Management of the manner in which the political subdivision is providing or securing an emergency management program, identify the person who heads the agency responsible for the program, and furnish additional pertinent information.*” **This form is used to make the required notification to TDEM in accordance with Governor Executive Order GA-05 submitted annually by the 1<sup>st</sup> of February of each year or within 30 days of any change of elected or appointed officials.**

The information on this form may be released to those inquiring about local emergency management programs pursuant to the Texas Open Records Act. Hence, TDEM recommends that you provide business addresses and mobile telephone numbers rather than home addresses and telephone numbers.

<b>COUNTY:</b>		<i>(Required)</i>
<b>Jurisdiction:</b>		<i>(City of County Name)</i>
<b>Official’s Title:</b>		<i>(Mayor/Judge)</i>
<b>Name:</b>		<i>(First &amp; Last Name)</i>
<b>Mailing Address:</b>		<i>(The best address to receive mail)</i>
<b>City, State, Zip:</b>		
<b>Office Phone:</b>		
<b>Cell Phone:</b>		
<b>Fax Number:</b>		
<b>Email:</b>		<i>(Please include-this is a back-up for mailing)</i>
<b>24 Hr Contact #:</b>		

### EMERGENCY MANAGEMENT PROGRAM APPOINTMENT STATUS

I HAVE NOT appointed an Emergency Management Coordinator and will personally direct the local emergency management program.

I HAVE appointed/re-appointed the Emergency Management Coordinator identified below to conduct the emergency management program for this jurisdiction. The effective date of appointment is:

We share our EMC with \_\_\_\_\_ (name of jurisdiction).

*If the COUNTY Emergency Management Coordinator has been appointed to other jurisdictions within the county, the County Judge and the participating City Mayor must sign this form.  
(See the third page for additional signature blocks.)*

### The EMC for this jurisdiction is (Please select one):

Paid, full time, EMC only

Paid, full time, EMC and other job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, etc.)  
*(please specify other duty/duties)*

Paid, part time, EMC only.

Paid, part time, EMC and other job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, etc.,  
*(please specify other duty/duties)*

Unpaid/volunteer EMC only.

Unpaid/volunteer, EMC and other volunteer job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, etc., *(please specify other duty/duties)*

Other *(please describe)*

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

EMERGENCY MANAGEMENT COORDINATOR		
	Coordinator	Asst Coordinator
Name:		
Mailing Address:		
City, State, Zip:		
Office Phone:		
Cell Phone:		
Fax Number:		
Email Address:		
24 Hr Contact #.:		
Emergency Operations Center #:		

*Check this box if the information above contains personal information pertaining to a law enforcement official such as personal home or cellular phone number, and/or home mailing or personal email address.*

	City Manager	Public Health Director
Name:		
Mailing Address:		
City, State, Zip:		
Office Phone:		
Cell Phone:		
Fax Number:		
Email Address:		
24 Hr Contact #:		

	Public Information Officer
Name:	
Mailing Address:	
City, State, Zip:	
Office Phone:	
Cell Phone:	
Fax Number:	
Email Address:	
24 Hr Contact #:	

Judge or Mayor Signature

Date

**PLEASE RETURN TO:**

Texas Division of Emergency Management  
 Operations Section  
 1033 La Posada Drive, Ste 300  
 Austin, Texas 78752

Phone: 512-424-2208

Email: [soc@tdem.texas.gov](mailto:soc@tdem.texas.gov)

**For Shared EMC Use Only**

**By-signing this form, you agree the appointed Emergency Management Coordinator (EMC) listed on page 2 is also your EMC. If you have a separate EMC you must submit the first and second pages for your jurisdiction.**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

<b>Mayor</b>	
<b>City:</b>	
<b>Name:</b>	
<b>Mailing Address:</b>	
<b>City, State, Zip:</b>	
<b>Office Phone:</b>	
<b>Cell Phone:</b>	
<b>Fax Number:</b>	
<b>Email Address:</b>	
<b>24 Hr Contact #.:</b>	
<b>Signature:</b>	

<b>Mayor</b>	
<b>City:</b>	
<b>Name:</b>	
<b>Mailing Address:</b>	
<b>City, State, Zip:</b>	
<b>Office Phone:</b>	
<b>Cell Phone:</b>	
<b>Fax Number:</b>	
<b>Email Address:</b>	
<b>24 Hr Contact #.:</b>	
<b>Signature:</b>	

<b>Mayor</b>	
<b>City:</b>	
<b>Name:</b>	
<b>Mailing Address:</b>	
<b>City, State, Zip:</b>	
<b>Office Phone:</b>	
<b>Cell Phone:</b>	
<b>Fax Number:</b>	
<b>Email Address:</b>	
<b>24 Hr Contact #.:</b>	
<b>Signature:</b>	

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** G5

**AGENDA SUBJECT:** Consider Resolution No. 2023-67, authorizing the City Manager to enter into the First Amendment to Emergency Debris Removal Pre-Event Contract with AshBritt, Inc.

**Prepared By:** Austin Bless, City Manager

**Date Submitted:** December 11, 2023

**EXHIBITS:** Resolution No. 2023-67  
Exhibit A – First Amendment AshBritt Contract

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0
	Amount Budgeted:	\$	0
	Appropriation Required:	\$	0

**BACKGROUND INFORMATION:**

Back in 2020 the City utilized the HGAC Buy, a cooperative purchasing program through the Houston-Galveston Area Council, to obtain quotes for debris removal after storms. We did this in accordance with the Federal Procurement Standards in 2 CFR 200 and meeting all the guidance issued by FEMA to allow for costs of using these services to be reimbursable by FEMA in the event of an emergency debris removal.

Our current contract with AshBritt is set to expire at the end of January 2024. That contract allows for three-year renewal periods of the contract. Staff feels that it is in the best interest of the City to continue the contract with AshBritt.

Thankfully the City has not had to utilize this contact since 2016. However, any time there is a threat of a major storm AshBritt is always proactive in their communication with the city to make sure we have up to date contact information and resources from them in the event that we need to call upon their service.

In the past, they have provided good service to the city and have been very responsive to our needs. Furthermore, they were very easy to work with and they provided us with all of the necessary information we needed after the Tax Day Flood to receive the full amount of FEMA reimbursement we were eligible for. Their experience and expertise in complete the work to FEMA specifications is greatly appreciated.

**RECOMMENDED ACTION:**

Staff recommends approval of Resolution No. 2023-67, authorizing the City Manager to enter into The First Amendment To Emergency Debris Removal Pre-Event Contract with AshBritt, Inc.

**RECOMMENDED MOTION:**

To approve Resolution No. 2023-xx, authorizing the City Manager to enter into The First Amendment To Emergency Debris Removal Pre-Event Contract with AshBritt, Inc.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



**RESOLUTION NO. 2023-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO THE FIRST AMENDMENT TO EMERGENCY DEBRIS REMOVAL PRE-EVENT CONTRACT WITH ASHBRIIT, INC.**

**WHEREAS**, the City of Jersey Village (City) and AshBritt Inc (Contractor) entered into a Pre-Event Disaster recovery services contract effective October 20, 2020 with respect to debris recovery, remediation, and disposal within the City limits; and

**WHEREAS**, the initial term of the Contract is set to expire on January 31, 2024 but may be renewed for additional three-year periods; and

**WHEREAS**, the City has determined it to be in the best interest of the city to renew this contract;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT** the City Manager is authorized to execute on behalf of the City of Jersey Village the First Amendment To Emergency Debris Removal Pre-event Contract, in substantially the form as attached "Exhibit A," with AshBritt, Inc.

**PASSED AND APPROVED** this 27<sup>th</sup> day of **November**, A.D., **2023**.

**ATTEST:**

\_\_\_\_\_  
Bobby Warren, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary

**FIRST AMENDMENT TO EMERGENCY  
DEBRIS REMOVAL PRE-EVENT CONTRACT**

This First Amendment to the Emergency Debris Removal Pre-Event Contract ("Amendment") is entered into and effective as of this 1st day of February, 2024 by and between AshBritt, Inc., a Florida corporation, hereinafter called the "Contractor" and the City of Jersey Village, a municipal corporation located in Harris County, Texas hereinafter referred to as the "City".

**PREAMBLE**

WHEREAS, Contractor and City entered into a Pre-Event Disaster Recovery Services Contract effective on the 20<sup>th</sup> day of October, 2020 (the "Contract"), with respect to debris recovery, remediation and disposal within the corporate limits of the City; and

WHEREAS, the initial term of the Contract is set to expire on January 31, 2024 but may be renewed for additional three-year periods; and

WHEREAS, the parties hereto desire to renew the Contract for a three (3) year term;

**NOW, THEREFORE**, in consideration of the aforesaid recitals and mutual covenants and conditions contained herein, the receipt, sufficiency and adequacy of which are hereby acknowledged, Contractor and City hereby agree that the recitals are true and correct and are incorporated herein by reference and further agree as follows:

1. In accordance with Section 3.6 of the Contract, the term of the Contract is hereby renewed through January 31, 2027.
2. Except as provided for in this Amendment, all definitions, terms, and conditions contained in the Contract shall remain in full force and effect and unmodified.
3. This Amendment may be executed simultaneously in one or more counterparts, each of which shall be deemed an original. Electronic, facsimile or scanned signatures on this Amendment shall be deemed to be authentic and valid counterparts of such original document for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed on the day and year first above written.

**ASHBRITT, INC., a Florida corporation**

**City of Jersey Village, a municipal corporation,  
located in Harris County, TX**

By:   
Name: Dow Knight  
Title: Senior Vice President

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** G6

**AGENDA SUBJECT:** Consider Resolution No. 2023-68, adopting the Community Rating System Repetitive Loss Area Analysis Report.

**Prepared By:** Miesha Johnson, Community Development Manager

**Date Submitted:** December 11, 2023

**EXHIBITS:** Resolution No. 2023-68  
Exhibit A – Repetitive Loss Area Analysis Report

**BACKGROUND INFORMATION:**

A Repetitive Loss Area Analysis (RLAA) is a component of the Community Rating System (CRS), a voluntary program administered by the Federal Emergency Management Agency (FEMA). The primary goal of the CRS program is to incentivize communities to take proactive measures to reduce flood risks and promote resilience. The RLAA serves as a tool within this program, helping communities assess and mitigate the impacts of repetitive flood losses.

The RLAA involves a comprehensive assessment of areas within a community that have a history of repetitive flood damage and loss. This analysis identifies properties and locations that have been repeatedly affected by flooding events, often resulting in significant financial burdens for property owners and increased costs for the community at large. This analysis is then used to develop targeted flood mitigation strategies and allocate resources effectively.

The 5 steps required for the RLAA included:

- Step 1. Advise all the properties in the repetitive loss areas that the analysis will be conducted and request their input on the hazard and recommended actions. Residents in the areas studied were sent a letter from the Community Development Manager Miesha Johnson, which included a QR code for the survey used for the analysis.
- Step 2. Contact agencies or organizations that may have plans or studies that could affect the cause or impacts of the flooding. The city contacted various agencies including Harris County Flood Control District and the City of Houston.
- Step 3. Visit each building in the repetitive loss area and collect basic data.
- Step 4. Review alternative approaches and determine whether any property protection measures or drainage improvements are feasible.
- Step 5. Document the findings. A separate analysis was be conducted for each area.

In collaboration with Cahoon Consultants, Staff drafted and published a RLAA, which is now available for viewing on the city’s website. Through an in-depth analysis, various flood mitigation strategies were analyzed and ongoing efforts from adjacent agencies were reported.

By adopting this Repetitive Loss Area Analysis Resolution, the City seeks to increase its flood mitigation efforts, increase the ability to qualify for a higher CRS class, and increase the likelihood of higher flood insurance savings for residents.

**RECOMMENDED ACTION:**

Staff recommends approval of Resolution No. 2023-68, adopting the Community Rating System Repetitive Loss Area Analysis Report.

**RECOMMENDED MOTION:**

To approve Resolution No. 2023-68, adopting the Community Rating System Repetitive Loss Area Analysis Report.

**RESOLUTION NO. 2023-68**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING THE REPETITIVE LOSS AREA ANALYSIS REPORT.**

**WHEREAS**, the City of Jersey Village (the “City”) recognizes the importance of flood risk reduction and community resilience in addressing the impacts of repetitive flood losses; and

**WHEREAS**, the City has undertaken a comprehensive Repetitive Loss Area Analysis (RLAA) to assess areas within our community that have a history of repetitive flood damage and loss; and

**WHEREAS**, the RLAA report has been developed in accordance with FEMA guidelines, and it identifies specific areas prone to repetitive flood losses and recommends mitigation strategies to reduce flood risks; and

**WHEREAS**, the adoption of the RLAA report will enable the City of Jersey Village to implement targeted flood risk reduction measures, enhance our community's resilience, and demonstrate our commitment to proactive floodplain management; and

**WHEREAS**, the adoption of the RLAA report is a crucial step towards compliance with the requirements of the Federal Emergency Management Agency (FEMA) Community Rating System (CRS) program, which offers flood insurance premium discounts to participating communities that demonstrate effective flood risk reduction efforts; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council hereby adopts the Repetitive Loss Area Analysis (RLAA) report for the City of Jersey Village, as substantially presented in Exhibit A.

**PASSED AND APPROVED** this 18<sup>th</sup> day of **December**, A.D., **2023**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

# CITY OF JERSEY VILLAGE

## Repetitive Loss Area Analysis

December 2023

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



In association with

**CAHOON CONSULTING**



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*Cover photo: White Oak Bayou at Lakeview*

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## 1.0 INTRODUCTION

The city of Jersey Village is a suburb located in southeast Texas just northwest of Houston. With an approximate population of 7,602, Jersey Village enjoys a strategic location near major highways and urban centers, offering both convenience and connectivity. However, flat topography and the city’s proximity to water bodies expose the city to flood risks, a concern intensified by its subtropical climate characterized by heavy rainfall and occasional hurricanes. This Repetitive Loss Area Analysis aims to comprehensively examine Jersey Village's flood vulnerability, evaluating its geographical susceptibility, population exposure, and existing floodplain management strategies. Implementing a robust flood management strategy involves several crucial steps. First, a comprehensive assessment of current and potential flood-related hazards is essential. This entails analyzing historical data, geographical factors, infrastructure vulnerabilities, and human activities contributing to flooding. Once identified, a thorough review of mitigation measures must be conducted, encompassing engineering solutions, land use planning, ecosystem restoration, early warning systems, and community preparedness programs. It is crucial to align these measures with community goals and land use plans, ensuring they do not conflict with other activities while reducing implementation costs. Through an exploration of its proactive measures, regulatory frameworks, and historical flood patterns, this report seeks to assess the city's preparedness and resilience against the impacts of flooding.

### 1.1 The Flood Hazard

FEMA issued a Flood Hazard Boundary Map for the City of Jersey Village (City) in November of 1974 and the first FEMA Flood Insurance Rate Map (FIRM) followed in March of 1982. Subsequent maps were issued in 1985, 2000, and 2007. Currently, the City regulates under the effective FIRM dated June 9, 2014. These FIRMs show some corrections to the last effective map dated June 18, 2007, but do not reflect changes that the Harris County Flood Control District has made in the area.

The Harris County Flood Control District maintains most of the channels within the 22 watersheds in Harris County. The entirety of Jersey Village is contained in the White Oak Bayou Watershed (see sidebar). Flooding in the city of Jersey Village occurs primarily along White Oak Bayou, as well as a smaller tributary of the bayou.

### 1.2 Flood History

Harris County has seen its fair share of flooding; however, in most cases of flooding from tropical events, the city of Jersey Village has been spared except for two major tropical events and two rain events that occurred within the last 25 years. In September of 1998, Tropical Storm Frances flooded 1,400 structures in and around Houston including approximately 200 homes in Jersey Village. In June of 2001, Tropical Storm Allison came through the Gulf of Mexico and stalled over the greater Houston area for three days, bringing torrential rainfall (80% of the flooding occurred *outside* of the effective FEMA floodplain at that time) that caused more than \$5,000,000 in damages countywide. Tropical Storm Allison flooded roughly 500 homes in Jersey Village,

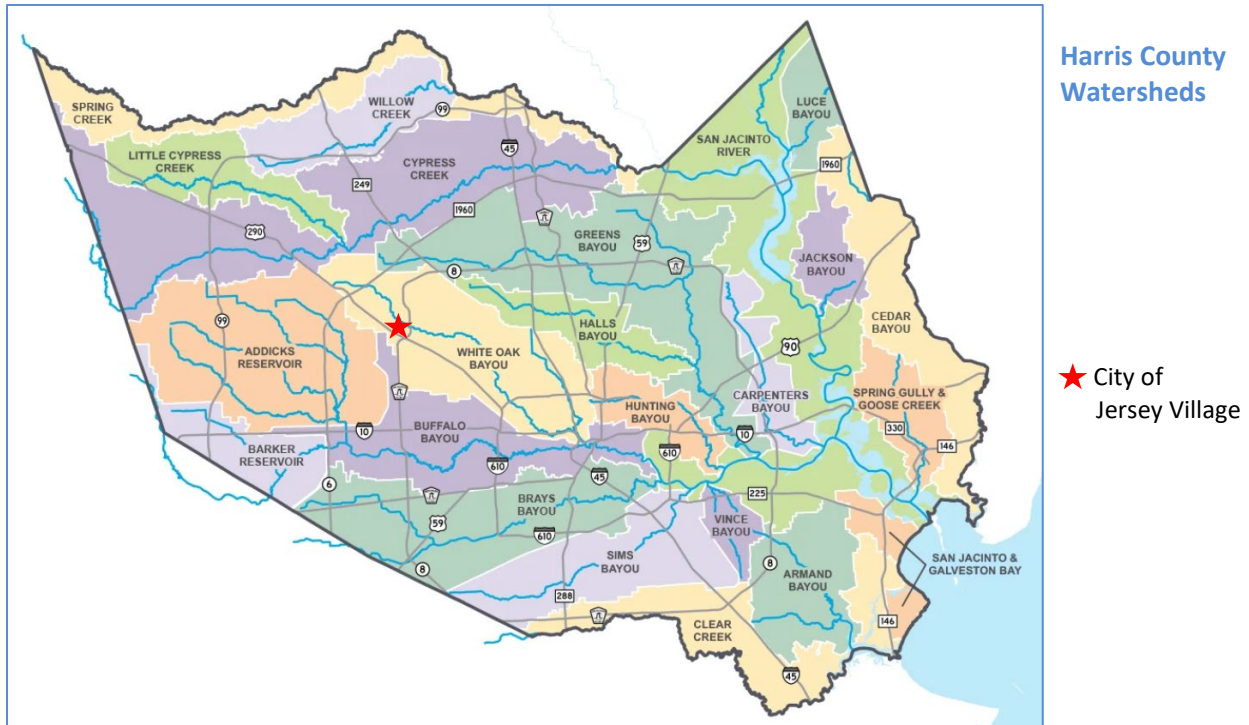
WHITE OAK  
BAYOU  
WATERSHED

- 111 square miles of drainage area
- 146 miles of open stream
- Primary streams:
  - White Oak Bayou
  - Little White Oak Bayou
  - Brickhouse Gully
  - Cole Creek
  - Vogel Creek
- Flows southeast into confluence with Buffalo Bayou in downtown Houston



accounting for 37% of the claims to date. The following year, in October 2002, widespread flooding occurred that damaged 200 homes in Jersey Village. The next flood to affect the city did not happen again until the Tax Day flood in April of 2016 that dumped 10-15 inches of rain in less than 12 hours to the western portion of Harris County and damaged more than 230 homes in Jersey Village. Countywide, the Tax Day flood damages amounted to \$35,000,000, and accounted for 25% of the total claims paid by the National Flood Insurance Program (NFIP) towards the city of Jersey Village.

Although the Harris County Flood Control District has done significant work to help alleviate the flood risk throughout the White Oak Bayou Watershed, to the tune of over \$117 million over the past 25 years on capital projects, there is still a risk of flooding in the city. With significant rainfall, the city’s drainage system could reach capacity, causing flooded streets, local ponding, and overflowing bayous and ditches.



## 1.2 Flood Insurance Coverage

City staff work hard to educate the public on the importance of flood insurance, and to ensure that citizens understand that flood damage is not covered by regular homeowner’s insurance. Given the varying topography of the area, the purchase and maintenance of a flood insurance policy is strongly encouraged for every resident and business owner in the city, regardless of location in or near a FEMA designated floodplain. The table below is a breakdown of flood insurance data in Jersey Village based on the effective FIRM flood zones (data current as of November 21, 2023).

	Number of Policies	Total Premium	Insurance-in-Force
All A Zone	440	\$378,410	\$132,083,000
X/Shaded X Zone	643	\$420,473	\$217,491,000
<b>TOTAL</b>	<b>1,083</b>	<b>\$798,883</b>	<b>\$349,574,000</b>

The City of Jersey Village (City) is committed to making flood insurance more affordable for its residents. The recent rollout of FEMA’s Risk Rating 2.0 initiative put a spotlight on the importance of flood insurance since each policy is based on the structure’s actuarial risk as opposed to location relative to the floodplain. Risk Rating 2.0 also made it possible for eligible property owners outside the FEMA floodplain to benefit from the flood insurance premium discount offered through the NFIP Community Rating System (CRS). The City entered the CRS program in 2019, documenting their higher standards to qualify as a class 7 and earning a 15% discount on annual flood insurance premiums for eligible policyholders. Since then, the City has prioritized its efforts in CRS participation and community outreach to encourage an increase in flood insurance policies and coverage.

## 2.0 IDENTIFY REPETITIVE LOSS AREAS

The City’s goal to ease the financial burden incurred by citizens regarding flood insurance and property protection is a driving factor towards finding ways to reduce the flooding threat. In May of 2022, the City contracted with Cahoon Consulting to assist in the preparation of the CRS cycle visit in an effort to improve the CRS rating to a class 6 or better, thereby increasing the discount to property owners. Part of the City’s plan for the class improvement involved the development of this Repetitive Loss Area Analysis (RLAA).

An RLAA is a report that identifies repetitive loss areas (RLAs) and recommends alternatives to mitigate the effects of future flooding. FEMA’s definition of repetitive loss is “a building covered by an NFIP flood insurance policy that has incurred flood-related damages on two occasions in which the cost of repairing the flood damage, on average, equaled or exceeded 25% of the market value of the building at the time of each such flood event and at the time of the second incidence of flood-related damage, the contract for flood insurance contains increased cost of compliance coverage.” Repetitive loss properties have been a drain on the NFIP for over 40 years, counting for a fourth of all NFIP payments since 1978. FEMA maintains a list of repetitive loss properties and sends the data to communities via a mutually signed Information Sharing Access Agreement (ISAA). (Due to the sensitivity of the data, it is protected by the Privacy Act of 1974 and cannot be shared with the public.) The list includes property specifics, loss dates, and claims information. Repetitive loss properties remain on FEMA’s list for the life of the structure and are classified as either mitigated or unmitigated. A mitigated property means the structure has been protected against future flood damage through elevation, acquisition, demolition, structural control project, or other means of alleviating the flood risk.

In preparation for the CRS visit and for the purpose of developing this RLAA, the City and its consultant (hereafter known as the “Team”) followed the scope in the 2017 *CRS Coordinator’s Manual* and the supplemental guidance entitled “Developing a Repetitive Loss Area Analysis” to create this RLAA. Each of the five steps outlined in the Manual is sufficiently discussed throughout the report:

1. Advise all the properties in the RLAs that the analysis will be conducted and request their input on the hazard and recommended actions. – Section 3.0, Appendix A, Appendix B
2. Contact agencies or organizations that may have plans or studies that could affect the cause or impacts of flooding. – Section 5.0, Appendix C
3. Visit each building in the RLAs and collect basic data. – Section 4.0, Appendix F
4. Review alternative approaches and determine whether any property protection measures or drainage improvement are feasible. – Section 6.0
5. Document the findings. – Section 6.0, Section 7.0

The City submitted a signed ISAA to FEMA Region VI and obtained the latest repetitive loss list with an “as of” date of July 19, 2023. The list included 162 addresses and, of those, 128 are classified as unmitigated. One address was a duplicate of another address and, thus, the City sent a correction request to the NFIP Underwriting Office. The City’s GIS specialist mapped the 127 remaining properties that revealed locations scattered throughout Jersey Village. Based on location and cause of flooding, the City delineated RLAs consisting of unmitigated repetitive loss properties on FEMA’s list plus adjacent or nearby properties that may be susceptible to the same cause of flooding. It may be that nearby structures have never flooded in the past but are at a higher risk based on their proximity to channels, drainage system features, age and foundation of the structure, or other factors. Another reason to include some properties in the RLAs that are not on FEMA’s list is that structures may have flooded in the past, but the homeowners did not have flood insurance to make a claim or did not file for disaster assistance. Regardless, these properties share the same vulnerability and may be one loss away from being added to FEMA’s repetitive loss list. The Team also looked at FEMA’s loss data and claims history, as well as flood insurance policy statistics. All the above factors were deemed reasonable to group vulnerable properties into nine (9) RLAs. (A map of the RLAs is included in Section 6.0.) The Team followed the scope in the 2017 *CRS Coordinator’s Manual* and the supplemental guidance entitled “Developing a Repetitive Loss Area Analysis” to create this RLAA. The following sections explain the RLAA development process, examine the cause of flooding and recommend mitigation alternatives, and present building data on all 229 structures (*omitted from the public version*).

### 3.0 CONTACT PROPERTY OWNERS

On November 23, 2023, the City mailed 223 letters (six of the 229 are vacant lots and were not sent a letter) to the property owners whose addresses were identified in the nine (9) RLAs. The letter (included in Appendix A) explained the purpose of the RLAA and what type of information may be collected and used in the report including permit records, appraisal district records, field data, and photographs taken at the site. The letter also notified property owners that the draft report would be posted on the City’s website for comments (see Appendix D) and included a link and a QR code to an online, 10-question Flood Protection Survey regarding individual flood damage history and property protection options. Responses and comments from the 23 respondents were factored into the consideration of potential mitigation alternatives outlined in this RLAA. Key takeaways from the survey are summarized below, and the detailed survey with answers is included in Appendix B.

- 100% of the respondents own their home (vs renting).
- 91% of respondents confirmed the home or property has flooded in the past.
- 90% of the homeowners maintain a flood insurance policy on their structures.

When asked what the City, State, or FEMA could do to help Jersey Village reduce the effects of flooding, 22 of the 23 respondents shared their thoughts. Below are suggested improvements.

- “Raise more homes, help with yard drainage to the streets”
- “Raise homes or knock down and rebuild them”
- “Increase bayou to hold more water”
- “Enlarge/enhance water runoff systems”
- “Continue to elevate home[s], expand drainage and lower streets”
- “Improve storm drainage downstream...eliminate the flow pinch points”

Respondents also shared their thoughts that acknowledged steps the City has already taken.

- “Much progress has been made. Please complete any pending projects and continue to evaluate effectiveness of measures taken.”
- “Continue to provide more funding for elevations.”
- “Continue to make improvement[s] to storm sewers and bayou system”
- “A lot has been done [since] we flooded in 2001. I feel confident that we are relatively safe now.”

## 4.0 COLLECT BUILDING DATA

An essential part of the RLAA process involved assessing the flood risk each building faced based, in part, on the specific characteristics of that structure. Each structure was researched using two resources: the Harris County Appraisal District and observations noted in the field. The City also reviewed permit records and elevation certificates for some structures.

### 4.1 Harris County Appraisal District

The Team procured the building data from the Harris County Appraisal District. The information in the Appraisal District database included year of construction, foundation type, and condition of structure. The building data helped determine the level of risk for each structure such as identifying how a common source of flooding might affect an older home (pre-FIRM) compared to a newer one (post-FIRM). The data from the appraisal district was combined with the data available on FEMA’s repetitive loss list to form a comprehensive view of each structure at risk in these areas. (Building data per property address is in Appendix F and is not available to the public per the Privacy Act of 1974.)

Older homes, such as pre-FIRM structures, were not required to meet the same higher standards the City is currently enforcing such as freeboard above the base flood elevation. This extra level of protection has helped diminish the flooding risk to newer structures or structures that have been substantially damaged. A substantially damaged building is one where the cost of repairing the structure to its pre-flood condition is greater than 50% of the market value of the structure. When a structure has been declared substantially damaged, it is required that the structure be brought into current code and regulations. Most often, the regulations require elevation to achieve compliance.

### 4.2 Field Data

In addition to data from the Harris County Appraisal District, the Team observed the properties in the field. City staff canvassed the RLAs and took photographs and from the street or sidewalk that captured ground elevation differences, drainage patterns, and nearby drainage features such as inlets, culverts, or storm drains. This data helped in understanding where and how each property drained, and whether water collected in the lot or drainage from nearby structures may have contributed to the cause of flooding. The Team also conducted observations of the natural channels and drainage systems to see how vegetation or other obstructions may be affecting the channels’ ability to function optimally.

## 5.0 CONTACT OTHER AGENCIES

Before determining the best mitigation alternative for the RLA properties, the Team wanted to find out what studies and projects were in the process or planned for the areas by other entities and organizations. The City's Community Development Department contacted three (3) entities via email on October 24, 2023, to request this information. (A copy of the email is included in Appendix C.)

### 5.1 Harris County Flood Control District

The City did not receive a response to the October 24<sup>th</sup> email; however, the City maintains close coordination with the Harris County Flood Control District through their partnership on the White Oak Bayou project and other projects involving Jersey Village. (The White Oak Bayou project is explained in Section 6.1.)

### 5.2 Harris County Engineering Department

The City did not receive a response to the October 24<sup>th</sup> email from the Harris County Engineering Department. Based on frequent communication with the County and existing projects, the City believes the projects will not have an impact (positive or negative) on the flood risk in the RLAs.

### 5.3 Texas Department of Transportation

The City received an email response from the Assistant Area Engineer in the West Harris Area Office of the Texas Department of Transportation who mentioned that he was not aware of any drainage related projects planned in or near the Jersey Village city limits. The Engineer explained that he forwarded the request for input to the Harris County Toll Road Authority who is designing a project to widen Beltway 8 in the Jersey Village area that will involve drainage elements. The Engineer also reached out to the design firm working on the Beltway 8 project for more information; however, the City had not heard back from either entity by the draft date of this RLAA.

## 6.0 CAUSE OF FLOODING

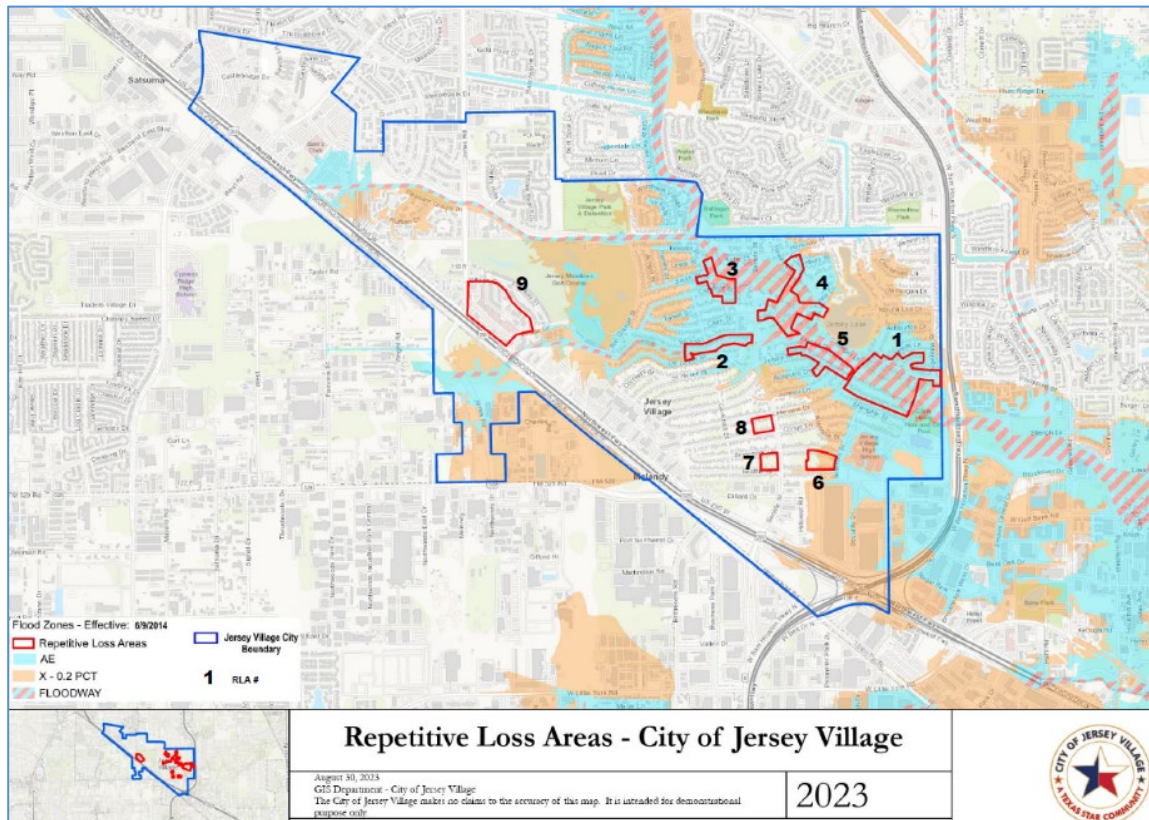
The main cause of flooding in Jersey Village is due to White Oak Bayou. In extreme events, the bayou overflows which directly impacts those properties located in the floodway, as well as properties further west that suffer from localized drainage issues such as an incapacity to handle the flow. Since both effects go hand-in-hand, they will be treated as one cause of flooding that affects all nine RLAs. This section of the RLAA will describe the RLAs and provide a snapshot of their characteristics. Following their description will be an examination of existing and planned mitigation alternatives that may be considered as viable solutions. Each of FEMA's six mitigation categories is addressed to give a comprehensive look at all possible mitigation opportunities. The end of this section will feature a summary table of recommended mitigation options including the responsible department, funding, and proposed timeline of execution.

## 6.1 Repetitive Loss Areas

The four major floods that have impacted the city of Jersey Village (see Section 1.1) have all stemmed from flooding in White Oak Bayou. RLA #s 1, 2, 3, 4, and 5 are all located within or adjacent to White Oak Bayou. All properties in these RLAs are located either in the floodway or in the floodplain (RLA #2). RLA #s 6, 7, 8, and 9 are further south and/or west and are in the 500-year/shaded X zone (RLA #6) or in the X zone. These RLAs seem to have incurred damage from smaller tributaries from White Oak Bayou. Below are some additional characteristics about the RLA properties.

- Approximately 27% of the 229 structures are pre-FIRM, with the earliest construction dating back to 1952. Four (4) of the 229 have been built in the 2000s.
- Of the 64 pre-FIRM homes, 41 of them are in RLA #1. The rest of the pre-FIRM homes are contained in RLA #s 4, 5, and 6.
- All but two (2) of the structures are single family residential homes.
- Only two (2) of the homes were built with a crawlspace and they were built after the year 2000.
- All the properties in the RLAs have at least a “fair” condition of the foundation. Other categories include “average”, “good”, and “very good”.
- Of the 127 unmitigated repetitive loss properties on FEMA’s list, 78% of them made a claim because of the Tax Day flood in 2016.
- The FEMA unmitigated repetitive loss properties have an average of four (4) losses.

A map of the RLAs is below followed by a summary table of the number of total properties and the number of FEMA repetitive loss properties in each RLA. As shown above and in the table below, only aggregate data is available in this report.



RLA #	# of Properties	# of FEMA RL Properties
1	77	49
2	24	14
3	29	19
4	23	17
5	34	21
6	18	3
7	10	1
8	12	2
9	2	1
<b>TOTAL</b>	<b>229</b>	<b>127</b>

## 6.2 Mitigation Alternatives

Understanding the causes and patterns of flooding at White Oak Bayou is crucial for devising targeted solutions. Heavy rainfall and inadequate drainage infrastructure are primary factors contributing to the bayou overflowing its banks. Urbanization and changes in land use patterns can exacerbate these issues by altering natural water flow pathways. Addressing these causes may involve a combination of engineering solutions and other mitigation alternatives. The Team factored in existing plans and projects, and evaluated several mitigation options to determine which ones would have the greatest benefit to the RLAs. Considerations were given to the location of the channel, flood zone, historical flooding, age and condition of the structure, cost effectiveness, feasibility, and potential to reduce future flood risk.

### 6.2.1 Preventative

The damage caused by the Tax Day Flood in April of 2016 moved future flood prevention to the top of the City's list in terms of priority projects. In September of 2016, the City issued a Request for Proposal in search of engineering firms to investigate the flooding problem. The final product was the Long-term Flood Recovery Plan which was an accelerated flood damage reduction study led by Dannenbaum Engineering Corporation with Crouch Environmental Services, Inc. and Kuo and Associates to address repetitive flooding in the city and the surrounding area. (Much of the data and considerations for the Long-Term Flood Recovery Plan mirror this RLAA.)

The goal of the Jersey Village Long-term Flood Recovery Plan was to develop a flood damage reduction plan that balances social acceptability with economic, hydraulic, and environmental feasibility. The plan identified both short-term and long-term flood damage reduction projects that can be designed and implemented as funding is available. (Details on specific projects are included under the "Structural projects" heading in this subsection.) The Plan consisted of three main components:

1. Assessing existing conditions to identify the extent of flooding during different storm events
2. Analyzing individual solutions with the use of hydrologic and hydraulic modeling
3. Finalizing a long-term plan including a combined recommended solution, a benefit cost analysis and possible funding sources

In addition to the Long-term Flood Recovery Plan, the City adopted and enforces higher standards in Chapter 14, Section 225, Flood Damage Prevention ordinance. For instance, all new construction and substantial improvements must be built three feet above the base flood elevation or two feet above the 500-year elevation. This higher elevation not only benefits owners with lower flood insurance premiums, but also places a higher level of property protection.

### 6.2.2 Property Protection

The City has worked to secure substantial grants totaling approximately \$9.07 million, divided into two grants of \$4.43 million and \$4.64 million, allocated specifically for elevating 14 homes each (28 total). The objective is to raise these homes by three feet above either the base flood elevation or the 100-year flood level. The primary focus of these projects is to mitigate flood damage, minimize health and safety risks, and reduce subsequent cleanup expenses.

This initiative aligns with the City's Long-term Recovery Plan, which has been instrumental in identifying and implementing flood reduction projects. Since the Plan's adoption, the City has successfully acquired nearly \$25 million in federal and state grants for flood mitigation efforts. Upon completing the elevation of these 28 homes, the City will have elevated over 60 homes located within the 100- or 500-year flood zones, further bolstering its resilience against potential flooding. At this time, 21 homes have been elevated, six (6) are in the process of elevation, eight (8) have been awarded funding and are set to be elevated in 2024, and another 28 that have been included in the FY22 Home Elevation Grant from FEMA.

### 6.2.3 Natural Resource Protection

Enhancing urban areas with natural functions like wet-bottom detention ponds, trees, and native landscaping in new developments helps reduce runoff pollution from roads and parking lots. In 2008, a partnership project between Harris County Precinct 4, the Harris County Flood Control District, and the City of Jersey Village resulted in the purchase of nine of the 27 holes on the Jersey Meadows Golf Course. The conversion of this portion of the golf course into the 43-acre, 114-million-gallon capacity Jersey Meadows Stormwater Detention Basin not only led to significant water quality benefits, but also removed 4,000 structures from the 100-year floodplain. The basin project included wetlands to filter water pollutants, native trees and shrubs, and a walking trail for residents. Incorporating riparian vegetation and natural plantings has helped reduce bacteria concentrations in White Oak Bayou in addition to the neighboring community's flood damage reduction.

### 6.2.4 Emergency Services

The City relies on the Harris County Flood Warning System's rain gages as an essential component of their flood warning system maintained by the Harris County Flood Control District. Site 550 is located at Lakeview and White Oak Bayou and is one of 188 gage stations placed throughout Harris County bayous and their tributaries. The Harris County Flood Control District's Flood Warning System measures rainfall amounts and monitors water levels in bayous and major streams on a real-time basis to inform communities of dangerous weather conditions. The stations contain sensors that transmit important data during times of heavy rainfall, tropical storms, and hurricanes. This information is used by the Flood Control District and by Harris County's Office of Homeland Security and Emergency Management to



inform the public of imminent and current flooding conditions along bayous. The system is also used by the National Weather Service to assist in issuing flood watches and warnings. Accurate rainfall and bayou/stream level data help emergency management officials make critical decisions that ultimately can reduce the risk of property damage, injuries, and loss of life. With timely warning information, citizens may have the opportunity to move valuables to higher ground, evacuate if necessary, and take additional safety steps.

In addition, the City has developed a Flood Response Preparations Plan that consists of specific messaging to provide to the public before, during, and after a flood event. Property owners are encouraged to sign up for the City's emergency notification system, and the City is consistent in posting flood warning information on social media. Following a storm, the City's inspectors and other designated personnel will conduct preliminary damage assessments and will place door hangers at properties suspected of substantial damage. The door hanger includes valuable recovery information such as taking inventory of damaged items, flood safety, and advising people to contact the City's permit office to see if a permit is needed to make repairs to the structure.

### 6.2.5 Structural Projects

In the last 20 years, the Flood Control District has implemented more than \$95 million worth of improvements to address channel flooding in the White Oak Bayou watershed, including completion of the Jersey Village diversion channel in 2010, as well as completion of multiple stormwater detention basins upstream of Jersey Village. In the last decade, the City completed over \$25 million of street and drainage reconstruction efforts, with the primary goal of reducing localized neighborhood flooding.

Harris County Flood Control District has an ongoing project to address related flooding on White Oak Bayou. The White Oak Bayou Federal Flood Damage Reduction Project is a multi-year, \$124 million project that will substantially reduce flooding risks along White Oak Bayou. Started in 1998, the project is in partnership with the U.S. Army Corps of Engineers, with the Harris County Flood Control District designated as the lead. This partnership, made possible by Section 211(f) of the Water Resources Development Act of 1996, allows the Harris County Flood Control District to work hand-in-hand with the federal government to leverage local tax dollars. The project is fully funded to completion. Construction is underway on the two remaining segments of the White Oak Bayou Federal Flood Damage Reduction Project: E100-00-00-E005 (FM1960 to Hollister) and E100-00-00-E007 (Hollister to Cole Creek). Construction on the first remaining segment began in fall 2020 but came to a halt in May 2022. Construction resumed in January 2023 and is anticipated to be complete by spring 2024. Construction on the second segment began in summer 2021 but came to a halt in May 2022. Construction resumed in fall 2023 and is anticipated to be complete by fall 2024. The project also involves construction of approximately 15.4 miles of channel conveyance improvements along White Oak Bayou from Cole Creek near West Tidwell Road to F.M. 1960 to include the following:

- Excavation of six stormwater detention basins to hold almost one billion gallons of stormwater
- Construction of the Jersey Village Bypass Channel (HCFCD Unit E200-00-00), which carries approximately 30% of White Oak Bayou flows around the City of Jersey Village during heavy rains

Many of these projects have been finalized. Upon project completion, the Harris County Flood Control District estimates that most areas within the limits of the White Oak Bayou Federal Project will see water surface elevation reductions of 0.64 to 2.49 feet for the 1 percent (100-year) flooding event.

### 6.2.6 Public Information

Education and awareness play a pivotal role in fighting the effects of flooding. Residents and property owners must be informed about flood hazards, loss reduction measures, and the significance of maintaining natural floodplain functions. This effort involves highlighting the risks associated with living in flood-prone areas and promoting measures to minimize losses. Simultaneously, building public and political support is crucial. Engaging with the community and policymakers to showcase the benefits of preventive measures, reduced losses, and the preservation of floodplain ecology can garner vital support for flood mitigation activities.

The City maintains a comprehensive and proactive outreach campaign for its citizens including the following: frequent social media posting, targeted outreach letters to RLAs mailed twice a year, flood-related articles included in the Jersey Star newsletter that is mailed/emailed to all residents, “no dumping” decals on storm water inlets detailed information on the City’s website. The City has also confirmed with local realtors to provide handouts to their clients advising them to check on the flood hazard for prospective properties.

Recommended Mitigation Alternative	Responsibility	Funding	Timeline
Property Protection (Section 6.2.1)	City of Jersey Village	FMA grant	Upon funding
Structural Projects (Section 6.2.5)	City of Jersey Village Harris County Flood Control District US Army Corps of Engineers	US Army Corps of Engineers	Upon funding

## 7.0 CONCLUSION

The frequent flooding from White Oak Bayou in Houston is a critical issue that can severely impact Jersey Village during heavy rainfall. White Oak Bayou has a history of flooding during periods of heavy rainfall and the bayou's overflow leads to substantial disruption and damage, affecting communities, infrastructure, and property. This recurring problem highlights the vulnerability of the region to excessive rainfall and underscores the need for effective flood mitigation strategies. The not-so-distant memory of the 2016 Tax Day flood and the awareness that a single rain event can turn into a major storm have kept the flooding issue a priority for the City’s decision makers who strive to remain proactive and protect the public. As a result, more citizens are doing their part to protect themselves and their properties such as purchasing and maintaining flood insurance, keeping storm drains clear of debris, participating in elevation grant programs, and other forms of property protection. Ultimately, fostering a constituency committed to implementation is key.

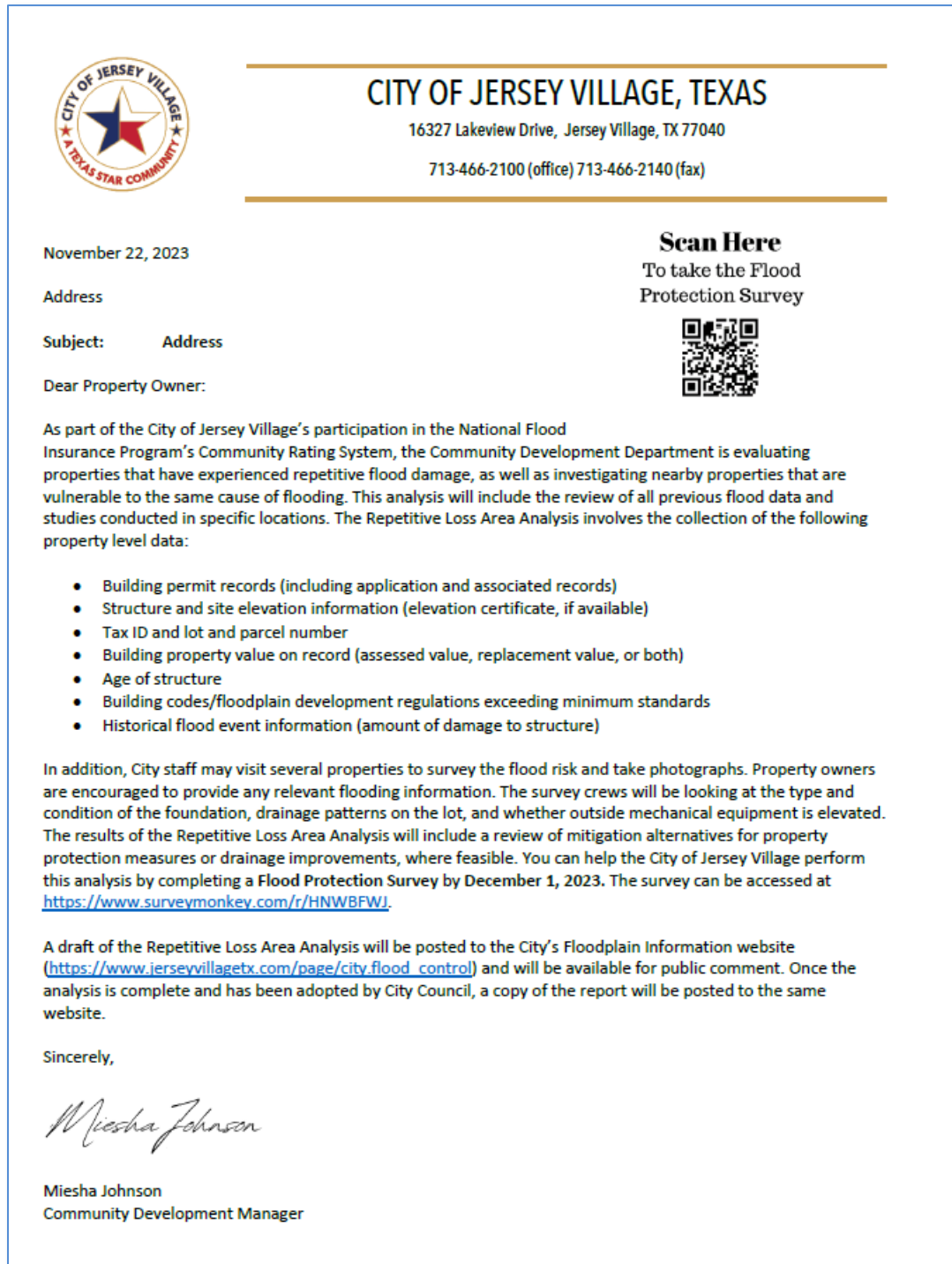
For their part, the City continues to work with community partners in finding sustainable and cost-effective alternatives to mitigate existing problems and eliminate the threat of future flooding. Bringing together stakeholders—community members, businesses, environmental groups, and government entities—who actively advocate for the flood mitigation plan's execution is critical for the program’s success. By engaging diverse groups and cultivating shared interests in implementing recommended measures, the City can effectively manage existing flood hazards while preparing for future challenges.

## 8.0 RESOURCES

- City of Jersey Village: [www.jerseyvillagetx.com](http://www.jerseyvillagetx.com)
- Harris County Flood Control District: [www.hcfd.org](http://www.hcfd.org)
- Harris County Flood Warning System: [www.harriscountyfws.org](http://www.harriscountyfws.org)
- Harris County Multi-Hazard Mitigation Action Plan (2020): [www.readyharris.org](http://www.readyharris.org)
- Harris County Appraisal District: [www.hcad.org](http://www.hcad.org)
- Houston-Galveston Area Council: [www.h-gac.com](http://www.h-gac.com)
- CRS Coordinator’s Manual (2017): [www.crsresources.org](http://www.crsresources.org)
- National Flood Insurance Program: [www.floodsmart.gov](http://www.floodsmart.gov)
- FEMA Flood Map Service Center: [msc.fema.gov/portal/home](http://msc.fema.gov/portal/home)
- FEMA: [www.fema.gov](http://www.fema.gov)

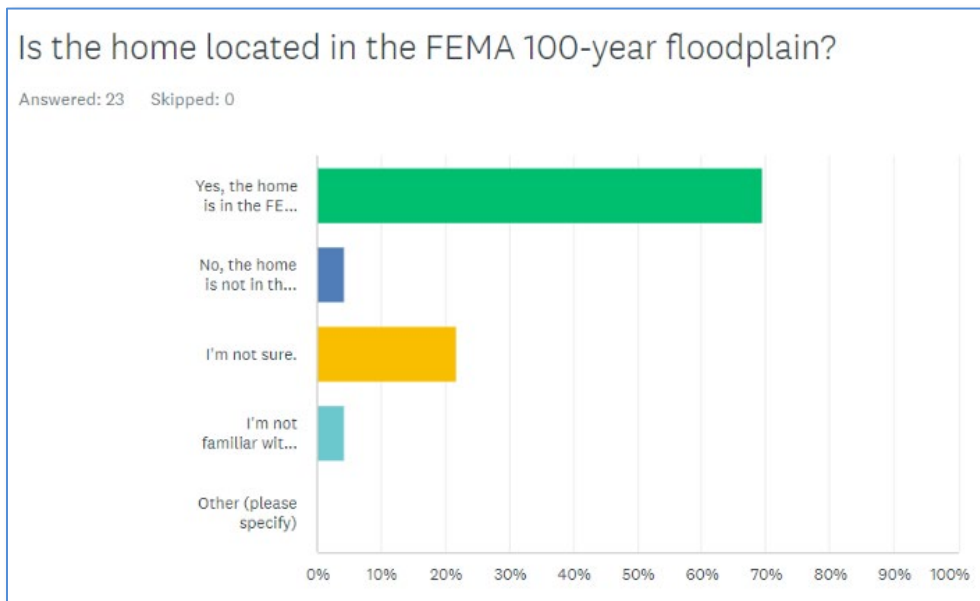
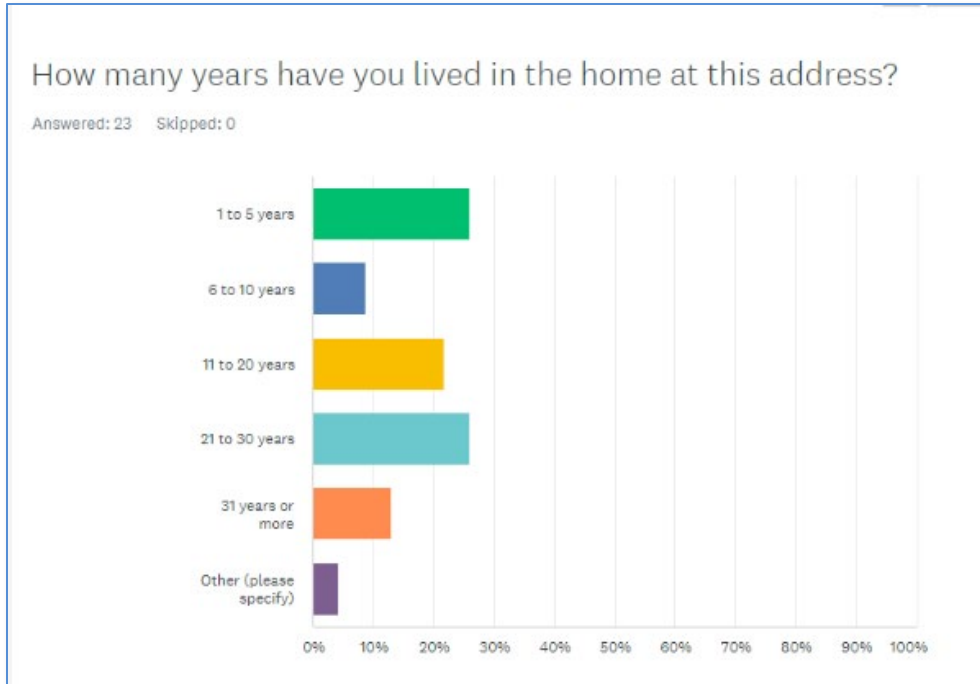
## APPENDIX A

Below is a screenshot of the letter the City of Jersey Village Community Development Department mailed to 223 property owners on November 22, 2023. (The number of letters was less than the number of properties since a handful of properties shared the same owner.)



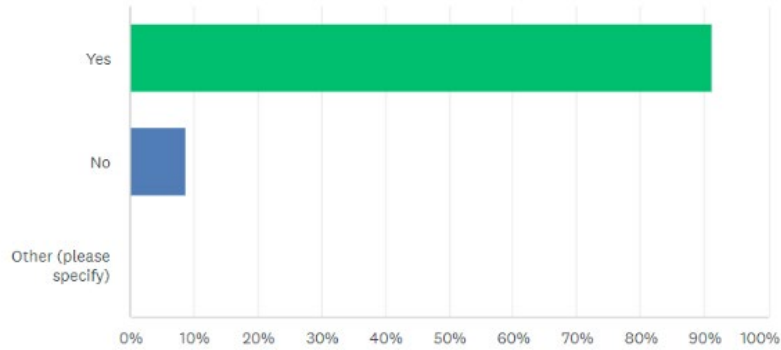
## APPENDIX B

The City sent letters to 223 property owners that included a link and a QR code to a 10-question Flood Protection Survey via [www.surveymonkey.com](http://www.surveymonkey.com). Below are some of the questions and answers from the 23 respondents.



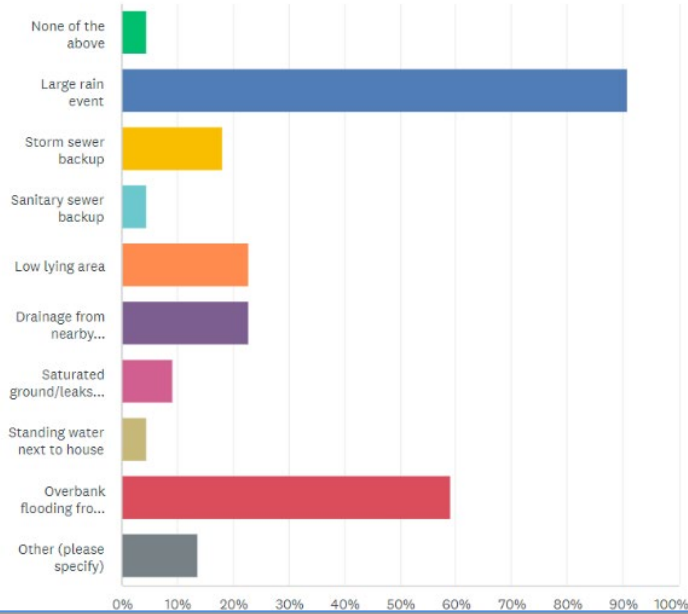
### Has this home or property ever been flooded?

Answered: 23 Skipped: 0



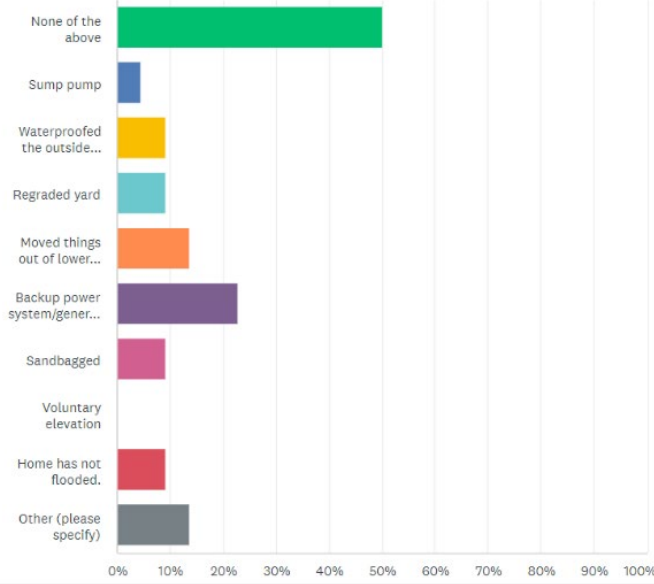
### If the home has flooded in the past, what do you believe was the cause? Check all factors that affected your home.

Answered: 22 Skipped: 1



Have any flood protection measures been installed on your property? Check all that apply.


Answered: 22 Skipped: 1



## APPENDIX C

On October 24, 2023, the City reached out via email to three entities – Harris County, Harris County Flood Control District, and Texas Department of Transportation – for feedback on any planned or current projects that might affect the RLAs in Jersey Village. Below is the content of each email sent by the City, and any responses are discussed in Section 5.0 of this RLAA.

### Flood and Drainage Related Projects

 **From** Miesha Johnson <mjohnson@jerseyvillagetx.com>  
**To** ataul.hannan@hcfcd.hctx.net <ataul.hannan@hcfcd.hctx.net>  
**Cc** Debbie Vascik <debbie.vascik@cahoonconsulting.net>, Austin Bleess <ableess@jerseyvillagetx.com>  
**Date** 2023-10-24 20:31

Good Afternoon Ataul,

The City of Jersey Village is in the process of developing a Repetitive Loss Area Analysis to examine the causes of repetitive flooding and consider appropriate mitigation alternatives. As such, the City is looking for information or any planned or current projects or drainage studies administered by neighboring communities or entities that may have an impact on the flooding problem in Jersey Village.

Please advise if you are aware of any such projects and, if so, please provide the following details.

- Project name
- Location
- Goal of the project
- Funding source
- Timeline and current status
- A link to the project online (if available)


Thank you for your time and attention to this matter. If you have any questions, please do not hesitate to contact me.

**Miesha Johnson, MPA**  
Community Development Manager  
City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, TX 77040  
Phone: (713) 466-2141  
[www.jerseyvillagetx.com](http://www.jerseyvillagetx.com)



## APPENDIX D

As a participating community in the CRS program, the City is required to send a targeted outreach project to everyone in the RLAs. The City mailed the letter below (English on one side, Spanish on the back) to the 223 property owners in December 2023, and commits to sending the letter twice a year (once in the Spring and again in the Fall).



**CITY OF JERSEY VILLAGE, TEXAS**  
16327 Lakeview Drive, Jersey Village, TX 77040  
713-466-2100 (office) 713-466-2140 (fax)

**FLOOD HAZARD AWARENESS**  
December 2023

The City of Jersey Village is dedicated to minimizing the loss of life and property that is associated with flooding events. **Since you own or live on a property that is subject to flooding and flood hazards, you are at an increased risk of flooding.** Make sure you are knowledgeable on how to protect yourself and your property before the next flood.

- ❖ **Purchase a flood insurance policy and maintain coverage on your structure.** Basic homeowner's insurance does not cover damage from floods. Remember, there's a 30-day waiting period before a policy takes effect. For more information about flood insurance, such as types of policies and coverage limits, contact your insurance provider.
- ❖ **Don't dump in the storm drains; they drain to Galveston Bay.** City ordinance (Chapter 14) prohibits dumping or discharging of any pollutant into the storm drainage system. Trash in streams and bayous can cause backups and increase the flooding risk to nearby properties. Report debris and stream dumping to the Public Works Department at <https://www.jerseyvillagetx.com/page/pw.home>.
- ❖ **Build responsibly.** Contact the Community Development Department at 713-466-2110 for advice before you construct or place anything in the floodplain. The City has adopted and implemented specific requirements for new development within the floodplain to reduce the impacts of future flooding. These higher standards offer greater protection than the minimum required under the National Flood Insurance Program and make flood insurance more affordable.
- ❖ **Protect your home.** Consider some permanent flood protection measures such as marking your fuse or breaker box indicating the circuits to the floodable areas and elevating equipment such as the hot water heater to the City's minimum design elevation. Protect your home's foundation from flooding by making sure your downspouts drain away from your house. Check with the Floodplain Management Office on the extent of past flooding in your area. Department staff can tell you about the causes of repetitive flooding, what the City is doing about it, and what would be an appropriate flood protection level. City staff can also provide information on mitigation grant opportunities to help elevate your home and other flood protection options including sources for financial assistance. Contact the Community Development Department at 713-466-2100 for more information.
- ❖ **Prepare a family evacuation plan and make an emergency supply kit for your home.** Follow the City of Jersey Village on Facebook and Twitter to see weather-related information issued by the National Weather Service.

For more information on flood protection, visit the City of Jersey Village website at [https://www.jerseyvillagetx.com/page/city.flood\\_control](https://www.jerseyvillagetx.com/page/city.flood_control).

**CONCIERTIZACIÓN SOBRE EL PELIGRO DE INUNDACIÓN**  
Diciembre 2023

La Ciudad de Jersey Village se dedica a minimizar la pérdida de vidas y propiedades asociadas con las inundaciones. **Dado que usted es propietario o vive en una propiedad que está sujeta a inundaciones y peligros de inundación, corre un mayor riesgo de inundación.** Asegúrese de estar bien informado sobre cómo protegerse y a su propiedad antes de la próxima inundación.

**Compre una póliza de seguro contra inundaciones y mantenga la cobertura de su estructura.** El seguro básico para propietarios de viviendas no cubre los daños causados por inundaciones. Recuerde que hay un período de espera de 30 días antes de que una póliza entre en vigencia. Para obtener más información sobre el seguro contra inundaciones, como los tipos de pólizas y los límites de cobertura, comuníquese con su proveedor de seguros.

**No tire en los desagües pluviales, ellos desembocan en la Bahía de Galveston.** La ordenanza de la ciudad (Capítulo 14) prohíbe el vertido o descarga de cualquier contaminante en el sistema de drenaje pluvial. La basura en arroyos y pantanos puede causar atascos y aumentar el riesgo de inundaciones en las propiedades cercanas. Reporte el vertido de escombros y arroyos al Departamento de Obras Públicas en <https://www.jerseyvillagetx.com/page/pw.home>.

**Construya de forma responsable.** Comuníquese con el Departamento de Desarrollo Comunitario al 713-466-2110 para obtener asesoramiento antes de construir o colocar cualquier cosa en la llanura de inundación. La Ciudad ha adoptado e implementado requisitos específicos para nuevos desarrollos dentro de la llanura aluvial para reducir los impactos de futuras inundaciones. Estos estándares más altos ofrecen una mayor protección que el mínimo requerido por el Programa Nacional de Seguro contra inundaciones y hacen que el seguro contra inundaciones sea más asequible.

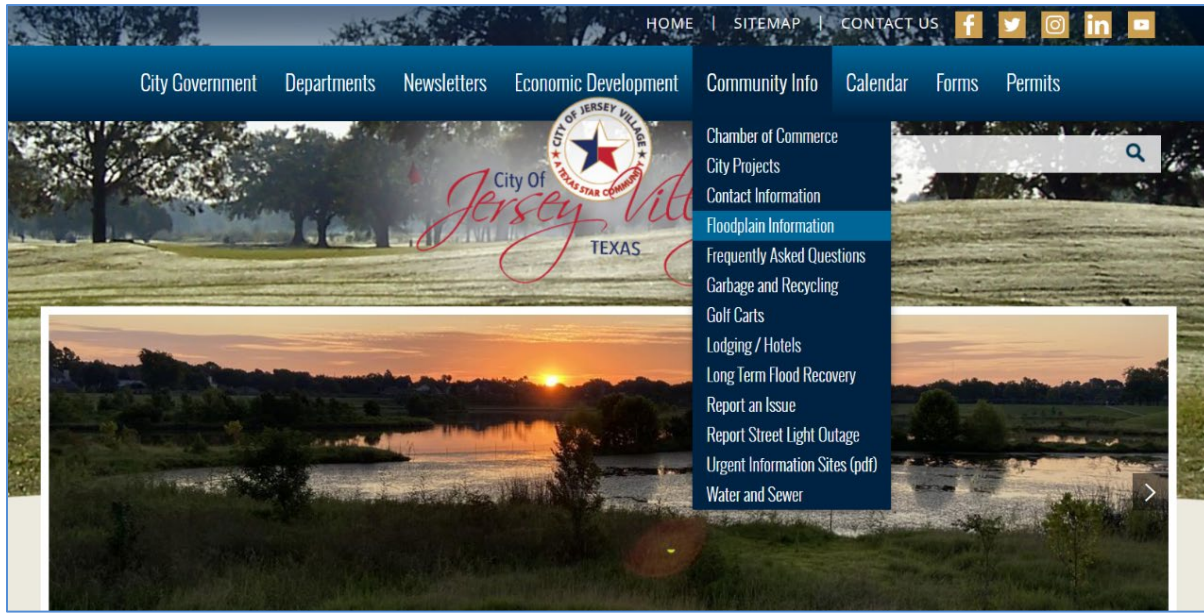
**Protege tu hogar.** Considere algunas medidas permanentes de protección contra inundaciones, como marcar su caja de fusibles o disyuntores que indique los circuitos a las áreas inundables y elevar el equipo, como el calentador de agua, a la elevación mínima de diseño de la ciudad. Proteja los circuitos de su casa de las inundaciones asegurándose de que sus bajantes drenen lejos de su casa. Consulte con la Oficina de Manejo de Llanuras Aluviales sobre el alcance de las inundaciones pasadas en su área. El personal del departamento puede informarle sobre las causas de las inundaciones repetitivas, lo que la ciudad está haciendo al respecto y cuál sería un nivel adecuado de protección contra inundaciones. El personal de la ciudad también puede proporcionar información sobre oportunidades de subvenciones de mitigación para ayudar a elevar su hogar y otras opciones de protección contra inundaciones, incluidas las fuentes de asistencia financiera. Comuníquese con el Departamento de Desarrollo Comunitario al 713-466-2100 para obtener más información.

- **Prepare un plan de evacuación familiar y prepare un kit de suministros de emergencia para su hogar.** Siga a la ciudad de Jersey Village en Facebook y Twitter para ver la información relacionada con el clima emitida por el Servicio Meteorológico Nacional.

Para obtener más información sobre la protección contra inundaciones, visite el sitio web de la ciudad de Jersey Village en [https://www.jerseyvillagetx.com/page/city.flood\\_control](https://www.jerseyvillagetx.com/page/city.flood_control).

## APPENDIX E

The draft RLAA was posted on the Floodplain Information page on the City's website for public comment: [https://www.jerseyvillagetx.com/page/city.flood\\_control#RLAA](https://www.jerseyvillagetx.com/page/city.flood_control#RLAA).



### The CRS Repetitive Loss Area Analysis

The City has developed a Repetitive Loss Area Analysis to examine the problem of repetitive flooding and investigate possible mitigation alternatives. The draft report is available for review, and comments may be [emailed to Miesha Johnson](#). Once City Council adopts the final version of the Repetitive Loss Area Analysis, it will be posted on this page or can be obtained at City Hall or by calling 713-466-2141.

[View the Repetitive Loss Area Analysis document here.](#)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

## APPENDIX F

In accordance with the Privacy Act of 1974, Appendix F containing sensitive and site-specific data per address will not be shared with the public.

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** H1

**AGENDA SUBJECT:** Consider Resolution No. 2023-69, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** November 9, 2023

**EXHIBITS:** Resolution No. 2023-69  
Current Member Applications  
New Applications  
Board Attendance Sheet

**BACKGROUND INFORMATION:**

This item is to make appointments to the Tax Increment Reinvestment Zone Board No. 2.

Currently, the term of office for Positions 1, 2, and 6 expire on December 31, 2023.

The new term for Positions 1, 2, and 6 begins on January 1, 2024, and will end on December 31, 2025.

The interested applicant(s) are as follows:

Charles A. Butler, III, Cinthia Kopinitz, and Rick Faircloth

In addition to any pending applications, several of the following members currently serving on the Board desire re-appointment:

	<u>POSITION</u>	<u>FIRST TERM</u>	<u>TERM ENDS</u>
John Baucum – Desires Reappointment	1	12/19	12/23
Ty Camp – Desires Reappointment	2	08/17	12/23
Ashley Hart – Does Not Desire Reappointment	6	12/20	12/23

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2023-69, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**RESOLUTION NO. 2023-69**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD NO. 2 FOR THE CITY OF JERSEY VILLAGE, TEXAS.**

**WHEREAS**, the Tax Increment Reinvestment Zone Board No. 2 was created on July 17, 2017; and

**WHEREAS**, the term of those members appointed to Positions 1, 2 and 6 will terminate on December 31, 2023; and

**WHEREAS**, it is the desire of the City Council appoint members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the term beginning January 1, 2024, and ending on December 31, 2025; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** \_\_\_\_\_, Position 1; \_\_\_\_\_, Position 2; and \_\_\_\_\_, Position 6 are hereby appointed to serve as Directors on the City of Jersey Village Tax Increment Reinvestment Zone Board No. 2 for the term to beginning on January 1, 2024 and ending December 31, 2025.

**PASSED AND APPROVED** this the **18th** day of **December 2023**.

**ATTEST:**

\_\_\_\_\_  
Bobby Warren, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** H2

**AGENDA SUBJECT:** Consider Resolution No. 2023-70, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the City of Jersey Village, Texas.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** November 9, 2023

**EXHIBITS:** Resolution No. 2023-70  
Current Member Applications  
Board Attendance Sheet

**BACKGROUND INFORMATION:**

This item is to make appointments to the Tax Increment Reinvestment Zone Board No. 3.

Currently, the term of office for Positions 1, 2, 3, and 4 expire on December 31, 2023.

The new term for Positions 1, 2, 3, and 4 begins on January 1, 2024, and will end on December 31, 2025.

The interested applicant(s) are as follows:

None

In addition to any pending applications, all of the following members currently serving on the Board desire re-appointment. Sylvia Perry who served in position 3 has tendered her resignation, leaving that position vacant.

	<u>POSITION</u>	<u>FIRST TERM</u>	<u>TERM ENDS</u>
William C. Rackley - Yes	1	04/21	12/23
Michael Stembridge - Yes	2	05/22	12/23
Vacant	3		12/23
Jessica Medrano - Yes	4	12/22	12/23

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2023-70, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the City of Jersey Village, Texas.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**RESOLUTION NO. 2023-70**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD NO. 2 FOR THE CITY OF JERSEY VILLAGE, TEXAS.**

**WHEREAS**, the Tax Increment Reinvestment Zone Board No. 3 was created on March 15, 2021; and

**WHEREAS**, the term of those members appointed to Positions 1, 2, 3 and 4 will terminate on December 31, 2023; and

**WHEREAS**, it is the desire of the City Council appoint members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the term beginning January 1, 2024, and ending on December 31, 2025; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** \_\_\_\_\_, Position 1; \_\_\_\_\_, Position 2; \_\_\_\_\_, Position 3; and \_\_\_\_\_, Position 4 are hereby appointed to serve as Directors on the City of Jersey Village Tax Increment Reinvestment Zone Board No. 3 for the term to beginning on January 1, 2024 and ending December 31, 2025.

**PASSED AND APPROVED** this the **18th** day of **December 2023**.

**ATTEST:**

\_\_\_\_\_  
Bobby Warren, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS -AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** H3

**AGENDA SUBJECT:** Consider Ordinance 2023-31, adopting updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

**Department/Prepared By:** Lorri Coody

**Date Submitted:** November 7, 2023

**EXHIBITS:** Ordinance 2023-31  
EXA - Draft Capital Improvements Plan and Impact Fee Study 2023 Update

**BACKGROUND INFORMATION:**

Quiddity Engineering, LLC has conducted a study concerning amendments to the City’s land use assumptions, capital improvements plan and impact fees.

Amendments to the City’s land use assumptions, capital improvements plan and impact fees is a seven (7) step process involving the following steps:

- Step 1** - Identify Projected Growth Areas
- Step 2** - Develop Land Use Assumptions
- Step 3** - Identify Capital Improvement Projects & Estimate Costs
- Step 4** - Impact Fee Calculations & Report Preparation
- Step 5** - CIAC Presentations
- Step 6** - Public Hearings & Council Approval
- Step 7** - Adopt Impact Fee Ordinance

Earlier on this evenings agenda, City Council completed Step 6 by conducting the public hearing, the purpose of which was to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

This item is to consider the Ordinance that will adopt updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance 2023-31, adopting updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



**ORDINANCE NO. 2023-31**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING UPDATED LAND USE ASSUMPTIONS, A CAPITAL IMPROVEMENTS PLAN, AND IMPACT FEES FOR WATER AND WASTEWATER FACILITIES IN ACCORDANCE WITH CHAPTER 395 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS RELATED TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, by Ordinance No. 90-14, passed, approved, and adopted on May 21, 1990, the City of Jersey Village, Texas ("City") adopted land use assumptions and a capital improvements plan and imposed impact fees on new development within the City to recover capital costs associated with water and wastewater facilities provided to serve such new development, all in accordance with Article 1269j-4.11, Texas Revised Civil Statutes (now Chapter 395 of the Texas Local Government Code); and

**WHEREAS**, by Ordinance No. 95-14, passed, approved, and adopted on June 19, 1995 as amended by Ordinance 01-25, passed, approved, and adopted on August 20, 2001 updating the land use assumptions and capital improvements plan and impact fees on new development within the City to recover capital costs associated with water and wastewater facilities provided to serve such new development, all in accordance with Chapter 395 of the Texas Local Government Code); and

**WHEREAS**, by Ordinance No. 2015-33, passed, approved, and adopted on October 19, 2015, the City adopted Updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for Water and Wastewater Facilities, all in accordance with Chapter 395 of the Texas Local Government Code; and

**WHEREAS**, by Ordinance No. 2020-17, passed, approved, and adopted on July 20, 2020, the City adopted Updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for Water and Wastewater Facilities, all in accordance with Chapter 395 of the Texas Local Government Code;

**WHEREAS**, Chapter 395 of the Texas Local Government Code requires the City to update periodically its land use assumptions, capital improvements plan, and impact fees; and

**WHEREAS**, the City Council of the City finds that the land use assumptions, capital improvements plan, and impact fees currently in effect should be updated; and

**WHEREAS**, the City secured the firm of Quiddity Engineering, LLC to prepare updated land use assumptions and a capital improvements plan and to calculate proposed impact fees, and a copy of such firm's report and recommendation is attached to this Ordinance as Exhibit A; and

**WHEREAS**, the City Council has received written comments from the Capital Improvements Advisory Committee in accordance with Section 395.058 of the Texas Local Government Code; and has held a public hearing as required by law, at which hearing all persons desiring to be heard were heard on the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee; and

WHEREAS, the City Council now desires to adopt updated land use assumptions and an updated capital improvements plan and to impose updated impact fees on new development within the City and its extraterritorial jurisdiction; **NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are hereby adopted, ratified and confirmed.

**Section 2.** The land use assumptions, capital improvements plan, and proposed impact fees set forth in the "City of Jersey Village Capital Improvements Plan and Impact Fee Study 2023 Update" prepared by Quiddity Engineering, LLC, attached hereto as Exhibit A and made a part hereof for all purposes, are hereby approved and adopted.

**Section 3.** The impact fees, set forth in Tables 5-4 and 5-5 on Page 20 of Exhibit A, are hereby levied against new development on lands located within the City and its extraterritorial jurisdiction and shall be paid to the City at the earlier of the time such lands are subdivided or at the time a building permit is issued; provided, however, such impact fees shall not be due and payable until such time as the utility service for which the impact fee is imposed is available to such lands. The impact fees levied by this Ordinance are subject to the provisions of Chapter 395 of the Texas Local Government Code.

**Section 4.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this **18th** day of **December 2023**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



# **Exhibit A to the Ordinance**

## **Quiddity Engineering, LLC Draft Capital Improvements Plan and Impact Fee Study 2023 Update**

# Capital Improvements Plan and Impact Fee Study 2023 Update

City of Jersey Village



This Document is Released for the Purpose of:  
**General Financial Planning**  
Under the Authority of:  
Engineer: Michael P. Gurka, P.E.  
License No.: 120374  
It is Preliminary in Nature and not to be Used for  
Feasibility of Land Purchases, Bond Applications,  
Loans or Grants.

NOVEMBER 2023  
QUIDDITY JOB NO. 05440-0013-01



**CAPITAL IMPROVEMENTS PLAN AND IMPACT FEE STUDY  
 CITY OF JERSEY VILLAGE**

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**CAPITAL IMPROVEMENTS PLAN AND IMPACT FEE STUDY  
CITY OF JERSEY VILLAGE**

**LIST OF EXHIBITS**

1. Current Land Use Plan
2. Future Land Use Plan
3. Water System Improvements
4. Wastewater System Improvements

**LIST OF ATTACHMENTS**

- A. Texas Local Government Code Chapter 395
- B. Existing Water Plant Capacity Analysis
- C. Projected 2028 Water Plant Capacity Analysis
- D. Projected 2033 Water Plant Capacity Analysis
- E. Water Capital Improvement Plan Projects Cost Estimates
- F. Wastewater Capital Improvement Plan Projects Cost Estimates
- G. City of Houston – Impact Fee Service Unit Equivalent Table

## EXECUTIVE SUMMARY

This study was performed to update the City of Jersey Village's (the City's) water and wastewater system impact fees in accordance with the Texas Local Government Code (TLGC) Chapter 395. The population growth over the next 5-years and 10-years were projected, water and wastewater system analyses were completed, and the City's Land Use Plan and Capital Improvements Plans (CIP) were updated per the requirements of TLGC Chapter 395.

Based on the City's 5-year growth projections and associated water and wastewater demand values, a total of 254 new physical connections which equate to 1,091 service units and 1,368 people are anticipated being added to the existing water and wastewater system by the year 2028. Based on the City's 10-year growth projections and associated water and wastewater demand values, a total of 1,000 new physical connections which equate to 4,281 service units and 3,931 people are anticipated being added to the existing water and wastewater system by the year 2033. The existing water and wastewater facility and utility capacities were evaluated, and improvements were identified to serve the projected developments over the next ten (10) years. The identified improvements were quantified into project groups based on time sensitivity or proximity related to the new development. The associated costs for these improvements are also included in the Water and Wastewater Capital Improvements Plan. Only improvement costs directly related to new growth or redevelopment can be accounted for in eligible impact fee costs, so each project group was estimated based on the amount attributable to new development. The project group name, scope of work, costs, and sequencing are subject to change.

The projected water and wastewater demands for new development were converted to service units to align with the City of Houston Impact Fee Service Unit Equivalent Table, dated August 26, 2019. The baseline assumption per 1 service unit is 250 gallons per day for water demand and 200 gallons per day for wastewater demand. The total service units projected to be added to the City's water and wastewater system would be calculated based on the City of Houston Impact Fee Service Unit Equivalent table per development type as referenced in Attachment G. Based on recent opinion of probable cost estimates, the total water system improvement costs is estimated at \$29,702,000 and the total wastewater improvements cost is estimated at \$39,185,000. With a 50% reduction of the maximum eligible recoverable cost, the total water improvements cost eligible for impact fees is estimated at \$20,359,200 and the total wastewater improvements cost eligible for impact fees is estimated at \$20,659,400.

## 1.0 INTRODUCTION

In June 2023, the City of Jersey Village (the “City”) authorized Quiddity to update the previously approved 2020 Capital Improvements Plan, Future Land Use Plan, and Impact Fee Study for the City’s water and wastewater systems. The purpose of this report is to calculate water and wastewater impact fees for the City in accordance with Texas Local Government Code (TLGC) Chapter 395 (§395), as shown in Attachment A. TLGC §395 defines an impact fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements.” Impact fees may be imposed to pay for capital improvements, including and limited to:

- Construction contract price;
- Surveying and engineering fees;
- Land acquisition costs, including land purchases, court awards and costs, attorney’s fees, and expert witness fees; and
- Fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan.

Impact fees cannot be used to pay for:

- Construction, acquisition, or expansion of public facilities other than capital improvements identified in the capital improvements plan;
- Repair, operation, or maintenance of existing or new capital improvements;
- Upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter standards;
- Upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing developments;
- Administrative and operating costs of the political subdivision; and
- Principal payments and interest or other finance charges.

Impact fees must be assessed for new developments on projects identified in the Capital Improvements Plan (CIP) and cannot be used for any rehabilitation project to serve existing development. "New development" is defined as the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units. "Service unit" is defined as a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and



based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous ten (10) years. TLGC §395 requires the Land Use Plan and CIP to be presented to the public. The CIP includes an analysis of the total water and wastewater system capacity, projected service units attributable to new development within a 10-year period and should be updated at least every five (5) years. The City’s last update was completed July 2020. This study evaluated both new and redevelopment, predominately South of Highway 290, where existing water and sewer facilities are not provided by the City.

**Table 1-1 List of Abbreviations**

Abbreviation	Full Nomenclature
ADF	Average Daily Flow
AWWA	American Water Works Association
CIP	Capital Improvement Plan
City	City of Jersey Village
conn	Connections
ESFC	Equivalent Single-Family Residential Water Connections
EST	Elevated Storage Tank
ESU	Equivalent Service Unit
ETJ	Extraterritorial Jurisdiction
gal	Gallons
gpd	Gallons Per Day
gpm	Gallons Per Minute
IFS	Impact Fee Study
LS	Lift Stations
PHF	Peak Hour Flow
MGD	Million Gallons Per Day
SU	Service Unit
TCEQ	Texas Commission on Environmental Quality
TLGC	Texas Local Government Code
TWDB	Texas Water Development Board
WP	Water Plant
WWTP	Wastewater Treatment Plant

## 2.0 PLANNED GROWTH PROJECTIONS

The City anticipates growth in the form of new development and redevelopment in the area south of Highway 290. This area is partially served by the City in the form of water, wastewater, and stormwater. A critical part of the CIP and IFS is to predict future development within the City’s jurisdiction while projecting anticipated water and wastewater demands. Projections aid in determining the need and timing of water and wastewater capital improvements necessary to sustain and serve future growth. Growth and development projections are formulated based on land use type in areas undeveloped or anticipated for redevelopment. The future land use assumptions become the foundation of the CIP for water and wastewater facility needs.

### 2.1 POPULATION

The 2021 Regional Water Plan issued by the TWDB outlines population projections for the years 2020 through 2070. The anticipated annual population growth rate for the City was projected at 0.185% each year. See Table 2-1 for TWDB Population Projections.

**Table 2-1 TWDB Population Projections**

2020	2030	2040	2050	2060	2070
7,959	8,028	8,179	8,344	8,525	8,724

*Source: Texas Water Development Board*

The estimated growth rate for the City based on the 10-year projections related to new development exceeds the TWDB population projections. A total of 3,930 people are anticipated within the 10-year timeframe based on development type and per capita factors. This equates to 5% growth per year.

### 2.2 EXISTING SYSTEM

Monthly connection counts used for billing was provided by the City for Fiscal Year (FY) 21 – FY 23. The most recent connection counts for August 2023 were utilized as the existing water system connections. The existing water system is comprised of several types of uses including single-family residential, multi-family residential, commercial, public and irrigation. Connections for this analysis are physical connections to which drinking water is supplied as defined by 30 TAC §290.38(16). Wastewater system connections were assumed for all water service connections with the exception of irrigation. See Table 2-2 for existing water system connection count.

**Table 2-2 Existing Water System Connections**

Type	Connections
Single-Family Residential	2,243
Multi-Family Residential	1,544
Commercial	158
Irrigation	850
Public	66
<b>Total</b>	<b>4,861</b>

**2.3 LAND USE PLAN**

The future land use plan was created by referencing the City’s existing land use plan, identifying undeveloped tracts, and tracts forecasted for redevelopment. The existing land use plan was updated to reflect the current land use classifications based on desktop research performed from multiple online resources, as attached in Exhibit 1. Quiddity collaborated with the City to determine the anticipated type of development for undeveloped or City owned tracts. Several existing industrial tracts near the future Village Center were predicted to be redeveloped into Commercial, Retail, and Mixed-Use. The future land use plan also included adjusted City limits based on discussions with City Staff, as attached in Exhibit 2.

**Exhibit 1 – Current Land Use Classification**

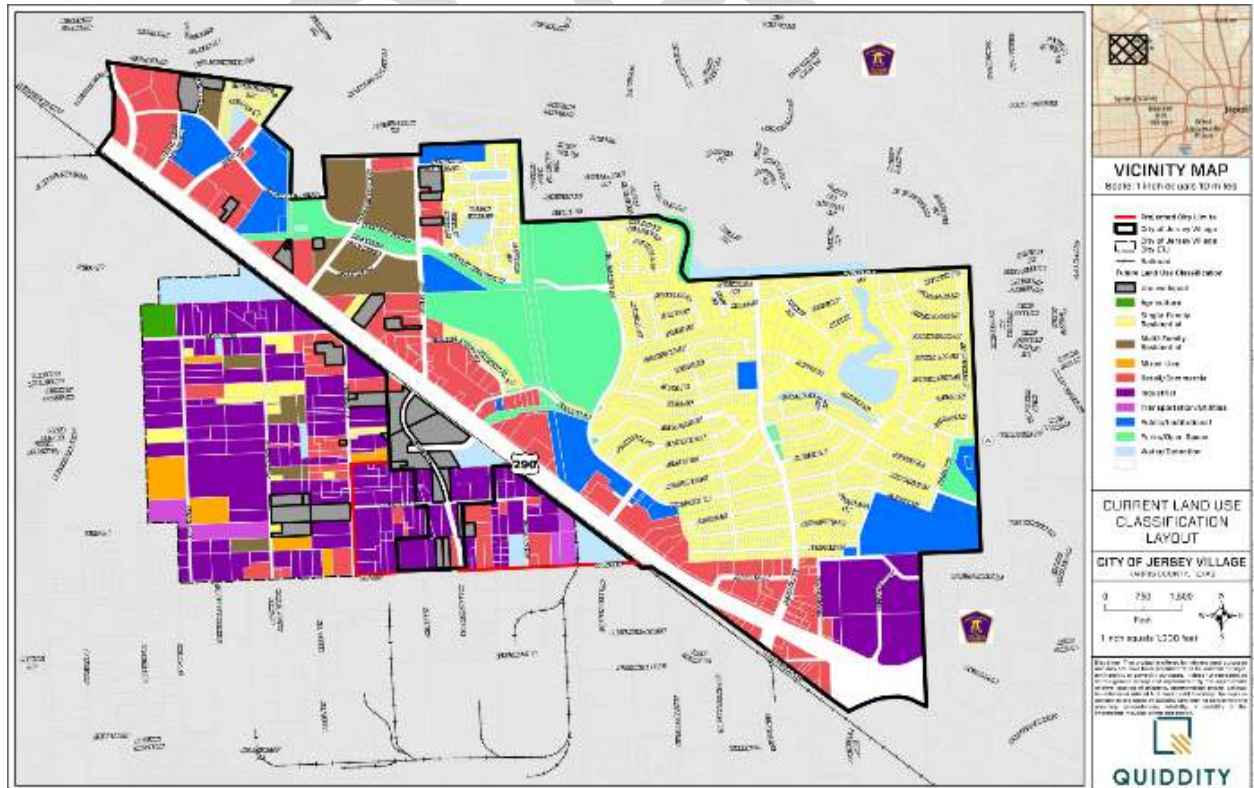
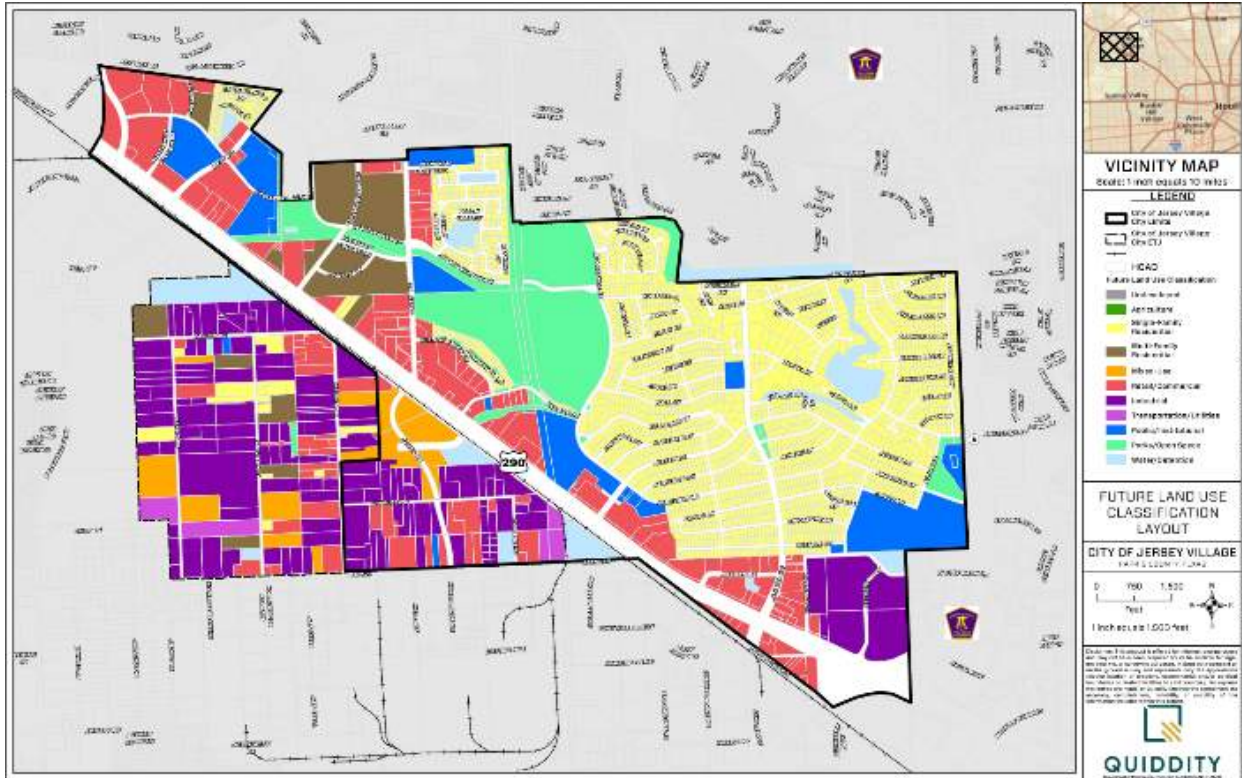


Exhibit 2 – Future Land Use Classification



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**2.4 FUTURE GROWTH**

The future growth projections are based on the future land use plan and the projected development timeframe. Any new development defined by TLGC §395 that is anticipated to occur outside of the 10-year timeframe was excluded from this analysis. The baseline usage predicted in the IFS was 1,500 gpd per acre or 250 gpd per connections for water daily demand and 1,200 gpd per acre or 200 gpd per connections for wastewater daily demand. The number of connections per acre, or density, was assumed for each type of usage and applied to the acreage of the proposed development. The number of connections per acre was established based on the projected density within the Houston Metro area and Quiddity’s experience with other types of development. Table 2-3 lists the assumed connections per acre and capita factor by each type of usage for the projected new development.

**Table 2-3: Density by Type of Development**

Type	Connections per Acre	Capita Factor
Single-Family Residential	6	3.25
Multi-Family Residential	15	2
Commercial	0.5	4
Industrial	0.5	1
Mixed-Use	4	8
Irrigation	2	0
Public	0.25	0

**2.4.1 5-YEAR PROJECTION CONNECTIONS**

The growth projected within the next five (5) years is predominately anticipated to occur within the City’s inner ETJ along Wright Road, surrounding the future Village Center, and City limits southwest of Highway 290 to FM 529. This includes approximately 52 acres of commercial, 38 acres of mixed-use, 82 acres of industrial, and 10 acres of irrigation tracts. The City’s 5-year population projection resulting from this growth is 1,368 people. Table 2-4 lists the 5-year projected physical connections and total connections for each type of development.

**Table 2-4: 5-Year Connection Projections (FY 2028)**

Type	New Development Connections	Total Connections
Single-Family Residential	0	2,243
Multi-Family	0	1,544
Commercial	28	186
Industrial	54	54
Mixed-Use	151	151
Irrigation	21	871
Public	0	66
Total	254	5,115

**2.4.2 10-YEAR PROJECTION CONNECTIONS**

The growth projected within the 5-year to 10-year timeframe is predicted to occur in the remaining tracts south of Highway 290 designated as “New Development” outside the projected City limits and within the City’s ETJ. This includes approximately 5 acres of single-family residential, 33 acres of multi-family residential, 67 acres of commercial, 25 acres of mixed-use, 2 acres of public, as well as 371 acres of industrial designated tracts. The City’s 10-year population projection resulting from this growth is approximately 2,271 people.

The growth projected to occur in the remaining undeveloped tracts within the City limits north of Highway 290 is designated as “Additional Development”. This includes approximately 8 acres of multi-family residential and 23 acres of commercial designated tracts resulting in population growth of approximately 292 people. Projected physical connections were calculated based on the area5ge and density from the new development and additional development areas. Table 2-5 lists the 10-year projected physical connections and total connections for each type of development.

**Table 2-5: 10-Year Connection Projections (FY 2033)**

Type	New Development Connections	Additional Development Connections	Total Connections
Single-Family Residential	30	0	2,273
Multi-Family Residential	496	112	2,152
Commercial	38	18	242
Industrial	205	0	259
Mixed-Use	100	0	251
Irrigation	0	0	871
Public	1	0	67
Total	870	130	6,115

**3.0 WATER SYSTEM CAPITAL IMPROVEMENTS PLAN**

The water system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. Quiddity collected available records from City Staff, including three (3) years of daily well meter readings and monthly customer billing data from Year 2020-2023, including GIS shapefiles, construction drawings, and previous studies.

**3.1 EXISTING WATER SYSTEM EVALUATION**

**3.1.1 EXISTING WATER INFRASTRUCTURE**

The City currently has three (3) water plants and an additional elevated storage tank serving its system. Table 3-1 presents the facilities at each of the City’s water plants. The Seattle Water Plant (Water Plant No. 1) is located at 15601 Seattle Street, the Village Water Plant (Water Plant No. 2) is located at 16600 Village Drive, the West Water Plant (Water Plant No. 3) is located at 12115 West Drive, and the Congo Elevated Storage Tank is located at 15402 Congo Lane. The City also owns and maintains approximately 257,000 LF of waterline ranging in size between 2” diameter to 16” diameter and approximately 1,790 fire hydrants based on previous records

**Table 3-1 Existing Water Plant Facilities**

Water Plant	Surface Water (gpm)	Well (gpm)	Ground Storage (gal)	Elevated Storage (gal)	Booster Pumps (gpm)	Hydro-Tank (gal)
Seattle (WP1)	1,042		1 - 300,000 1 - 500,000	-	3 - 1,100	-
Village (WP2)		900	1 - 420,000	250,000	1 - 750 1 - 500 1 - 250 1-100	-
West (WP3)		1,550	500,000	-	2 - 1,000 1 - 750 1 - 250	1-25,000
Congo		-	-	500,000	-	-

**3.1.2 EXISTING WATER DEMANDS**

Water demands were determined by analyzing the City’s three (3) years of daily well meter readings and monthly customer billing data from Year 2020-2023. The average daily demand was established using the number of connections in the billing data provided, and the monthly metering data for each connection type to determine unit flow rates. Table 3-2 presents the existing demand breakdown for the City.

**Table 3-2 Existing Water System Demands**

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single-Family Residential	2,243	250	560,800
Multi-Family Residential	1,544	125	193,000
Commercial	158	1,500	237,000
Irrigation	850	300	255,000
Public	66	1,000	66,000
Accountability/Losses			145,000
Total	4,861		1,456,800

Based on the existing connections and projected unit flowrates from historical data, the effective unit flowrate per connection is 300 gpd/conn. To evaluate the water system, the peak-hour condition, as set forth by the TCEQ, was used as the worst-case scenario. Peak-hour conditions occur when a system experiences the highest-use hour on a maximum day. The City only had monthly water consumption reports available. Per 30 TAC §290.38(46), in the absence of 36 months of historical daily water usage, a maximum day factor of 2.4 should be assumed. Table 3-3 presents the calculation for the maximum day flow. Evaluating the previous three (3) years of well data, the City experienced moderate water losses or accountability issues therefore 10% was utilized in the water capacity analysis.

**Table 3-3 Max Day Flow**

	Flow (gpd)
Average Day Flow	1,456,800
Max Day Factor	2.4
Max Day Flow	3,496,320

Peak-hour flows are determined by multiplying the maximum day flow by a factor of 1.25 for systems with elevated storage in the absence of verified historical data. No hourly demand data was available at the time of the report. A calculation of 2.4 multiplied by 1.25 yields a total maximum day PHF of 3.0 times the ADF. Table 3-4 presents the existing water flow condition for the City.

**Table 3-4 Existing Peak Hour Flow**

Existing Flow Condition	Equation	Flow (gpm)
Average Day	1,456,800 gpd / 1,440 min/day	1,012
Peak Hour (Max Day)	1,012 gpm x 2.4 x 1.25	3,035

### 3.1.3 EXISTING WATER SYSTEM CAPACITY ANALYSIS

The existing water facilities were analyzed for their capacity to serve the existing system, in accordance with 30 TAC §TAC290.45(b)(1)(D). To meet the minimum requirements, the City must have a minimum guaranteed supply of 0.6 gpm per connection, a minimum storage capacity of 200 gallons per connection, a minimum elevated storage tank capacity of 100 gallons per connection, and either a firm booster pump capacity (with the largest pump out of service) of 2 gpm per connection or enough firm booster pump capacity to meet the maximum day peak hour demand. The City’s existing water plant facilities have enough supply, elevated storage, ground storage, and booster pump capacity to serve the existing system. The existing system water plant capacity analysis is presented in Attachment B.

## 3.2 FUTURE WATER SYSTEM EVALUATION

### 3.2.1 METHODOLOGY OF PROJECTED WATER DEMANDS

To determine the projected water demands, the projected connections based on the future developments and timelines were utilized. The water unit demands by type of connection were applied to the projected connections, where applicable, and unit demands were established based upon Quiddity’s experience with similar types of developments within the region.



### 3.2.2 5-YEAR WATER PROJECTIONS

Table 3-5 presents the projected water average daily flows for the 5-year anticipated buildout within the area of new development. Based on the projected physical connections and unit flowrate the effective unit flowrate per connection is 325 gpd/conn.

**Table 3-5 5-Year Projected Average Day Flow**

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single-Family Residential	2,243	250	560,800
Multi-Family Residential	1,544	125	193,000
Commercial	186	1,500	279,000
Industrial	54	1,500	81,000
Mixed-Use	151	375	56,600
Irrigation	871	300	261,300
Public	66	1,000	66,000
Accountability/Losses			166,500
<b>Total</b>	<b>5,115</b>		<b>1,664,200</b>

### 3.2.3 10-YEAR WATER PROJECTIONS

Table 3-6 presents the projected water average daily flows for the 10-year anticipated buildout within the area of new development and additional development undeveloped tracts within the City’s jurisdiction. Based on the projected physical connections and unit flowrate the effective unit flowrate per connection is 365 gpd/conn.

**Table 3-6 10-Year Projected Average Day Flow**

Connection Type	Connections	Unit Demand (gpd/conn)	Total Demand (gpd)
Single-Family Residential	2,273	250	568,300
Multi-Family Residential	2,152	125	269,000
Commercial	242	1,500	363,000
Industrial	259	1,500	388,500
Mixed-Use	251	375	94,100
Irrigation	871	300	261,300
Public	67	1,000	67,000
Accountability/Losses			223,500
<b>Total</b>	<b>6,115</b>		<b>2,234,700</b>

### 3.2.4 FUTURE WATER SYSTEM CAPACITY ANALYSIS

The City's existing water plant facilities have enough elevated storage, ground storage, and booster pump capacity to serve the projected 5-year and 10-year buildout. The City is limited with water supply based on the 5-year and 10-year projections. The City intends to build a new water plant southwest of Highway 290 to better serve the new development projected. The 5-year and 10-year water plant capacity analyses are presented in Attachments C and D respectively.

Based on the City's intent to operate at nearly 60% surface water to comply with the Harris-Galveston Subsidence District's groundwater reduction plan, it is recommended the City renegotiate a new contractual amount of water with the City of Houston. The maximum daily amount of water should be increased to 5,363,280 gpd or 3,725 gpm, the projected 10-year maximum daily flow utilizing a max day factor of 2.4. While surface water supply may be able to provide enough capacity to serve the new development, since the contract is not guaranteed the City is required to have a total well capacity of 0.6 gpm/conn.

Quiddity included estimated cost associated with the City of Houston Interconnect No. 2 project, previously referenced in the prior CIP report. A Water Master Plan is recommended to further evaluate surface water and ground water supply options, pressures southwest of Highway 290, and their associated costs which could impact the IFS.

### 3.3 WATER CAPITAL IMPROVEMENTS PLAN

Quiddity was contracted by the City in FY 2023 to perform an assessment on the existing water facilities and develop a CIP focused on operation, maintenance, rehabilitation, and improvements to the existing water facility components. This allows the City to proactively budget for long-term viability of its system and better understand the prioritization of projects at the appropriate timeline to help prevent premature failures and ensure continued operation. The CIP for operation and maintenance is still in progress and will be submitted separately.

Quiddity prepared CIP recommendations for new improvements to the existing water and wastewater system based on the projected development timeframe and input received from the City. Based on these projections, the City will need additional water improvements to serve the new development. Table 3-7 presents the Water CIP list to support the projected new development that can be funded through impact

fees. Cost estimates are included in Attachment E and include anticipated contingencies, inflation, land acquisition, engineering and testing costs.

**Table 3-7 Water Capital Improvements Plan**

No.	Description of Project	Cost
<b>Proposed Projects</b>		
W-12	Water Master Plan	\$125,000
W-13	Impact Fee Study & Rate Analysis	\$75,000
W-14	Proposed Water Facility #4	\$10,534,000
W-15	City of Houston Interconnect No. 2 <sup>(1)</sup>	\$2,135,000
W-16	FM 529 8" & 12" Water Line from Harms Rd to Hwy 290 – Service to ETJ	\$2,971,000
W-17	Charles Rd 8" & Wright Rd 12" Water Line Loop – Service to ETJ	\$1,720,000
W-18	Wright Rd 12" Water Line from Charles Rd to Hwy 290 – Service to ETJ	\$1,724,000
W-19	Fairview St 12" Water Line from FM 529 to Taylor Rd – Service to ETJ	\$5,121,000
W-20	Harms Rd 12" Water Line from FM 529 to Taylor Rd – Service to ETJ	\$3,119,000
W-21	Musgrove Ln 8" & 12" Water Line from Taylor Rd to Jones Rd Along Hwy 290 – Service to ETJ	\$1,417,000
W-22	Taylor Rd 8" & 12" Water Line Extension from Hwy 290 to Edge of ETJ – Service to ETJ	\$761,000
<b>Total</b>		<b>\$29,702,000</b>

#### 4.0 WASTEWATER SYSTEM CAPITAL IMPROVEMENTS PLAN

The wastewater system capabilities to serve the existing and future development were evaluated as part of the impact fee analysis. Quiddity collected available records from City Staff, such as recent daily wastewater treatment plant (WWTP) effluent flows from September 2023, operation reports, and record drawings. It was assumed the new development would send all projected wastewater flow to the Castlebridge WWTP based on proximity to the development and results from prior studies. The White Oak Bayou WWTP was not evaluated in the IFS as no wastewater demand was projected from the new development to this wastewater service area.

#### 4.1 EXISTING WASTEWATER SYSTEM EVALUATION

##### 4.1.1 EXISTING WASTEWATER INFRASTRUCTURE

The City owns and maintains the Castlebridge WWTP, located at 12103 Castlebridge Drive, which has a permitted daily average flow of 800,000 gpd or 0.8 MGD and a 2-hour peak of 1,885 gpm (with a peaking factor of 3.4). The City is also a partner in the White Oak Bayou WWTP Joint Powers, along with West Harris County Municipal Utility District (MUD) No. 1, Harris County MUD No. 25, Windfern Forest Utility District and Baker Oil Tools. Collectively the partners own the White Oak Bayou WWTP, located at 15201 Philippine Street, which has a permitted effluent flow of 2,000,000 gpd or 2.0 MGD and a peak flow of

5,556 gpm (peak factor of 4.0). The City has 40.63% ownership of the White Oak Bayou WWTP and is billed accordingly for any improvement projects at the plant. The City is also billed monthly based on the percentage contributed of the total flow per month to the White Oak Bayou WWTP Joint Powers.

The City also owns and maintains eight (8) lift station (LS) within the system including the Philippine LS, Hillcrest LS, Tahoe LS, Rio Grande LS, 290 NW LS, and the Jones Rd LS. The wastewater system also contains approximately 205,000 LF of gravity sewers ranging in size between 4” diameter to 33” diameter and approximately 795 manholes based on previous records.

**4.1.2 EXISTING WASTEWATER FLOWS**

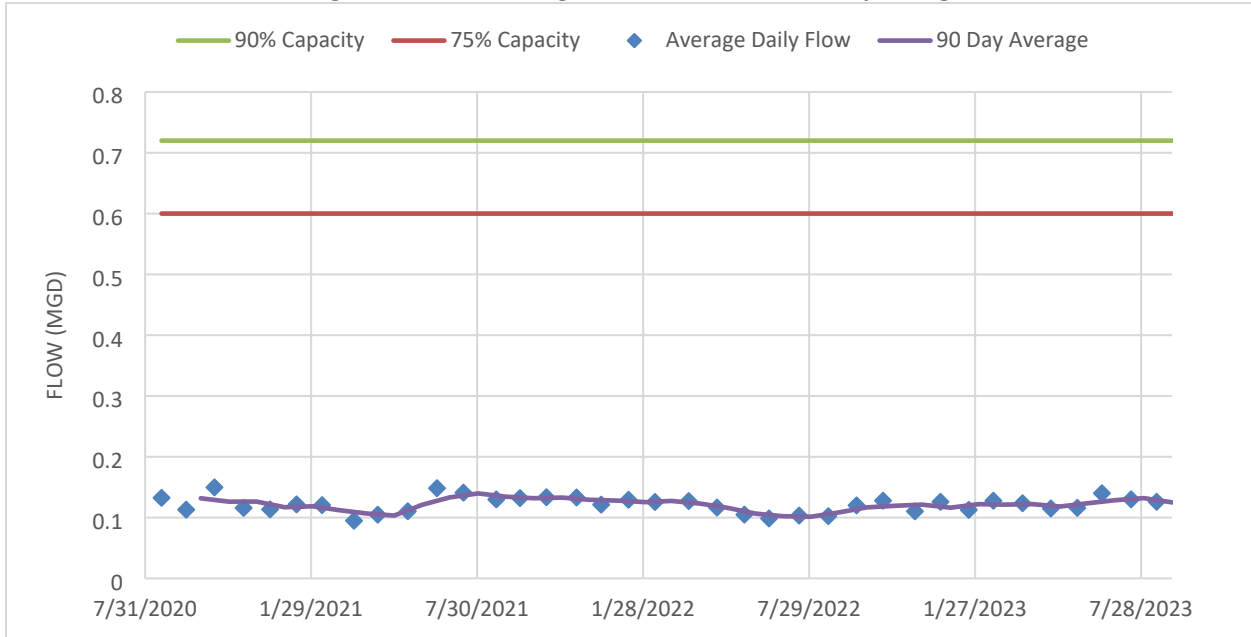
Wastewater flows were determined by analyzing the Castlebridge WWTP average daily flows provided by EPA – Enforcement and Compliance History Online (ECHO) database for the prior three (3) years of monthly data, most recently through the month of August 2023. The Average Day Flow was established for the Castlebridge WWTP shown in Table 4-1.

**Table 4-1 Existing Wastewater Flows**

Service Area	Average Daily Flow (GPD)
Castlebridge WWTP	121,526

Based on the three (3) years of WWTP effluent data analyzed, the City’s Castlebridge WWTP receives an average daily flow of approximately 121,526 gallons or 0.12 MGD compared to the permitted average daily flow of 800,000 gallons or 0.8 MGD. This ADF equates to 15% of the Castlebridge WWTP permitting hydraulic capacity. TCEQ §305.126 requires a WWTP permit holder to initiate engineering and financial planning for expansion when the average daily sewer flows reach 75% of permitted daily flows for 3 consecutive months. Additionally, the permit holder must obtain necessary authorization to commence construction for additional facilities when the average daily flows reach 90% of permitted flows for 3 consecutive months. Figure 1 shows the Castlebridge WWTP reported effluent data for 3-year period dating July 2020 through August 2023. The WWTP consecutive 90-day average day flows peaked from June 2021 to August 2021 with a maximum 90-day average quantified at 139,733 gpd, which equates to approximately 17% of the plant’s permitted capacity.

**Figure 1 – Castlebridge WWTP 3-Year Flow Reporting**



**4.1.3 EXISTING WASTEWATER SYSTEM CAPACITY ANALYSIS**

Based on the permitted flows of the Castlebridge WWTP, the City has sufficient capacity to serve the existing system for this service area. The Castlebridge WWTP has a permitted flow of 800,000 gpd and is only receiving 121,526 gpd on average daily basis from three (3) years of historical data. The hourly wastewater flows were not available for this evaluation, only record drawings and monthly reporting data.

The Jones Road LS is the only existing lift station assumed to receive an increase in wastewater flow based on its proximity to the new development. The City did not have historical flow data on the existing Jones Road LS; but was able to review record drawings and estimate the capacity of the lift station.

The prior IFS dated July 2020 evaluated the capacity of the Jones Road LS based on daily lift station pump run times provided from April 2019 – December 2019. The LS had minimal run times averaging 0.16 hours per day with a maximum run time of 0.37 hours per day, which indicated the lift station has capacity of additional wastewater flow. Since new information was not available at the time of this study, it is recommended the City obtain pump data in order to more accurately evaluate the capacity of the lift station to serve the new development. Based on preliminary assumptions, the existing Jones Road LS does not need any improvements to meet existing wastewater demands.

## 4.2 FUTURE WASTEWATER SYSTEM EVALUATION

The IFS evaluated tracts not served by the City, predominately south of Highway 290 between FM 529, Harms Road, and Taylor Road. As mentioned in Section 2.3, the baseline wastewater daily demand is 1,200 gpd per acre or 200 gpd per connection was utilized regardless of the development classification due to uncertainty of the development timeframe. A prior study titled “Preliminary Evaluation Study (Revised) for Water and Wastewater Sanitary Sewer Improvements” dated March 9, 2023 prepared by others, was evaluated as part of the IFS. Quiddity recommends different water and wastewater system alignments due to conflicts with existing utilities and more practical LS location to serve the new development tracts. The suggested lift station location in the prior study is not feasible as the identified tract is designated by TXDOT for drainage purposes. Quiddity analyzed the proposed utility line sizes based on allowable slopes, capacity, and line sizes allowed by the City of Houston – 2023 Infrastructure Design Manual.

A portion of the new service area projected along Charle– Road are anticipated to be collected via gravity collection system and pumped via the proposed FM 529 LS into the existing gravity collection system at the intersection of Jones Road and FM 529. This wastewater eventually flows into the existing Jones Road LS which is pumped via force main to Castlebridge WWTP. Based on the Jones Road LS record drawings, the pumps are recommended to be upsized to accommodate the new projected wastewater flow while the existing wet well and force main piping are anticipated to remain based on preliminary assumptions.

### 4.2.1 METHODOLOGY OF WASTEWATER FLOW PROJECTIONS

To determine the projected wastewater flows, projected connections were analyzed based on projected future development timeframes. Water unit demands by type of connection were utilized, and a return factor was applied to establish the wastewater flows. Due to the significant amount of water loss and reported issues with the sewer system leading to inflow and infiltration, a historical system-wide return factor could not be established. A return factor of 0.8 was used for new development since no historical flow information was available.

Since no flow data was available for the Jones Road LS, the existing wastewater flows for the delineated service area was projected at 179,483 gpd ADF. When combining the projected 38,619 gpd ADF at the FM 529 LS the total projected wastewater demand for Jones Road LS is projected at 218,102 gpd ADF from the new development.

#### 4.2.2 5-YEAR WASTEWATER PROJECTIONS

Table 4-2 presents the projected 5-year wastewater ADF at the Castlebridge WWTP based on anticipated wastewater connections and timeframe for the new development. This projected flow will be supplied by the new FM 529 LS and Existing Jones Road LS via pressurized force mains to the Castlebridge WWTP.

**Table 4-2 Projected WWTP Flows at 5-Year Projections**

Classification	Average Daily Flows (gpd)
New Development 5-Year	218,102
Existing Castlebridge WWTP	121,526
Total	339,628

#### 4.2.3 10-YEAR WASTEWATER PROJECTIONS

Table 4-3 presents the projected 10-year wastewater ADF at the Castlebridge WWTP based on anticipated wastewater connections and timeframe for the new development and additional development areas. This projected flow will be supplied by the New Taylor Road LS, New FM 529 LS, and Existing Jones Road LS via pressurized force mains and gravity flow via existing collection system north of Highway 290.

**Table 4-3 Projected WWTP Flows at 10-Year Projections**

Classification	Average Daily Flows (gpd)
New Development 5-Year	218,102
New Development 10-Year	601,897
Additional Development 10-Year	36,168
Existing Castlebridge WWTP	121,526
Total	977,693

#### 4.2.4 FUTURE WASTEWATER SYSTEM CAPACITY ANALYSIS

TCEQ §305.126 requires a WWTP permit holder to initiate engineering and financial planning for expansion when the sewage flows reach 75% or 0.6 MGD of permitted average daily flows for 3 consecutive months. The permit holder must also obtain the necessary authorization to commence construction for additional facilities when the flows reach 90% or 0.72 MGD of the permitted average daily flows for the Castlebridge WWTP.

Based on the 5-year projected wastewater demands, it appears the Castlebridge WWTP will have enough capacity to serve the future projected development based on permitted hydraulic capacity. Assuming all tracts along Jones Road and Charles Road are developed within five (5) years, the projected wastewater

average daily flow of 339,628 gpd or 0.34 MGD equates to 42% of the permitting hydraulic capacity at Castlebridge WWTP, therefore no improvements are recommended.

Based on the 10-year projected wastewater demands, it appears the Castlebridge WWTP will not have enough capacity to serve the future projected development based on permitted hydraulic capacity. Assuming all tracts within the 5-year projected area which include Jones Road and Charles Road; in addition to the projected 10-year area which includes Wright Road, Fairview Street, Harms Road and Taylor Road are developed, including the projected development north of Highway 290, the projected wastewater average daily flow of 977,693 gpd or 0.98 MGD equates to 122% of the permitted hydraulic capacity at Castlebridge WWTP. Based on these projections, improvements would be necessary to the Castlebridge WWTP with triggers at the 75% and 90% thresholds.

While the 10-year projections assume full build out, the likelihood of all tracts developing and connecting to the new wastewater collection system is unknown. Quiddity included estimated cost associated with the expansion of Castlebridge WWTP, however more analysis is recommended due to potential site limitations for expansion and other factors. A Wastewater Master Plan is recommended to further evaluate expansion options and estimated costs at Castlebridge WWTP.

#### 4.3 WASTEWATER CAPITAL IMPROVEMENTS PLAN

Water and wastewater system improvements are needed to accommodate the new development. Only improvements or upgrades necessary to serve the new development were evaluated for this CIP. Table 4-3 presents the anticipated overall cost for wastewater system improvements. The cost shown includes engineering and contingencies, where applicable. Details cost estimates are included in Attachment F.

**Table 4-3 Wastewater Capital Improvements Plan**

No.	Description of Project	Cost
S-6	Wastewater Master Plan	\$175,000
S-7	Impact Fee Study & Rate Analysis	\$75,000
S-10	Jones Rd LS & FM 529 Service Area 8" Wastewater Line - Service to ETJ	\$1,555,000
S-11	FM 529 LS Service Area 8" Wastewater Lines - Service to ETJ	\$3,045,000
S-12	Proposed Taylor Road Lift Station & 12" Force Main to Castlebridge WWTP - Service to ETJ	\$4,932,000
S-13	Wright Rd 8" & 12" Wastewater Line from FM 529 to Hwy 290 - Service to ETJ	\$1,998,000
S-14	Taylor Road 8", 15", & 18" Wastewater Line - Service to ETJ	\$2,017,000
S-15	Fairview St 8" & 12" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ <sup>(2)</sup>	\$3,921,000
S-16	Harms Rd 8" & 12" Wastewater Line from FM 529 to Taylor Rd - Service to ETJ <sup>(2)</sup>	\$1,867,000
S-17	Castlebridge WWTP Expansion	\$ 19,600,000
	<b>Total</b>	<b>\$39,185,000</b>



## 5.0 IMPACT FEE ANALYSIS

The IFS evaluates the City’s available water and wastewater capacity to serve existing and future development over the next ten (10) years. The fees are calculated as a percentage of the assumed project costs based upon the percentage of the project’s capacity to serve the projected development in the next ten (10) years. None of the CIP projects are intended to improve water and wastewater service to existing customers or increase capacity serving existing development as part of this analysis.

### 5.1 SERVICE UNITS

For impact fees, "new development" is defined as the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units. "Service Unit" is defined as a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous ten (10) years. The projected water and wastewater service unit demands are projected at 250 gpd and 200 gpd respectively. These projected water and wastewater demands correlate to the City of Houston Impact Fee Service Unit Equivalent Table dated August 26, 2019, the Service Unit Equivalents provided in Attachment G and is calculated based on the type of development and approximate total number of service units necessary for the new development. Table 5-1 presents the water and wastewater SUs for the City’s future water and wastewater systems.

**Table 5-1 Projected Service Units**

Systems	2028 Projected Demands (gpd)	2028 Projected SUs	2033 Projected Demands (gpd)	2033 Projected SUs	Total 10-Year Demands (gpd)	Total 10-Year SUs
Water	272,628	1,091	797,582	3,190	1,070,210	4,281
Wastewater	218,102	1,091	638,065	3,190	856,167	4,281

### 5.2 WATER AND WASTEWATER ATTRIBUTABLE IMPROVEMENTS

Existing and proposed improvement projects were evaluated to determine the percent utilization for new development within the next five (5) and ten (10) years. The percentage of utilization within the 10-year timeframe for new development and additional development was used to calculate the eligible project

costs for impact fees. Any of the projects' capacity used on existing development cannot be included in the eligible project costs for impact fees. Tables 5-2 and 5-3 shows the calculated eligible project cost for the water and wastewater systems.

**Table 5-2 Water Projects Eligible Impact Fee Cost**

Projects	% Utilization	FY 2023-2028	FY 2028-2033	Total	Impact Fee Eligible Cost
Water Master Plan	100%	\$125,000	\$0	\$125,000	\$125,000
Impact Fee Study & Rate Analysis	100%	\$75,000	\$0	\$75,000	\$75,000
Proposed Water Facility #4	100%	\$0	\$10,534,000	\$10,534,000	\$10,534,000
CoH IC No. 2	50%	\$0	\$2,135,000	\$2,135,000	\$1,067,500
FM 529 8" & 12" Water Harms Rd to Hwy 290	90%	\$2,971,000	\$0	\$2,971,000	\$2,673,900
Charles Rd 8" & Wright Rd 12" Water	90%	\$1,720,000	\$0	\$1,720,000	\$1,548,000
Wright Rd 12" Water	90%	\$0	\$1,724,000	\$1,724,000	\$1,551,600
Fairview St 12" Water	10%	\$0	\$5,121,000	\$5,121,000	\$512,100
Harms Rd 12" Water	10%	\$0	\$3,119,000	\$3,119,000	\$311,900
Musgrove Ln 8" & 12" Water	90%	\$0	\$1,417,000	\$1,417,000	\$1,275,300
Taylor Rd 8" Water	90%	\$0	\$761,000	\$761,000	\$684,900
<b>Summation</b>		<b>\$4,891,000</b>	<b>\$24,811,000</b>	<b>\$29,702,000</b>	<b>\$20,359,200</b>

**Table 5-3 Wastewater Projects Eligible Impact Fee Cost**

Projects	% Utilization	FY 2023-2028	FY 2028-2033	Total	Impact Fee Eligible Cost
Wastewater Master Plan	100%	\$ 175,000	\$0	\$175,000	\$175,000
Impact Fee Study	100%	\$0	\$75,000	\$75,000	\$75,000
Castlebridge WWTP Improvements	40%	\$0	\$19,600,000	\$19,600,000	\$7,840,000
Jones Rd LS & FM 529 Area 8" Lines	90%	\$1,555,000	\$0	\$1,555,000	\$1,399,500
FM 529 LS Area 8" Lines	90%	\$3,045,000	\$0	\$3,045,000	\$2,740,500
Proposed Taylor Rd LS & 12" FM	90%	\$0	\$4,932,000	\$4,932,000	\$4,438,800
Wright Rd 8" & 12" Lines	90%	\$0	\$1,998,000	\$1,998,000	\$1,798,200
Taylor Rd 8", 15", & 18" Lines	80%	\$0	\$2,017,000	\$2,017,000	\$1,613,600
Fairview St 8" & 12" Lines	10%	\$0	\$3,921,000	\$3,921,000	\$392,100
Harms Rd 8" & 12" Lines	10%	\$0	\$1,867,000	\$1,867,000	\$186,700
<b>Summation</b>		<b>\$4,775,000</b>	<b>\$34,410,000</b>	<b>\$39,185,000</b>	<b>\$20,659,400</b>

### 5.3 MAXIMUM IMPACT FEE CALCULATION

According to the §395, impact fees can be assessed based on one of two options. The fees can either a) allow for a credit calculation to credit back the development community based on the utility revenues and ad valorem taxes that are allocated for paying a portion of future capital improvements or b) reduce recoverable cost for implementing the capital improvements plan by 50%. The intent of the credit is to prevent the City from double charging development for future capital improvements via impact fees and utility rates. The City has historically assessed impact fees using the second option, to reduce the recoverable cost by 50%. For this analysis, the 50% credit option was utilized. Tables 5-4 and 5-5 present the calculation for the maximum assessable impact fee per service unit, not physical connections, for both the City’s water and wastewater system.

**Table 5-4 Maximum Water Impact Fee per Service Unit**

<b>Eligible Impact Fee Costs</b>	\$20,359,200
<b>Finance Costs (4.5%)</b>	\$7,570,000
<b>10-Year Additional SUs</b>	4,281 SUs
<b>Eligible Cost per SU</b>	\$6,524
<b>Impact Fee per SU (50% Reduction)</b>	\$3,262

**Table 5-5 Maximum Wastewater Impact Fee per Service Unit**

<b>Eligible Impact Fee Costs</b>	\$20,659,400
<b>Finance Costs (4.5%)</b>	\$7,682,000
<b>10-Year Additional SUs</b>	4,281 SUs
<b>Eligible Cost per SU</b>	\$6,620
<b>Impact Fee per SU (50% Reduction)</b>	\$3,310

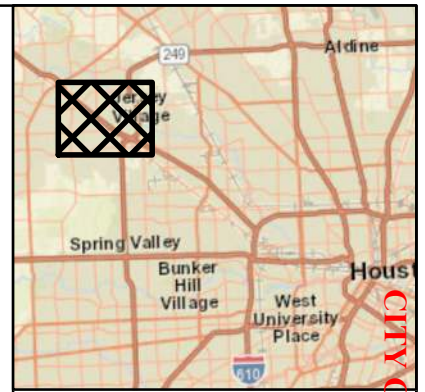
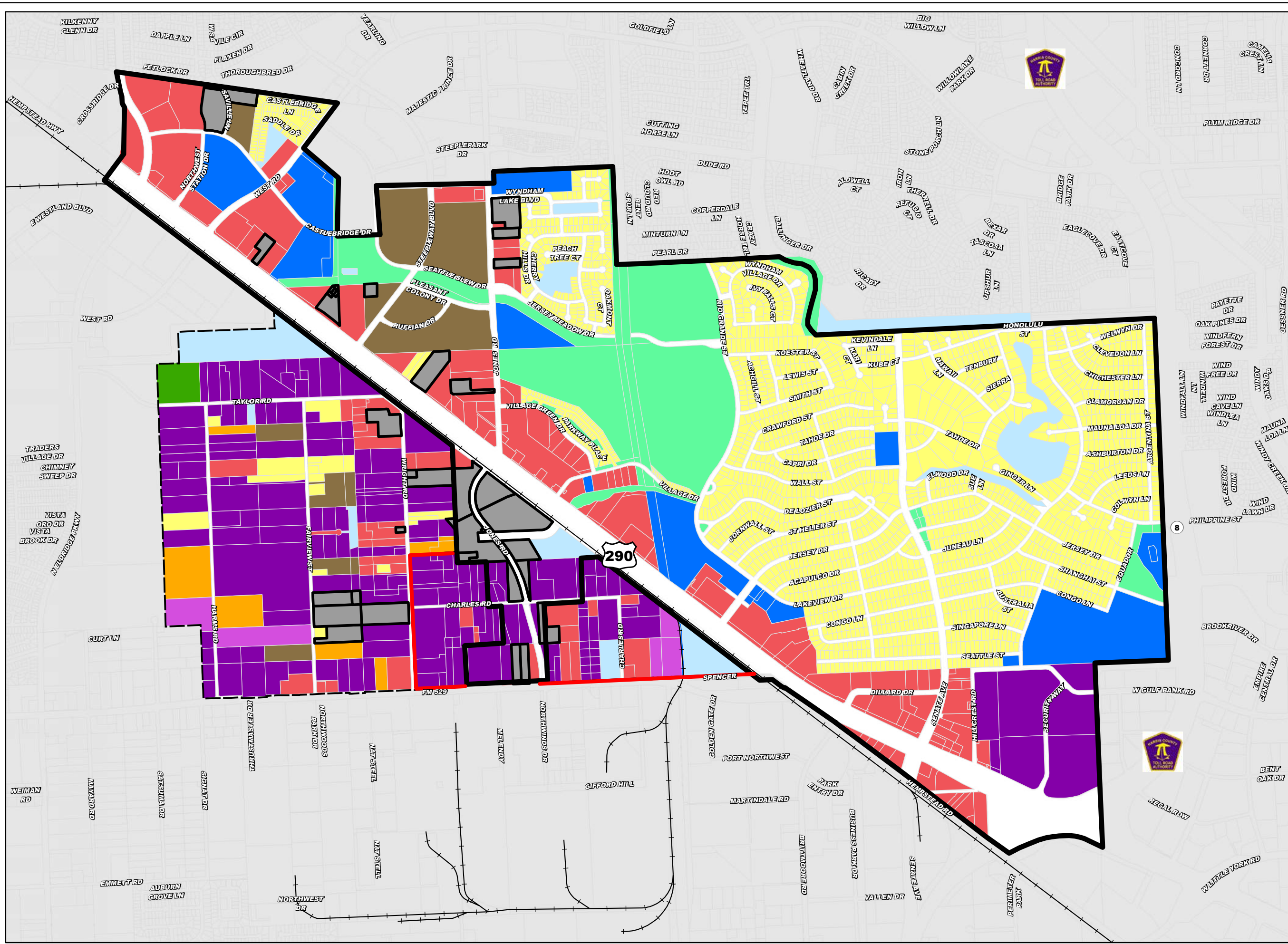
Regardless of the development type, SU can be applied evenly based on the project water and wastewater demands. Water meter sizes are independent from the SU’s and should be sized appropriately based on AWWA recommendations for each new service request. The City should utilize the latest manual published by AWWA titled M22 Sizing Water Service Lines and Meters for future water meter sizing.

## 6.0 IMPACT FEE ADOPTION

In order to approve the impact fees outlined in the report, an advisory council must review the proposed CIP, Land Use Plan, and Impact Fees and provide comments to the City Council. A public hearing must subsequently be held to review and allow public comment on the CIP, Land Use Plan, and Impact Fees. Quiddity presented the CIP, Land Use Plan and Impact Fee updates to the Capital Improvements Advisory Committee on November 29, 2023 which in return will submit written comments and recommendations to the City Council. A public hearing is anticipated to be held on December 18, 2023 to address comments from the updated to the CIP, Land Use Plan and Impact Fees. The City Council will review and consider approving the updated CIP, Land Use Plan and Impact Fees on December 18, 2023. Following approval from City Council, Quiddity will sign, seal and date the final report and provide to the City as the final deliverable.

**EXHIBIT 1**  
**CURRENT LAND USE PLAN**



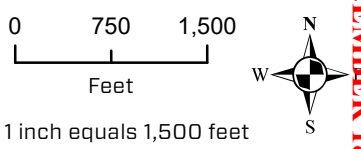


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- Projected City Limits
- City of Jersey Village
- City of Jersey Village City ETJ
- Railroad
- Future Land Use Classification**
- Undeveloped
- Agriculture
- Single-Family Residential
- Multi-Family Residential
- Mixed-Use
- Retail/Commercial
- Industrial
- Transportation/Utilities
- Public/Institutional
- Parks/Open Space
- Water/Detention

**CURRENT LAND USE CLASSIFICATION LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS



Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Quiddity Engineering concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.

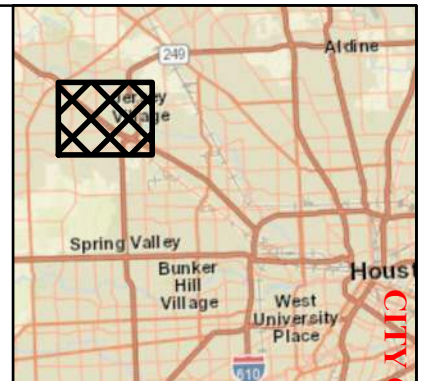
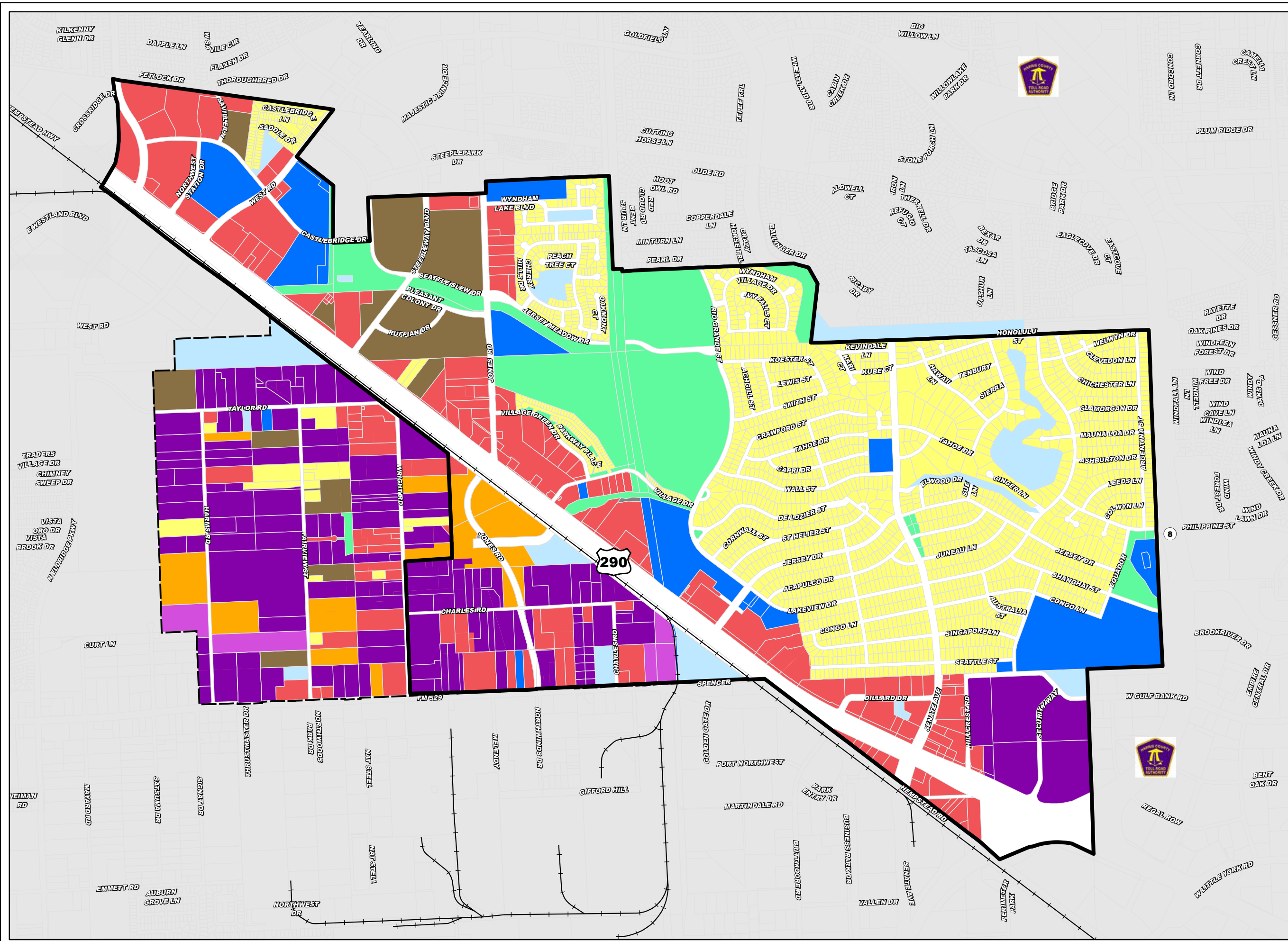


CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023  
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 Project Number: 05440-0013-01  
 Date: 10/20/2023  
 User Name: adal

**EXHIBIT 2**  
**FUTURE LAND USE PLAN**



# EXHIBIT 2

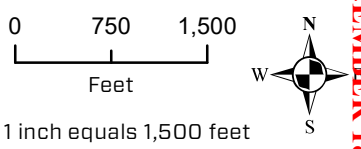


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- LEGEND**
- City of Jersey Village City Limits
  - City of Jersey Village City ETJ
  - HCAD
  - Future Land Use Classification**
  - Undeveloped
  - Agriculture
  - Single-Family Residential
  - Multi-Family Residential
  - Mixed-Use
  - Retail/Commercial
  - Industrial
  - Transportation/Utilities
  - Public/Institutional
  - Parks/Open Space
  - Water/Detention

**FUTURE LAND USE CLASSIFICATION LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS



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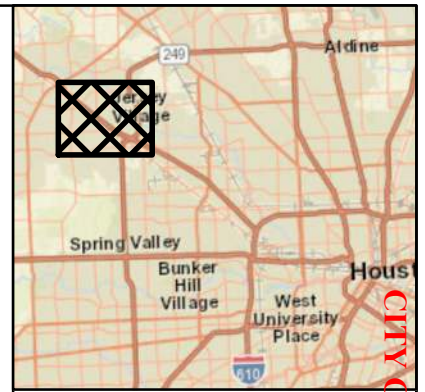
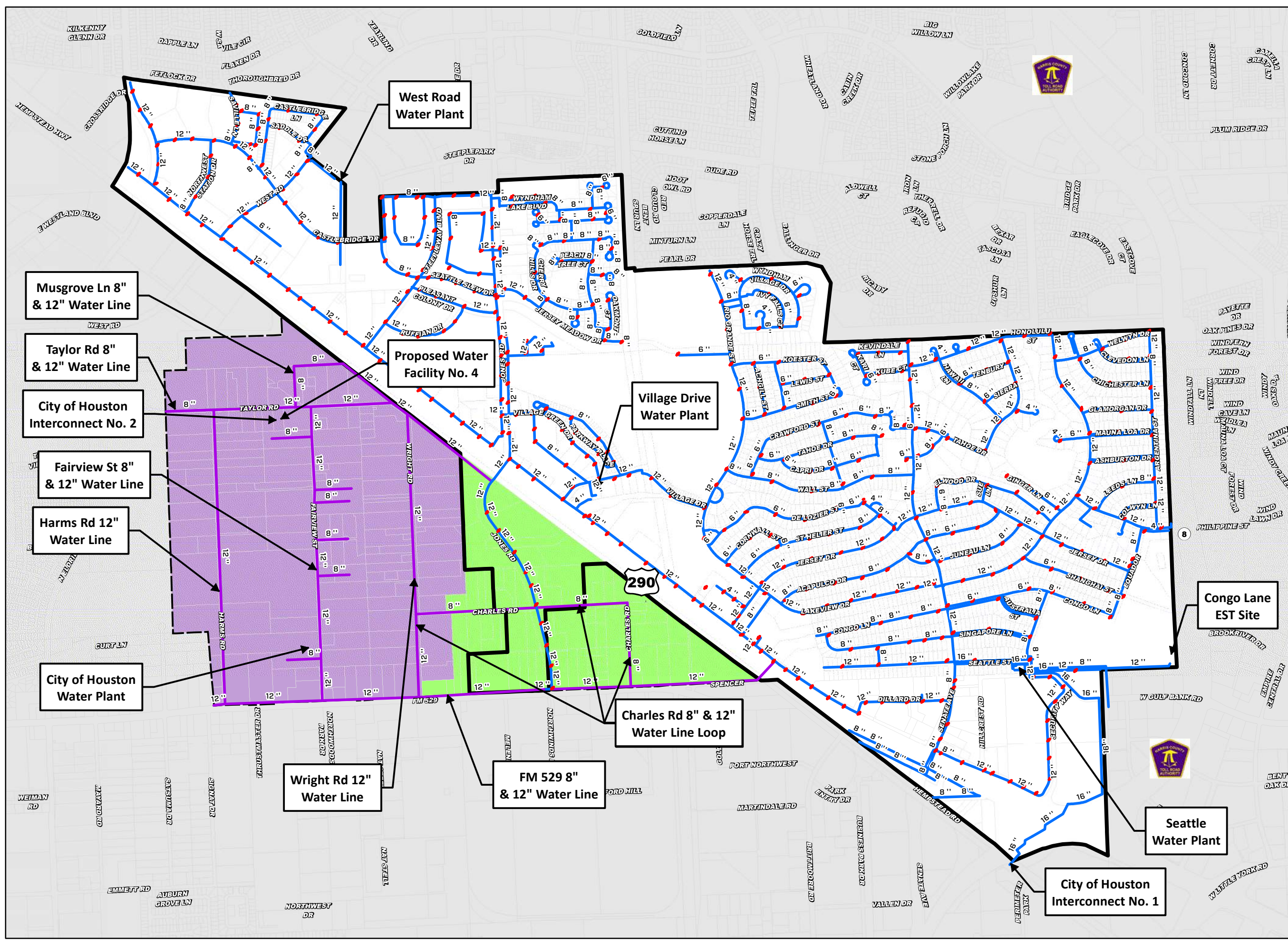


CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**EXHIBIT 3**  
**WATER SYSTEM IMPROVEMENTS**





**LEGEND**

- Existing Fire Hydrant (Red dot)
- Existing Waterline (Blue line)
- Proposed Waterline (Purple line)
- City of Jersey Village City Limits (Solid black line)
- City of Jersey Village City ETJ (Dashed black line)
- HCAD Parcels (Grey grid)
- 5-Year Projection (Green fill)
- 10-Year Projection (Purple fill)
- Service Area (Green/Purple fill)

**WATER DISTRIBUTION SYSTEM LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS

0 750 1,500  
Feet

1 inch equals 1,500 feet

Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Quiddity Engineering concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.

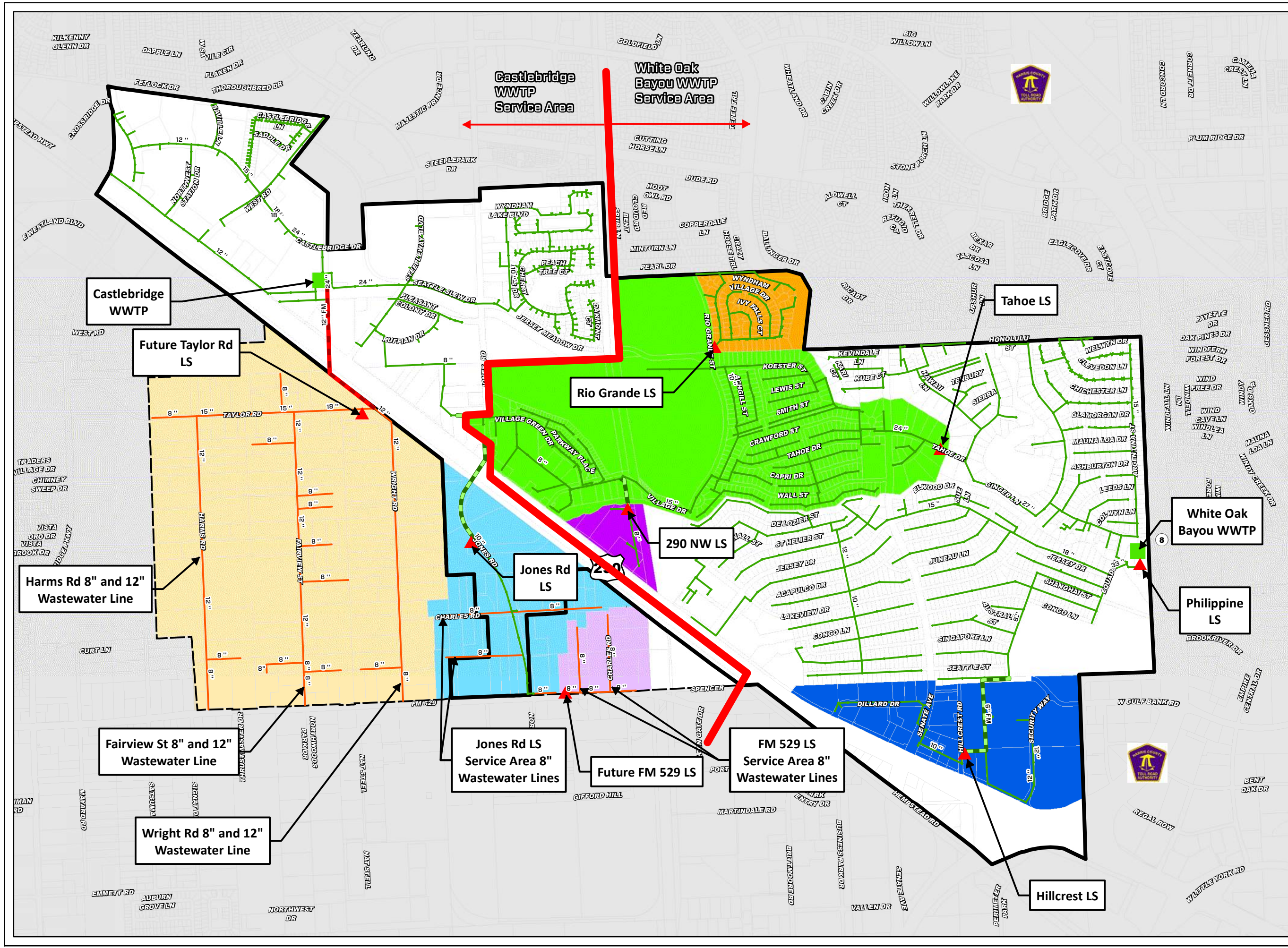
**QUIDDITY**  
Texas Board of Professional Engineering Registration No. F-23290

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

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**EXHIBIT 4**  
**WASTEWATER SYSTEM IMPROVEMENTS**



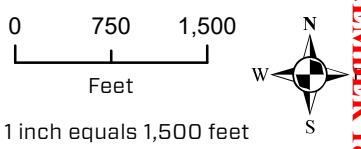


**VICINITY MAP**  
Scale: 1 inch equals 10 miles

- LEGEND**
- ▲ Lift Station (LS)
  - Wastewater Treatment Plant (WWTP)
  - WWTP Service Area
  - Existing Force Main
  - Proposed Force Main
  - Existing Gravity Main
  - Proposed Gravity Main
  - City of Jersey Village City Limits
  - City of Jersey Village City ETJ
  - HCAD Parcels
  - Tahoe LS Service Area
  - Rio Grande LS Service Area
  - 290 NW LS Service Area
  - Hillcrest LS Service Area
  - 5-Year Projection
  - FM 529 LS Service Area
  - Jones Rd LS Service Area
  - 10-Year Projection
  - Taylor Rd LS Service Area

**WASTEWATER DISTRIBUTION SYSTEM LAYOUT**

**CITY OF JERSEY VILLAGE**  
HARRIS COUNTY, TEXAS



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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023  
Date: 10/20/2023  
Project Number: 05440-004-00  
User Name: ada1

**ATTACHMENT A**  
**TEXAS LOCAL GOVERNMENT CODE CHAPTER 395**



## LOCAL GOVERNMENT CODE

## TITLE 12. PLANNING AND DEVELOPMENT

SUBTITLE C. PLANNING AND DEVELOPMENT PROVISIONS APPLYING TO MORE THAN ONE  
TYPE OF LOCAL GOVERNMENTCHAPTER 395. FINANCING CAPITAL IMPROVEMENTS REQUIRED BY NEW DEVELOPMENT IN  
MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS

## SUBCHAPTER A. GENERAL PROVISIONS

Sec. 395.001. DEFINITIONS. In this chapter:

(1) "Capital improvement" means any of the following facilities that have a life expectancy of three or more years and are owned and operated by or on behalf of a political subdivision:

(A) water supply, treatment, and distribution facilities; wastewater collection and treatment facilities; and storm water, drainage, and flood control facilities; whether or not they are located within the service area; and

(B) roadway facilities.

(2) "Capital improvements plan" means a plan required by this chapter that identifies capital improvements or facility expansions for which impact fees may be assessed.

(3) "Facility expansion" means the expansion of the capacity of an existing facility that serves the same function as an otherwise necessary new capital improvement, in order that the existing facility may serve new development. The term does not include the repair, maintenance, modernization, or expansion of an existing facility to better serve existing development.

(4) "Impact fee" means a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development. The term includes amortized charges, lump-sum charges, capital recovery fees, contributions in aid of construction, and any other fee that functions as described by this definition. The term does not include:

(A) dedication of land for public parks or payment in lieu of the dedication to serve park needs;

(B) dedication of rights-of-way or easements or construction or dedication of on-site or off-site water distribution, wastewater collection or drainage facilities, or streets, sidewalks, or curbs if the dedication or construction is required by a valid ordinance and is necessitated by and attributable to the new development;

(C) lot or acreage fees to be placed in trust funds for the purpose of reimbursing developers for oversizing or constructing water or sewer mains or lines; or

(D) other pro rata fees for reimbursement of water or sewer mains or lines extended by the political subdivision.

However, an item included in the capital improvements plan may not be required to be constructed except in accordance with Section 395.019(2), and an owner may not be required to construct or dedicate facilities and to pay impact fees for those facilities.

(5) "Land use assumptions" includes a description of the service area and projections of changes in land uses, densities, intensities, and population in the service area over at least a 10-year period.

(6) "New development" means the subdivision of land; the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure; or any use or extension of the use of land; any of which increases the number of service units.

(7) "Political subdivision" means a municipality, a district or authority created under Article III, Section 52, or Article XVI, Section 59, of the Texas Constitution, or, for the purposes set forth by Section 395.079, certain counties described by that section.

(8) "Roadway facilities" means arterial or collector streets or roads that have been designated on an officially adopted roadway plan of the political subdivision, together with all necessary appurtenances. The term includes the political subdivision's share of costs for roadways and associated improvements designated on the federal or Texas highway system, including local matching funds and costs related to utility line relocation and the establishment of curbs, gutters, sidewalks, drainage appurtenances, and rights-of-way.

(9) "Service area" means the area within the corporate boundaries or extraterritorial jurisdiction, as determined under Chapter 42, of the political subdivision to be served by the capital improvements or facilities expansions specified in the capital improvements plan, except roadway facilities and storm water, drainage, and flood control facilities. The service area, for the purposes of this chapter, may include all or part

of the land within the political subdivision or its extraterritorial jurisdiction, except for roadway facilities and storm water, drainage, and flood control facilities. For roadway facilities, the service area is limited to an area within the corporate boundaries of the political subdivision and shall not exceed six miles. For storm water, drainage, and flood control facilities, the service area may include all or part of the land within the political subdivision or its extraterritorial jurisdiction, but shall not exceed the area actually served by the storm water, drainage, and flood control facilities designated in the capital improvements plan and shall not extend across watershed boundaries.

(10) "Service unit" means a standardized measure of consumption, use, generation, or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards and based on historical data and trends applicable to the political subdivision in which the individual unit of development is located during the previous 10 years.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1989, 71st Leg., ch. 566, Sec. 1(e), eff. Aug. 28, 1989; Acts 2001, 77th Leg., ch. 345, Sec. 1, eff. Sept. 1, 2001.

#### SUBCHAPTER B. AUTHORIZATION OF IMPACT FEE

Sec. 395.011. AUTHORIZATION OF FEE. (a) Unless otherwise specifically authorized by state law or this chapter, a governmental entity or political subdivision may not enact or impose an impact fee.

(b) Political subdivisions may enact or impose impact fees on land within their corporate boundaries or extraterritorial jurisdictions only by complying with this chapter, except that impact fees may not be enacted or imposed in the extraterritorial jurisdiction for roadway facilities.

(c) A municipality may contract to provide capital improvements, except roadway facilities, to an area outside its corporate boundaries and extraterritorial jurisdiction and may charge an impact fee under the contract, but if an impact fee is charged in that area, the municipality must comply with this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.012. ITEMS PAYABLE BY FEE. (a) An impact fee may be imposed only to pay the costs of constructing capital improvements or



facility expansions, including and limited to the:

- (1) construction contract price;
- (2) surveying and engineering fees;
- (3) land acquisition costs, including land purchases, court awards and costs, attorney's fees, and expert witness fees; and
- (4) fees actually paid or contracted to be paid to an independent qualified engineer or financial consultant preparing or updating the capital improvements plan who is not an employee of the political subdivision.

(b) Projected interest charges and other finance costs may be included in determining the amount of impact fees only if the impact fees are used for the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision to finance the capital improvements or facility expansions identified in the capital improvements plan and are not used to reimburse bond funds expended for facilities that are not identified in the capital improvements plan.

(c) Notwithstanding any other provision of this chapter, the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay a staff engineer who prepares or updates a capital improvements plan under this chapter.

(d) A municipality may pledge an impact fee as security for the payment of debt service on a bond, note, or other obligation issued to finance a capital improvement or public facility expansion if:

- (1) the improvement or expansion is identified in a capital improvements plan; and
- (2) at the time of the pledge, the governing body of the municipality certifies in a written order, ordinance, or resolution that none of the impact fee will be used or expended for an improvement or expansion not identified in the plan.

(e) A certification under Subsection (d)(2) is sufficient evidence that an impact fee pledged will not be used or expended for an improvement or expansion that is not identified in the capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 90, Sec. 1, eff. May 16, 1995.

Sec. 395.013. ITEMS NOT PAYABLE BY FEE. Impact fees may not be adopted or used to pay for:

- (1) construction, acquisition, or expansion of public facilities or assets other than capital improvements or facility expansions identified in the capital improvements plan;
- (2) repair, operation, or maintenance of existing or new capital improvements or facility expansions;
- (3) upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards;
- (4) upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development;
- (5) administrative and operating costs of the political subdivision, except the Edwards Underground Water District or a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may use impact fees to pay its administrative and operating costs;
- (6) principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed by Section 395.012.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.014. CAPITAL IMPROVEMENTS PLAN. (a) The political subdivision shall use qualified professionals to prepare the capital improvements plan and to calculate the impact fee. The capital improvements plan must contain specific enumeration of the following items:

- (1) a description of the existing capital improvements within the service area and the costs to upgrade, update, improve, expand, or replace the improvements to meet existing needs and usage and stricter safety, efficiency, environmental, or regulatory standards, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (2) an analysis of the total capacity, the level of current usage, and commitments for usage of capacity of the existing capital improvements, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;
- (3) a description of all or the parts of the capital improvements or facility expansions and their costs necessitated by and attributable to new development in the service area based on the approved land use assumptions, which shall be prepared by a qualified professional engineer licensed to perform the professional engineering services in this state;

(4) a definitive table establishing the specific level or quantity of use, consumption, generation, or discharge of a service unit for each category of capital improvements or facility expansions and an equivalency or conversion table establishing the ratio of a service unit to various types of land uses, including residential, commercial, and industrial;

(5) the total number of projected service units necessitated by and attributable to new development within the service area based on the approved land use assumptions and calculated in accordance with generally accepted engineering or planning criteria;

(6) the projected demand for capital improvements or facility expansions required by new service units projected over a reasonable period of time, not to exceed 10 years; and

(7) a plan for awarding:

(A) a credit for the portion of ad valorem tax and utility service revenues generated by new service units during the program period that is used for the payment of improvements, including the payment of debt, that are included in the capital improvements plan; or

(B) in the alternative, a credit equal to 50 percent of the total projected cost of implementing the capital improvements plan.

(b) The analysis required by Subsection (a) (3) may be prepared on a systemwide basis within the service area for each major category of capital improvement or facility expansion for the designated service area.

(c) The governing body of the political subdivision is responsible for supervising the implementation of the capital improvements plan in a timely manner.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.015. MAXIMUM FEE PER SERVICE UNIT. (a) The impact fee per service unit may not exceed the amount determined by subtracting the amount in Section 395.014(a) (7) from the costs of the capital improvements described by Section 395.014(a) (3) and dividing that amount by the total number of projected service units described by Section 395.014(a) (5).

(b) If the number of new service units projected over a reasonable period of time is less than the total number of new service units shown by the approved land use assumptions at full development of the service area, the maximum impact fee per service unit shall be calculated by dividing the costs of the part of the capital improvements necessitated by and

attributable to projected new service units described by Section 395.014 (a) (6) by the projected new service units described in that section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 3, eff. Sept. 1, 2001.

Sec. 395.016. TIME FOR ASSESSMENT AND COLLECTION OF FEE. (a) This subsection applies only to impact fees adopted and land platted before June 20, 1987. For land that has been platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before June 20, 1987, or land on which new development occurs or is proposed without platting, the political subdivision may assess the impact fees at any time during the development approval and building process. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(b) This subsection applies only to impact fees adopted before June 20, 1987, and land platted after that date. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after June 20, 1987, the political subdivision may assess the impact fees before or at the time of recordation. Except as provided by Section 395.019, the political subdivision may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(c) This subsection applies only to impact fees adopted after June 20, 1987. For new development which is platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision before the adoption of an impact fee, an impact fee may not be collected on any service unit for which a valid building permit is issued within one year after the date of adoption of the impact fee.

(d) This subsection applies only to land platted in accordance with Subchapter A, Chapter 212, or the subdivision or platting procedures of a political subdivision after adoption of an impact fee adopted after June 20, 1987. The political subdivision shall assess the impact fees before or at the time of recordation of a subdivision plat or other plat under Subchapter A, Chapter 212, or the subdivision or platting ordinance or

procedures of any political subdivision in the official records of the county clerk of the county in which the tract is located. Except as provided by Section 395.019, if the political subdivision has water and wastewater capacity available:

(1) the political subdivision shall collect the fees at the time the political subdivision issues a building permit;

(2) for land platted outside the corporate boundaries of a municipality, the municipality shall collect the fees at the time an application for an individual meter connection to the municipality's water or wastewater system is filed; or

(3) a political subdivision that lacks authority to issue building permits in the area where the impact fee applies shall collect the fees at the time an application is filed for an individual meter connection to the political subdivision's water or wastewater system.

(e) For land on which new development occurs or is proposed to occur without platting, the political subdivision may assess the impact fees at any time during the development and building process and may collect the fees at either the time of recordation of the subdivision plat or connection to the political subdivision's water or sewer system or at the time the political subdivision issues either the building permit or the certificate of occupancy.

(f) An "assessment" means a determination of the amount of the impact fee in effect on the date or occurrence provided in this section and is the maximum amount that can be charged per service unit of such development. No specific act by the political subdivision is required.

(g) Notwithstanding Subsections (a)-(e) and Section 395.017, the political subdivision may reduce or waive an impact fee for any service unit that would qualify as affordable housing under 42 U.S.C. Section 12745, as amended, once the service unit is constructed. If affordable housing as defined by 42 U.S.C. Section 12745, as amended, is not constructed, the political subdivision may reverse its decision to waive or reduce the impact fee, and the political subdivision may assess an impact fee at any time during the development approval or building process or after the building process if an impact fee was not already assessed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 1997, 75th Leg., ch. 980, Sec. 52, eff. Sept. 1, 1997;  
Acts 2001, 77th Leg., ch. 345, Sec. 4, eff. Sept. 1, 2001.

Sec. 395.017. ADDITIONAL FEE PROHIBITED; EXCEPTION. After assessment of the impact fees attributable to the new development or execution of an agreement for payment of impact fees, additional impact fees or increases in fees may not be assessed against the tract for any reason unless the number of service units to be developed on the tract increases. In the event of the increase in the number of service units, the impact fees to be imposed are limited to the amount attributable to the additional service units.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.018. AGREEMENT WITH OWNER REGARDING PAYMENT. A political subdivision is authorized to enter into an agreement with the owner of a tract of land for which the plat has been recorded providing for the time and method of payment of the impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.019. COLLECTION OF FEES IF SERVICES NOT AVAILABLE. Except for roadway facilities, impact fees may be assessed but may not be collected in areas where services are not currently available unless:

(1) the collection is made to pay for a capital improvement or facility expansion that has been identified in the capital improvements plan and the political subdivision commits to commence construction within two years, under duly awarded and executed contracts or commitments of staff time covering substantially all of the work required to provide service, and to have the service available within a reasonable period of time considering the type of capital improvement or facility expansion to be constructed, but in no event longer than five years;

(2) the political subdivision agrees that the owner of a new development may construct or finance the capital improvements or facility expansions and agrees that the costs incurred or funds advanced will be credited against the impact fees otherwise due from the new development or agrees to reimburse the owner for such costs from impact fees paid from other new developments that will use such capital improvements or facility expansions, which fees shall be collected and reimbursed to the owner at the time the other new development records its plat; or

(3) an owner voluntarily requests the political subdivision to reserve capacity to serve future development, and the political subdivision

and owner enter into a valid written agreement.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.020. ENTITLEMENT TO SERVICES. Any new development for which an impact fee has been paid is entitled to the permanent use and benefit of the services for which the fee was exacted and is entitled to receive immediate service from any existing facilities with actual capacity to serve the new service units, subject to compliance with other valid regulations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.021. AUTHORITY OF POLITICAL SUBDIVISIONS TO SPEND FUNDS TO REDUCE FEES. Political subdivisions may spend funds from any lawful source to pay for all or a part of the capital improvements or facility expansions to reduce the amount of impact fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.022. AUTHORITY OF POLITICAL SUBDIVISION TO PAY FEES. (a) Political subdivisions and other governmental entities may pay impact fees imposed under this chapter.

(b) A school district is not required to pay impact fees imposed under this chapter unless the board of trustees of the district consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. The contract may contain terms the board of trustees considers advisable to provide for the payment of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 250 (S.B. 883), Sec. 1, eff. May 25, 2007.

Sec. 395.023. CREDITS AGAINST ROADWAY FACILITIES FEES. Any construction of, contributions to, or dedications of off-site roadway facilities agreed to or required by a political subdivision as a condition

of development approval shall be credited against roadway facilities impact fees otherwise due from the development.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.024. ACCOUNTING FOR FEES AND INTEREST. (a) The order, ordinance, or resolution levying an impact fee must provide that all funds collected through the adoption of an impact fee shall be deposited in interest-bearing accounts clearly identifying the category of capital improvements or facility expansions within the service area for which the fee was adopted.

(b) Interest earned on impact fees is considered funds of the account on which it is earned and is subject to all restrictions placed on use of impact fees under this chapter.

(c) Impact fee funds may be spent only for the purposes for which the impact fee was imposed as shown by the capital improvements plan and as authorized by this chapter.

(d) The records of the accounts into which impact fees are deposited shall be open for public inspection and copying during ordinary business hours.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.025. REFUNDS. (a) On the request of an owner of the property on which an impact fee has been paid, the political subdivision shall refund the impact fee if existing facilities are available and service is denied or the political subdivision has, after collecting the fee when service was not available, failed to commence construction within two years or service is not available within a reasonable period considering the type of capital improvement or facility expansion to be constructed, but in no event later than five years from the date of payment under Section 395.019(1).

(b) Repealed by Acts 2001, 77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

(c) The political subdivision shall refund any impact fee or part of it that is not spent as authorized by this chapter within 10 years after the date of payment.

(d) Any refund shall bear interest calculated from the date of collection to the date of refund at the statutory rate as set forth in



Section [302.002](#), Finance Code, or its successor statute.

(e) All refunds shall be made to the record owner of the property at the time the refund is paid. However, if the impact fees were paid by another political subdivision or governmental entity, payment shall be made to the political subdivision or governmental entity.

(f) The owner of the property on which an impact fee has been paid or another political subdivision or governmental entity that paid the impact fee has standing to sue for a refund under this section.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 1997, 75th Leg., ch. 1396, Sec. 37, eff. Sept. 1, 1997;  
Acts 1999, 76th Leg., ch. 62, Sec. 7.82, eff. Sept. 1, 1999; Acts 2001,  
77th Leg., ch. 345, Sec. 9, eff. Sept. 1, 2001.

#### SUBCHAPTER C. PROCEDURES FOR ADOPTION OF IMPACT FEE

Sec. 395.041. COMPLIANCE WITH PROCEDURES REQUIRED. Except as otherwise provided by this chapter, a political subdivision must comply with this subchapter to levy an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0411. CAPITAL IMPROVEMENTS PLAN. The political subdivision shall provide for a capital improvements plan to be developed by qualified professionals using generally accepted engineering and planning practices in accordance with Section [395.014](#).

Added by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.042. HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. To impose an impact fee, a political subdivision must adopt an order, ordinance, or resolution establishing a public hearing date to consider the land use assumptions and capital improvements plan for the designated service area.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.043. INFORMATION ABOUT LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN AVAILABLE TO PUBLIC. On or before the date of the first publication of the notice of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall make available to the public its land use assumptions, the time period of the projections, and a description of the capital improvement facilities that may be proposed.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.044. NOTICE OF HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. (a) Before the 30th day before the date of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order, ordinance, or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN RELATING TO POSSIBLE ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the land use assumptions and capital improvements plan under which an impact fee may be imposed; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the land use assumptions and capital improvements plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.045. APPROVAL OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) After the public hearing on the land use assumptions and capital improvements plan, the political subdivision shall determine whether to adopt or reject an ordinance, order, or resolution approving the land use assumptions and capital improvements plan.

(b) The political subdivision, within 30 days after the date of the public hearing, shall approve or disapprove the land use assumptions and capital improvements plan.

(c) An ordinance, order, or resolution approving the land use assumptions and capital improvements plan may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.0455. SYSTEMWIDE LAND USE ASSUMPTIONS. (a) In lieu of adopting land use assumptions for each service area, a political subdivision may, except for storm water, drainage, flood control, and roadway facilities, adopt systemwide land use assumptions, which cover all of the area subject to the jurisdiction of the political subdivision for the purpose of imposing impact fees under this chapter.

(b) Prior to adopting systemwide land use assumptions, a political subdivision shall follow the public notice, hearing, and other requirements for adopting land use assumptions.

(c) After adoption of systemwide land use assumptions, a political subdivision is not required to adopt additional land use assumptions for a service area for water supply, treatment, and distribution facilities or wastewater collection and treatment facilities as a prerequisite to the adoption of a capital improvements plan or impact fee, provided the capital improvements plan and impact fee are consistent with the systemwide land use assumptions.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(b), eff. Aug. 28, 1989.

Sec. 395.047. HEARING ON IMPACT FEE. On adoption of the land use assumptions and capital improvements plan, the governing body shall adopt

an order or resolution setting a public hearing to discuss the imposition of the impact fee. The public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution imposing an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.049. NOTICE OF HEARING ON IMPACT FEE. (a) Before the 30th day before the date of the hearing on the imposition of an impact fee, the political subdivision shall send a notice of the hearing by certified mail to any person who has given written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of the hearing within two years preceding the date of adoption of the order or resolution setting the public hearing.

(b) The political subdivision shall publish notice of the hearing before the 30th day before the date set for the hearing, in one or more newspapers of general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies.

(c) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON ADOPTION OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the adoption of an impact fee;

(4) the amount of the proposed impact fee per service unit; and

(5) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the plan and proposed fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.050. ADVISORY COMMITTEE COMMENTS ON IMPACT FEES. The advisory committee created under Section [395.058](#) shall file its written

comments on the proposed impact fees before the fifth business day before the date of the public hearing on the imposition of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.051. APPROVAL OF IMPACT FEE REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the imposition of an impact fee, shall approve or disapprove the imposition of an impact fee.

(b) An ordinance, order, or resolution approving the imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 5, eff. Sept. 1, 2001.

Sec. 395.052. PERIODIC UPDATE OF LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN REQUIRED. (a) A political subdivision imposing an impact fee shall update the land use assumptions and capital improvements plan at least every five years. The initial five-year period begins on the day the capital improvements plan is adopted.

(b) The political subdivision shall review and evaluate its current land use assumptions and shall cause an update of the capital improvements plan to be prepared in accordance with Subchapter B.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.  
Amended by Acts 2001, 77th Leg., ch. 345, Sec. 6, eff. Sept. 1, 2001.

Sec. 395.053. HEARING ON UPDATED LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. The governing body of the political subdivision shall, within 60 days after the date it receives the update of the land use assumptions and the capital improvements plan, adopt an order setting a public hearing to discuss and review the update and shall determine whether to amend the plan.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.054. HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. A public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution amending land use assumptions, the capital improvements plan, or the impact fee. On or before the date of the first publication of the notice of the hearing on the amendments, the land use assumptions and the capital improvements plan, including the amount of any proposed amended impact fee per service unit, shall be made available to the public.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.055. NOTICE OF HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. (a) The notice and hearing procedures prescribed by Sections 395.044(a) and (b) apply to a hearing on the amendment of land use assumptions, a capital improvements plan, or an impact fee.

(b) The notice of a hearing under this section must contain the following:

(1) a headline to read as follows:

"NOTICE OF PUBLIC HEARING ON AMENDMENT OF IMPACT FEES"

(2) the time, date, and location of the hearing;

(3) a statement that the purpose of the hearing is to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee; and

(4) a statement that any member of the public has the right to appear at the hearing and present evidence for or against the update.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 345, Sec. 7, eff. Sept. 1, 2001.

Sec. 395.056. ADVISORY COMMITTEE COMMENTS ON AMENDMENTS. The advisory committee created under Section 395.058 shall file its written comments on the proposed amendments to the land use assumptions, capital improvements plan, and impact fee before the fifth business day before the date of the public hearing on the amendments.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.057. APPROVAL OF AMENDMENTS REQUIRED. (a) The political subdivision, within 30 days after the date of the public hearing on the amendments, shall approve or disapprove the amendments of the land use assumptions and the capital improvements plan and modification of an impact fee.

(b) An ordinance, order, or resolution approving the amendments to the land use assumptions, the capital improvements plan, and imposition of an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.0575. DETERMINATION THAT NO UPDATE OF LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN OR IMPACT FEES IS NEEDED. (a) If, at the time an update under Section 395.052 is required, the governing body determines that no change to the land use assumptions, capital improvements plan, or impact fee is needed, it may, as an alternative to the updating requirements of Sections 395.052-395.057, do the following:

(1) The governing body of the political subdivision shall, upon determining that an update is unnecessary and 60 days before publishing the final notice under this section, send notice of its determination not to update the land use assumptions, capital improvements plan, and impact fee by certified mail to any person who has, within two years preceding the date that the final notice of this matter is to be published, give written notice by certified or registered mail to the municipal secretary or other designated official of the political subdivision requesting notice of hearings related to impact fees. The notice must contain the information in Subsections (b) (2)-(5).

(2) The political subdivision shall publish notice of its determination once a week for three consecutive weeks in one or more newspapers with general circulation in each county in which the political subdivision lies. However, a river authority that is authorized elsewhere by state law to charge fees that function as impact fees may publish the required newspaper notice only in each county in which the service area lies. The notice of public hearing may not be in the part of the paper in which legal notices and classified ads appear and may not be smaller than one-quarter page of a standard-size or tabloid-size newspaper, and the headline on the notice must be in 18-point or larger type.

(b) The notice must contain the following:

(1) a headline to read as follows:

"NOTICE OF DETERMINATION NOT TO UPDATE

LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS

PLAN, OR IMPACT FEES";

(2) a statement that the governing body of the political subdivision has determined that no change to the land use assumptions, capital improvements plan, or impact fee is necessary;

(3) an easily understandable description and a map of the service area in which the updating has been determined to be unnecessary;

(4) a statement that if, within a specified date, which date shall be at least 60 days after publication of the first notice, a person makes a written request to the designated official of the political subdivision requesting that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body must comply with the request by following the requirements of Sections 395.052-395.057; and

(5) a statement identifying the name and mailing address of the official of the political subdivision to whom a request for an update should be sent.

(c) The advisory committee shall file its written comments on the need for updating the land use assumptions, capital improvements plans, and impact fee before the fifth business day before the earliest notice of the government's decision that no update is necessary is mailed or published.

(d) If, by the date specified in Subsection (b)(4), a person requests in writing that the land use assumptions, capital improvements plan, or impact fee be updated, the governing body shall cause an update of the land use assumptions and capital improvements plan to be prepared in accordance with Sections 395.052-395.057.

(e) An ordinance, order, or resolution determining the need for updating land use assumptions, a capital improvements plan, or an impact fee may not be adopted as an emergency measure.

Added by Acts 1989, 71st Leg., ch. 566, Sec. 1(d), eff. Aug. 28, 1989.

Sec. 395.058. ADVISORY COMMITTEE. (a) On or before the date on which the order, ordinance, or resolution is adopted under Section 395.042, the political subdivision shall appoint a capital improvements advisory committee.



(b) The advisory committee is composed of not less than five members who shall be appointed by a majority vote of the governing body of the political subdivision. Not less than 40 percent of the membership of the advisory committee must be representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity. If the political subdivision has a planning and zoning commission, the commission may act as the advisory committee if the commission includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the planning and zoning commission, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee. If the impact fee is to be applied in the extraterritorial jurisdiction of the political subdivision, the membership must include a representative from that area.

(c) The advisory committee serves in an advisory capacity and is established to:

(1) advise and assist the political subdivision in adopting land use assumptions;

(2) review the capital improvements plan and file written comments;

(3) monitor and evaluate implementation of the capital improvements plan;

(4) file semiannual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee; and

(5) advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan, and impact fee.

(d) The political subdivision shall make available to the advisory committee any professional reports with respect to developing and implementing the capital improvements plan.

(e) The governing body of the political subdivision shall adopt procedural rules for the advisory committee to follow in carrying out its duties.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

## SUBCHAPTER D. OTHER PROVISIONS

Sec. 395.071. DUTIES TO BE PERFORMED WITHIN TIME LIMITS. If the governing body of the political subdivision does not perform a duty imposed under this chapter within the prescribed period, a person who has paid an impact fee or an owner of land on which an impact fee has been paid has the right to present a written request to the governing body of the political subdivision stating the nature of the unperformed duty and requesting that it be performed within 60 days after the date of the request. If the governing body of the political subdivision finds that the duty is required under this chapter and is late in being performed, it shall cause the duty to commence within 60 days after the date of the request and continue until completion.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.072. RECORDS OF HEARINGS. A record must be made of any public hearing provided for by this chapter. The record shall be maintained and be made available for public inspection by the political subdivision for at least 10 years after the date of the hearing.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.073. CUMULATIVE EFFECT OF STATE AND LOCAL RESTRICTIONS. Any state or local restrictions that apply to the imposition of an impact fee in a political subdivision where an impact fee is proposed are cumulative with the restrictions in this chapter.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.074. PRIOR IMPACT FEES REPLACED BY FEES UNDER THIS CHAPTER. An impact fee that is in place on June 20, 1987, must be replaced by an impact fee made under this chapter on or before June 20, 1990. However, any political subdivision having an impact fee that has not been replaced under this chapter on or before June 20, 1988, is liable to any party who, after June 20, 1988, pays an impact fee that exceeds the maximum permitted under Subchapter B by more than 10 percent for an amount equal to two times the difference between the maximum impact fee allowed and the actual impact fee imposed, plus reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.075. NO EFFECT ON TAXES OR OTHER CHARGES. This chapter does not prohibit, affect, or regulate any tax, fee, charge, or assessment specifically authorized by state law.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.076. MORATORIUM ON DEVELOPMENT PROHIBITED. A moratorium may not be placed on new development for the purpose of awaiting the completion of all or any part of the process necessary to develop, adopt, or update land use assumptions, a capital improvements plan, or an impact fee.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 441, Sec. 2, eff. Sept. 1, 2001.

Sec. 395.077. APPEALS. (a) A person who has exhausted all administrative remedies within the political subdivision and who is aggrieved by a final decision is entitled to trial de novo under this chapter.

(b) A suit to contest an impact fee must be filed within 90 days after the date of adoption of the ordinance, order, or resolution establishing the impact fee.

(c) Except for roadway facilities, a person who has paid an impact fee or an owner of property on which an impact fee has been paid is entitled to specific performance of the services by the political subdivision for which the fee was paid.

(d) This section does not require construction of a specific facility to provide the services.

(e) Any suit must be filed in the county in which the major part of the land area of the political subdivision is located. A successful litigant shall be entitled to recover reasonable attorney's fees and court costs.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.078. SUBSTANTIAL COMPLIANCE WITH NOTICE REQUIREMENTS. An impact fee may not be held invalid because the public notice requirements were not complied with if compliance was substantial and in good faith.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Sec. 395.079. IMPACT FEE FOR STORM WATER, DRAINAGE, AND FLOOD CONTROL IN POPULOUS COUNTY. (a) Any county that has a population of 3.3 million or more or that borders a county with a population of 3.3 million or more, and any district or authority created under Article XVI, Section 59, of the Texas Constitution within any such county that is authorized to provide storm water, drainage, and flood control facilities, is authorized to impose impact fees to provide storm water, drainage, and flood control improvements necessary to accommodate new development.

(b) The imposition of impact fees authorized by Subsection (a) is exempt from the requirements of Sections 395.025, 395.052-395.057, and 395.074 unless the political subdivision proposes to increase the impact fee.

(c) Any political subdivision described by Subsection (a) is authorized to pledge or otherwise contractually obligate all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued or incurred by or on behalf of the political subdivision and to the payment of any other contractual obligations.

(d) An impact fee adopted by a political subdivision under Subsection (a) may not be reduced if:

(1) the political subdivision has pledged or otherwise contractually obligated all or part of the impact fees to the payment of principal and interest on bonds, notes, or other obligations issued by or on behalf of the political subdivision; and

(2) the political subdivision agrees in the pledge or contract not to reduce the impact fees during the term of the bonds, notes, or other contractual obligations.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 2001, 77th Leg., ch. 669, Sec. 107, eff. Sept. 1, 2001.

Sec. 395.080. CHAPTER NOT APPLICABLE TO CERTAIN WATER-RELATED SPECIAL DISTRICTS. (a) This chapter does not apply to impact fees, charges, fees, assessments, or contributions:

(1) paid by or charged to a district created under Article XVI, Section 59, of the Texas Constitution to another district created under that constitutional provision if both districts are required by law to obtain approval of their bonds by the Texas Natural Resource Conservation Commission; or

(2) charged by an entity if the impact fees, charges, fees, assessments, or contributions are approved by the Texas Natural Resource Conservation Commission.

(b) Any district created under Article XVI, Section 59, or Article III, Section 52, of the Texas Constitution may petition the Texas Natural Resource Conservation Commission for approval of any proposed impact fees, charges, fees, assessments, or contributions. The commission shall adopt rules for reviewing the petition and may charge the petitioner fees adequate to cover the cost of processing and considering the petition. The rules shall require notice substantially the same as that required by this chapter for the adoption of impact fees and shall afford opportunity for all affected parties to participate.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by Acts 1995, 74th Leg., ch. 76, Sec. 11.257, eff. Sept. 1, 1995.

Sec. 395.081. FEES FOR ADJOINING LANDOWNERS IN CERTAIN MUNICIPALITIES. (a) This section applies only to a municipality with a population of 115,000 or less that constitutes more than three-fourths of the population of the county in which the majority of the area of the municipality is located.

(b) A municipality that has not adopted an impact fee under this chapter that is constructing a capital improvement, including sewer or waterline or drainage or roadway facilities, from the municipality to a development located within or outside the municipality's boundaries, in its discretion, may allow a landowner whose land adjoins the capital improvement or is within a specified distance from the capital improvement, as determined by the governing body of the municipality, to connect to the capital improvement if:

(1) the governing body of the municipality has adopted a finding under Subsection (c); and

(2) the landowner agrees to pay a proportional share of the cost of the capital improvement as determined by the governing body of the municipality and agreed to by the landowner.

(c) Before a municipality may allow a landowner to connect to a capital improvement under Subsection (b), the municipality shall adopt a finding that the municipality will benefit from allowing the landowner to connect to the capital improvement. The finding shall describe the benefit to be received by the municipality.

(d) A determination of the governing body of a municipality, or its officers or employees, under this section is a discretionary function of the municipality and the municipality and its officers or employees are not liable for a determination made under this section.

Added by Acts 1997, 75th Leg., ch. 1150, Sec. 1, eff. June 19, 1997.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1043 (H.B. 3111), Sec. 5, eff. June 17, 2011.

Acts 2011, 82nd Leg., R.S., Ch. 1163 (H.B. 2702), Sec. 100, eff. September 1, 2011.

**ATTACHMENT B**  
**EXISTING WATER PLANT CAPACITY ANALYSIS**



**ATTACHMENT B  
EXISTING WATER PLANT CAPACITY ANALYSIS  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**1. Demand Conditions**

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,243	250 gpd/conn	560,800 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	158	1,500 gpd/conn	237,000 gpd
Industrial	0	1,500 gpd/conn	0 gpd
Mixed Use	0	375 gpd/conn	0 gpd
Irrigation	850	300 gpd/conn	255,000 gpd
Public	66	1,000 gpd/conn	66,000 gpd
Accountability/Losses		10.0%	145,000 gpd
<b>Total</b>	<b>4,861</b>		<b>1,456,800 gpd</b>

Effective Unit Flowrate Per Connection = 300 gpd/conn

**2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}**

	Capacity	Flowrate
TCEQ Minimum Required = (0.6 gpm/conn)(4,861 conn) =	2,917 gpm	
Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =	900 gpm	
Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =	1,550 gpm	
	2,450 gpm	
(2,450 gpm)(1,440 min/day)/(2.4) =		1,470,000 gpd
Surface Water Supply @ Seattle Water Plant : 1,042 gpm =	1,042 gpm *	

**3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}**

TCEQ Minimum Required = (200 gal/conn)(4,861 conn) =	972,200 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 300,000 gallons =	300,000 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =	420,000 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>2,470,000 gal</u>

**4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}**

TCEQ Minimum Required = (100 gal/conn)(4,861 conn) =	486,100 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>750,000 gal</u>
Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =	25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}**

TCEQ Minimum Required = (2 gpm/conn)(4,861 conn) =	9,722 gpm
or (1,456,800 gpd)*(2.4*1.25)/(1,440 min/day) =	3,035 gpm
Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 100 gpm =	100 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
	5,050 gpm
Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
(5,050 gpm)(1,440 min/day)/(1.25)/(2.4) =	<u>2,424,000 gpd</u>
<b>Total Plant Capacity =</b>	<b>1,470,000 gpd</b>

**NOTES: (Corresponding to the numbered items)**

1. Existing connection counts are based on billing data provided by the City for August 2023. Daily flow rates are based on well and surface water meter data provided by the City for September 2020 through August 2023. Projected connection counts are based on the currently undeveloped lots within the City's system being developed, as well as the developments in the City's ETJ where new service is to be installed. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data.
2. The values presented for the water wells are based on the 2023 Inspection Report. The flow of 0.6 gpm/conn is referenced from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the Quiddity calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). Quiddity's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service, whichever is lesser. The pumps and sizes not utilized in the calculation are shown for reference. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 2.4.



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**ATTACHMENT C**  
**PROJECTED 2028 WATER PLANT CAPACITY ANALYSIS**



**ATTACHMENT C  
PROJECTED 2028 WATER PLANT CAPACITY ANALYSIS  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**1. Demand Conditions**

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,243	250 gpd/conn	560,800 gpd
MF Residential	1,544	125 gpd/conn	193,000 gpd
Commercial	186	1,500 gpd/conn	279,000 gpd
Industrial	54	1,500 gpd/conn	81,000 gpd
Mixed Use	151	375 gpd/conn	56,600 gpd
Irrigation	871	300 gpd/conn	261,300 gpd
Public	66	1,000 gpd/conn	66,000 gpd
Accountability/Losses		10.0%	166,500 gpd
<b>Total</b>	<b>5,115</b>		<b>1,664,200 gpd</b>

Effective Unit Flowrate Per Connection = 325 gpd/conn

**2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}**

TCEQ Minimum Required = (0.6 gpm/conn)(5,115 conn) =

Capacity	Flowrate
3,069 gpm	

Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =

900 gpm

Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =

1,550 gpm

**Proposed Well @ Future Water Plant No. 4: 1 @ 1,500 gpm =**

**1,500 gpm**

3,950 gpm

(3,950 gpm)(1,440 min/day)/(2.4) =

2,370,000 gpd

Surface Water Supply @ Seattle Water Plant : 1,042 gpm =

1,042 gpm \*

**3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}**

TCEQ Minimum Required = (200 gal/conn)(5,115 conn) =

1,023,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 300,000 gallons =

300,000 gal

Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =

420,000 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =

500,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

2,470,000 gal

**4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}**

TCEQ Minimum Required = (100 gal/conn)(5,115 conn) =

511,500 gal

Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =

250,000 gal

Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =

500,000 gal

750,000 gal

Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =

25,000 gal

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}**

TCEQ Minimum Required = (2 gpm/conn)(5,115 conn) = 10,230 gpm  
 or (1,664,200 gpd)\*(2.4\*1.25)/(1,440 min/day) = 3,467 gpm

Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 100 gpm =	100 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
<b>New Pump @ Future Water Plant 4 = 1 @ 600 gpm =</b>	<b>600 gpm</b>
	5,650 gpm

Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
<b>New Pump @ Future Water Plant 4 = 1 @ 600 gpm =</b>	<b>600 gpm</b>

(5,650 gpm)(1,440 min/day)/(1.25)/(2.4) = 2,712,000 gpd

**Total Plant Capacity = 2,370,000 gpd**

**NOTES: (Corresponding to the numbered items)**

1. Existing connection counts are based on billing data provided by the City for August 2023. Daily flow rates are based on well and surface water meter data provided by the City for September 2020 through August 2023. Projected connection counts are based on the currently undeveloped lots within the City's system being developed, as well as the developments in the City's ETJ where new service is to be installed. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data.
2. The values presented for the water wells are based on the 2023 Inspection Report. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). Quiddity's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection. Additionally, a new 1,500 gpm well will be required at Future Water Plant 4.
3. The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
4. Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
5. The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 2.4.



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**ATTACHMENT D**  
**PROJECTED 2033 WATER PLANT CAPACITY ANALYSIS**



**ATTACHMENT D  
PROJECTED 2033 WATER PLANT CAPACITY ANALYSIS  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**1. Demand Conditions**

Type	Connections	Unit Flowrate	Total Average Daily Flow
SF Residential	2,273	250 gpd/conn	568,300 gpd
MF Residential	2,152	125 gpd/conn	269,000 gpd
Commercial	242	1,500 gpd/conn	363,000 gpd
Industrial	259	1,500 gpd/conn	388,500 gpd
Mixed Use	251	375 gpd/conn	94,100 gpd
Irrigation	871	300 gpd/conn	261,300 gpd
Public	67	1,000 gpd/conn	67,000 gpd
Accountability/Losses		10.0%	223,500 gpd
<b>Total</b>	<b>6,115</b>		<b>2,234,700 gpd</b>

Effective Unit Flowrate Per Connection = 365 gpd/conn

**2. Supply Capacity {TAC §290.45(b)(1)(D)(i)}**

	Capacity	Flowrate
TCEQ Minimum Required = (0.6 gpm/conn)(6,115 conn) =	3,669 gpm	
Existing Well No. 1 @ Village Water Plant : 1 @ 900 gpm =	900 gpm	
Existing Well No. 1 @ West Water Plant : 1 @ 1,550 gpm =	1,550 gpm	
New Well @ Future Water Plant 4: 1 @ 1,500 gpm =	1,500 gpm	
	<u>3,950 gpm</u>	
(3,950 gpm)(1,440 min/day)/(2.4) =		<u>2,370,000 gpd</u>
Surface Water Supply @ Seattle Water Plant : 1,042 gpm =	1,042 gpm *	
<b>New Surface Water Supply @ Water Plant No. 4: 1,500 gpm =</b>	<b>1,500 gpm *</b>	

**3. Total Storage Capacity {TAC §290.45(b)(1)(D)(ii)}**

TCEQ Minimum Required = (200 gal/conn)(6,115 conn) =	1,223,000 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 300,000 gallons =	300,000 gal
Existing Ground Storage Tank @ Seattle Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Ground Storage Tank @ Village Water Plant = 1 @ 420,000 gallons =	420,000 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Ground Storage Tank @ West Water Plant = 1 @ 500,000 gallons =	500,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>2,470,000 gal</u>

**4. Elevated Storage Tank Capacity {TAC §290.45(b)(1)(D)(iv)}**

TCEQ Minimum Required = (100 gal/conn)(6,115 conn) =	611,500 gal
Existing Elevated Storage Tank @ Village Water Plant = 1 @ 250,000 gallons =	250,000 gal
Existing Elevated Storage Tank @ Congo Ln = 1 @ 500,000 gallons =	500,000 gal
	<u>750,000 gal</u>
Existing Pressure Tank @ Village Water Plant = 1 @ 25,000 gallons =	25,000 gal

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**5. Booster Pump Capacity {TAC §290.45(b)(1)(D)(iii)}**

TCEQ Minimum Required = (2 gpm/conn)(6,115 conn) = 12,230 gpm  
 or (2,234,700 gpd)\*(2.4\*1.25)/(1,440 min/day) = 4,656 gpm

Existing Pumps @ Seattle Water Plant = 2 @ 1,100 gpm =	2,200 gpm
Existing Pumps @ Village Water Plant = 1 @ 100 gpm =	100 gpm
Existing Pumps @ Village Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ Village Water Plant = 1 @ 500 gpm =	500 gpm
Existing Pumps @ West Water Plant = 1 @ 250 gpm =	250 gpm
Existing Pumps @ West Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
New Pump @ Future Water Plant 4 = 1 @ 600 gpm =	600 gpm
<b>New Pumps @ Future Water Plant 4 = 2 @ 600 gpm =</b>	<b>1,200 gpm</b>
	<hr/>
	6,850 gpm

Existing Pumps @ Seattle Water Plant = 1 @ 1,100 gpm =	1,100 gpm
Existing Pumps @ Village Water Plant = 1 @ 750 gpm =	750 gpm
Existing Pumps @ West Water Plant = 1 @ 1,000 gpm =	1,000 gpm
New Pump @ Future Water Plant 4 = 1 @ 600 gpm =	600 gpm

(6,850 gpm)(1,440 min/day)/(1.25)/(2.4) = 3,288,000 gpd

**Total Plant Capacity = 2,370,000 gpd**

**NOTES: (Corresponding to the numbered items)**

- Existing connection counts are based on billing data provided by the City for August 2023. Daily flow rates are based on well and surface water meter data provided by the City for September 2020 through August 2023. Projected connection counts are based on the currently undeveloped lots within the City's system being developed, as well as the developments in the City's ETJ where new service is to be installed. A value of 2.4 for the maximum daily demand factor was utilized as established by 30 TAC 290.38 (43) in lieu of 3 years of daily flow data.
- The values presented for the water wells are based on the 2020 JC Impact Fee Study. The flow of 0.6 gpm/conn is taken from the TCEQ's Chapter 290 criteria. The factor of 2.4 shown in the JC calculations was utilized as the ratio of Maximum Daily Flow (MDF) to Average Daily Flow (ADF). Quiddity's criteria is based on being able to pump the MDF with the well running 24 hrs/day and back calculating the ADF. (24 hr run time)/2.4 = 10 hrs on an average day (600 min). Surface water supply is not included in the supply capacity because no amount of water supply is guaranteed by the City of Houston in the supply contract. Since the City of Houston cannot guarantee a minimum of 0.35 gpm/connection, Jersey Village is required to have a total well capacity of 0.6 gpm/connection.
- The total storage capacity required by the TCEQ is 200 gpd/conn. Because the GST does not produce any water, it should not be considered in the calculation of the system capacity in terms of flow.
- Elevated storage tank (EST) capacity must be at least 100 gallons per connection to meet the requirements of 30 TAC 290.45(b). Since the EST capacity is sufficient, the Hydropneumatic tank capacity is not used in calculating the maximum number of connections allowed.
- The TCEQ's minimum requirement for booster pumps is 2 gpm/conn or the ability to meet Peak Hourly Flow (PHF) with the largest unit at each pump station out of service. The PHF is calculated by using the TCEQ's factor of 1.25 for the ratio of PHF to MDF, for systems that meet the EST capacity rules of greater than 100 gpd/connection. Multiplying the PHF by the MDF as defined in Note No. 1 gives us the ratio of PHF to ADF and is equal to 3.0. To meet pumping requirements with the largest pump out of service, a total of four new 600 gpm pumps are required at Future Water Plant 4.



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**ATTACHMENT E**  
**WATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES**





**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
PROPOSED WATER FACILITY No. 4  
CAPITAL IMPROVEMENTS PROJECT No. W-14  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of construction of 1.0 MG ground storage tank, 1,500 GPM Water Well, 3-600 GPM booster pumps, Generator, all related piping, foundations, electrical controls, instrumentation, site work and all additional items needed for completely functional water plant.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$313,000	\$313,000	
2. One (1) 1,500 GPM Evangeline Aquifer Water Well	L.S.	1	2,000,000	2,000,000	(2)
3. One (1) Standby Diesel Generator with Fuel Tank	L.S.	1	200,000	200,000	
4. One (1) 1,000,000 gallon Concrete Ground Storage Tank	L.S.	1	1,750,000	1,750,000	
5. Three (3) 600 GPM Booster Pumps & Concrete Pad	L.S.	1	250,000	250,000	
6. Electrical Control & Chemical Building	L.S.	1	750,000	750,000	
7. Plant Piping, Valves, Fittings, Thrust Blocks and Pipe Supports Including Protective Coatings	L.S.	1	550,000	550,000	
8. Site Work (Including Fencing, Gate, Restoration)	L.S.	1	325,000	325,000	
9. Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
10. Power Extension & Service Meter	L.S.	1	100,000	100,000	
		SUBTOTAL		<u>\$6,263,000</u>	(3)
			Contingencies (20%)	\$1,253,000	(4)
			5 Yr Inflation @ 3.5%/Yr	\$1,411,000	
			Engineering & Testing	<u>\$1,607,000</u>	(5)
		<b>TOTAL</b>		<b><u>\$10,534,000</u></b>	(6)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) Quiddity does not and cannot guarantee a 1,500 gpm water well can be obtained from this aquifer in this location. Quiddity does not control the hydraulic conductivity of the aquifer or the water quality produced from the aquifer. Quiddity will hold the Contractor responsible for obtaining the capacity that has a minimum of 80% aquifer efficiency as measured in draw-down tests. This estimate does not include provisions to improve water quality if poor water quality is found after the water well is constructed. This estimate includes a one-piece straight well to accommodate the pump being set in liner, a test hole 200' beyond planned depth, and a submersible or vertical turbine motor.
- (3) This cost estimate assumes the water plant site is not located within the 1% annual chance floodplain or within existing wetlands. This estimate does not include any costs for wetland mitigation, detention basins, mitigation basins, or any other work related to compensating for wetlands or floodplain impact. This estimate assumes the property currently owned by the City of Jersey Village can be utilized to support the water plant facilities. The estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; or aesthetic upgrades.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT E

- (4) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (5) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (6) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
CITY OF HOUSTON INTERCONNECT No. 2  
CAPITAL IMPROVEMENTS PROJECT No. W-15  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of design and construction of a second interconnect with the City of Houston at the Water Facility No. 4 via 12-inch waterline within ROW along Fairview Street and Taylor Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

Item	Unit	Qty.	Price	Total	
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$62,000	\$62,000	
2. 12" Waterline Extension	L.F.	5,000	\$130	650,000	
3. City of Houston Interconnect No. 2 Plant Piping and 12" Meter in Vault	L.S.	1	300,000	300,000	(2)
4. Trench Safety Systems	L.F.	5,000	2	10,000	
5. Traffic Control Plan	L.S.	1	25,000	25,000	
6. Dewatering/Well Pointing	L.S.	1	15,000	15,000	
7. Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
8. Pavement Replacement	S.Y.	500	100	50,000	
9. Site Restoration	L.S.	1	100,000	100,000	
		<b>SUBTOTAL</b>		<b>\$1,237,000</b>	(3)
			Contingencies (20%)	\$247,000	
			10 Yr Inflation @ 3.5%/Yr	\$325,000	
			Engineering & Testing	\$326,000	
		<b>TOTAL</b>		<b>\$2,135,000</b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way; platting; aesthetic upgrades; or bringing electrical power to the site.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

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Texas Board of Professional Engineers Registration No. F-23290 | Texas Board of Professional Land Surveying Registration No. 10046100

**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF**

**FM 529 8-INCH & 12-INCH WATER LINE FROM HWY 290 TO JONES RD - SERVICE IN ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-16**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of a 12-inch waterline along FM 529 from Jones Road to Charles Road, an 8-inch water line from FM 529 along Charles Road to Jones and a 12-inch waterline from Charles Road to Highway 290, including the crossing of Highway 290 to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

Item			Unit		
<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u> (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$92,000	\$92,000
2.	8" Waterline	L.F.	2,800	90	252,000
3.	12" Waterline	L.F.	3,800	130	494,000
4.	12" Waterline with 24-inch Steel Casing	L.F.	650	750	488,000
5.	Fire Hydrants	EA.	20	5,000	100,000
6.	8" Gate Valves	EA.	4	3,000	12,000
7.	12" Gate Valves	EA.	6	4,000	24,000
8.	Trench Safety Systems	L.F.	7,250	2	15,000
9.	Traffic Control Plan	L.S.	1	25,000	25,000
10.	Dewatering/Well Pointing	L.S.	1	15,000	15,000
11.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000
12.	Pavement Replacement	S.Y.	1,000	100	100,000
13.	Site Restoration	L.S.	1	125,000	125,000
			<b>SUBTOTAL</b>		<b>\$1,767,000</b> (2)
			Contingencies (20%)		\$353,000
			5 Yr Inflation @ 3.5%/Yr		\$398,000
			Engineering & Testing		\$453,000 (3)
			<b>TOTAL</b>		<b>\$2,971,000</b> (4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.

## ATTACHMENT E

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
CHARLES ROAD 8-INCH & WRIGHT ROAD 12-INCH WATER LINE LOOP - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-17**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of an 8-inch waterline from Jones Road west along Charles Road to Wright Road and a 12-inch waterline south along Wright Road and east along FM 529 connection to the existing 12-inch waterline to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$51,000	\$51,000	
2. 8" Waterline	L.F.	2,000	90	180,000	
3. 12" Waterline	L.F.	3,500	130	455,000	
4. Fire Hydrants	EA.	17	5,000	85,000	
5. 8" Gate Valves	EA.	2	3,000	6,000	
6. 12" Gate Valves	EA.	5	4,000	20,000	
7. Trench Safety Systems	L.F.	5,500	2	11,000	
8. Traffic Control Plan	L.S.	1	25,000	25,000	
9. Dewatering/Well Pointing	L.S.	1	15,000	15,000	
10. Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
11. Pavement Replacement	S.Y.	500	100	50,000	
12. Site Restoration	L.S.	1	100,000	100,000	
				<hr/>	
		<b>SUBTOTAL</b>		<b>\$1,023,000</b>	<b>(2)</b>
				Contingencies (20%)	\$205,000
				5 Yr Inflation @ 3.5%/Yr	\$230,000
				Engineering & Testing	\$262,000
				<hr/>	
		<b>TOTAL</b>		<b>\$1,720,000</b>	<b>(4)</b>

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.

## ATTACHMENT E

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
WRIGHT ROAD 12-INCH WATER LINE FROM CHARLES ROAD TO HWY 290 - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-18**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of an 12-inch waterline along Wright Road from Charles Road to Hwy 290 and along Hwy 290 from Wright Road to Jones Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$51,000	\$51,000	(1)
2.	12" Waterline	L.F.	5,000	130	650,000	
3.	Fire Hydrants	EA.	15	5,000	75,000	
4.	12" Gate Valves	EA.	6	4,000	24,000	
5.	Trench Safety Systems	L.F.	5,000	2	10,000	
6.	Traffic Control Plan	L.S.	1	25,000	25,000	
7.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
8.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
9.	Pavement Replacement	S.Y.	500	100	50,000	
10.	Site Restoration	L.S.	1	100,000	100,000	
				<b>SUBTOTAL</b>	<b>\$1,025,000</b>	(2)
				Contingencies (20%)	\$205,000	
				5 Yr Inflation @ 3.5%/Yr	\$231,000	
				Engineering & Testing	\$263,000	(3)
				<b>TOTAL</b>	<b>\$1,724,000</b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
FAIRVIEW STREET 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-19**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of 8-inch and 12-inch waterlines along Fairview Street from FM 529 to Taylor Road, along FM 529 from Fairview Road to Wright Road and along Taylor Road and Hwy 290 from Fairview Road to Wright Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$106,000	\$106,000	(1)
2.	8" Waterline	L.F.	4,200	90	378,000	
3.	12" Waterline	L.F.	8,200	130	1,066,000	
4.	Fire Hydrants	EA.	41	5,000	205,000	
5.	8" Gate Valves	EA.	6	3,000	18,000	
6.	12" Gate Valves	EA.	10	4,000	40,000	
7.	Trench Safety Systems	L.F.	12,400	2	25,000	
8.	Traffic Control Plan	L.S.	1	30,000	30,000	
9.	Dewatering/Well Pointing	L.S.	1	20,000	20,000	
10.	Storm Water Pollution Prevention	L.S.	1	30,000	30,000	
11.	Pavement Replacement	S.Y.	750	100	75,000	
12.	Site Restoration	L.S.	1	125,000	125,000	
			<b>SUBTOTAL</b>		<b>\$2,118,000</b>	(2)
			Contingencies (20%)		\$424,000	
			10 Yr Inflation @ 3.5%/Yr		\$1,044,000	
			Land Acquisition		\$890,000	(3)
			Engineering & Testing		\$645,000	
			<b>TOTAL</b>		<b>\$5,121,000</b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

## ATTACHMENT E

- (3) Cost assumes 20-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
HARMS ROAD 12-INCH WATER LINE FROM FM 529 TO TAYLOR ROAD - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-20**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project will consist of design and construction of an 12-inch waterline along Harms Road from FM 529 to Taylor Road, along FM 529 from Harms Road to Fairview Road and along Taylor Road from Harms Road to Fairview Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$78,000	\$78,000	
2. 12" Waterline	L.F.	8,100	130	1,053,000	
3. Fire Hydrants	EA.	24	5,000	120,000	
4. 12" Gate Valves	EA.	10	4,000	40,000	
5. Trench Safety Systems	L.F.	8,100	2	16,000	
6. Traffic Control Plan	L.S.	1	30,000	30,000	
7. Dewatering/Well Pointing	L.S.	1	20,000	20,000	
8. Storm Water Pollution Prevention	L.S.	1	30,000	30,000	
9. Pavement Replacement	S.Y.	500	100	50,000	
10. Site Restoration	L.S.	1	125,000	125,000	
	<b>SUBTOTAL</b>			<b>\$1,562,000</b>	(2)
			Contingencies (20%)	\$312,000	
			10 Yr Inflation @ 3.5%/Yr	\$769,000	
			Engineering & Testing	\$476,000	(3)
			<b>TOTAL</b>	<b>\$3,119,000</b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.

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- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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Texas Board of Professional Engineers Registration No. F-23290 | Texas Board of Professional Land Surveying Registration No. 10046100

**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
MUSGROVE LANE 8-INCH & 12-INCH WATER LINE  
FROM TAYLOR ROAD TO JONES ROAD ALONG HWY 290  
CAPITAL IMPROVEMENTS PROJECT No. W-21  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of design and construction of an 8-inch waterline along Musgrove Lane and east to Hwy 290 and a 12-inch waterline along Hwy 290 to Taylor Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$27,000	\$27,000	(1)
2.	12" Waterline	L.F.	1,100	130	143,000	
3.	8" Waterline	L.F.	1,500	90	135,000	
4.	Fire Hydrants	EA.	8	5,000	40,000	
5.	12" Gate Valves	EA.	2	4,000	8,000	
6.	8" Gate Valves	EA.	2	3,000	6,000	
7.	Trench Safety Systems	L.F.	2,600	2	5,000	
8.	Traffic Control Plan	L.S.	1	20,000	20,000	
9.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
10.	Storm Water Pollution Prevention	L.S.	1	20,000	20,000	
11.	Pavement Replacement	S.Y.	500	100	50,000	
12.	Site Restoration	L.S.	1	75,000	75,000	
					<hr/>	
					SUBTOTAL	\$544,000 (2)
					Contingencies (20%)	\$109,000
					10 Yr Inflation @ 3.5%/Yr	\$268,000
					Land Acquisition	\$330,000 (3)
					Engineering & Testing	\$166,000
					<b>TOTAL</b>	<hr/> <b>\$1,417,000</b> (4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT E

- (3) Cost assumes 20-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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Engineer: Michael P. Gurka, P.E.  
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or Grants.





**ATTACHMENT E**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
TAYLOR ROAD 8-INCH & 12-INCH WATER LINE EXTENSION FROM HWY 290 TO ETJ -SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. W-22  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project will consist of design and construction of a 12-inch and 8-inch waterline along Taylor Road to the west of Harms Road to serve the projected development. All utilities are anticipated within the public right-of-way with no easements.

<u>Item</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$14,000	\$14,000	
2. 12" Waterline	L.F.	200	130	26,000	
3. 8" Waterline	L.F.	800	90	72,000	
4. Fire Hydrants	EA.	4	5,000	20,000	
5. 12" Gate Valves	EA.	1	4,000	4,000	
6. 8" Gate Valves	EA.	1	3,000	3,000	
7. Trench Safety Systems	L.F.	1,000	2	2,000	
8. Traffic Control Plan	L.S.	1	15,000	15,000	
9. Dewatering/Well Pointing	L.S.	1	10,000	10,000	
10. Storm Water Pollution Prevention	L.S.	1	15,000	15,000	
11. Pavement Replacement	S.Y.	500	100	50,000	
12. Site Restoration	L.S.	1	50,000	50,000	
		<b>SUBTOTAL</b>		<b>\$281,000</b>	(2)
		Contingencies (20%)		\$56,000	
		10 Yr Inflation @ 3.5%/Yr		\$138,000	
		Land Acquisition		\$200,000	(3)
		Engineering & Testing		\$86,000	(4)
		<b>TOTAL</b>		<b>\$761,000</b>	(5)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 20-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT E

- (4) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way.
- (5) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT F**  
**WASTEWATER CAPITAL IMPROVEMENT PLAN PROJECTS COST ESTIMATES**



**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
JONES RD LS & FM 529 SERVICE AREA 8-INCH WASTEWATER LINES - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-10  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of 8-inch gravity sewer along Charles Road east and west of Jones Road and an 8-inch gravity sewer from Jones Road to Wright Road in between Charles Road and FM 529 to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$36,000	\$36,000	(1)
2.	8-inch Gravity Sewer	L.F.	4,400	90	396,000	
3.	48-inch Diameter Manhole	EA.	11	5,000	55,000	
4.	Trench Safety Systems	L.F.	4,400	2	9,000	
5.	Traffic Control Plan	L.S.	1	25,000	25,000	
6.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
7.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
8.	Pavement Replacement	S.Y.	500	100	50,000	
9.	Site Restoration	L.S.	1	100,000	100,000	
					<hr/>	
					SUBTOTAL	\$711,000 (2)
					Contingencies (20%)	\$142,000
					5 Yr Inflation @ 3.5%/Yr	\$160,000
					Land Acquisition	\$390,000 (3)
					Engineering & Testing	\$152,000
					<b>TOTAL</b>	<b>\$1,555,000</b> (4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of tract estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

## ATTACHMENT F

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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Texas Board of Professional Engineers Registration No. F-23290 | Texas Board of Professional Land Surveying Registration No. 10046100

**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
FM 529 LS SERVICE AREA 8-INCH WASTEWATER LINES - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-11**

**CITY OF JERSEY VILLAGE**

NOVEMBER 2023



**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of an 8-inch gravity sewer along FM 529 east of Jones Rd and north along Charles Road to serve projected development. This includes a lift station along FM 529 to pump the waste to the nearby collection system along Jones Road. Also upgrades to the existing Jones Road Lift Station. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

Item			Unit		
<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u> (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$83,000	\$83,000
2.	Lift Station at FM 529	L.S.	1	850,000	850,000 (2)
3.	Lift Station at Jones Road	L.S.	1	170,000	170,000 (3)
4.	8-inch Gravity Sewer	L.F.	3,400	90	306,000
5.	48-inch Diameter Manhole	EA.	12	5,000	60,000
6.	Trench Safety Systems	L.F.	3,400	2	7,000
7.	Traffic Control Plan	L.S.	1	20,000	20,000
8.	Dewatering/Well Pointing	L.S.	1	15,000	15,000
9.	Storm Water Pollution Prevention	L.S.	1	20,000	20,000
10.	Pavement Replacement	S.Y.	500	100	50,000
11.	Site Restoration	L.S.	1	75,000	75,000
			<b>SUBTOTAL</b>		<b>\$1,656,000 (4)</b>
			Contingencies (20%)		\$331,000
			5 Yr Inflation @ 3.5%/Yr		\$373,000
			Land Acquisition		\$260,000 (5)
			Engineering & Testing		\$425,000
			<b>TOTAL</b>		<b>\$3,045,000 (6)</b>

## ATTACHMENT F

### Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This cost includes a 6' diameter precast wet well with precast valve vault with below ground piping and valves. Assumes the depth of the proposed lift station finish floor will not exceed 20-feet (20') from finished grade elevation and is not located in any flood hazard areas, 1% annual chance floodplain or within existing wetlands. This estimate does not include any costs for wetland mitigation, detention basins, mitigation basins, or any other work related to compensating for wetlands or floodplain impact. The mechanical equipment assumes two (2) 5-HP pumps complete with base elbows, guide rails, power cables, and lifting chains with a firm single pump capacity of 107 gpm pumping through ~100 linear feet of 4" diameter PVC force main. This includes on-site electrical equipment, Diesel Generator, Automatic Transfer Switch, NEMA 4X utility service rack; NEMA 4X stainless steel control panel, transducer controls, cellular auto dialer, duct bank, conduit and wire. Site security assumes 8-ft tall wood fence. Minimal site restoration is anticipated and cost does not include driveway or access road. City should use neighboring driveway for access. This estimate assumes no mitigation basins or detention basin are necessary and site drainage can be discharged via sheet flow off the site boundary. This estimate does not include a storm water outfall or storm water drainage system of any kind.
- (3) This cost includes replacement of three (3) 10-HP pumps complete with base elbows, guide rails, power cables, and lifting chains with a firm single pump capacity of 575 gpm pumping through 6" diameter PVC force main. This assumes the existing hatches are large enough to accommodate the new larger pumps and replacement of hatch is not needed. No modifications were assumed to electrical components, controls, header piping, valves, protective coating, or any other repairs or improvements to the lift station.
- (4) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (5) Cost assumes 55-ft by 55-ft footprint is necessary for Lift Station site. Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (6) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
PROPOSED TAYLOR ROAD LIFT STATION  
& 12-INCH FORCE MAIN TO CASTLEBRIDGE WWTP - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-12  
CITY OF JERSEY VILLAGE  
NOVEMBER 2023**



**Scope:**

The project consists of design and construction of 1.1 MGD lift station (Lift Station No. 1) and 12-inch force main to serve projected development. The force main will convey the waste collected in the new development south of Hwy 290 and cross major highways, intersections, roadways and utilities. All utilities are anticipated within the public right-of-way with no easements.

Item			Unit		
<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u> (1)
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$141,000	\$141,000
2.	Lift Station	L.S.	1	1,400,000	1,400,000 (2)
3.	12-inch Force Main	L.F.	2,900	120	348,000
4.	12-inch Force Main with 24-inch Steel Casing	L.F.	600	750	450,000
5.	Trench Safety Systems	L.F.	3,500	2	7,000
6.	Traffic Control Plan	L.S.	1	100,000	100,000
7.	Dewatering/Well Pointing	L.S.	1	30,000	30,000
8.	Storm Water Pollution Prevention	L.S.	1	30,000	30,000
9.	Pavement Replacement	S.Y.	2,000	100	200,000
10.	Site Restoration	L.S.	1	120,000	120,000
			<b>SUBTOTAL</b>		<b>\$2,826,000</b> (3)
			Contingencies (20%)		\$565,000
			10 Yr Inflation @ 3.5%/Yr		\$636,000
			Land Acquisition		\$180,000 (4)
			Engineering & Testing		\$725,000 (5)
			<b>TOTAL</b>		<b>\$4,932,000</b> (6)

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**



## ATTACHMENT F

### Notes:

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This cost includes a 12-ft (12') diameter precast wet well with precast valve vault with below ground piping and valves. Assumes the depth of the proposed lift station finish floor will not exceed 27-feet (27') from finished grade elevation and is not located in any flood hazard areas, 1% annual chance floodplain or within existing wetlands. This estimate does not include any costs for wetland mitigation, detention basins, mitigation basins, or any other work related to compensating for wetlands or floodplain impact. The mechanical equipment assumes three (3) 25-HP pumps complete with base elbows, guide rails, power cables, and lifting chains with a firm single pump capacity of 1,700 gpm pumping through ~3,500 linear feet of 12" diameter PVC force main. This includes on-site electrical equipment, Diesel Generator, Automatic Transfer Switch, NEMA 4X utility service rack; NEMA 4X stainless steel control panel, transducer controls, cellular auto dialer, duct bank, conduit and wire. Site security assumes 8-ft tall wood fence. Minimal site restoration is anticipated and cost includes driveway or access road. This estimate assumes no mitigation basins or detention basin are necessary and site drainage can be discharged via sheet flow off the site boundary. This estimate does not include a storm water outfall or storm water drainage system of any kind.
- (3) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (4) Cost assumes 75-ft by 75-ft footprint is necessary for Lift Station site. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.
- (5) This estimate does not include costs for determination, dedication, or acquisition of easements or right-of-way for utilities.
- (6) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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---

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
WRIGHT ROAD 8-INCH AND 12-INCH  
WASTEWATER LINE FROM FM 529 TO HWY 290 - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-13**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of a 12-inch gravity sewer along Wright Road from Lift Station No. 1 along Hwy 290 then south along Wright Road and an 8-inch gravity sewer extending off of Wright Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$52,000	\$52,000	
2. 8-inch Gravity Sewer	L.F.	1,600	90	144,000	
3. 12-inch Gravity Sewer	L.F.	4,200	130	546,000	
4. 48-inch Diameter Manhole	EA.	14	5,000	70,000	
5. Trench Safety Systems	L.F.	5,800	2	12,000	
6. Traffic Control Plan	L.S.	1	25,000	25,000	
7. Dewatering/Well Pointing	L.S.	1	15,000	15,000	
8. Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
9. Pavement Replacement	S.Y.	500	100	50,000	
10. Site Restoration	L.S.	1	100,000	100,000	
		SUBTOTAL		<hr/> \$1,039,000	(2)
				Contingencies (20%)	\$208,000
				10 Yr Inflation @ 3.5%/Yr	\$234,000
				Land Acquisition	\$250,000 (3)
				Engineering & Testing	\$267,000
		<b>TOTAL</b>		<hr/> <b>\$1,998,000</b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

## ATTACHMENT F

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

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**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
TAYLOR ROAD 8-INCH, 15-INCH, & 18-INCH WASTEWATER LINE - SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-14**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**Scope:**

The project consists of design and construction of a 18-inch gravity sewer along Taylor Road from Hwy 290 to Fairview Street, a 15-inch gravity sewer from Fairview Street to Harms Road, an 8-inch gravity sewer along Musgrove Lane and an 8-inch gravity sewer along Taylor Road west of Harms Road to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way.

<u>No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>	
1.	Mobilization, Bonds & Insurance, Permits	L.S.	1	\$48,000	\$48,000	(1)
2.	8-inch Gravity Sewer	L.F.	1,500	90	135,000	
3.	15-inch Gravity Sewer	L.F.	1,600	150	240,000	
4.	18-inch Gravity Sewer	L.F.	1,400	180	252,000	
5.	48-inch Diameter Manhole	EA.	12	5,000	60,000	
6.	Trench Safety Systems	L.F.	3,000	2	6,000	
7.	Traffic Control Plan	L.S.	1	25,000	25,000	
8.	Dewatering/Well Pointing	L.S.	1	15,000	15,000	
9.	Storm Water Pollution Prevention	L.S.	1	25,000	25,000	
10.	Pavement Replacement	S.Y.	500	100	50,000	
11.	Site Restoration	L.S.	1	100,000	100,000	
			<b>SUBTOTAL</b>		<b>\$956,000</b>	(2)
			Contingencies (20%)		\$191,000	
			10 Yr Inflation @ 3.5%/Yr		\$215,000	
			Land Acquisition		\$410,000	(3)
			Engineering & Testing		\$245,000	
			<b>TOTAL</b>		<b>\$2,017,000</b>	(4)

**Notes:**

- (1) All Totals have been rounded to the nearest \$1,000.
- (2) This estimate represents my best judgment as a design professional familiar with the construction industry. Quiddity Engineering, LLC has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Accordingly, we cannot and do not guarantee that bids will not vary from this cost estimate.
- (3) Cost assumes 25-ft easement is necessary to serve tracts not adjacent to public right-of-way. Unit cost of track estimated from HCAD 2023 Appraised Valuation and includes estimated soft costs for survey metes and bounds with exhibit and typical land acquisition process. Does not assume condemnation, contested hearing or litigation.

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

## ATTACHMENT F

- (4) This estimate does not include inflation or escalation. Market conditions remain volatile due to, but not limited to, labor shortages, material shortages, and supply chain disruptions since the start of the COVID-19 pandemic. More recently, market conditions are experiencing an added strain due to recent and ongoing global conflicts. The U.S. Bureau of Labor Statistics Consumer Index reported an average overall inflation of 3.7% over the last 12 months. The unknown decisions of federal government monetary policy, in connection with the events noted above, may increase or decrease the current inflation rates. In addition to inflation, Quiddity has seen a significant market escalation, on the order of 30-40%, over the past 36 months due to the significant deficit in supply versus demand in the local construction industry in connection with the events noted above. It is recommended the Client take these items in consideration when preparing the budget for the project.

This Document is Released for the Purpose of:  
**General Financial Planning**  
Under the Authority of:  
Engineer: Michael P. Gurka, P.E.  
License No.: 120374  
It is Preliminary in Nature and not to be Used for  
Feasibility of Land Purchases, Bond Applications, Loans  
or Grants.



**ATTACHMENT F**

**CLASS 3 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST  
FOR CONSTRUCTION OF  
FAIRVIEW STREET 8-INCH AND 12-INCH  
WASTEWATER LINE FROM FM 529 TO TAYLOR ROAD -SERVICE TO ETJ  
CAPITAL IMPROVEMENTS PROJECT No. S-15**



**CITY OF JERSEY VILLAGE**

NOVEMBER 2023

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

**Scope:**

The project consists of design and construction of a 12-inch gravity sewer along Fairview Street and 8-inch gravity sewer lines extending off of Fairview Street to serve the projected development. The majority of utilities are anticipated within the public right-of-way with minimal easements in order to serve tracts not adjacent to public right-of-way. to serve projected development.

Item			Unit		
<u>No.</u> <u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Price</u>	<u>Total</u>	(1)
1. Mobilization, Bonds & Insurance, Permits	L.S.	1	\$78,000	\$78,000	
2. 8-inch Gravity Sewer	L.F.	5,800	90	522,000	
3. 12-inch Gravity Sewer	L.F.	4,000	130	520,000	
4. 48-inch Diameter Manhole	EA.	29	5,000	145,000	
5. Trench Safety Systems	L.F.	9,800	2	20,000	
6. Traffic Control Plan	L.S.	1	30,000	30,000	
7. Dewatering/Well Pointing	L.S.	1	20,000	20,000	
8. Storm Water Pollution Prevention	L.S.	1	30,000	30,000	
9. Pavement Replacement	S.Y.	750	100	75,000	
10. Site Restoration	L.S.	1	125,000	125,000	
		SUBTOTAL		<u>\$1,565,000</u>	(2)
		Contingencies (20%)		\$313,000	
		10 Yr Inflation @ 3.5%/Yr		\$352,000	
		Land Acquisition		\$1,290,000	(3)
		Engineering & Testing		\$401,000	
		<b>TOTAL</b>		<b><u>\$3,921,000</u></b>	(4)

**Notes:**

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023



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Texas Board of Professional Engineers Registration No. F-23290 | Texas Board of Professional Land Surveying Registration No. 10046100





## ATTACHMENT F

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**ATTACHMENT G**  
**CITY OF HOUSTON – IMPACT FEE SERVICE UNIT EQUIVALENT TABLE**





IMPACT FEE SERVICE UNIT EQUIVALENT TABLE

How to calculate:

Multiply Service Units Equivalent (SUE) by Sq ft, Occ, number of bowls etc...(SUE column x Per column) to obtain the "approximate" total number of service units.

Recommended SUs are based on 1.0 SU = 250 gpd.

\*Please keep in mind that some proposed developments may require multiple SUEs

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

Line No.	Type of Development	Service Unit Equivalent	Per
1.	Bakery	0.0019	Square Foot
2.	Banquet Hall (No Cooking, Warming Kitchen Only)	0.0200	Occupant
3.	Barber Shop	0.6048	Bowl
4.	Beauty Shop or Beauty Salon	0.6048	Bowl
5.	Bowling Alley (Dining Additional Charge)	0.8000	Lane
6.	Car Repair (Office Additional Charge)	0.00020	Square Foot
7.	Carwash, Tunnel, Self-Service	8.00	Carwash
8.	Carwash, Tunnel, With Attendant	39.60	Carwash
9.	Carwash, Wand Type, Self-Serve	1.54	Carwash Bay
10.	Church or Fellowship Hall	0.0037	Occupant
11.	Club, Tavern, or Lounge	0.0399	Occupant
12.	Concert Hall	0.0399	Occupant
13.	Country Club	0.4032	Member
		0.1008	Guest
14.	Dance School or Dance Studio	0.0399	Occupant
15.	Day Care Center	0.0399	Occupant
16.	Dormitory (Dining Additional Charge)	0.3604	Bed
17.	Fire Station (Dining Additional Charge)	0.3604	Capita
18.	Fitness Center/Club – Freestanding	0.0015	Square Foot
19.	Fitness Club – Within Shopping Center	0.0399	Occupant
20.	Funeral Home (Services Per Week)	0.39	Service
21.	Gas Station with Carwash	11.78	Station
22.	Gas Station Without Carwash	2.21	Station
23.	Grocery Store, 5,000-28,999 Sq. Ft	0.00033	Square Foot
24.	Grocery Store, 29,000 + Sq. Ft	0.0009	Square Foot
25.	Homeless Shelter (No Cooking or Dining)	0.1323	Bed
26.	Hospital (Dining Additional Charge))	0.8001	Bed
27.	Hotel or Motel, With or W/O Kitchenettes	0.7554	Room
28.	Manufacturing	0.00020	Square Foot
29.	Mobile Home Park	1.00	Space
30.	Movie Theater	0.0200	Seat
31.	Nail Salon (Manicure or Pedicure)	0.0004	Square Foot
		0.3024	Bowl
32.	Nursing Home (Salon & Dining Additional Charge)	0.3604	Bed
33.	Office (Includes Studio, Therapy & Massage)	0.000237	Square Foot
34.	Park	0.0200	Occupant
35.	Post Office, Excluding Dock	0.000320	Square Foot
36.	Prison	0.3654	Capita
37.	Racquetball Court	0.6426	Court
38.	Recreational Vehicle Park	0.3000	Vehicle
39.	Residence, Apartment with Washer / Dryer	0.4762	Unit



**IMPACT FEE SERVICE UNIT  
EQUIVALENT TABLE**

Line No.	Type of Development	Service Unit Equivalent	Per
40.	Residence. Apartment Without Washer / Dryer	0.4046	Unit
41.	Residence, Condominium	0.4762	Unit
42.	Residence, Single Family or Townhouse, Up To 3000 Sq. Ft (Additional Charge Of 0.0002 SU Per Sq. Ft Over 3000 Sq. Ft)	1.000	Unit
43.	Restaurant, Fast Food	0.0021	Square Foot
44.	Restaurant, Full Service / Dining / Bar Area	0.0033	Square Foot
45.	Retail	0.000281	Square Foot
46.	School (College, High, Middle, Elementary)	0.0198	Seat
47.	Skating Rink	0.0200	Capita
48.	Stadium	0.0126	Seat
49.	Swimming Pool	0.0200	Swimmer
50.	Toilet (Park Amenity)	0.1640	Toilet
51.	Transportation Terminal (Dining Additional Charge)	0.0200	Passenger
52.	Warehouse	0.000121	Square Foot
53.	Washeteria	0.5639	Machine
54.	Water Dispensing Unit – Freestanding	4.5630	Unit

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023

**‘CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** H4

**AGENDA SUBJECT:** Consider Resolution 2023-71, authorizing the City Manager to negotiate an agreement with Little Kitchen HTX for the concessionaire services in the Jersey Meadow Golf Course Club House.

**Department/Prepared By:** Robert Basford, ACM **Date Submitted:** December 9, 2023

**EXHIBITS:** Resolution 2023-71

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

As we progress towards the completion of our new golf course clubhouse, staff published a request for proposals for a concessionaire to operate in the new facility.

A request for expressions of interest was posted August 25, 2023, with hopes of spreading awareness pertaining to the opportunity and to gather information from interested parties to use to create the formal request for proposals. Staff received no responses to this request.

The Request for Proposal (RFP) was posted on the City Website on November 1, 2023, and in the newspaper on November 15 and November 22.

In addition to the standard requirement for RFP publication, staff sent out emails to a plethora of local businesses to spread word of the opportunity. The list of businesses we contacted is as follows:

- Pappas
- The Backyard Grill
- Senate Avenue Brewing Company
- Little Kitchen HTX
- Brainstorm Shelter
- Adair Kitchen
- County Line Gp Inc
- The County Line-San Antonio
- Second Rodeo Brewing
- Hightower Café & Deli
- Muscle Maker Grill
- Skyline Deli
- Carabba's
- Campisi's
- Grand lux Café
- Carriage House Café
- WHC Brands
- FB society

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**

- Bullritos
- Killens BBQ

We also forwarded this to other contacts that staff have that know people within the restaurant industry, and we were told they forwarded the proposal to them, but we do not have a list of these other businesses.

The list of companies that downloaded the Request for Proposal Packet from Bidnet are as follows:

- Cartex
- The Backyard Grill
- Fidis Logistics Solutions LLC
- The Family Solution Center
- Aramark
- Allied Solutions
- National Golf Foundation Consulting, Inc.
- North America Procurement Council, Inc. PBC
- Little Kitchen HTX
- Senate Avenue Brewing Company

The Bidnet platform provides an ongoing Q&A platform that was open November 1<sup>st</sup> through November 21<sup>st</sup> at 2pm and no questions were submitted. This platform provides the opportunity for a public forum to clarify and answer project specific questions vendors may have.

Aramark Requested a site visit opportunity for interested vendors via email so an addendum was added to the posting on November 14<sup>th</sup> notifying all document holders of the opportunity to tour the Facility November 29<sup>th</sup> at 2pm. None of the document holders attended the tour.

Three responses were timely submitted and a team of city staff consisting of City Manager, Austin Bless; Golf Manager, Matt Jones; and Assistant City Manager, Robert Basford were assembled to review and rank the responses.

The criteria respondents were evaluated on is as follows:

- 10.1 Quality of submittal requirements to questions outlined in section 9 of the RFP.
- 10.2 Quality of business plan proposed to accomplish the scope of work and other requirements specified by the city in this RFP.
- 10.3 Quality of staff assigned to clubhouse.
- 10.4 Compensation to be paid to the city.
- 10.5 Complete Proposal submittal
- 10.6 Proposed menu and pricing
- 10.7 Interviews: The City reserves the right to schedule interviews with respondents or the short list finalists.

Staff collaborated and scheduled separate interviews with all three proposers to gather information from each proposal, clarify any questions the businesses had pertaining to the opportunity, and to gather more information on their vision for the new facility.

Taking into account all of the information in the proposals as well as the information gathered in the interview process, staff is unanimous that Little Kitchen HTX is the best partner for us to move the golf course forward with the vision of the city. They expressed their desire to have a casual upscale dining opportunity for the community while still being able to provide the grab and go menus that golfers need. They have a background in providing quality food as a restaurant along with the experience of catering large corporate events.



The next step would be negotiating a concessionaire contract that meets all of the requirements that the city has for this amenity to meet our expectations.

**RECOMMENDED ACTION:** To approve Resolution No. 2023-71, authorizing the City Manager to negotiate an agreement with Little Kitchen HTX for the concessionaire services in the Jersey Meadow Golf Course Club House.

**RECOMMENDED MOTION:** To approve Resolution No. 2023-71, authorizing the City Manager to negotiate an agreement with Little Kitchen HTX for the concessionaire services in the Jersey Meadow Golf Course Club House.

**RESOLUTION NO. 2023-71**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH LITTLE KITCHEN HTX FOR THE CONCESSIONAIRE SERVICES IN THE JERSEY MEADOW GOLF COURSE CLUB HOUSE.**

**WHEREAS**, on November 1, 2023, City staff issued a Request for Proposals (RFP) seeking concessionaire services within the Jersey Meadow Golf Course Club House in Jersey Village; and

**WHEREAS**, the City has received a response to this RFP from Little Kitchen HTX for concessionaire services within the Jersey Meadow Golf Course Club House for the City of Jersey Village; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That the City Manager is authorized to negotiate on behalf of the City of Jersey Village an agreement with Little Kitchen HTX, for concessionaire services within the Jersey Meadow Golf Course Club House for the City of Jersey Village.

**PASSED AND APPROVED** this the **18th** day of **December**, A.D., **2023**.

\_\_\_\_\_  
Bobby Warren, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023 **AGENDA ITEM:** H5

**AGENDA SUBJECT:** Discuss and take appropriate action regarding the City's Pool.

**Department/Prepared By:** Robert Basford, ACM **Date Submitted:** December 9, 2023

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

During the November 27, 2023, meeting, the council discussed the bond results and requested that a discussion pertaining to the city pool be placed on the December 18 agenda.

During the November meeting the council discussed the maintenance budget amount they would like to place into the pool.

While the pool can currently operate safely and within code, it can be subject to a malfunction or break that could result in a quick decision to repair or close the pool. The issue with renovating the pool is that there are only so many repairs we can make before we need to increase compliance. With the pool being built when it was, we are grandfathered into a different set of codes than those that regulate a new pool.

Staff is actively working with Landmark Aquatics to compile a maintenance report combined with research to identify where the compliance threshold becomes a factor.

As of this writing, the pool would need resurfacing and coping at a cost of roughly \$120,000. Resurfacing is usually completed every 10-15 years and there was record of a pool renovation in 2009. Staff has repaired some cracks in 2020 and replaced the coping in 2021 but these repairs have not lasted as long as staff had hoped.

Other repairs currently needed involve the plumbing, drains, pumphouse, chemical storage, chemical application, and electrical components beyond the breaker.

Based upon the feedback received from Council to this point, the current plan of action for staff would be to maintain the pool like we normally would. However, if there is anything that would cause us to go over budget on our current pool maintenance line that would be the threshold to stop maintaining. If Council would like to provide alternative direction on this, staff is open to that.

In the event a malfunction occurs that would require a large repair or permanent closure, council could consider a prorated (broken down by cost per day) refund to all patrons that have purchased a season pass.

**RECOMMENDED ACTION:**

Staff is requesting direction from council pertaining to the issues outlined in the agenda item request.

## I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**J. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, 551.071 – Consultations with Attorney, and Section 551.074 Deliberate Personnel Matters.**

**K. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange, or value of real property, related thereto. *Austin Bless, City Manager*
2. Pursuant to the Texas Open Meeting Act Section 551.074, deliberate the appointment of election judges for the City of Jersey Village. *City Council*

**L. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** December 18, 2023

**AGENDA ITEM:** M1

**AGENDA SUBJECT:** Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** December 13, 2023

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This item is to discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

**RECOMMENDED ACTION:**

**MOTION:**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON DECEMBER 18, 2023**